



2025 ANNUAL PERFORMANCE REPORT

Township of East Zorra-Tavistock

CLI ECA 317-S701

Contents

1. Overview of Condition and Operation	1
2. Environmental Trends	1
3. Operating Problems.....	2
4. Inspections, Maintenance, and Repairs.....	2
5. Monitoring Equipment Summary	10
6. Complaints	11
7. System Alterations	11
8. Spills	12
9. Summary of Actions Taken to Improve/Correct Performance	12
10. Status of Actions from Previous Reporting Year	13

This report has been prepared in compliance with Schedule E, CLI ECA 317-S701 issued by the Ministry of Environment, Conservation and Parks for the Township of East Zorra-Tavistock (Township) Stormwater Management System.

1. Overview of Condition and Operation

This section includes a summary of all monitoring data along with an interpretation of the data and an overview of the condition and operational performance of the Authorized System and any Adverse Effect on the Natural Environment.

The Township does not operate a monitoring program related to the Authorized System at this time; as such, there is no summary and interpretation of the monitoring data.

The summary of condition and operational performance of each system component is based on observations during site visits, complaints, and repairs during the reporting system. A binary scoring system was used to evaluate the system components. A scoring of “Acceptable” is used when the system component is operating as designed; the major goal of the system is being achieved. A scoring of “Unacceptable” is used when the system component is not operating as designed. 100% of the system is operating at an Acceptable level.

Table 1. Summary of Condition and Operation

System Component	Condition	Operational Performance
Storm Sewers	Acceptable	Acceptable
Pond 1	Acceptable	Acceptable
Pond 2	Acceptable	Acceptable
Pond 3	Acceptable	Acceptable
Pond 4	Acceptable	Acceptable
Pond 5	Acceptable	Acceptable
Pond 6	Acceptable	Acceptable
Pond 7	Acceptable	Acceptable
Pond 8	Acceptable	Acceptable
Cupolex Unit	Acceptable	Acceptable
OGS 1	Acceptable	Acceptable
OGS 2	Acceptable	Acceptable
OGS 3	Acceptable	Acceptable

During this reporting period no adverse effects on the Natural Environment were noted.

2. Environmental Trends

This section includes a summary and interpretation of environmental trends based on all monitoring information and data for the previous five (5) years.

The Township does not operate a monitoring program related to the Authorized System at this time; as such, there is no summary or interpretation of environmental trends based on monitoring information and data from the last five (5) years to offer at this time.

3. Operating Problems

This section contains a summary of any operating problems encountered and corrective actions taken.

Table 2. Summary of Operating Problems

System Component	Operating Problem	Corrective Action
Storm Sewers	None Encountered	Not Applicable
Pond 1	None Encountered	Not Applicable
Pond 2	None Encountered	Not Applicable
Pond 3	None Encountered	Not Applicable
Pond 4	None Encountered	Not Applicable
Pond 5	None Encountered	Not Applicable
Pond 6	None Encountered	Not Applicable
Pond 7	None Encountered	Not Applicable
Pond 8	None Encountered	Not Applicable
Cupolex Unit	None Encountered	Not Applicable
OGS 1	None Encountered	Not Applicable
OGS 2	None Encountered	Not Applicable
OGS 3	None Encountered	Not Applicable

4. Inspections, Maintenance, and Repairs

This section includes a summary of all inspections, maintenance, and repairs carried out on any major structure, equipment, apparatus, mechanism, or thing forming part of the Authorized System.

4.1 Pond 1

Table 3. Summary of Inspection, Maintenance, and Repairs – Pond 1

Pond 1		
Number of Inspections	Number of Maintenance Visits	Number of Repairs
3	2	0

Pond 1 Inspection Summary

One annual inspection of the full facility was undertaken in the summer. The remainder of the inspections were to verify the inlet/outlets were clear and functional in the spring, fall, and after significant rainfall events. The facility was noted to be working as designed.

Pond 1 Maintenance Summary

All maintenance focused on routine vegetation removal from the site. Approximately 3m³ of vegetation was removed during this reporting period.

Pond 1 Repair Summary

No repairs occurred during this reporting period.

4.2 Pond 2

Table 4. Summary of Inspection, Maintenance, and Repairs – Pond 2

Pond 2		
Number of Inspections	Number of Maintenance Visits	Number of Repairs
3	4	0

Pond 2 Inspection Summary

One annual inspection of the full facility was undertaken in the summer. The remainder of the inspections were to verify the inlet/outlets were clear and functional in the spring, fall, and after significant rainfall events. The facility was noted to be working as designed.

Pond 2 Maintenance Summary

All maintenance focused on routine vegetation removal from the site. Approximately 6.1 m³ of vegetation was removed during this reporting period.

Pond 2 Repair Summary

No repairs occurred during this reporting period.

4.3 Pond 3

Table 5. Summary of Inspection, Maintenance, and Repairs – Pond 3

Pond 3		
Number of Inspections	Number of Maintenance Visits	Number of Repairs
3	3	0

Pond 3 Inspection Summary

Township Staff undertook one annual inspection of the full facility was undertaken in the summer. The remainder of the inspections by Township Staff were to verify the inlet/outlets were clear and functional in the spring, fall, and after significant rainfall events.

As part of the Innerkip Master Drainage Plan a consultant also completed an in-depth inspection of the facility. The results of this work will be summarized in the Innerkip Master Drainage Plan which is expected to be ready in 2026.

Pond 3 Maintenance Summary

All maintenance focused on routine vegetation and trash removal from the site. Approximately 6m³ of vegetation was removed during this reporting period.

Pond 3 Repair Summary

No repairs occurred during this reporting period.

4.4 Pond 4

Table 6. Summary of Inspection, Maintenance, and Repairs – Pond 4

Pond 4		
Number of Inspections	Number of Maintenance Visits	Number of Repairs
3	1	0

Pond 4 Inspection Summary

Site inspections were conducted to verify the inlet/outlets were clear and functional in the spring, fall, and after significant rainfall events. The facility was noted to be working as designed.

Pond 4 Maintenance Summary

Developer responsible for the maintenance of the facility did not engage in any maintenance activities; the Township undertook grass cutting at the facility.

Pond 4 Repair Summary

No repairs occurred during this reporting period.

4.5 Pond 5

Table 7. Summary of Inspection, Maintenance, and Repairs – Pond 5

Pond 5		
Number of Inspections	Number of Maintenance Visits	Number of Repairs
2	0	0

Pond 5 Inspection Summary

2025 inspections completed by Township Staff found that the Developer has not actioned the directive from 2024, described below. Staff continue to monitor the facility and communicate needs to Developer.

Township Staff completed a site inspection in spring of 2024; high levels of turbidity and fish were observed. The Developer's Engineer was contacted to review the facility, and ensure that the system was functioning as designed. A third party consulting engineer was retained. The third party inspection observed construction of the facility to not be in conformance with the design, and non-conformance with various best management practices. The fish observed by the third party were noted to not be Carp or Goldfish. The recommendations brought forth by the third party have been shared with the Developer, the Developer is responsible for implementing the recommendations.

Pond 5 Maintenance Summary

No maintenance occurred during this reporting period.

Pond 5 Repair Summary

No repairs occurred during this reporting period.

4.6 Pond 6

Table 8. Summary of Inspection, Maintenance, and Repairs – Pond 6

Pond 6		
Number of Inspections	Number of Maintenance Visits	Number of Repairs
3	1	0

Pond 6 Inspection Summary

One annual inspection of the full facility was undertaken in the summer. The remainder of the inspections were to verify the inlet/outlets were clear and functional in the spring, fall, and after significant rainfall events. The facility was noted to be working as designed.

Pond 6 Maintenance Summary

All maintenance focused on routine vegetation removal from the site. Grass-cutting occurred once during this reporting period. Approximately 5.1 m³ of woody vegetation was removed from the site during this reporting period.

Pond 6 Repair Summary

No repairs occurred during this reporting period.

4.7 Pond 7

Table 9. Summary of Inspection, Maintenance, and Repairs – Pond 7

Pond 7		
Number of Inspections	Number of Maintenance Visits	Number of Repairs
3	7	0

Pond 7 Inspection Summary

One annual inspection of the full facility was undertaken in the summer. The remainder of the inspections were to verify the inlet/outlets were clear and functional in the spring, fall, and after significant rainfall events. The facility was noted to be working as designed.

Pond 7 Maintenance Summary

All maintenance focused on routine vegetation removal from the site. Grass-cutting occurred seven times during this reporting period. Approximately 2 m³ of woody vegetation was removed from the site during this reporting period.

Pond 7 Repair Summary

No repairs occurred during this reporting period.

4.8 Pond 8

Table 10. Summary of Inspection, Maintenance, and Repairs – Pond 8

Pond 8		
Number of Inspections	Number of Maintenance Visits	Number of Repairs
1	0	0

Pond 8 Inspection Summary

This facility was recently established by the Developer. The facility was noted to be functioning as designed.

Pond 8 Maintenance Summary

This facility was recently established, no maintenance was required.

Pond 8 Repair Summary

No repairs occurred during this reporting period.

4.9 Cupolex Unit

Table 11. Summary of Inspection, Maintenance, and Repairs – Cupolex

Cupolex		
Number of Inspections	Number of Maintenance Visits	Number of Repairs
2	0	0

Cupolex Inspection Summary

One annual inspection of the full facility was undertaken in the summer. The remainder of the inspections were to verify the inlet/outlets were clear and functional in the spring, fall, and after significant rainfall events. The facility was noted to be working as designed.

Cupolex Maintenance Summary

Inspections determined that the unit was in good working order and maintenance was not required during this reporting period. Additionally, no maintenance was scheduled to occur during this reporting period per the manufacturer's guidance document.

Cupolex Repair Summary

No repairs occurred during this reporting period.

4.10 OGS 1

Table 12. Summary of Inspection, Maintenance, and Repairs – OGS 1

OGS 1		
Number of Inspections	Number of Maintenance Visits	Number of Repairs
1	0	0

OGS 1 Inspection Summary

One annual inspection of the full facility was undertaken in the summer. The sediment depth of the unit was measured to be 3cm deep, no maintenance is required for this level of sediment. The unit was noted to be working as designed.

OGS 1 Maintenance Summary

Inspections determined that the unit was in good working order and maintenance was not required during this reporting period.

OGS 1 Repair Summary

No repairs occurred during this reporting period.

4.11 OGS 2

Table 13. Summary of Inspection, Maintenance, and Repairs – OGS 2

OGS 2		
Number of Inspections	Number of Maintenance Visits	Number of Repairs
1	0	0

OGS 2 Inspection Summary

One annual inspection of the full facility was undertaken in the summer. The sediment depth of the unit was measured to be >1cm deep, no maintenance is required for this level of sediment. The unit was noted to be working as designed.

OGS 2 Maintenance Summary

Inspections determined that the unit was in good working order and maintenance was not required during this reporting period.

OGS 2 Repair Summary

No repairs occurred during this reporting period.

4.12 OGS 3

Table 14. Summary of Inspection, Maintenance, and Repairs – OGS 3

OGS 3		
Number of Inspections	Number of Maintenance Visits	Number of Repairs
1	0	0

OGS 3 Inspection Summary

One annual inspection of the full facility was undertaken in the summer. The sediment depth of the unit was measured to be 5cm deep. The unit was noted to be working as designed.

OGS 3 Maintenance Summary

Inspections determined that the unit was in good working order and maintenance was not required during this reporting period.

OGS 3 Repair Summary

No repairs occurred during this reporting period.

4.13 Storm Sewer System

Table 15. Summary of Inspection, Maintenance, and Repairs – Storm Sewer System

Storm Sewer System		
Number of Inspections	Number of Maintenance Visits	Number of Repairs
1	0	0

Storm Sewer Inspection Summary

Approximately 180 of storm sewers were inspected by CCTV as a pre-construction survey; the survey was conducted along Fuhr Street in Tavistock from Hope Street East to Roth Street.

Storm Sewer Maintenance Summary

Maintenance on storm sewers is conducted on a reactive basis, no issues arose; therefore, no maintenance visits were required for this reporting period.

Storm Sewer Repair Summary

Repair on storm sewers is conducted on a reactive basis, no issues arose; therefore, no repairs were required for this reporting period.

5. Monitoring Equipment Summary

This section contains a summary of the calibration and maintenance carried out on all monitoring equipment.

Table 16. Summary of Calibration and Maintenance of Monitoring Equipment

Equipment	Calibration Summary	Maintenance Summary
Sludge Judge	-	Routine maintenance was carried out on the Sludge Judge after each use to ensure proper functioning of the equipment. Maintenance consisted of using warm water to remove dirt and debris from the Sludge Judge and allowing it to dry.

6. Complaints

This section contains a summary of any complaints related to the Sewage Works received during the reporting period (January 1, 2025 to December 31, 2025) and any steps taken to address the complaints.

Table 17. Summary of Complaints

Location	Nature of Complaint	Corrective Action
-	-	-

No complaints were received during this reporting period.

7. System Alterations

This section contains a summary of all Alterations to the Authorized System within the reporting period that are authorized by the CLI ECA including a list of Alterations that pose a Significant Drinking Water Threat.

Table 18. Summary of Alterations to the Authorized System in 2024

System Component	Alteration	Significant Drinking Water Threat?
Storm Sewers	Replacement of existing storm sewer on William Street from Oxford Street to Woodstock Street South	No
Pond 1	No Alterations	No
Pond 2	No Alterations	No
Pond 3	No Alterations	No
Pond 4	No Alterations	No
Pond 5	No Alterations	No
Pond 6	No Alterations	No
Pond 7	No Alterations	No
Pond 8	No Alterations	No
Cupolex Unit	No Alterations	No
OGS 1	No Alterations	No
OGS 2	No Alterations	No
OGS 3	No Alterations	No

8. Spills

This section contains a summary of all spills or abnormal discharge events.

Table 19. Summary of Spills

Impacted System	Details of Spill	Actions Taken
-	-	-

No spills were reported during this reporting period.

9. Summary of Actions Taken to Improve/Correct Performance

This section includes a summary of actions taken, including timelines, to improve or correct performance of any aspect of the Authorized System.

No actions were undertaken in 2025 to improve or correct the performance of any aspect of the Authorized System.

10. Status of Actions from Previous Reporting Year

This section contains a summary of the status of actions for the previous reporting year.

The 2024 report did not identify any actions required in 2025.