2024-2025

BUDGET

Capital and Operating

Township of East Zorra-Tavistock

EZT

EAST ZORRA-TAVISTOCK

SUMMARY

2024 Proposed Capital and Operating Budget

Schedule 'A'

Township of East Zorra-Tavistock
SUMMARY OF NET DEPARTMENTAL BUDGETARY TAX IMPACTS
2024 Proposed Operating and Capital Budgets Summary

Net Budgets By Department	2023 Approved	2023 Actuals	2024 Proposed	Difference (2024 - 2023)	% Change (2024-2023)	Remarks
Building, Locates and Drainage	369,280	**387,737**	**498,516**	129,235	**1.78%**	*no building code drawdown included in for 2024*
Corporate Services	2,492,172	**2,598,347**	**2,531,274**	39,102	**0.54%**	*new technology and blinds for new admin building*
Fire and Protective Services	1,311,282	**1,305,927**	**1,473,990**	162,708	**2.25%**	*SCBA purchases primary focus for 2024*
Parks and Recreation	857,837	**740,435**	**1,078,628**	220,792	**3.05%**	*arena furnace replacements and set up of P&R vehicle and equipment reserve*
Public Works	3,102,278	**2,945,709**	**3,163,170**	60,892	**0.84%**	*public works facility planning for 2024*
Treasury Services	(889,653)	**(1,381,312)**	**(968,624)**	(78,971)	**-1.09%**	*increased investment income revenue for 2024 less new transfer to AM Reserve*
Net Tax-Supported Budget Summary	**7,243,196**	**6,596,843**	**7,776,954**	**533,758**	**7.37%**	

2024 Assessment @ 2023 Tax Rates	7,296,611	**53,415**	**0.74%**	***Levy Change due to Assessment Growth***
Assessment Change over prior year Levy	53,415	**480,343**	**6.63%**	***Levy Change due to Tax Rate Increase (Decrease)***
2023 Required Levy Change over Prior Year Levy (based on budget)	533,758	**533,758**	**7.37%**	***Total Levy Change***

Schedule 'A'

Township of East Zorra-Tavistock
SUMMARY OF EXPENDITURES OFFSET BY SOURCES OF FINANCING
2024 Proposed Operating and Capital Budgets Summary

Expenditures

By Department	2023 Approved	2024 Proposed	Difference (2024 - 2023)
Building, Locates and Drainage	1,121,927	**900,753**	(221,175)
Corporate Services	4,013,665	**3,013,549**	(1,000,116)
Fire and Protective Services	1,453,906	**1,893,086**	439,180
Parks and Recreation	1,915,344	**1,953,544**	38,200
Public Works	4,254,237	**14,123,614**	9,869,377
Treasury Services	481,918	**558,226**	76,309
Expenditures	**13,240,997**	**22,442,772**	**9,201,775**

Sources of Financing

By Department	2023 Approved	2024 Proposed	Difference (2024 - 2023)
Tax Levy	***(7,243,196)***	***(7,776,954)***	***(533,758)***
City of Woodstock Boundary Adjustment	(115,771)	**(115,771)**	0
Contributions from Developers	(183,810)	**(1,223,683)**	(1,039,873)
Contributions from Other Municipalities	(122,468)	**(43,463)**	79,005
Cost Recoveries	(46,784)	**(58,090)**	(11,305)
Deferred Building Code Act Revenue	(124,719)	**(100,000)**	24,719
Donations	(102,960)	**(15,500)**	87,460
Federal Gas Tax	(226,097)	**(246,522)**	(20,425)
Fines and Penalties	(52,974)	**(47,428)**	5,546
Investment Income	(235,181)	**(415,495)**	(180,314)
Landowner Recovery	(41,064)	**(37,804)**	3,260
Licences, Permits and Rents	(612,169)	**(687,535)**	(75,367)
Ontario Municipal Partnership Fund	(792,700)	**(809,400)**	(16,700)
Ontario Specific Grants	(274,678)	**(197,164)**	77,514
Ontario Wildlife Damage Compensation	(500)	**(500)**	-
Payments in Lieu	(30,242)	**(24,957)**	5,285
Proceeds from Debt	-	**(6,601,924)**	(6,601,924)
Revenue from Oxford County	(7,500)	**(8,000)**	(500)
Sundry Revenue	(7,052)	**(13,422)**	(6,371)
Supplemental Taxation	(139,401)	**(107,224)**	32,176
Tax-Supported Capital Financing	-	**(30,000)**	(30,000)
Transfers from Reserves and Reserve Funds	(2,239,104)	**(3,389,009)**	(1,149,905)
Trillium Grant	(150,000)	**-**	150,000
User Fees and Charges	(492,627)	**(492,926)**	(299)
Sources of Financing	**(13,240,997)**	**(22,442,772)**	**(9,201,775)**

BUILDING, LOCATES, AND DRAINAGE

2024 Proposed Capital and Operating Budget

Township of East Zorra-Tavistock **Revision Date:** 2024-01-31
BUILDING, LOCATES AND DRAINAGE
2024 Proposed Operating and Capital Budgets Summary

Gross Budget Revenues	2020 Actuals	2021 Actuals	2022 Actuals	2023 Approved	2023 Actuals	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
Contributions from Developers	-	-	-	(100,125)	-	**-**	100,125	-	-	
Contributions from Other Municipalities	(68,580)	-	(57,207)	(79,697)	(42,701)	**-**	79,697	-	-	
Cost Recoveries	-	-	(7,526)	(5,000)	(13,511)	**(10,000)**	(5,000)	(10,000)	(10,000)	
Deferred Building Code Act Revenue Earned	-	-	(19,403)	(124,719)	(29,254)	**-**	124,719	-	-	
Landowner Recovery	(54,161)	(43,695)	(41,064)	(41,064)	(41,064)	**(37,804)**	3,260	(37,804)	(37,804)	
Licences, Permits and Rents	(361,317)	(302,891)	(256,533)	(250,000)	(290,787)	**(290,000)**	(40,000)	(292,900)	(295,829)	
Ontario Specific Grants	(703)	(6,304)	-	(7,300)	(6,911)	**(7,000)**	300	(7,000)	(7,000)	
Transfers from Reserves and Reserve Funds	(4,302)	(6,992)	(50,108)	(99,476)	(69,024)	**(14,000)**	85,476	-	-	
User Fees and Charges	(53,255)	(44,275)	(38,271)	(45,267)	(35,234)	**(43,433)**	1,834	(43,878)	(44,770)	
TOTALS	**(542,318)**	**(404,158)**	**(470,113)**	**(752,647)**	**(528,485)**	**(402,237)**	**350,410**	**(391,582)**	**(395,402)**	

Gross Budget Expenditures	2020 Actuals	2021 Actuals	2022 Actuals	2023 Approved	2023 Actuals	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
Building and Structural Inspection	312,524	321,632	410,820	480,698	472,588	**503,606**	22,908	513,450	523,595	
Locates	7,571	8,440	9,615	9,707	8,900	**10,152**	445	10,349	10,550	
Storm Water Management	126,308	327,224	348,019	302,732	247,917	**282,844**	(19,888)	277,747	283,248	
Agriculture and Reforestation (Drainage)	106,235	92,602	94,132	94,190	88,540	**90,150**	(4,039)	91,331	92,471	
Capital Expenditures	91,052	94,847	67,069	234,601	98,277	**14,000**	(220,601)	-	-	
TOTALS	**643,690**	**844,745**	**929,655**	**1,121,927**	**916,222**	**900,753**	**(221,175)**	**892,877**	**909,863**	
NET BUILDING, LOCATES AND DRAINAGE BUDGET	**101,372**	**440,587**	**459,542**	**369,280**	**387,737**	**498,516**	**129,235**	**501,295**	**514,461**	

Township of East Zorra-Tavistock **Revision Date:** 2024-01-31
BUILDING, LOCATES AND DRAINAGE
2024 Proposed Operating and Capital Budgets Summary

	Description	2020 Actuals	2021 Actuals	2022 Actuals	2023 Approved	2023 Actuals	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
BUILDING, LOCATES AND DRAINAGE REVENUES											
	Building and Structural Inspection										
Administration											
11-5-044571-0482	BB Shared Services	(68,580)	-	(57,207)	(79,697)	(42,701)	**-**	79,697	-	-	shared service agreement ended July 2023
11-5-044571-0525	Building Permit Admin Fee	(48,930)	(39,775)	(35,421)	(41,375)	(32,284)	**(40,000)**	1,375	(40,800)	(41,616)	based on increase to permit fees in 2024
11-5-044571-0526	Zoning Compliance and Work Orders	(4,325)	(4,500)	(2,850)	(3,892)	(2,950)	**(3,433)**	458	(3,078)	(3,154)	based on 3-year rolling average actuals
11-5-044571-0721	Building Permits	(361,317)	(302,891)	(256,533)	(250,000)	(290,787)	**(290,000)**	(40,000)	(292,900)	(295,829)	based on prior year actual
11-5-044571-0914	***Deferred Building Code Act Revenue Earned***	***-***	***-***	***(19,403)***	***(89,719)***	***-***	***-***	***89,719***			***drawdown of revenue if necessary for Building operations***
	Subtotal Administration	*(483,152)*	*(347,166)*	*(371,415)*	*(464,682)*	*(368,722)*	***(333,433)***	*131,249*	*(336,778)*	*(340,599)*	
2020 Chevrolet Silverado (DCBO)											
11-5-044571-0761 814	Internal Equipment Rental Charge	-	-	(6,656)	(5,000)	(13,511)	**(10,000)**	(5,000)	(10,000)	(10,000)	
	Subtotal 2020 Chevrolet Silverado (DCBO)	*-*	*-*	*(6,656)*	*(5,000)*	*(13,511)*	***(10,000)***	*(5,000)*	*(10,000)*	*(10,000)*	
	Total Building and Structural Inspection Revenue	**(483,152)**	**(347,166)**	**(378,071)**	**(469,682)**	**(382,233)**	**(343,433)**	**126,249**	**(346,778)**	**(350,599)**	
	Agriculture and Reforestation (Drainage)										
Municipal Drains											
11-5-184010-0331	OMAFRA Grants	(703)	(6,304)	-	(7,300)	(6,911)	**(7,000)**	300	(7,000)	(7,000)	estimated Drainage Superintendent Grant annually
11-5-184010-0944	Municipal Drain Debenture Revenue	(38,414)	(36,114)	(33,483)	(33,483)	(33,483)	**(33,483)**	-	(33,483)	(33,483)	based on Drain Repayment Schedule
11-5-184010-0998	Expense Recovery	-	-	(870)	-	-	**-**	-	-	-	
	Subtotal Municipal Drains	*(39,117)*	*(42,418)*	*(34,353)*	*(40,783)*	*(40,394)*	***(40,483)***	*300*	*(40,483)*	*(40,483)*	
Tile Drainage											
11-5-185081-0944	Tile Drain Loan Debenture Revenue	(15,747)	(7,581)	(7,581)	(7,581)	(7,581)	**(4,321)**	3,260	(4,321)	(4,321)	based on Drain Repayment Schedule
	Subtotal Tile Drainage	*(15,747)*	*(7,581)*	*(7,581)*	*(7,581)*	*(7,581)*	***(4,321)***	*3,260*	*(4,321)*	*(4,321)*	
	Total Agriculture and Reforestation (Drainage) Revenue	**(54,864)**	**(50,000)**	**(41,934)**	**(48,364)**	**(47,975)**	**(44,804)**	**3,560**	**(44,804)**	**(44,804)**	

Township of East Zorra-Tavistock **Revision Date:** 2024-01-31
BUILDING, LOCATES AND DRAINAGE
2024 Proposed Operating and Capital Budgets Summary

	Description	2020 Actuals	2021 Actuals	2022 Actuals	2023 Approved	2023 Actuals	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
BUILDING, LOCATES AND DRAINAGE OPERATING EXPENDITURES											
	Building and Structural Inspection										
Administration											
11-4-044571-8522	Transfer to Building Equipment Reserve	5,000	5,100	5,202	5,306	5,306	**5,412**	*106*	5,520	5,631	2% increase annually RF projection strategy
11-4-044571-8523	Transfer to Building Vehicle Reserve	26,000	26,520	27,050	27,591	27,591	**40,000**	*12,409*	40,800	41,616	increase base transfer 2023 for inflationary impacts on vehicles + 2%
11-6-044571-1110	Salaries and Wages	204,598	215,763	262,617	307,033	306,638	**313,042**	*6,009*	319,303	325,689	2024 Salary and Benefits Workbook + 2% in future years
11-6-044571-1201	CPP	-	1,266	9,625	11,926	11,772	**13,086**	*1,161*	13,217	13,349	2024 Salary and Benefits Workbook + 2% in future years
11-6-044571-1202	EI	-	389	3,137	6,350	3,742	**4,796**	*(1,554)*	4,843	4,892	2024 Salary and Benefits Workbook + 2% in future years
11-6-044571-1203	WSIB	-	2,933	7,540	9,999	10,154	**10,278**	*279*	10,381	10,485	2024 Salary and Benefits Workbook + 2% in future years
11-6-044571-1204	OMERS	-	10,651	26,819	32,948	32,176	**33,329**	*381*	33,662	33,999	2024 Salary and Benefits Workbook + 2% in future years
11-6-044571-1205	EHT	-	1,903	4,935	5,988	5,870	**6,104**	*117*	6,165	6,227	2024 Salary and Benefits Workbook + 2% in future years
11-6-044571-1210	Health Benefits	52,189	37,818	17,069	21,254	22,275	**23,289**	*2,035*	23,522	23,757	2024 Salary and Benefits Workbook + 2% in future years
11-6-044571-1252	Conventions and Seminars	3	-	96	1,500	401	**1,000**	*(500)*	1,020	1,040	virtual conferences more often since COVID
11-6-044571-1254	Clothing Allowance	671	195	390	398	102	**400**	*2*	400	400	annual boot allowance CBO and DCBO
11-6-044571-1255	Dues and Memberships	593	979	920	938	-	**950**	*12*	969	988	annual OBOA memberships @ $475.00/each
11-6-044571-1256	Subscriptions/Publications	-	228	-	250	-	**-**	*(250)*	-	-	covered in Corporate Services budget annually
11-6-044571-1263	Training and Staff Development	893	1,257	678	1,500	702	**1,000**	*(500)*	1,020	1,040	virtual training currently since COVID
11-6-044571-3005	Office Supplies	184	271	107	187	756	**750**	*563*	765	780	increased costs based on additional office needs
11-6-044571-3007	Small Tools and Equipment	67	-	-	22	216	**250**	*228*	255	260	nominal budget to cover incidental equipment purchases
11-6-044571-3009	Operating Supplies	-	-	-	-	216	**250**	*250*	255	260	placeholder budget for supplies purchases
11-6-044571-3025	Health and Safety Supplies	14	-	257	100	86	**100**	*-*	102	104	health and safety supplies line to be maintained @ $100
11-6-044571-3033	IT Software	1,832	862	18,798	12,974	12,974	**13,623**	*649*	13,896	14,173	annual support for Cloud Permitting + 5%
11-6-044571-3210	Postage	-	-	-	-	242	**250**	*250*	255	260	mailings for Building Permits, etc.
11-6-044571-3260	Telephone	1,112	1,014	1,230	1,255	2,499	**2,549**	*1,294*	2,599	2,651	2% inflationary adjustment over prior year actual
11-6-044571-3810	Insurance	10,838	11,327	15,672	17,239	18,433	**20,276**	*3,037*	20,681	21,095	10% inflationary adjustment over p/y actual
11-6-044571-4002	Legal Services	5,878	890	-	6,000	577	**1,000**	*(5,000)*	1,000	1,000	maintain $1,000 legal services line item for prosecutions, etc.
11-6-044571-4003	Consulting	-	-	-	-	2,246	**2,500**	*2,500*	2,500	2,500	maintain $2,500 for consulting services, etc.
	Subtotal Administration	*309,872*	*319,367*	*402,143*	*470,758*	*464,973*	***494,235***	*23,476*	*503,133*	*512,199*	
2023 Ford Lightning (CBO)											
11-6-044571-3004 816	Vehicle Licences	120	120	53	120	-	**-**	*(120)*	-	-	covered under Public Works budget
11-6-044571-3021 816	Parts and Supplies	-	62	149	152	17	**17**	*(134)*	17	18	2% increase annually
11-6-044571-3026 816	Fuel	1,202	1,595	796	916	137	**-**	*(916)*	-	-	electric vehicle - no gas fuel consumption 2023+
11-6-044571-3610 816	Hydro	-	-	-	-	-	**1,200**	*1,200*	1,224	1,248	charging costs for electric vehicle
11-6-044571-4270 816	Repairs and Maintenance	1,330	310	-	250	86	**250**	*-*	250	250	maintain budget for repairs and oil changes on newer vehicle
	Subtotal 2023 Ford Lightning (CBO)	*2,652*	*2,086*	*998*	*1,437*	*240*	***1,467***	*30*	*1,491*	*1,516*	
2020 Chevrolet Silverado (DCBO)											
11-6-044571-3004 814	Vehicle Licences	-	120	-	120	-	**-**	*(120)*	-	-	covered under Public Works budget
11-6-044571-3021 814	Parts and Supplies	-	9	514	525	187	**190**	*(334)*	194	198	2% increase annually
11-6-044571-3026 814	Fuel	-	-	1,659	1,907	3,167	**3,455**	*1,548*	3,974	4,570	budget based on prior year actual + 2% annually
11-6-044571-4270 814	Repairs and Maintenance	-	50	2,121	2,163	742	**757**	*(1,406)*	772	787	2% increase over prior year actual
	Subtotal 2020 Chevrolet Silverado (DCBO)	*-*	*178*	*4,293*	*4,715*	*4,096*	***4,403***	*(312)*	*4,940*	*5,555*	

	Description	2020 Actuals	2021 Actuals	2022 Actuals	2023 Approved	2023 Actuals	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
BUILDING, LOCATES AND DRAINAGE OPERATING EXPENDITURES (cont'd)											
	Building and Structural Inspection (cont'd)										
2021 GMC Canyon (E & OT)											
11-6-044571-3004 815	Vehicle Licences	-	-	-	120	-	**-**	*(120)*	-	-	covered under Public Works budget
11-6-044571-3021 815	Parts and Supplies	-	-	108	111	180	**183**	*73*	187	191	2% increase annually
11-6-044571-3026 815	Fuel	-	-	1,644	1,890	2,213	**2,414**	*523*	2,776	3,192	budget based on prior year actual + 2% annually
11-6-044571-4270 815	Repairs and Maintenance	-	-	1,634	1,667	887	**905**	*(762)*	923	942	2% increase over prior year actual
	Subtotal 2021 GMC Canyon (E & OT)	*-*	*-*	*3,387*	*3,788*	*3,280*	***3,502***	*(286)*	*3,886*	*4,325*	
	Total Building and Structural Inspection Expenses	**312,524**	**321,632**	**410,820**	**480,698**	**472,588**	**503,606**	**22,908**	**513,450**	**523,595**	
	Locates										
11-6-044572-1110	Salaries and Wages	5,721	6,285	7,681	7,012	6,928	**7,326**	314	7,472	7,622	2024 Salary and Benefits Workbook + 2% in future years
11-6-044572-1201	CPP	81	119	310	282	297	**304**	23	310	316	2024 Salary and Benefits Workbook + 2% in future years
11-6-044572-1202	EI	-	38	100	147	92	**110**	(37)	112	115	2024 Salary and Benefits Workbook + 2% in future years
11-6-044572-1203	WSIB	-	102	230	241	231	**251**	9	256	261	2024 Salary and Benefits Workbook + 2% in future years
11-6-044572-1204	OMERS	-	337	770	744	699	**782**	38	797	813	2024 Salary and Benefits Workbook + 2% in future years
11-6-044572-1205	EHT	-	66	141	137	130	**143**	6	146	149	2024 Salary and Benefits Workbook + 2% in future years
11-6-044572-1210	Health Benefits	1,769	1,216	383	844	523	**936**	93	955	974	2024 Salary and Benefits Workbook + 2% in future years
11-6-044572-3510	Internal Equipment Charges	-	277	-	300	-	**300**	-	300	300	recovery for vehicle usage to reserve
	Total Locates Expenses	**7,571**	**8,440**	**9,615**	**9,707**	**8,900**	**10,152**	**445**	**10,349**	**10,550**	
	Stormwater Management										
11-4-082220-8535	Transfer to Storm Water Network Reserve	-	115,000	117,300	119,646	119,646	**122,039**	2,393	124,480	126,969	2% increase annually RF projection strategy
11-4-082220-8538	Transfer to Stormwater Management Facilities Reserve	125,000	200,000	180,000	75,000	75,000	**76,500**	1,500	78,030	79,591	revised estimate for 2023 based on research - 2% increase annually
11-6-082220-1110	Salaries and Wages	-	851	4,488	4,580	3,655	**4,916**	336	5,014	5,115	2024 Salary and Benefits Workbook + 2% in future years
11-6-082220-1201	CPP	-	30	130	188	150	**203**	15	207	211	2024 Salary and Benefits Workbook + 2% in future years
11-6-082220-1202	EI	-	11	41	98	50	**73**	(25)	75	76	2024 Salary and Benefits Workbook + 2% in future years
11-6-082220-1203	WSIB	-	18	83	158	116	**168**	11	171	175	2024 Salary and Benefits Workbook + 2% in future years
11-6-082220-1204	OMERS	-	54	226	482	237	**526**	44	536	547	2024 Salary and Benefits Workbook + 2% in future years
11-6-082220-1205	EHT	-	11	51	89	58	**96**	7	98	100	2024 Salary and Benefits Workbook + 2% in future years
11-6-082220-1210	Benefits	-	22	97	336	119	**373**	37	380	388	2024 Salary and Benefits Workbook + 2% in future years
11-6-082220-1252	Conventions and Seminars	-	-	-	-	244	**250**	250	255	260	SWM convention events
11-6-082220-3001	Licences and Permits	-	-	90	100	-	**100**	-	100	100	one-time permit fees for municipal purposes
11-6-082220-3007	Small Tools and Equipment	-	250	375	350	323	**350**	-	350	350	placeholder budget for various tools and equipment
11-6-082220-3045	Forest and Plantings	-	-	-	-	107	**150**	150	150	150	placeholder for replacement trees and plantings
11-6-082220-3170	Signage	-	106	303	350	523	**600**	250	600	600	placeholder budget for any noted or required signage annually
11-6-082220-3510	Internal Equipment Charges	-	-	-	-	1,513	**1,500**	1,500	1,500	1,500	recovery for vehicle usage to reserve
11-6-082220-4004	Engineering	1,308	6,431	4,070	6,000	44	**5,000**	(1,000)	5,100	5,202	clean out works resulting from prior year inspection services
11-6-082220-4005	Construction Services	-	-	18,113	45,000	-	**30,000**	(15,000)	30,600	31,212	construction budget for work arising from camera program results
11-6-082220-4034	Camera Inspection Services	-	-	18,069	45,355	45,355	**35,000**	(10,355)	25,000	25,500	excess expense in 2023 but baseline program is $35k annually
11-6-082220-4270	Repairs and Maintenance	-	4,438	4,581	5,000	778	**5,000**	-	5,100	5,202	includes PW staff services for clean out work + 2% increase
	Total Storm Water Management	**126,308**	**327,224**	**348,019**	**302,732**	**247,917**	**282,844**	**(19,888)**	**277,747**	**283,248**	

Account	Description	2020 Actuals	2021 Actuals	2022 Actuals	2023 Approved	2023 Actuals	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
BUILDING, LOCATES AND DRAINAGE OPERATING EXPENDITURES (cont'd)											
	Agriculture and Reforestation (Drainage)										
Municipal Drains Administration											
11-4-184010-8536	Transfer to Roads Drainage Reserve	25,500	26,010	26,530	27,061	27,061	**27,602**	541	28,154	28,717	2% increase annually RF projection strategy
11-6-184010-1110	Salaries and Wages	14,567	4,179	546	973	10,345	**12,096**	11,124	12,338	12,585	2024 Salary and Benefits Workbook + 2% in future years
11-6-184010-1201	CPP	-	28	30	38	539	**507**	469	517	527	2024 Salary and Benefits Workbook + 2% in future years
11-6-184010-1202	EI	-	10	10	20	148	**184**	164	187	191	2024 Salary and Benefits Workbook + 2% in future years
11-6-184010-1203	WSIB	-	16	17	33	353	**414**	380	422	430	2024 Salary and Benefits Workbook + 2% in future years
11-6-184010-1204	OMERS	-	54	56	105	1,057	**1,287**	1,182	1,312	1,339	2024 Salary and Benefits Workbook + 2% in future years
11-6-184010-1205	EHT	-	10	11	19	195	**236**	217	241	245	2024 Salary and Benefits Workbook + 2% in future years
11-6-184010-1210	Health Benefits	4,242	1,189	20	69	674	**949**	880	968	987	2024 Salary and Benefits Workbook + 2% in future years
11-6-184010-1255	Dues and Memberships	175	-	307	325	285	**300**	(25)	306	312	Drainage Superintendent membership requirement
11-6-184010-2220	Debt Interest Repayments	7,355	6,447	5,373	4,579	4,579	**3,659**	(920)	2,702	1,702	based on Drain Repayment Schedule
11-6-184010-3005	Office Supplies	28	-	110	200	2	**100**	(100)	102	104	small amount for envelopes, paper, etc. + 2% in future years
11-6-184010-3210	Postage and Courier	256	-	-	-	-	**-**	-	-	-	billed out from Corporate Services
11-6-184010-3260	Telephone	444	425	467	477	505	**515**	38	525	536	2% inflationary adjustment over p/y actual
11-6-184010-3510	Internal Equipment Charges	-	-	-	-	475	**500**	500	500	500	recovery for vehicle usage to reserve
11-6-184010-4002	Legal Services	-	-	8,577	-	-	**-**	-	-	-	one-time settlement in 2022
11-6-184010-4004	Engineering Services	1,161	109	890	720	1,979	**993**	273	1,288	1,420	based on 3-year rolling average actuals - primarily capital
11-6-184010-4425	Facility Rentals	-	1,100	1,100	1,200	1,100	**1,100**	(100)	1,100	1,100	public meeting hall rental expenses
11-6-184010-5210	Debt Principal Repayments	31,060	34,405	27,190	28,904	28,904	**29,824**	920	30,781	31,781	based on Drain Repayment Schedule
11-6-184010-5230	Write-offs and Charge Outs - Municipal Drains	5,276	482	81	1,946	-	**188**	(1,759)	90	92	based on 3-year rolling average actuals
	Subtotal Municipal Drains Administration	*90,063*	*74,465*	*71,316*	*66,668*	*78,201*	***80,453***	*13,785*	*81,533*	*82,570*	
Municipal Drains Operations											
11-6-184020-1110	Salaries and Wages	170	8,220	11,154	14,308	2,116	**3,422**	(10,886)	3,490	3,560	2024 Salary and Benefits Workbook + 2% in future years
11-6-184020-1201	CPP	-	202	429	563	95	**142**	(421)	145	148	2024 Salary and Benefits Workbook + 2% in future years
11-6-184020-1202	EI	-	49	136	295	31	**51**	(243)	52	53	2024 Salary and Benefits Workbook + 2% in future years
11-6-184020-1203	WSIB	-	231	353	492	58	**117**	(375)	119	122	2024 Salary and Benefits Workbook + 2% in future years
11-6-184020-1204	OMERS	-	796	1,150	1,530	178	**365**	(1,164)	373	380	2024 Salary and Benefits Workbook + 2% in future years
11-6-184020-1205	EHT	-	149	216	279	33	**67**	(212)	68	69	2024 Salary and Benefits Workbook + 2% in future years
11-6-184020-1210	Health Benefits	45	680	856	1,024	58	**263**	(761)	268	273	2024 Salary and Benefits Workbook + 2% in future years
11-6-184020-3009	Operating Supplies	-	-	30	100	-	**100**	-	102	104	small amount for non-capital supplies. + 2% in future years
11-6-184020-3510	Internal Equipment Charges	210	228	340	350	180	**350**	-	350	350	recovery for vehicle usage to reserve
11-6-184020-4005	Construction	-	-	571	1,000	9	**500**		510	520	includes PW staff services for clean out work + 2% increase
	Subtotal Municipal Drain Operations	*425*	*10,556*	*15,234*	*19,941*	*2,757*	***5,377***	*(14,564)*	*5,478*	*5,580*	
Tile Drainage											
11-6-185081-2220	Debt Interest Repayments	2,903	2,133	1,806	1,459	1,459	**1,092**	(367)	898	693	based on Drain Repayment Schedule
11-6-185081-5210	Debt Principal Repayments	12,844	5,449	5,776	6,122	6,122	**3,229**	(2,894)	3,422	3,628	based on Drain Repayment Schedule
								-			
	Subtotal Tile Drainage	*15,747*	*7,581*	*7,581*	*7,581*	*7,581*	***4,321***	*(3,261)*	*4,321*	*4,321*	
	Total Agriculture and Reforestation (Drainage) Expenses	**106,235**	**92,602**	**94,132**	**94,190**	**88,540**	**90,150**	**(4,039)**	**91,331**	**92,471**	

	Description	2020 Actuals	2021 Actuals	2022 Actuals	2023 Approved	2023 Actuals	2024 Proposed		Notes
BUILDING, LOCATES AND DRAINAGE CAPITAL REVENUES									
	Building and Structural Inspection								
12-4-442401-8022	Transfer from Building Equipment Reserve	(4,302)	(6,992)	-	(2,601)	-	**(4,000)**		
12-4-442302-8023 811	Transfer from Building Vehicle Reserve	-	-	(46,444)	(60,000)	(60,000)			
12-5-442302-0914 811	***Deferred Building Code Act Revenue Earned***	***-***	***-***	***-***	***(35,000)***	***(29,254)***			
	Total Building and Structural Inspection	**(4,302)**	**(6,992)**	**(46,444)**	**(97,601)**	**(89,254)**	**(4,000)**		
	Storm Water Management								
12-4-822302-8038	Transfer from Storm Water Management Facility Reserve	-	-	(3,663)	(12,000)	(7,950)	**(10,000)**		
	Total Storm Water Management	**-**	**-**	**(3,663)**	**(12,000)**	**(7,950)**	**(10,000)**		
	Agriculture and Reforestation (Drainage)								
12-4-842201-8036	Transfer from Roads Drainage Reserve	-	-	-	(24,875)	(1,074)			
12-5-842201-0923	Contributions from Developers	-	-	-	(100,125)	-			
	Total Agriculture and Reforestation (Drainage)	**-**	**-**	**-**	**(125,000)**	**(1,074)**	**-**		
	Total Building, Locates and Drainage Capital Revenues	***(4,302)***	***(6,992)***	***(50,108)***	***(234,601)***	***(98,277)***	***(14,000)***		

	Description	2020 Actuals	2021 Actuals	2022 Actuals	2023 Approved	2023 Actuals	2024 Proposed		Notes
BUILDING, LOCATES AND DRAINAGE CAPITAL EXPENDITURES									
2020 Capital Projects									
	Building and Structural Inspection								
12-6-044571-3033	IT Software	-							
12-6-044571-3034	IT Hardware	4,302							offset large format printer/scanner
	Agriculture and Reforestation (Drainage)								
12-6-184031-4005	Capital Drain Construction - Road Crossings (Hart and Facey)	86,750							
	Subtotal 2020 Capital Projects	*91,052*							
2021 Capital Projects									
	Building and Structural Inspection								
12-6-044571-3033	IT Software		-						
12-6-044571-3034	IT Hardware		6,992						offset large format printer/scanner (carried forward from 2020)
12-6-044571-3350 815	Vehicles		41,555						2021 DCBO vehicle
	Agriculture and Reforestation (Drainage)								
11-6-184020-4005	Construction Services		46,300						Township road crossing share
	Subtotal 2021 Capital Projects		*94,847*						
2022 Capital Projects									
	Building and Structural Inspection								
12-4-044571-8522	Transfer to Building Equipment Reserve			6,992					return funding for scanner/printer to reserve from Modernization 2022
12-6-044571-3034	IT Hardware			9,970					new laptop - DCBO and new cell phones (3) + tablet & 3 laptops (Fire)
12-6-442202-3350 811	Vehicles			46,444					2022 CBO vehicle
	Storm Water Management								
12-6-822202-3045	Forestry and Plantings			3,663					tree and brush plantings at SWM facilities
	Agriculture and Reforestation (Drainage)								
12-6-842201-4003	Drainage Master Plan			-					Innerkip Drainage Master Plan
12-6-842202-4005	Construction Services			-		-			Parker Drain - Township road crossing share
	Subtotal 2022 Capital Projects			*67,069*	-	-			

	Description	2020 Actuals	2021 Actuals	2022 Actuals	2023 Approved	2023 Actuals	2024 Proposed		Notes
BUILDING, LOCATES AND DRAINAGE CAPITAL EXPENDITURES (cont'd)									
2023 Capital Projects									
	Building and Structural Inspection								
12-6-442301-3034	IT Hardware				2,601	-			new laptop - E&OT
12-6-442302-3350 811	Vehicles				95,000	89,254			2023 electric vehicle purchase
	Storm Water Management								
12-6-822302-3045	Forestry and Plantings				12,000	7,950			tree and brush plantings at SWM facilities
	Agriculture and Reforestation (Drainage)								
12-6-842201-4003	Drainage Master Plan				125,000	1,074			Innerkip Drainage Master Plan
	Subtotal 2023 Capital Projects				***234,601***	***98,277***	**-**		
2024 Capital Projects									
	Building and Structural Inspection								
12-6-442401-3034	IT Hardware						**4,000**		new laptop - E&OT and CBO
	Storm Water Management								
12-6-822402-3045	Forestry and Plantings						**10,000**		tree and brush removal and replanting at SWM facilities
	Subtotal 2024 Capital Projects				**-**	**-**	***14,000***		
	Total Building, Locates and Drainage Capital Expenditures	***91,052***	***94,847***	***67,069***	***234,601***	***98,277***	***14,000***		

Reserve and Reserve Fund Projections (Unaudited)
Building, Locates and Drainage
2024 Budget Background Schedule

Reserves	GL Account #	Projected December 31, 2023 Balance	Prior Year (<=2023) Commitments	Projected 2024 Contributions	Projected 2024 Drawdowns	Projected December 31, 2024 Balance	Description
Building							
Building Department Equipment	11-3-006420-9822	44,946		5,412	-4,000	**46,358**	laptops for E/OT and CBO
Building Department Vehicle	11-3-006420-9823	717		40,000		**40,717**	updated transfer amount for electric vehicle addition to fleet
Storm Water Network	11-3-006420-9835	351,946		122,039		**473,985**	
Storm Water Management	11-3-006420-9838	598,072		76,500	-10,000	**664,572**	plantings and forestry
Total Reserves		**995,681**	**0**	**243,951**	**-14,000**	**1,225,632**	

Obligatory Reserve Funds	GL Account #	Projected December 31, 2023 Balance	Prior Year (<=2023) Commitments	Projected 2024 Contributions	Projected 2024 Drawdowns	Projected December 31, 2024 Balance	Description
Building Department Surplus	48-3-002499-9708	435,753			-100,000	**335,753**	Township Admin building parking lot (Building contribution to construction) (2024)
Total Obligatory Reserve Funds		**435,753**	**0**	**0**	**-100,000**	**335,753**	

Township of East Zorra-Tavistock
Building Department
20-Year Vehicle Replacement Schedule

ITEM	MODEL TYPE	TOWNSHIP VEHICLE #	IN SERVICE YEAR	MODEL YEAR	REPLACEMENT COST (000's)	REPLACEMENT YEARS	Actual 2023 (000's)	Budget 2024 (000's)	2025 (000's)	2026 (000's)	2027 (000's)	2028 (000's)
Vehicles (3)					**2023**							
DCBO Pickup	Chevrolet Silverado	814	2020	2020	65	6	-	-	-	69.0	-	-
CET Pickup	GMC Canyon	815	2021	2021	65	6	-	-	-	-	70.4	-
CBO Pickup	Ford Lightning	816	2023	2023	100	6	89.3	-	-	-	-	-
TOTAL YEARLY EQUIPMENT REPLACEMENT							$ 89.3	$ -	$ -	$ 69.0	$ 70.4	$ -
Tax Levy and/or To Reserves							$ 27.6	$ 40.0	$ 40.8	$ 41.6	$ 42.4	$ 43.3
Building Code Act Deferred Revenue Contribution							$ 29.3	$ -	$ -	$ -	$ -	$ -
Proceeds of Disposition							$ -	$ -	$ -	$ -	$ -	$ -
Building Vehicles Reserve			**11-3-006420-9823**		**Opening Balance:**	**33.1**	0.7	40.7	81.5	54.2	26.3	69.6

****includes inflationary increases on contributions and spending of 2% per year cumulative***

Township of East Zorra-Tavistock
Building Department
20-Year Vehicle Replacement Schedule

ITEM	MODEL TYPE	TOWNSHIP VEHICLE #	IN SERVICE YEAR	2029 (000's)	2030 (000's)	2031 (000's)	2032 (000's)	2033 (000's)	2034 (000's)	2035 (000's)	2036 (000's)	2037 (000's)	2038 (000's)
Vehicles (3)													
DCBO Pickup	Chevrolet Silverado	814	2020	-	-	-	77.7	-	-	-	-	-	87.5
CET Pickup	GMC Canyon	815	2021	-	-	-	-	79.2	-	-	-	-	-
CBO Pickup	Ford Lightning	816	2023	112.6	-	-	-	-	-	126.8	-	-	-
TOTAL YEARLY EQUIPMENT REPLACEMENT				$ 112.6	$ -	$ -	$ 77.7	$ 79.2	$ -	$ 126.8	$ -	$ -	$ 87.5
Tax Levy and/or To Reserves				$ 44.2	$ 45.0	$ 45.9	$ 46.9	$ 47.8	$ 48.8	$ 49.7	$ 50.7	$ 51.7	$ 52.8
Building Code Act Deferred Revenue Contribution				$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Proceeds of Disposition				$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Building Vehicles Reserve			**11-3-0064**	1.1	46.1	92.1	61.3	29.8	78.6	1.5	52.2	104.0	69.3

includes inflationary increases on contributions and spending of 2% per year cumulative

Township of East Zorra-Tavistock
Building Department
20-Year Vehicle Replacement Schedule

ITEM	MODEL TYPE	TOWNSHIP VEHICLE #	IN SERVICE YEAR	2039 (000's)	2040 (000's)	2041 (000's)	2042 (000's)
Vehicles (3)							
DCBO Pickup	Chevrolet Silverado	814	2020	-	-	-	-
CET Pickup	GMC Canyon	815	2021	89.2	-	-	-
CBO Pickup	Ford Lightning	816	2023	-	-	142.8	-
TOTAL YEARLY EQUIPMENT REPLACEMENT				$ 89.2	$ -	$ 142.8	$ -
Tax Levy and/or To Reserves				$ 53.8	$ 54.9	$ 56.0	$ 57.1
Building Code Act Deferred Revenue Contribution				$ -	$ -	$ -	$ -
Proceeds of Disposition				$ -	$ -	$ -	$ -
Building Vehicles Reserve			**11-3-0064**	33.9	88.8	2.0	59.1

****includes inflationary increases on contributions and spending of 2% per year cumulative***

CORPORATE SERVICES

2024 Proposed Capital and Operating Budget

Township of East Zorra-Tavistock **Revision Date:** 2024-01-31

CORPORATE SERVICES

2024 Proposed Operating and Capital Budgets Summary

Gross Budget Revenues	**2020 Actual**	**2021 Actual**	**2022 Actual**	**2023 Approved**	**2023 Actual**	**2024 Proposed**	**Difference (2024 - 2023)**	**2025 Projected**	**2026 Projected**	**Notes**
Contributions from Developers	-	-	(62,827)	(50,000)	-	**-**	50,000	-	-	
Cost Recoveries	(41,656)	(24,784)	-	(30,000)	(25,563)	**(30,000)**	-	(30,000)	(30,000)	
Deferred Building Code Act Revenue Earned	-	-	-	-	-	**(100,000)**	(100,000)	-	-	
Donations	-	-	-	-	-	**(10,000)**	(10,000)	-	-	
Fines and Penalties	-	-	(200)	-	(100)	**-**	-	-	-	
Licences, Permits and Rents	(560)	(710)	(725)	(660)	(577)	**(882)**	(222)	(882)	(882)	
Ontario Specific Grants	(26,937)	(32,445)	(35,951)	(35,951)	(35,914)	**(35,951)**	-	(35,951)	(35,951)	
Ontario Wildlife Damage Compensation Program	-	-	(2,199)	(500)	(1,988)	**(500)**	-	(500)	(500)	
Revenue from Oxford County	(7,590)	(7,607)	(70,697)	(7,500)	(315,984)	**(8,000)**	(500)	(8,000)	(8,000)	
Tax-Supported Capital Transfers	-	-	-	-	(379,688)	**(30,000)**	(30,000)	-	-	
Transfers from Reserves and Reserve Funds	(190,871)	(350,556)	(242,023)	(1,380,545)	(5,803,033)	**(250,272)**	1,130,272	-	(21,500)	
User Fees and Charges	(12,188)	(18,951)	(17,684)	(16,337)	(16,608)	**(16,671)**	(333)	(17,286)	(17,704)	
TOTALS	**(279,802)**	**(435,053)**	**(432,305)**	**(1,521,493)**	**(6,579,454)**	**(482,275)**	**1,039,218**	**(92,618)**	**(114,536)**	

Gross Budget Expenditures	**2020 Actual**	**2021 Actual**	**2022 Actual**	**2023 Approved**	**2023 Actual**	**2024 Proposed**	**Difference (2024 - 2023)**	**2025 Projected**	**2026 Projected**	**Notes**
Council	140,259	142,928	157,542	221,360	170,589	**175,781**	(45,579)	179,356	194,500	
Township Administration	2,263,980	930,214	1,087,042	1,158,849	1,523,248	**1,191,304**	32,455	1,185,629	1,207,356	
Former PUC Office	2,187	2,275	1,995	2,045	2,596	**2,648**	603	2,701	2,755	
Police Services Board	5,824	5,221	4,967	6,740	10,478	**10,650**	3,911	10,863	11,080	
Township Policing	974,041	1,088,254	1,162,285	1,162,852	1,067,933	**1,130,779**	(32,073)	1,152,891	1,175,853	
By-law Enforcement	19,941	12,477	23,780	24,439	24,744	**27,410**	2,971	27,944	28,489	
Animal Control	9,258	9,459	10,172	10,376	9,158	**9,342**	(1,034)	9,528	9,719	
Livestock Claims	-	-	2,099	500	1,888	**500**	-	500	500	
Crossing Guards	27,355	34,338	42,991	46,319	42,855	**52,131**	5,811	49,867	50,863	
Cemeteries	2,140	2,140	2,566	3,750	3,750	**3,750**	-	3,750	3,750	
Planning and Zoning Administration	45,059	27,388	225,021	82,113	82,219	**83,994**	1,882	34,074	34,155	
Economic Development	40,293	40,293	40,293	44,322	44,322	**50,260**	5,938	52,773	55,412	
Capital Expenditures	66,117	253,072	1,212,137	1,250,000	6,194,019	**275,000**	(975,000)	-	-	
TOTALS	**3,596,454**	**2,548,058**	**3,972,891**	**4,013,665**	**9,177,800**	**3,013,549**	**(1,000,116)**	**2,709,877**	**2,774,433**	
NET CORPORATE SERVICES BUDGET	**3,316,652**	**2,113,005**	**3,540,586**	**2,492,172**	**2,598,347**	**2,531,274**	**39,102**	**2,617,259**	**2,659,896**	

Township of East Zorra-Tavistock
CORPORATE SERVICES
2024 Proposed Operating and Capital Budgets Summary

Revision Date: 2024-01-31

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
CORPORATE SERVICES REVENUES											
	Municipal Election										
11-4-024026-8057	Contributions from Election Reserve	-	-	(19,468)	-	-	**-**	-	-	(21,500)	drawdown every 4 years for election activities
	Total Municipal Election	**-**	**-**	**(19,468)**	**-**	**-**	**-**	**-**	**-**	**(21,500)**	
	Council										
11-5-024011-0562	Council Community Hall Facility Rentals	-	-	-	-	-	**(257)**	(257)	(257)	(257)	based on 10 rentals per year @ $25.65
	Total Municipal Election	**-**	**-**	**-**	**-**	**-**	**(257)**	**(257)**	**(257)**	**(257)**	
	Township Administration										
11-5-025023-0414	Waste Management Services - County	(7,590)	(7,607)	(7,870)	(7,500)	(8,088)	**(8,000)**	(500)	(8,000)	(8,000)	$2.50/household @ 3,200 households
11-5-025023-0722	Lottery Licences	-	(150)	(165)	(100)	(17)	**(25)**	75	(25)	(25)	placeholder for 1 to 2 licences per year
11-5-025023-0789	Burial Permit Fee	-	(390)	(500)	(360)	(690)	**(720)**	(360)	(720)	(720)	based on 4 per month @ $15.00 (new rate 2024)
11-5-025023-0963	Sales of Maps, Copies, Faxes, etc.	(13)	(69)	(124)	(68)	(77)	**(53)**	16	(66)	(65)	based on 3-year rolling average actuals
	Total Township Administration	**(7,603)**	**(8,216)**	**(8,659)**	**(8,028)**	**(8,871)**	**(8,798)**	**(769)**	**(8,811)**	**(8,810)**	
	Former PUC Office										
11-5-025083-0574	Facility Rentals	(500)	(500)	(500)	(500)	(500)	**(500)**	-	(500)	(500)	Tavistock Historical Society use of facility annually
	Total Former PUC Office	**(500)**	**(500)**	**(500)**	**(500)**	**(500)**	**(500)**	**-**	**(500)**	**(500)**	
	Township Policing										
11-4-042053-8059	Contributions from Policing Reserve	-	(195,817)	(195,817)	(130,545)	(130,545)	**(65,272)**	65,272	-	-	reduce reserve funding by 1/3 in 2023, 2024 and then fully fund in 2025
11-5-042053-0332	RIDE Grant	(6,382)	(6,332)	(6,369)	(6,369)	(8,734)	**(6,369)**	-	(6,369)	(6,369)	based on grant 2023
11-5-042053-0334	Police Specific Grant	(20,554)	(26,114)	(29,582)	(29,582)	(27,180)	**(29,582)**	-	(29,582)	(29,582)	based on grant 2023
11-5-042053-0575	Criminal Record Check Fees	(5,255)	(7,542)	(6,810)	(6,536)	(9,341)	**(7,898)**	(1,362)	(8,016)	(8,418)	based on 3-year rolling average actuals
	Total Township Policing	**(32,192)**	**(235,804)**	**(238,578)**	**(173,031)**	**(175,800)**	**(109,121)**	**63,910**	**(43,967)**	**(44,369)**	
	By-law Enforcement										
11-5-044061-0831	Fines	-	-	(200)	-	(100)	**-**	-	-	-	no budget for 2021 or forward
	Total By-law Enforcement	**-**	**-**	**(200)**	**-**	**(100)**	**-**	**-**	**-**	**-**	

Township of East Zorra-Tavistock
CORPORATE SERVICES
2024 Proposed Operating and Capital Budgets Summary

Revision Date: 2024-01-31

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
CORPORATE SERVICES REVENUES (cont'd)											
	Animal Control										
11-5-044081-0724	Dog Licences	(60)	(60)	(60)	(60)	(60)	**(100)**	(40)	(100)	(100)	based on new user fee 2024
	Total Animal Control	**(60)**	**(60)**	**(60)**	**(60)**	**(60)**	**(100)**	**(40)**	**(100)**	**(100)**	
	Livestock Claims										
11-5-044082-0924	Ontario Wildlife Damage Compensation Program	-	-	(2,199)	(500)	(1,988)	**(500)**	-	(500)	(500)	offset any claims for incidents as budgeted for expense
	Total Livestock Claims	**-**	**-**	**(2,199)**	**(500)**	**(1,988)**	**(500)**	**-**	**(500)**	**(500)**	
	Planning and Zoning Administration										
11-4-181010-8002	Transfer from Rate Stabilization	-	-	-	-	-	**(50,000)**	(50,000)	-	-	surplus contribution to additional 2ndary plan work
11-5-181010-0514	Revenue from County	-	-	(62,827)	-	(34,410)	**-**	-	-	-	shared contribution to the 2ndary plan
11-5-181010-0521	Minor Variance and Zoning Change Application Fees	(6,920)	(10,950)	(10,250)	(9,373)	(6,500)	**(8,000)**	1,373	(8,483)	(8,500)	based on 3-year rolling average actuals + fee increases 2024
11-5-181010-0923	Contributions from Developers	-	-	(62,827)	(50,000)	-	**-**	50,000	-	-	2022 - Secondary Plan, 2023 - Development Charges Study
11-5-181010-0998	Expense Recovery	(41,656)	(24,784)	-	(30,000)	(25,563)	**(30,000)**	-	(30,000)	(30,000)	offset Engineering Services from security deposits
	Total Planning and Zoning Administration	**(48,576)**	**(35,734)**	**(135,903)**	**(89,373)**	**(66,473)**	**(88,000)**	**1,373**	**(38,483)**	**(38,500)**	

Township of East Zorra-Tavistock
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	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
CORPORATE SERVICES OPERATING EXPENDITURES											
	Council										
Regular											
11-4-024011-8508	Transfer to Council IT Equipment Reserve	3,825	3,902	3,980	4,059	4,059	**4,141**	81	4,223	4,308	2% increase annually RF projection strategy
11-6-024011-1120	Council Wages - Taxable	116,064	110,004	111,203	119,225	124,356	**124,563**	5,339	127,055	129,596	2024 Salary and Benefits Workbook + 2% in future years
11-6-024011-1201	CPP	-	1,989	4,532	5,636	5,777	**5,954**	318	6,073	6,194	2024 Salary and Benefits Workbook + 2% in future years
11-6-024011-1203	WSIB	-	1,529	3,608	4,101	4,169	**4,260**	159	4,345	4,432	2024 Salary and Benefits Workbook + 2% in future years
11-6-024011-1205	EHT	-	994	2,220	2,325	2,361	**2,429**	104	2,478	2,527	2024 Salary and Benefits Workbook + 2% in future years
11-6-024011-1258	Meals and Meeting Expenses	4,677	916	3,287	3,353	1,378	**2,000**	(1,353)	2,040	2,081	reset base lunch budget for 2024 + 2% annual increment
11-6-024011-1263	Training and Professional Development	-	-	-	-	2,519	**2,500**	2,500	2,550	2,601	annual budget for training events for Council
11-6-024011-1455	Christmas Gift Certificate Program	3,981	10,700	5,500	6,500	6,100	**6,250**	(250)	6,250	6,250	125 recipients @ $50.00 as per Policy 3.15
11-6-024011-3005	Office Supplies	-	-	-	-	377	**500**	500	510	520	nominal budget for stationary supplies, business cards, etc.
11-6-024011-3006	Gifts and Souvenirs	-	-	-	-	29	**100**	100	102	104	nominal budget for small items
11-6-024011-3290	Print, Advertising and Promotion	253	-	-	84	667	**307**	222	324	432	based on 3-year rolling average actuals
11-6-024011-3291	Special Events	-	-	85	200	85	**200**	-	200	200	placeholder for unexpected recognition requirements
11-6-024011-3450	Office Equipment	294	176	-	200	-	**200**	-	200	200	placeholder for unexpected recognition requirements
11-6-024011-4003	Consulting	-	-	-	50,000	-	**-**	(50,000)	-	-	strat plan kick off late 2023, reserved funds for 2024 from rate stabilization
11-6-024011-4425	Facility Rentals	1,334	3,250	2,080	3,380	2,990	**-**	(3,380)	-	-	no internal hall rental charges for Council chambers 2024+
	Subtotal Regular	*130,428*	*133,461*	*136,496*	*199,063*	*154,866*	***153,403***	*(45,660)*	*156,350*	*159,446*	
Conferences and Seminars											
11-6-024012-1120	Council Wages - Taxable	1,393	-	960	7,160	5,775	**7,211**	51	7,355	7,502	2024 Salary and Benefits Workbook + 2% in future years
11-6-024012-1201	CPP	-	-	49	-	261	**429**	429	438	446	2024 Salary and Benefits Workbook + 2% in future years
11-6-024012-1203	WSIB	-	-	30	246	167	**247**	0	252	257	2024 Salary and Benefits Workbook + 2% in future years
11-6-024012-1205	EHT	-	-	19	140	95	**141**	1	143	146	2024 Salary and Benefits Workbook + 2% in future years
11-6-024012-1252	Travel and Conventions	2,063	509	520	5,000	518	**5,000**	-	5,100	5,202	5 attendees for ROMA, 2 for AMO, etc.
	Subtotal Conferences and Seminars	*3,456*	*509*	*1,578*	*12,546*	*6,815*	***13,027***	*481*	*13,288*	*13,554*	
Election											
11-4-024026-8557	Transfer to Election Reserve	6,375	6,503	-	7,000	7,000	**7,350**	350	7,718	-	reset contribution amount to $7,000 for 2023 + 5% increase thereafter
11-6-024026-1263	Training and Professional Development	-	407	876	500	-	**-**	(500)	-	1,000	no election training anticipated until 2026 election year
11-6-024026-3005	Office Supplies	-	-	1,531	-	-	**-**	-	-	2,000	preparation and costs associated with 2022 election
11-6-024026-3033	IT Software	-	573	1,465	750	-	**-**	(750)	-	2,000	Intelivote (internet and telephone voting) - amount included in annual reserv
11-6-024026-3210	Postage	-	-	11,603	-	-	**-**	-	-	12,000	preparation and costs associated with 2022 election
11-6-024026-3290	Print, Advertising and Promotion	-	-	1,419	-	-	**-**	-	-	1,500	preparation and costs associated with 2022 election
11-6-042026-4003	Consulting	-	-	926	-	-	**-**	-		1,000	on site consulting assistance for election software
11-6-024026-4009	IT Services	-	1,476	1,650	1,500	1,908	**2,000**	500	2,000	2,000	Data Fix - voter list management ($8,000 / 4 annual payments)
	Subtotal Election	*6,375*	*8,958*	*19,468*	*9,750*	*8,908*	***9,350***	*(400)*	*9,718*	*21,500*	
	Total Council	**140,259**	**142,928**	**157,542**	**221,360**	**170,589**	**175,781**	**(45,579)**	**179,356**	**194,500**	

Township of East Zorra-Tavistock **Revision Date:** 2024-01-31
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	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
CORPORATE SERVICES OPERATING EXPENDITURES (cont'd)											
	Township Administration										
11-4-025023-8504	Transfer to Rural Broadband Reserve	125,000	128,000	145,000	145,000	145,000	**-**	(145,000)	-	-	no longer required to contribute 2024+
11-4-025023-8507	Transfer to Office Equipment and IT Reserve	1,176,504	30,908	31,526	32,157	32,157	**32,800**	643	33,456	34,125	transfer for equipment purchases inflated 2% annually
11-4-069911-8600	Transfer to Capital	-	-	-	-	379,688	**30,000**	30,000	-	-	tax-supported funding for Admin Building (internal staff)
11-6-025023-1110	Salaries and Wages	573,305	439,341	536,217	570,979	562,081	**622,604**	51,625	635,056	647,757	2024 Salary and Benefits Workbook + 2% in future years
11-6-025023-1201	CPP	-	2,459	18,586	21,579	20,003	**23,975**	2,396	24,454	24,943	2024 Salary and Benefits Workbook + 2% in future years
11-6-025023-1202	EI	-	494	6,163	11,606	6,348	**9,147**	(2,458)	9,330	9,517	2024 Salary and Benefits Workbook + 2% in future years
11-6-025023-1203	WSIB	-	5,886	14,156	17,652	16,915	**18,908**	1,255	19,286	19,672	2024 Salary and Benefits Workbook + 2% in future years
11-6-025023-1204	OMERS	-	20,489	54,744	61,878	57,155	**66,299**	4,421	67,625	68,977	2024 Salary and Benefits Workbook + 2% in future years
11-6-025023-1205	EHT	-	3,926	9,859	11,134	10,468	**12,141**	1,007	12,384	12,631	2024 Salary and Benefits Workbook + 2% in future years
11-6-025023-1210	Health Benefits	147,603	73,102	29,651	37,247	35,605	**49,716**	12,469	50,710	51,724	2024 Salary and Benefits Workbook + 2% in future years
11-6-025023-1251	Mileage	-	1,717	3,857	2,893	2,109	**1,000**	(1,893)	1,020	1,040	no need to travel for Council or staff meetings in 2024+
11-6-025023-1252	Conventions and Seminars	3,973	1,905	1,070	4,000	14	**4,000**	-	4,080	4,162	return to pre-COVID conference attendance
11-6-025023-1254	Clothing Allowance	-	-	200	200	-	**-**	(200)	-	-	no staff requiring Township clothing in CS Admin
11-6-025023-1255	Dues and Memberships	6,119	8,093	8,057	8,500	10,218	**11,000**	2,500	11,220	11,444	AMCTO, AMO, CPA and HR memberships and supplies
11-6-025023-1256	Subscriptions and Publications	1,375	259	969	868	460	**563**	(305)	664	562	based on 3-year rolling average actuals
11-6-025023-1258	Meals and Meeting Expenses	-	652	1,717	2,000	1,454	**1,483**	(517)	1,513	1,543	prior year actual + 2%
11-6-025023-1260	Staff Awards	-	-	-	-	132	**250**	250	255	260	recognition items for staff special occasions
11-6-025023-1263	Training and Staff Development	12,984	11,354	5,519	6,000	5,155	**5,000**	(1,000)	5,100	5,202	reduced requirements with fully trained staff
11-6-025023-3005	Office Supplies	8,068	6,799	8,599	7,822	6,172	**7,190**	(632)	7,321	6,894	based on 3-year rolling average actuals
11-6-025023-3015	Office Furniture	572	305	305	500	-	**500**	-	500	500	maintain small budget for small furniture replacements (stands, etc.)
11-6-025023-3020	Cleaning Supplies	-	536	533	500	1,223	**1,000**	500	1,000	1,000	one-time start up purchases for new building 2023
11-6-025023-3033	IT Software	6,427	44,165	26,134	33,144	34,180	**73,898**	40,754	75,376	76,884	ongoing support costs corporate softwares + new agenda software 2024
11-6-025023-3034	IT Hardware	-	102	6,415	500	672	**750**	250	750	750	maintain small budget for small hardware item replacements
11-6-025023-3210	Postage	7,978	9,137	6,306	6,432	15,039	**16,200**	9,768	16,524	16,854	all corporate mailing (including tax bills) $1,350/month
11-6-025023-3260	Telephone	8,181	8,176	2,370	2,417	21,090	**9,000**	6,583	9,180	9,364	2023 catch up year on Township wide phone bills - $750/month
11-6-025023-3290	Print, Advertising and Promotions	3,426	1,302	6,654	6,787	4,465	**4,140**	(2,647)	5,087	4,564	based on 3-year rolling average actuals
11-6-025023-3450	Office Equipment	71	390	-	1,000	-	**500**	(500)	510	520	maintain small budget for small equipment replacements
11-6-025023-3510	Internal Equipment Charges	240	35	1,935	737	1,003	**991**	254	1,309	1,101	based on 3-year rolling average actuals
11-6-025023-3610	Hydro	4,921	5,631	7,071	7,212	7,861	**10,000**	2,788	10,200	10,404	anticipated increased utility costs for new building (based on Dec 2023)
11-6-025023-3620	Water	-	-	-	-	514	**4,800**	4,800	4,896	4,994	municipal water service at new building (based on Dec 2023)
11-6-025023-3630	Natural Gas	1,049	710	1,531	1,562	1,068	**3,000**	1,438	3,060	3,121	anticipated increased utility costs for new building (based on Dec 2023)
11-6-025023-3810	Insurance	83,185	89,480	91,871	101,058	114,949	**126,444**	25,386	128,973	131,552	10% inflationary adjustment over p/y actual
11-6-025023-4002	Legal Services	66,226	1,635	5,976	6,000	1,607	**6,000**	-	6,300	6,615	labour and professional lawyer services as required
11-6-025023-4006	Cleaning Services	-	7,052	13,890	14,168	13,740	**18,000**	3,832	18,360	18,727	anticipated increased cleaning costs for new building (based on Dec 2023)
11-6-025023-4009	IT Services	490	3,938	14,859	7,200	4,862	**3,600**	(3,600)	3,672	3,745	$300/month County IT
11-6-025023-4012	Grounds Maintenance	1,546	230	292	689	1,703	**2,000**	1,311	2,040	2,081	plowing and salting services internal recovery
11-6-025023-4016	Equipment Rentals - Hired	-	-	-	-	483	**-**	-	-	-	no budget required here
11-6-025023-4017	Shredding Services	-	266	518	528	543	**554**	26	565	576	prior year actual + 2%
11-6-025023-4018	Sweeping Services	-	145	76	200	81	**83**	(117)	85	86	prior year actual + 2%
11-6-025023-4038	Fire Inspection Services	-	-	-	-	110	**112**	112	114	117	prior year actual + 2%
11-6-025023-4040	Door Mat Services	-	-	-	-	49	**1,200**	1,200	1,224	1,248	new service for new building + 2% CPI annually
11-6-025023-4041	Sanitary Services	-	-	-	-	243	**1,200**	1,200	1,224	1,248	new service for new building + 2% CPI annually
11-6-025023-4420	Building Maintenance	12,653	5,764	6,532	8,317	3,474	**5,257**	(3,060)	5,088	4,606	based on 3-year rolling average actuals
11-6-025023-4425	Facility Rentals	-	2,990	2,410	2,600	2,563	**-**	(2,600)	-	-	no longer required, staff to use new facility at no internal charge
11-6-025023-4450	Equipment Maintenance/Lease Costs	12,083	12,629	15,276	15,582	437	**6,000**	(9,582)	6,120	6,242	copiers @ $500/month
11-6-025023-4550	Water Heater Rentals	-	210	199	203	155	**-**	(203)	-	-	no longer rental, installed as part of new building
	Total Township Administration	**2,263,980**	**930,214**	**1,087,042**	**1,158,849**	**1,523,248**	**1,191,304**	**32,455**	**1,185,629**	**1,207,356**	

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CORPORATE SERVICES OPERATING EXPENDITURES (cont'd)											
	Former PUC Office										
11-6-025083-3610	Hydro	371	670	364	371	483	**493**	121	502	512	prior year actual + 2%
11-6-025083-3620	Water	407	291	354	361	332	**339**	(22)	346	353	prior year actual + 2%
11-6-025083-3625	Sewer	620	542	644	657	590	**602**	(54)	614	626	prior year actual + 2%
11-6-025083-3630	Natural Gas	693	666	502	512	1,191	**1,214**	703	1,239	1,264	prior year actual + 2%
11-6-025083-3810	Insurance	95	106	132	145	-	**-**	(145)	-	-	would be charged through Township Admin budget
	Total Former PUC Office	**2,187**	**2,275**	**1,995**	**2,045**	**2,596**	**2,648**	**603**	**2,701**	**2,755**	
	Police Services Board										
11-6-042052-1120	PSB - Taxable	4,422	3,272	3,280	4,334	5,609	**6,331**	1,997	6,458	6,587	2024 Salary and Benefits Workbook + 2% in future years
11-6-042052-1201	CPP	-	15	10	-	23	**24**	24	24	25	2024 Salary and Benefits Workbook + 2% in future years
11-6-042052-1202	EI	-	52	-	138	33	**35**	(104)	36	36	2024 Salary and Benefits Workbook + 2% in future years
11-6-042052-1203	WSIB	-	33	126	149	221	**231**	82	235	240	2024 Salary and Benefits Workbook + 2% in future years
11-6-042052-1205	EHT	-	-	78	85	115	**120**	35	122	125	2024 Salary and Benefits Workbook + 2% in future years
11-6-042052-1252	Conventions and Seminars	486	396	-	500	1,478	**1,508**	1,008	1,538	1,569	prior year actual + 2%
11-6-042052-1255	Dues and Memberships	728	742	742	757	800	**816**	59	832	849	prior year actual + 2%
11-6-042052-3290	Print, Advertising and Promotion	-	-	-	25	-	**25**	-	25	25	placeholder small budget item
11-6-042052-3810	Insurance	188	192	211	232	1,419	**1,561**	1,329	1,593	1,624	10% inflationary adjustment over p/y actual
11-6-042052-4425	Facility Rentals	-	520	520	520	780	**-**	(520)	-	-	can use Council Chambers at new office for no charge
	Total Police Services Board	**5,824**	**5,221**	**4,967**	**6,740**	**10,478**	**10,650**	**3,911**	**10,863**	**11,080**	
	Township Policing										
11-6-042053-4410	Policing Contract	958,460	1,068,986	1,149,092	1,142,617	1,054,327	**1,110,266**	(32,351)	1,132,471	1,155,121	as per OPP 2024 Annual Billing Statement + 2% in future years
11-6-042053-4411	RIDE Program	1,328	6,332	-	6,369	-	**6,369**	-	6,369	6,369	included in OPP Policing Contract Account
11-6-042053-4420	Building Maintenance	4,390	2,876	2,933	3,400	3,140	**3,469**	69	3,162	3,257	based on 3-year rolling average actuals
11-6-042053-4425	Facility Rental Expense	9,863	10,060	10,261	10,466	10,466	**10,675**	209	10,889	11,107	prior year actual + 2% (to Tavistock Fire)
	Total Township Policing	**974,041**	**1,088,254**	**1,162,285**	**1,162,852**	**1,067,933**	**1,130,779**	**(32,073)**	**1,152,891**	**1,175,853**	

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CORPORATE SERVICES OPERATING EXPENDITURES (cont'd)											
	By-law Enforcement										
11-6-044061-1110	Salaries and Wages	19,107	10,698	21,143	20,602	21,392	**23,687**	3,084	24,160	24,643	2024 Salary and Benefits Workbook + 2% in future years
11-6-044061-1201	CPP	-	-	978	1,018	1,062	**1,201**	184	1,225	1,250	2024 Salary and Benefits Workbook + 2% in future years
11-6-044061-1202	EI	-	-	331	658	487	**550**	(108)	561	573	2024 Salary and Benefits Workbook + 2% in future years
11-6-044061-1203	WSIB	-	-	655	709	740	**810**	101	826	843	2024 Salary and Benefits Workbook + 2% in future years
11-6-044061-1205	EHT	-	-	403	402	416	**462**	60	471	481	2024 Salary and Benefits Workbook + 2% in future years
11-6-044061-1251	Mileage	-	83	18	100	518	**500**	400	500	500	for use of own vehicle in the field
11-6-044061-1252	Conventions and Seminars	142	-	-	150	-	**-**	(150)	-	-	would be charged through Township Admin budget
11-6-044061-1255	Dues and Memberships	236	-	204	250	129	**200**	(50)	200	200	annual municipal membership
11-6-044061-3210	Postage	-	131	48	50	-	**-**	(50)	-	-	would be charged through Township Admin budget
11-6-044061-4002	Legal Services	247	727	-	250	-	**-**	(250)	-	-	would be charged through Township Admin budget
11-6-044061-4025	Print, Advertising and Promotion	209	839	-	250	-	**-**	(250)	-	-	would be charged through Township Admin budget
	Total By-law Enforcement	**19,941**	**12,477**	**23,780**	**24,439**	**24,744**	**27,410**	**2,971**	**27,944**	**28,489**	
	Animal Control										
11-6-044081-4019	Animal Collection and Pound Services	9,258	9,459	10,172	10,376	9,158	**9,342**	(1,034)	9,528	9,719	prior year actual + 2%
	Total Animal Control	**9,258**	**9,459**	**10,172**	**10,376**	**9,158**	**9,342**	**(1,034)**	**9,528**	**9,719**	
	Livestock Claims										
11-6-044082-3039	Replacement Claims Costs	-	-	2,099	250	1,888	**250**	-	250	250	placeholder budget if needed covered by reimbursements
11-6-044082-4021	Evaluator Services	-	-	-	250	-	**250**	-	250	250	placeholder budget if needed covered by reimbursements
	Total Livestock Claims	**-**	**-**	**2,099**	**500**	**1,888**	**500**	**-**	**500**	**500**	
	Crossing Guards										
11-6-044083-1130	Part-time Salaries and Wages	27,355	34,269	40,889	43,728	39,493	**45,697**	1,969	46,611	47,543	2024 Salary and Benefits Workbook + 2% in future years
11-6-044083-1201	CPP	-	-	130	185	357	**302**	117	308	315	2024 Salary and Benefits Workbook + 2% in future years
11-6-044083-1202	EI	-	-	595	699	870	**1,062**	363	1,083	1,105	2024 Salary and Benefits Workbook + 2% in future years
11-6-044083-1203	WSIB	-	-	853	1,003	1,351	**1,042**	39	1,063	1,084	2024 Salary and Benefits Workbook + 2% in future years
11-6-044083-1205	EHT	-	-	524	682	743	**713**	31	727	742	2024 Salary and Benefits Workbook + 2% in future years
11-6-044083-1235	Certifications	-	-	-	-	41	**50**	50	50	50	for required records checks, etc.
11-6-044083-1254	Clothing Allowance	-	-	-	-	-	**3,240**	3,240	-	-	winter coat purchases for guards @ $270/coat every 5 years
11-6-044083-1258	Meals and Meeting Expenses	-	69	-	23	-	**25**	2	25	25	nominal placeholder for unanticipated expenses
	Total Crossing Guards	**27,355**	**34,338**	**42,991**	**46,319**	**42,855**	**52,131**	**5,811**	**49,867**	**50,863**	

Township of East Zorra-Tavistock **Revision Date:** 2024-01-31
CORPORATE SERVICES
2024 Proposed Operating and Capital Budgets Summary

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
CORPORATE SERVICES OPERATING EXPENDITURES (cont'd)											
	Cemeteries										
12th Line Baptist Cemetery											
11-6-104081-6110	Municipal Grant	665	665	725	750	750	**750**	-	750	750	increase contribution to maintenance activities for 2023
Vandecar Cemetery											
11-6-104082-6110	Municipal Grant	475	475	741	750	750	**750**	-	750	750	increase contribution to maintenance activities for 2023
17th Line Evangelical Cemetery											
11-6-104083-6110	Municipal Grant	500	500	550	750	750	**750**	-	750	750	increase contribution to maintenance activities for 2023
Brickyard Cemetery											
11-6-104084-6110	Municipal Grant	500	500	550	1,500	1,500	**1,500**	-	1,500	1,500	as requested to offset active cemetery activities
	Total Cemeteries	**2,140**	**2,140**	**2,566**	**3,750**	**3,750**	**3,750**	**-**	**3,750**	**3,750**	
	Planning and Zoning Administration										
11-6-181010-1251	Mileage	-	-	15	25	34	**35**	10	35	36	posting signage and notices delivered to property owners
11-6-181010-3005	Office Supplies	-	169	743	758	306	**312**	(446)	318	324	prior year actual + 2%
11-6-181010-3210	Postage	-	213	179	182	81	**82**	(100)	84	85	prior year actual + 2%
11-6-181010-3290	Print, Advertising and Promotion	3,404	2,222	1,125	1,148	2,977	**3,036**	1,889	3,097	3,159	prior year actual + 2%
11-6-181010-4002	Legal Services	-	-	-	-	519	**529**	529	540	551	prior year actual + 2%
11-6-181010-4003	Consulting Services	-	-	152,428	50,000	52,740	**50,000**	-	-	-	additional secondary plan work and finalize 2024 DC Study
11-6-181010-4004	Engineering Services	41,656	24,784	70,530	30,000	25,563	**30,000**	-	30,000	30,000	engineering and consulting expenses offset by securities
	Total Planning and Zoning Administration	**45,059**	**27,388**	**225,021**	**82,113**	**82,219**	**83,994**	**1,882**	**34,074**	**34,155**	
	Economic Development										
11-6-182010-4003	Professional Services	40,293	40,293	40,293	44,322	44,322	**50,260**	5,938	52,773	55,412	2024 ROEDC Budgetary increase of 13% over prior years
	Total Economic Development	**40,293**	**40,293**	**40,293**	**44,322**	**44,322**	**50,260**	**5,938**	**52,773**	**55,412**	

Township of East Zorra-Tavistock
CORPORATE SERVICES
2024 Proposed Operating and Capital Budgets Summary

Revision Date: 2024-01-31

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed			Notes
CORPORATE SERVICES CAPITAL REVENUES										
	Township Administration									
12-4-025023-8002 9130	Transfer from Rate Stabilization Reserve	(65,871)	-	(18,919)	-	(3,535,637)				
12-4-025023-8005 9130	Transfer from Service Modernization Reserve	(125,000)	(142,187)	(1,889)	-	(231,398)	**-**			
12-4-025023-8007 9130	Transfer from Admin Equipment Reserve	-	(12,552)	(5,931)	-	(125,000)	**-**			
12-4-025023-8018 9130	Transfer from COVID Restart Funding Reserve	-	-	-	-	(125,000)	**-**			
12-4-025023-8037 9130	Transfer from Asset Management Reserve	-	-	-	(1,250,000)	(1,250,000)	**-**			
12-4-025023-8100 9130	Transfer from Operating	-	-	-	-	(379,688)	**(30,000)**			funding for new blinds for offices
12-5-025023-0914 9130	***Deferred Building Code Act Revenue Earned***	***-***	***-***	***-***	***-***	***-***	**(100,000)**			***drawdown of Building Code Act funds toward new building paving***
12-5-025023-0960 9130	Donations	-	-	-	-	-	**(10,000)**			Hickson Lions donation to community hall at new admin building
12-4-252301-8004	Transfer from Rural Fibre Technology Reserve	-	-	-	-	(405,452)	**(135,000)**			fund technology upgrades for Council Chambers
12-5-252301-0514	Revenue from County	-	-	-	-	(273,487)	**-**			
	Total Township Administration	**(190,871)**	**(154,739)**	**(26,738)**	**(1,250,000)**	**(6,325,662)**	**(275,000)**			
	Total Corporate Services Capital Revenues	***(190,871)***	***(154,739)***	***(26,738)***	***(1,250,000)***	***(6,325,662)***	***(275,000)***			

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed			Notes
CORPORATE SERVICES CAPITAL EXPENDITURES										
2020 Capital Projects										
	Township Administration									
12-6-025023-3015	Office Furniture	2,865								ergonomic chairs for office staff
12-6-025023-3033	IT Software	32,717								consulting assistance for 2021 computer software upgrades
12-6-025023-3034	IT Hardware	12,739								technical equipment required for upcoming software upgrades
12-6-025023-4005 9130	Construction	17,796								site prep work for new office building
	Subtotal 2020 Capital Projects	*66,117*								
2021 Capital Projects										
	Township Administration									
12-6-025023-3015	Office Furniture		3,365							new desks for additional staff including sit/stand desk for COVID
12-6-025023-3033	IT Software		130,647							2021 computer software upgrades as approved by Council
12-6-025023-3034	IT Hardware		24,093							technical equipment required for upcoming software upgrades
12-6-025023-4005 9130	Construction		94,968							site prep work for new office building & environmental remediation
	Subtotal 2021 Capital Projects		*253,072*							
2022 Capital Projects										
	Council									
12-6-242201-3034	IT Hardware			8,847						2022 new Council computers
	Township Administration									
12-6-025023-4005 9130	Construction			1,163,587						increase Township office building budget per COVID cost increases
12-6-252201-4420	Building Maintenance			39,703						septic system for existing admin building
	Subtotal 2022 Capital Projects			*1,212,137*	-	-				
2023 Capital Projects										
	Township Administration									
12-6-025023-4005 9130	Construction				**1,250,000**	5,646,723				additional funding for capital construction tender over budget in 2022
12-6-252301-3034	IT Hardware - Rural Fibre Technology					547,296				Execulink Project
	Subtotal 2023 Capital Projects				***1,250,000***	***6,194,019***				
2024 Capital Projects										
	Township Administration									
12-6-025023-3034 9130	IT Hardware					131,643	**135,000**			technological upgrades for new Council Chambers
12-6-025023-4005 9130	Construction						**140,000**			parking lot paving new admin building and blinds for offices
	Subtotal 2024 Capital Projects						***275,000***			
	Total Corporate Services Capital Expenditures	***66,117***	***253,072***	***1,212,137***	***1,250,000***	***6,194,019***	***275,000***			

Reserve and Reserve Fund Projections (Unaudited)
Corporate Services
2024 Budget Background Schedule

Reserves	GL Account #	Projected December 31, 2023 Balance	Prior Year (<=2023) Commitments	Projected 2024 Contributions	Projected 2024 Drawdowns	Projected December 31, 2024 Balance	Description
Rural Fibre Technology	11-3-006420-9804	289,674			-135,000	**154,674**	no additional commitment required per County resolution 2022 (and possible full service in 2024 north of CR8)
Admin Office Equipment	11-3-006420-9807	65,282		32,800		**98,082**	should be rebuilt with full staff complement of equipment and furnishings
Council Computer Reserve	11-3-006420-9808	10,877		4,141		**15,018**	saving for election year use in 2026
Self Insurance	11-3-006420-9809	63,303				**63,303**	*not drawable except for use against Short-Term Disability Claims funded in-house*
Election	11-3-006420-9857	7,000		7,350		**14,350**	saving for election year use in 2026
Police	11-3-006420-9859	299,886			-65,272	**234,614**	1/3 funding enhanced officer position for 2024 no use of reserve for 2025+
Total Reserves		**736,022**	**0**	**44,291**	**-200,272**	**580,041**	

FIRE AND EMERGENCY MANAGEMENT SERVICES

2024 Proposed Capital and Operating Budget

Township of East Zorra-Tavistock
FIRE AND EMERGENCY MANAGEMENT SERVICES
2024 Proposed Operating and Capital Budgets Summary

Revision Date: 2024-01-31

Gross Budget Revenues	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
Contributions from Other Municipalities	(14,106)	-	(29,008)	(12,696)	(33,201)	**(20,736)**	(8,040)	(27,648)	(27,195)	
Cost Recoveries	(6,677)	(6,811)	(982)	(3,662)	(2,337)	**(2,384)**	1,278	(2,432)	(2,480)	
Donations	-	(50)	(326)	-	(1,080)	**-**	-	-	-	
Licences, Permits and Rents	(9,863)	(10,060)	(10,261)	(10,466)	(10,466)	**(10,676)**	(209)	(10,889)	(11,107)	
Transfers from Reserves and Reserve Funds	(32,766)	(58,898)	(87,228)	(115,000)	(467,512)	**(385,000)**	(270,000)	-	-	
User Fees and Charges	(1,355)	(900)	(500)	(800)	(350)	**(300)**	500	(300)	(300)	
TOTALS	**(64,768)**	**(76,719)**	**(128,305)**	**(142,624)**	**(514,946)**	**(419,096)**	**(276,471)**	**(41,269)**	**(41,082)**	

Gross Budget Expenditures	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
Hickson Fire Department	163,187	185,391	218,988	237,513	256,254	**249,573**	12,060	254,645	259,826	
Innerkip Fire Department	123,078	151,585	236,762	232,600	242,272	**251,928**	19,328	255,923	260,918	
Tavistock Fire Department	132,092	141,843	199,632	217,157	206,020	**193,324**	(23,833)	198,083	200,825	
Township Fire Department	471,963	514,828	544,912	576,854	602,459	**623,770**	46,916	637,126	649,208	
Fire Prevention (Shared Service)	-	-	9,850	23,541	31,228	**23,045**	(496)	23,519	24,002	
Community Emergency Management	16,016	19,897	20,382	27,241	23,767	**22,446**	(4,795)	22,871	23,202	
Capital Expenditures	32,766	62,792	682,037	139,000	458,873	**529,000**	390,000	-	-	
TOTALS	**939,103**	**1,076,336**	**1,912,562**	**1,453,906**	**1,820,873**	**1,893,086**	**439,180**	**1,392,167**	**1,417,982**	
NET FIRE AND EMERGENCY MANAGEMENT SERVICES BUDGET	**874,335**	**999,617**	**1,784,257**	**1,311,282**	**1,305,927**	**1,473,990**	**162,708**	**1,350,898**	**1,376,900**	

Township of East Zorra-Tavistock **Revision Date:** 2024-01-31
FIRE AND EMERGENCY MANAGEMENT SERVICES
2024 Proposed Operating and Capital Budgets Summary

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
FIRE SERVICES REVENUES											
	Innerkip Fire Department										
11-5-041022-0421	Contributions from Other Municipalities	(14,106)	-	(29,008)	(12,696)	(33,201)	**(20,736)**	(8,040)	(27,648)	(27,195)	based on 3-year rolling average actuals
	Total Innerkip Fire Department	**(14,106)**	**-**	**(29,008)**	**(12,696)**	**(33,201)**	**(20,736)**	**(8,040)**	**(27,648)**	**(27,195)**	
	Tavistock Fire Department										
11-4-041031-8055	Transfer from Tavistock Fire Association	-	-	-	-	(5,623)	**-**	-	-	-	TFD Association contribution to firefighting equipment purchase
11-5-041032-0574	Facility Rentals	(9,863)	(10,060)	(10,261)	(10,466)	(10,466)	**(10,676)**	(209)	(10,889)	(11,107)	Tavistock facility recovery @ 2% annual increase from Policing
11-5-041032-0960	Donations	-	(50)	(110)	-	(30)	**-**	-	-	-	no revenue anticipated
	Total Tavistock Fire Department	**(9,863)**	**(10,110)**	**(10,371)**	**(10,466)**	**(16,119)**	**(10,676)**	**(209)**	**(10,889)**	**(11,107)**	
	Township Fire Department										
11-4-041041-8014	Transfer from Communications Reserve	-	-	-	-	(3,016)	**-**	-	-	-	communications funding for operations 2023
11-5-041041-0526	Fire Work Orders	-	(50)	(500)	(50)	(50)	**(50)**	-	(50)	(50)	based on 1 work order annually @ $50.00
11-5-041041-0531	Fire Inspection Services	(300)	(600)	-	(500)	(250)	**(150)**	350	(150)	(150)	based on 1 inspection annually @ $150.00
11-5-041041-0533	Incident Reporting	(1,055)	(250)	-	(250)	(50)	**(100)**	150	(100)	(100)	based on 1 incident report annually @ $100.00
11-5-041041-0960	Donations	-	-	(216)	-	(1,050)	**-**	-	-	-	no revenue anticipated
11-5-041041-0998	Expense Recovery	(6,677)	(6,811)	(982)	(1,000)	(2,337)	**(2,384)**	(1,384)	(2,432)	(2,480)	optional life insurance recovery @ 2% over p/y actual
	Total Township Fire Department	**(8,032)**	**(7,711)**	**(1,698)**	**(1,800)**	**(6,753)**	**(2,684)**	**(884)**	**(2,732)**	**(2,780)**	
	Township Fire Prevention										
11-5-041050-0998	Expense Recovery	-	-	-	(2,662)		**-**	2,662	-	-	shared service recovery @ 2% over p/y actual
	Total Township Fire Prevention	**-**	**-**	**-**	**(2,662)**	**-**	**-**	**2,662**	**-**	**-**	

Township of East Zorra-Tavistock **Revision Date:** 2024-01-31
FIRE AND EMERGENCY MANAGEMENT SERVICES
2024 Proposed Operating and Capital Budgets Summary

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
FIRE SERVICES OPERATING EXPENDITURES											
	Hickson Fire Department										
Operations:											
11-6-041012-1110	Non-Union Salaries	-	-	2,337	2,500	757	**791**	(1,709)	807	823	based on 2023 actual + 4.52% CPI adjustment
11-6-041012-1150	Firefighter Salaries	87,425	112,561	131,732	140,700	150,283	**157,076**	16,376	160,217	163,421	based on 2023 actual + 4.52% CPI adjustment
11-6-041012-1201	CPP	-	-	164	200	101	**105**	(95)	107	109	based on 2023 actual + 4.52% CPI adjustment
11-6-041012-1202	EI	-	-	56	100	37	**38**	(62)	39	40	based on 2023 actual + 4.52% CPI adjustment
11-6-041012-1203	WSIB	-	-	4,063	4,357	4,629	**4,838**	481	4,935	5,033	based on 2023 actual + 4.52% CPI adjustment
11-6-041012-1204	OMERS	-	-	252	300	57	**60**	(240)	61	62	based on 2023 actual + 4.52% CPI adjustment
11-6-041012-1205	EHT	-	2,195	2,613	3,155	2,887	**3,018**	(137)	3,078	3,140	based on 2023 actual + 4.52% CPI adjustment
11-6-041012-1210	Benefits	7,441	5,971	1,157	1,232	66	**68**	(1,164)	70	71	based on 2023 actual + 4.52% CPI adjustment
11-6-041012-1235	Certifications	-	130	371	1,000	1,739	**1,774**	774	1,810	1,846	prior year actual + 2%
11-6-041012-1250	Uniforms	-	-	-	5,000	1,016	**2,000**	(3,000)	2,000	2,000	uniforms for new recruits
11-6-041012-1251	Mileage	-	142	795	500	898	**916**	416	934	953	prior year actual + 2%
11-6-041012-1255	Memberships and Publications	-	-	-	250	-	**250**	-	250	250	placeholder for unanticipated expense
11-6-041012-1258	Meals and Meeting Expenses	-	102	433	250	306	**313**	63	319	325	prior year actual + 2%
11-6-041012-1262	Health and Safety Expenses	-	-	713	727	332	**339**	(388)	346	353	prior year actual + 2%
11-6-041012-1263	Training and Staff Development	1,197	-	386	500	1,660	**1,693**	1,193	1,727	1,762	prior year actual + 2%
11-6-041012-3005	Office Supplies	141	53	16	70	12	**27**	(43)	18	19	based on 3-year rolling average actuals
11-6-041012-3007	Small Tools and Equipment	13,601	2,128	1,713	5,814	2,851	**2,231**	(3,583)	2,265	2,449	based on 3-year rolling average actuals
11-6-041012-3008	Radios and Pagers	653	794	2,694	2,748	2,916	**2,974**	226	3,034	3,094	prior year actual + 2%
11-6-041012-3009	Operating Supplies	-	3,892	699	713	749	**764**	51	779	795	prior year actual + 2%
11-6-041012-3020	Cleaning Supplies	-	33	294	300	18	**115**	(185)	142	92	based on 3-year rolling average actuals
11-6-041012-3021	Parts and Supplies	-	-	446	455	90	**91**	(364)	93	95	prior year actual + 2%
11-6-041012-3210	Postage and Courier	-	-	-	25	41	**42**	17	42	43	prior year actual + 2%
11-6-041012-3250	Internet	-	357	743	758	815	**831**	74	848	865	prior year actual + 2%
11-6-041012-3260	Telephone	844	254	223	227	154	**157**	(70)	160	163	prior year actual + 2%
11-6-041012-3360	Firefighting Equipment	-	237	306	312	3,602	**3,674**	3,362	3,747	3,822	prior year actual + 2%
11-6-041012-3510	Internal Equipment Charges	-	-	1,715	1,750	333	**400**	(1,350)	450	475	PW staff work at fire facilities
11-6-041012-3610	Hydro	1,851	1,871	2,292	2,338	2,352	**2,399**	61	2,447	2,496	prior year actual + 2%
11-6-041012-3630	Natural Gas	1,314	1,509	3,012	3,072	3,028	**3,089**	17	3,151	3,214	prior year actual + 2%
11-6-041012-3810	Insurance	11,056	10,954	11,461	12,607	13,385	**14,723**	2,116	15,018	15,318	10% inflationary adjustment over p/y actual
11-6-041012-4012	Grounds Maintenance	-	-	-	-	1,695	**1,500**	1,500	1,500	1,500	plowing and salting services internal recovery
11-6-041012-4014	Bunker Gear Cleaning	-	329	938	956	5,232	**5,337**	4,380	5,444	5,552	prior year actual + 2%
11-6-041012-4070	Alarm/Dispatch	9,003	8,533	9,135	9,318	10,049	**6,000**	(3,318)	6,120	6,242	prior year actual + 2%
11-6-041012-4270	Repairs and Maintenance	-	-	-	-	3,331	**3,398**	3,398	3,466	3,535	prior year actual + 2%
11-6-041012-4420	Building Maintenance	2,149	2,947	8,710	8,884	1,416	**1,444**	(7,440)	1,473	1,503	prior year actual + 2%
	Subtotal Operations Expenditures	*136,676*	*154,990*	*189,469*	*211,118*	*216,834*	***222,474***	*11,356*	*226,896*	*231,460*	
Incident Response											
11-6-041013-1258	Meals and Meeting Expenses	111	258	-	123	-	**86**	(37)	29	38	based on 3-year rolling average actuals
	Subtotal Incident Response	*111*	*258*	*-*	*123*	*-*	***86***	*(37)*	*29*	*38*	

Township of East Zorra-Tavistock **Revision Date:** 2024-01-31
FIRE AND EMERGENCY MANAGEMENT SERVICES
2024 Proposed Operating and Capital Budgets Summary

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
FIRE SERVICES OPERATING EXPENDITURES (cont'd)											
	Hickson Fire Department (cont'd)										
Training and Practice											
11-6-041014-1251	Mileage	-	-	518	750	743	**758**	8	773	788	prior year actual + 2%
11-6-041014-1252	Conventions and Seminars	-	-	103	250	-	**-**	(250)	-	-	covered in operations budget section for 2024+
11-6-041014-1258	Meals and Meeting Expenses	-	155	561	750	170	**295**	(455)	342	269	based on 3-year rolling average actuals
11-6-041014-1263	Training and Staff Development	2,971	1,965	4,065	6,000	6,929	**7,067**	1,067	7,209	7,353	prior year actual + 2%
11-6-041014-3009	Operating Supplies	-	-	376	500	-	**-**	(500)	-	-	covered in operations budget section for 2024+
	Subtotal Training and Practice	*2,971*	*2,121*	*5,622*	*8,250*	*7,842*	***8,120***	*(130)*	*8,324*	*8,410*	
Fire Prevention											
11-6-041015-3009	Operating Supplies	-	26	-	250	-	**-**	(250)	-	-	covered through Township Fire Prevention budget 2024+
	Subtotal Fire Prevention	*-*	*26*	*-*	*250*	*-*	***-***	*(250)*	*-*	*-*	
Public Education											
11-6-041016-3009	Operating Supplies	461	391	990	1,010	1,192	**1,215**	206	1,240	1,264	prior year actual + 2%
	Subtotal Public Education	*461*	*391*	*990*	*1,010*	*1,192*	***1,215***	*206*	*1,240*	*1,264*	
2019 Kawasaki UTV											
11-6-041017-3021 800	Parts	947	735	848	865	509	**519**	(346)	530	540	prior year actual + 2%
11-6-041017-3026 800	Fuel	-	98	140	161	-	**250**	89	255	260	placeholder for unanticipated expense + 2% inflationary
11-6-041017-4270 800	Repairs and Maintenance	-	-	-	250	-	**250**	-	255	260	placeholder for unanticipated expense + 2% inflationary
	Subtotal 2019 Kawasaki UTV	*947*	*833*	*988*	*1,275*	*509*	***1,019***	*(256)*	*1,040*	*1,060*	
2001 Ford Sterling Pumper											
11-6-041017-3021 801	Parts	7,546	6,942	-	2,500	1,019	**1,500**	(1,000)	1,530	1,561	replaced in 2022 - minimal budget to start its useful life
11-6-041017-3026 801	Fuel	630	718	1,841	2,117	1,501	**1,638**	(479)	1,719	1,805	fuel based on 2023 actual + 5% subsequent years
11-6-041017-4270 801	Repairs and Maintenance	-	8,069	420	2,000	415	**1,500**	(500)	1,530	1,561	replaced in 2022 - minimal budget to start its useful life
	Subtotal 2001 Ford Sterling Pumper	*8,176*	*15,730*	*2,261*	*6,617*	*2,935*	***4,638***	*(1,979)*	*4,779*	*4,927*	
2007 Freightliner Tanker											
11-6-041017-3021 802	Parts	5,561	4,275	1,646	1,678	701	**715**	(963)	730	744	prior year actual + 2%
11-6-041017-3026 802	Fuel	456	455	1,238	1,423	1,414	**1,542**	119	1,619	1,700	fuel based on 2023 actual + 5% subsequent years
11-6-041017-4270 802	Repairs and Maintenance	-	480	13,100	2,000	9,694	**2,500**	500	2,550	2,601	major repairs in 2022/23, reset budget for 2024
								-			
	Subtotal 2007 Freightliner Tanker	*6,017*	*5,210*	*15,984*	*5,102*	*11,809*	***4,757***	*(344)*	*4,899*	*5,045*	
2006 Rescue Van											
11-6-041017-3021 803	Parts	7,630	4,160	1,236	1,260	4,652	**4,745**	3,485	4,840	4,937	prior year actual + 2%
11-6-041017-3026 803	Fuel	200	239	909	1,045	933	**1,018**	(27)	1,069	1,123	fuel based on 2023 actual + 5% subsequent years
11-6-041017-4270 803	Repairs and Maintenance	-	1,434	1,530	1,462	9,548	**1,500**	38	1,530	1,561	reset budget in 2024, large repair work in 2023
	Subtotal 2006 Rescue Van	*7,830*	*5,832*	*3,675*	*3,768*	*15,134*	***7,263***	*3,495*	*7,439*	*7,620*	
	Total Hickson Fire Department	**163,187**	**185,391**	**218,988**	**237,513**	**256,254**	**249,573**	**12,060**	**254,645**	**259,826**	

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
FIRE SERVICES OPERATING EXPENDITURES (cont'd)											
	Innerkip Fire Department										
Operations:											
11-6-041022-1110	Non-Union Salaries	-	-	806	1,500	1,005	**1,050**	(450)	1,071	1,093	based on 2023 actual + 4.52% CPI adjustment
11-6-041022-1150	Firefighter Salaries	51,848	79,693	129,221	129,817	142,368	**148,803**	18,986	151,779	154,815	based on 2023 actual + 4.52% CPI adjustment
11-6-041022-1201	CPP	-	-	3	25	8	**8**	(17)	9	9	based on 2023 actual + 4.52% CPI adjustment
11-6-041022-1202	EI	-	-	1	25	3	**3**	(22)	3	3	based on 2023 actual + 4.52% CPI adjustment
11-6-041022-1203	WSIB	-	-	3,951	4,232	4,569	**4,776**	544	4,871	4,969	based on 2023 actual + 4.52% CPI adjustment
11-6-041022-1204	OMERS	-	-	5	25	80	**84**	59	86	87	based on 2023 actual + 4.52% CPI adjustment
11-6-041022-1205	EHT	-	1,554	2,504	2,666	2,757	**2,882**	215	2,940	2,998	based on 2023 actual + 4.52% CPI adjustment
11-6-041022-1210	Benefits	6,805	5,952	958	1,020	19	**19**	(1,001)	20	20	based on 2023 actual + 4.52% CPI adjustment
11-6-041022-1235	Certifications	-	200	944	1,000	411	**419**	(581)	428	436	prior year actual + 2%
11-6-041022-1250	Uniforms	-	711	-	5,000	-	**2,000**	(3,000)	2,000	2,000	uniforms for new recruits
11-6-041022-1251	Mileage	-	-	490	500	721	**735**	235	750	765	prior year actual + 2%
11-6-041022-1252	Conventions and Seminars	837	-	-	250	-	**250**	-	250	250	placeholder for unanticipated expense
11-6-041022-1255	Memberships and Publications	-	-	-	25	-	**25**	-	25	25	placeholder for unanticipated expense
11-6-041022-1258	Meals and Meeting Expenses	-	-	555	250	367	**374**	124	382	390	prior year actual + 2%
11-6-041022-1262	Health and Safety Expenses	-	-	766	782	382	**390**	(392)	397	405	prior year actual + 2%
11-6-041022-1263	Training and Staff Development	262	691	2,701	500	612	**1,334**	834	1,549	1,165	based on 3-year rolling average actuals
11-6-041022-3005	Office Supplies	17	245	242	168	217	**235**	67	231	228	based on 3-year rolling average actuals
11-6-041022-3007	Small Tools and Equipment	11,073	5,095	2,760	6,309	2,532	**3,462**	(2,847)	2,918	2,971	based on 3-year rolling average actuals
11-6-041022-3008	Radios and Pagers	3,116	331	4,721	4,815	1,630	**1,662**	(3,153)	1,696	1,730	prior year actual + 2%
11-6-041022-3009	Operating Supplies	-	1,127	434	442	479	**488**	46	498	508	prior year actual + 2%
11-6-041022-3020	Cleaning Supplies	-	44	295	250	95	**250**	-	250	250	placeholder for unanticipated expense
11-6-041022-3170	Signage	-	385	-	250	4	**250**	-	250	250	placeholder for unanticipated expense
11-6-041022-3210	Postage and Courier	14	-	10	25	407	**25**	-	25	25	placeholder for unanticipated expense
11-6-041022-3250	Internet	-	357	612	624	857	**874**	249	891	909	prior year actual + 2%
11-6-041022-3260	Telephone	846	316	312	318	-	**-**	(318)	-	-	prior year actual + 2%
11-6-041022-3360	Firefighting Equipment	-	535	1,349	1,376	5,017	**5,118**	3,742	5,220	5,325	prior year actual + 2%
11-6-041022-3510	Internal Equipment Charges	-	-	513	750	430	**750**	-	750	750	PW staff work at fire facilities
11-6-041022-3610	Hydro	1,895	2,147	2,701	2,755	2,952	**3,011**	256	3,072	3,133	prior year actual + 2%
11-6-041022-3620	Water	416	467	390	398	473	**482**	84	492	502	prior year actual + 2%
11-6-041022-3625	Sewer	335	401	465	475	382	**390**	(85)	398	406	prior year actual + 2%
11-6-041022-3630	Natural Gas	2,278	2,539	2,515	2,565	3,540	**3,611**	1,046	3,683	3,757	prior year actual + 2%
11-6-041022-3810	Insurance and Licences	9,414	10,916	11,862	13,049	13,478	**14,825**	1,777	15,122	15,424	10% inflationary adjustment over p/y actual
11-6-041022-4012	Grounds Maintenance	5,552	3,666	4,240	4,486	1,714	**3,207**	(1,280)	3,054	2,658	based on 3-year rolling average actuals
11-6-041022-4014	Bunker Gear Cleaning	-	2,565	4,677	4,770	2,910	**2,968**	(1,802)	3,027	3,088	prior year actual + 2%
11-6-041022-4031	Equipment Testing	-	-	-	-	565	**577**	577	588	600	prior year actual + 2%
11-6-041022-4070	Alarm/Dispatch	9,003	8,533	9,135	9,318	10,049	**6,000**	(3,318)	6,120	6,242	prior year actual + 2%
11-6-041022-4270	Repairs & Maintenance	-	-	-	-	1,776	**1,811**	1,811	1,848	1,885	prior year actual + 2%
11-6-041022-4420	Building Maintenance	538	6,381	1,895	2,938	7,036	**5,104**	2,166	4,678	5,606	based on 3-year rolling average actuals
11-6-041022-4550	Water Heater Rentals	-	387	368	376	287	**293**	(83)	299	305	prior year actual + 2%
	Subtotal Operations Expenditures	*104,249*	*135,237*	*192,403*	*204,075*	*210,130*	***218,547***	*14,472*	*221,668*	*225,979*	

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
FIRE SERVICES OPERATING EXPENDITURES (cont'd)											
	Innerkip Fire Department (cont'd)										
Incident Response											
11-6-041023-1258	Meals and Meeting Expenses	-	99	-	33	-	**33**	-	11	15	based on 3-year rolling average actuals
	Subtotal Incident Response	-	*99*	-	*33*	-	***33***	-	*11*	*15*	
Training and Practice											
11-6-041024-1251	Mileage	-	2,244	948	750	1,807	**1,843**	1,093	1,880	1,918	prior year actual + 2%
11-6-041024-1252	Conventions and Seminars	-	145	-	250	-	**-**	(250)	-	-	covered in Operations area for each station
11-6-041024-1258	Meals and Meeting Expenses		4	812	750	25	**280**	(470)	373	226	based on 3-year rolling average actuals
11-6-041024-1263	Training and Professional Development	-	3,323	9,050	6,000	6,604	**6,736**	736	6,870	7,008	prior year actual + 2%
	Subtotal Training and Practice	-	*5,716*	*10,810*	*7,750*	*8,436*	***8,859***	*1,109*	*9,123*	*9,152*	
Fire Prevention											
11-6-041025-3009	Operating Supplies	-	-	-	250	-	**-**	(250)	-	-	covered through Township Fire Prevention budget 2024+
	Subtotal Fire Prevention	-	-	-	*250*	-	**-**	*(250)*	-	-	
Public Education											
11-6-041026-3009	Operating Supplies	461	-	-	250	699	**713**	463	727	742	prior year actual + 2%
	Subtotal Public Education	*461*	-	-	*250*	*699*	***713***	*463*	*727*	*742*	
2005 Freightliner Pumper											
11-6-041027-3021 804	Parts	3,412	-	1,886	1,923	7,268	**7,414**	5,490	7,562	7,713	prior year actual + 2%
11-6-041027-3026 804	Fuel	288	512	3,097	3,561	1,707	**1,862**	(1,699)	1,955	2,053	fuel based on 2023 actual + 5% subsequent years
11-6-041027-4270 804	Repairs and Maintenance	-	2,224	8,020	2,500	1,912	**1,950**	(550)	1,989	2,029	prior year actual + 2%
	Subtotal 2005 Freightliner Pumper	*3,700*	*2,736*	*13,002*	*7,984*	*10,887*	***11,226***	*3,241*	*11,506*	*11,795*	
2015 Freightliner Pumper/Tanker											
11-6-041027-3021 805	Parts	4,951	-	374	381	849	**866**	484	883	901	prior year actual + 2%
11-6-041027-3026 805	Fuel	593	505	2,808	3,229	1,801	**1,965**	(1,264)	2,063	2,166	fuel based on 2023 actual + 5% subsequent years
11-6-041027-4270 805	Repairs and Maintenance	-	2,997	8,074	3,500	2,907	**2,965**	(535)	3,025	3,085	prior year actual + 2%
	Subtotal 2015 Freightliner Pumper/Tanker	*5,545*	*3,502*	*11,257*	*7,111*	*5,557*	***5,796***	*(1,315)*	*5,971*	*6,152*	
1999 Ford Rescue Van											
11-6-041027-3021 806	Parts	8,667	-	-	-	2,806	**2,862**	2,862	2,920	2,978	prior year actual + 2%
11-6-041027-3026 806	Fuel	457	544	997	1,146	845	**922**	(224)	968	1,016	fuel based on 2023 actual + 5% subsequent years
11-6-041027-4270 806	Repairs and Maintenance	-	3,751	8,293	4,000	2,911	**2,969**	(1,031)	3,029	3,089	prior year actual + 2%
	Subtotal 1999 Ford Rescue Van	*9,124*	*4,296*	*9,290*	*5,146*	*6,562*	***6,754***	*1,608*	*6,916*	*7,084*	
	Total Innerkip Fire Department	**123,078**	**151,585**	**236,762**	**232,600**	**242,272**	**251,928**	**19,328**	**255,923**	**260,918**	

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
FIRE SERVICES OPERATING EXPENDITURES (cont'd)											
	Tavistock Fire Department										
Operations:											
11-6-041032-1110	Non-Union Salaries	-	-	806	1,500	353	**368**	(1,132)	376	383	based on 2023 actual + 4.52% CPI adjustment
11-6-041032-1150	Firefighter Salaries	74,639	81,643	119,068	121,652	105,407	**110,171**	(11,481)	112,375	114,622	based on 2023 actual + 4.52% CPI adjustment
11-6-041032-1201	CPP	-	-	3	25	6	**6**	(19)	6	6	based on 2023 actual + 4.52% CPI adjustment
11-6-041032-1202	EI	-	-	1	25	1	**1**	(24)	1	1	based on 2023 actual + 4.52% CPI adjustment
11-6-041032-1203	WSIB	-	-	2	4,233	4,568	**4,774**	541	4,870	4,967	based on 2023 actual + 4.52% CPI adjustment
11-6-041032-1204	OMERS	-	-	5	25	28	**30**	5	30	31	based on 2023 actual + 4.52% CPI adjustment
11-6-041032-1205	EHT	-	1,592	2,254	4,760	2,020	**2,112**	(2,648)	2,154	2,197	based on 2023 actual + 4.52% CPI adjustment
11-6-041032-1210	Benefits	7,314	5,952	958	1,020	23	**24**	(996)	25	25	based on 2023 actual + 4.52% CPI adjustment
11-6-041032-1235	Certifications (medicals and licence renewals)	-	375	-	1,000	1,300	**1,326**	326	1,353	1,380	prior year actual + 2%
11-6-041032-1250	Uniforms	-	406	-	5,000	955	**2,000**	(3,000)	2,000	2,000	uniforms for new recruits
11-6-041032-1251	Mileage	-	-	583	500	-	**500**	-	510	520	placeholder for unanticipated expense
11-6-041032-1252	Travel/Meals/Conference/Seminars	-	-	-	250	-	**250**	-	250	250	placeholder for unanticipated expense
11-6-041032-1255	Memberships and Publications	-	-	-	25	-	**25**	-	25	25	placeholder for unanticipated expense
11-6-041032-1258	Meals and Meeting Expenses	-	-	561	250	79	**81**	(169)	83	84	prior year actual + 2%
11-6-041032-1262	Health and Safety Expenses	-	311	1,065	1,086	306	**313**	(774)	319	325	prior year actual + 2%
11-6-041032-1263	Training and Staff Development	747	-	1,444	500	331	**500**	-	500	500	for departmental training costs
11-6-041032-3005	Office Supplies	308	57	-	122	43	**33**	(88)	25	34	based on 3-year rolling average actuals
11-6-041032-3007	Small Tools and Equipment	8,474	3,772	1,335	4,527	2,825	**2,644**	(1,883)	2,268	2,579	based on 3-year rolling average actuals
11-6-041032-3008	Radios and Pagers	538	2,748	455	464	1,688	**1,722**	1,258	1,756	1,791	prior year actual + 2%
11-6-041032-3009	Operating Supplies	-	1,802	610	622	1,808	**1,844**	1,222	1,881	1,919	prior year actual + 2%
11-6-041032-3020	Cleaning Supplies	-	50	269	250	148	**250**	-	250	250	placeholder for unanticipated expense
11-6-041032-3170	Signage	-	314	-	250	5,623	**250**	-	250	250	one-time roadside sign purchase funded by TFD Assoc 2023
11-6-041032-3210	Postage and Courier	35	5	-	25	-	**25**	-	25	25	placeholder for unanticipated expense
11-6-041032-3250	Internet	-	357	692	706	796	**812**	106	828	845	prior year actual + 2%
11-6-041032-3260	Telephone	1,229	940	852	869	803	**819**	(50)	835	852	prior year actual + 2%
11-6-041032-3360	Firefighting Equipment	-	237	49	250	13,496	**250**	-	250	250	placeholder for unanticipated expense
11-6-041032-3510	Internal Equipment Charges	-	-	200	250	108	**250**	-	250	250	PW staff work at fire facilities
11-6-041032-3610	Hydro	2,079	3,136	3,440	3,509	3,248	**3,313**	(195)	3,380	3,447	prior year actual + 2%
11-6-041032-3620	Water	784	380	426	435	649	**662**	227	675	689	prior year actual + 2%
11-6-041032-3625	Sewer	988	716	606	618	879	**896**	278	914	933	prior year actual + 2%
11-6-041032-3630	Natural Gas	1,166	1,696	2,351	2,398	3,215	**3,280**	882	3,345	3,412	prior year actual + 2%
11-6-041032-3810	Insurance and Licences	11,534	10,684	11,423	12,565	11,544	**12,699**	133	12,953	13,212	10% inflationary adjustment over p/y actual
11-6-041032-4012	Grounds Maintenance	4,730	2,774	5,022	4,175	2,119	**3,305**	(870)	3,482	2,968	based on 3-year rolling average actuals
11-6-041032-4014	Bunker Gear Cleaning	-	1,111	3,016	3,076	1,042	**1,063**	(2,013)	1,085	1,106	prior year actual + 2%
11-6-041032-4031	Equipment Testing	-	86	163	250	44	**250**	-	250	250	placeholder for unanticipated expense
11-6-041032-4070	Alarm/Dispatch	9,003	8,533	9,135	9,318	10,049	**6,000**	(3,318)	6,120	6,242	prior year actual + 2%
11-6-041032-4270	Repairs and Maintenance	-	-	-	-	1,507	**1,537**	1,537	1,568	1,599	prior year actual + 2%
11-6-041032-4420	Building Maintenance	2,023	2,468	3,264	2,585	13,665	**6,466**	3,881	7,798	9,309	based on 3-year rolling average actuals
	Subtotal Operations Expenditures	*125,591*	*132,144*	*170,059*	*189,115*	*190,678*	***170,852***	*(18,262)*	*175,065*	*179,531*	

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
FIRE SERVICES OPERATING EXPENDITURES (cont'd)											
	Tavistock Fire Department (cont'd)										
Incident Response											
11-6-041033-1258	Meals and Meeting Expenses	33	99	-	44	-	**33**	(11)	11	15	based on 3-year rolling average actuals
	Subtotal Incident Response	*33*	*99*	*-*	*44*	*-*	***33***	*(11)*	*11*	*15*	
Training and Practice											
11-6-041034-1251	Mileage			949	750	294	**300**	(450)	306	312	prior year actual + 2%
11-6-041034-1252	Conventions and Seminars	-	-	-	250	-	**-**	(250)	-	-	covered in Operations area for each station
11-6-041034-1258	Meals and Meeting Expenses	-	-	755	750	-	**252**	(498)	336	196	based on 3-year rolling average actuals
11-6-041034-1263	Training and Professional Development	-	425	4,932	6,000	2,931	**2,990**	(3,010)	3,049	3,110	prior year actual + 2%
								-			
	Subtotal Training and Practice	*-*	*425*	*6,636*	*7,750*	*3,225*	***3,541***	*(4,209)*	*3,691*	*3,618*	
Fire Prevention											
11-6-041035-3009	Operating Supplies	-	-	-	500	-	**500**	-	500	500	placeholder for unanticipated expense
	Subtotal Fire Prevention	*-*	*-*	*-*	*500*	*-*	***500***	*-*	*500*	*500*	
Public Education											
11-6-041036-3009	Operating Supplies	461	664	528	538	699	**713**	175	727	742	prior year actual + 2%
	Subtotal Public Education	*461*	*664*	*528*	*538*	*699*	***713***	*175*	*727*	*742*	
2019 Freightliner Pumper											
11-6-041033-3021 807	Parts	2,987	-	802	819	605	**617**	(201)	630	642	prior year actual + 2%
11-6-041033-3026 807	Fuel	383	539	1,233	1,418	975	**1,064**	(354)	1,117	1,173	fuel based on 2023 actual + 5% subsequent years
11-6-041033-4270 807	Repairs and Maintenance	-	2,913	3,614	3,686	-	**2,176**	(1,511)	1,930	1,369	based on 3-year rolling average actuals
	Subtotal 2019 Freightliner Pumper	*3,370*	*3,453*	*5,650*	*5,923*	*1,581*	***3,857***	*(2,066)*	*3,677*	*3,184*	
2014 Freightliner Pumper/Tanker											
11-6-041033-3021 808	Parts	1,897	446	3,873	3,951	3,905	**3,983**	32	4,062	4,144	prior year actual + 2%
11-6-041033-3026 808	Fuel	275	615	1,654	1,902	1,706	**1,861**	(41)	1,954	2,052	fuel based on 2023 actual + 5% subsequent years
11-6-041033-4270 808	Repairs and Maintenance	-	2,058	6,466	2,500	112	**2,879**	379	3,152	2,048	based on 3-year rolling average actuals
	Subtotal 2014 Freightliner Pumper/Tanker	*2,173*	*3,119*	*11,993*	*8,353*	*5,723*	***8,723***	*370*	*9,169*	*8,244*	
2006 Freightliner Rescue Van											
11-6-041033-3021 809	Parts	268	-	1,418	1,447	2,843	**2,899**	1,453	2,957	3,017	prior year actual + 2%
11-6-041033-3026 809	Fuel	197	386	562	646	442	**482**	(164)	506	532	fuel based on 2023 actual + 5% subsequent years
11-6-041033-4270 809	Repairs and Maintenance	-	1,553	2,786	2,841	829	**1,723**	(1,119)	1,779	1,444	based on 3-year rolling average actuals
	Subtotal 2006 Freightliner Rescue Van	*465*	*1,939*	*4,766*	*4,934*	*4,114*	***5,104***	*170*	*5,243*	*4,992*	
	Total Tavistock Fire Department	**132,092**	**141,843**	**199,632**	**217,157**	**206,020**	**193,324**	**(23,833)**	**198,083**	**200,825**	

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
FIRE SERVICES OPERATING EXPENDITURES (cont'd)											
	Township Fire Department										
Administration											
11-4-041041-8512	Transfer to Fire Vehicles Reserve	250,000	255,000	235,000	239,700	239,700	**260,000**	20,300	265,200	270,504	reset contribution for 2024 + 2% increase annually
11-4-041041-8514	Transfer to Fire Communication			20,000	20,400	20,400	**20,808**	408	21,224	21,649	reintroduced Fire Communications Reserve in 2022
11-4-041041-8515	Transfer to Fire Facilities	50,000	51,000	52,020	53,060	53,060	**54,122**	1,061	55,204	56,308	2% increase annually RF projection strategy
11-4-041041-8516	Transfer to Firefighting Equipment	53,500	54,570	55,661	75,000	75,000	**90,000**	15,000	91,800	93,636	no equipment contribution in 2024 for SCBA purchase
11-6-041041-1110	Salaries and Wages	72,011	45,945	51,053	66,222	52,109	**50,547**	(15,675)	51,558	52,589	2024 Salary and Benefits Workbook + 2% in future years
11-6-041041-1201	CPP	-	321	3,363	2,253	3,633	**1,724**	(529)	1,758	1,793	2024 Salary and Benefits Workbook + 2% in future years
11-6-041041-1202	EI		51	1,175	1,179	1,244	**624**	(555)	637	649	2024 Salary and Benefits Workbook + 2% in future years
11-6-041041-1203	WSIB		1,340	3,182	2,270	3,742	**1,628**	(642)	1,660	1,694	2024 Salary and Benefits Workbook + 2% in future years
11-6-041041-1204	OMERS		4,981	9,299	7,826	5,297	**6,065**	(1,761)	6,186	6,310	2024 Salary and Benefits Workbook + 2% in future years
11-6-041041-1205	EHT		869	1,635	1,291	918	**986**	(306)	1,005	1,025	2024 Salary and Benefits Workbook + 2% in future years
11-6-041041-1210	Health Benefits	23,262	14,744	5,685	4,301	5,542	**3,253**	(1,048)	3,318	3,384	2024 Salary and Benefits Workbook + 2% in future years
11-6-041041-1250	Uniforms	791	129	2,068	996	-	**733**	(264)	934	555	based on 3-year rolling average actuals
11-6-041041-1255	Memberships and Publications	432	259	448	380	375	**361**	(19)	395	377	based on 3-year rolling average actuals
11-6-041041-1258	Meals and Meeting Expenses	-	-	76	250	142	**250**	-	250	250	placeholder for unanticipated expense
11-6-041041-1262	Health and Safety Supplies	-	27,606	257	262	-	**250**	(12)	250	250	placeholder for unanticipated expense
11-6-041041-1263	Training and Staff Development	5,767	2,550	262	2,860	3,322	**2,045**	(815)	1,876	2,414	based on 3-year rolling average actuals
11-6-041041-3005	Office Supplies	116	274	340	243	657	**424**	180	474	518	based on 3-year rolling average actuals
11-6-041041-3007	Small Tools and Equipment	4,074	609	104	1,596	1,084	**599**	(997)	595	759	based on 3-year rolling average actuals
11-6-041041-3008	Radios and Pagers	325	331	1,411	689	701	**814**	125	975	830	based on 3-year rolling average actuals
11-6-041041-3011	Communications Equipment	-	-	-	-	10,525	**-**	-	-	-	one-time capital expenditure 2023
11-6-041041-3021	Parts and Supplies	-	-	-	-	28	**100**	100	100	100	placeholder for unanticipated expense
11-6-041041-3033	IT Software	-	2,589	1,932	2,600	2,000	**2,100**	(500)	2,600	2,600	**FirePro** included in annual software listing backup
11-6-041041-3210	Postage and Courier	189	14	7	70	15	**12**	(58)	11	13	based on 3-year rolling average actuals
11-6-041041-3260	Telephone	1,128	1,027	901	919	1,145	**1,168**	249	1,191	1,215	prior year actual + 2%
11-6-041041-3290	Print, Advertising and Promotion	153	516	756	475	-	**223**	(252)	246	156	most advertising and publicity through PUB-ED
11-6-041041-3291	Special Events	-	70	85	2,000	1,632	**4,000**	2,000	4,000	4,000	semi-annual recognition events for fire service
11-6-041041-3360	Firefighting Equipment	-	-	-	-	434	**443**	443	452	461	prior year actual + 2%
11-6-041041-3810	Insurance	233	(132)	-	34	91	**93**	59	95	97	prior year actual + 2%
11-6-041041-4002	Legal Services	-	-	280	250	-	**250**	-	250	250	placeholder for unanticipated expense
11-6-041041-4003	Consulting	4,422	-	-	2,000	-	**1,000**	(1,000)	1,000	1,000	placeholder for unanticipated expense
11-6-041041-4070	Alarm/Dispatch	2,356	1,719	2,419	2,467	15,066	**6,000**	3,533	6,120	6,242	prior year actual + 2%
11-6-041041-4420	Building Maintenance	-	-	-	-	1,493	**1,523**	1,523	1,554	1,585	prior year actual + 2%
11-6-041041-4450	Equipment Maintenance	-	-	-	-	379	**386**	386	394	402	prior year actual + 2%
	Subtotal Administration Expenditures	*468,758*	*466,384*	*449,420*	*491,592*	*499,733*	***512,528***	*20,936*	*523,313*	*533,617*	
FD Training and Practice											
11-6-041044-1258	Meals and Meeting Expenses	-	-	1,128	750	529	**750**	-	750	750	placeholder for unanticipated expense
11-6-041044-3007	Small Tools and Equipment	-	1,085	-	362	-	**362**	-	121	161	based on 3-year rolling average actuals
11-6-041044-4003	Consulting	-	-	20,373	21,697	16,562	**16,893**	(4,804)	17,231	17,576	Joint Training officer (billed by Norwich) with 2% CPI p/y
	Subtotal Training and Practice	*-*	*1,085*	*21,501*	*22,809*	*17,091*	***18,005***	*-*	*18,102*	*18,487*	

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
FIRE SERVICES OPERATING EXPENDITURES (cont'd)											
	Township Fire Department (cont'd)										
Fire Prevention											***Fire Chief salary & benefits split b/w admin and prevention***
11-6-041045-1110	Salaries and Wages	950	46,105	59,969	38,630	63,611	**62,441**	23,811	63,690	64,963	2024 Salary and Benefits Workbook + 2% in future years
11-6-041045-1201	CPP	-	-	301	1,314	339	**2,129**	815	2,172	2,215	2024 Salary and Benefits Workbook + 2% in future years
11-6-041045-1202	EI	-	-	-	688	-	**771**	83	787	802	2024 Salary and Benefits Workbook + 2% in future years
11-6-041045-1203	WSIB	-	-	-	1,324	-	**2,011**	687	2,051	2,092	2024 Salary and Benefits Workbook + 2% in future years
11-6-041045-1204	OMERS		-	1,933	4,565	6,952	**7,492**	2,927	7,642	7,795	2024 Salary and Benefits Workbook + 2% in future years
11-6-041045-1205	EHT		-	353	753	1,227	**1,218**	464	1,242	1,267	2024 Salary and Benefits Workbook + 2% in future years
11-6-041045-1210	Health Benefits	348	101	235	2,509	2,049	**4,018**	1,510	4,099	4,181	2024 Salary and Benefits Workbook + 2% in future years
11-6-041045-3009	Operating Supplies	769	-	-	256	-	**250**	(6)	250	250	placeholder for unanticipated expense
	Subtotal Fire Prevention	*2,067*	*46,206*	*62,792*	*50,039*	*74,178*	***80,330***	*30,291*	*81,932*	*83,565*	
Public Education											
11-6-041046-3009	Operating Supplies	461	-	-	154	1,604	**1,636**	1,483	1,669	1,702	prior year actual + 2%
11-6-041046-3290	Print, Advertising and Promotion	-	-	528	750	-	**-**	(750)	-	-	most advertising and publicity through administration
	Subtotal Public Education	*461*	*-*	*528*	*904*	*1,604*	***1,636***	*733*	*1,669*	*1,702*	
2019 RAM Warlock											
11-6-041044-3004 834	Vehicle Licences	-	120	-	120	-	**-**	*(120)*	-	-	annual vehicle licence cost
11-6-041044-3021 834	Parts and Supplies	-	95	2,840	2,897	4,612	**4,704**	1,808	4,799	4,895	prior year actual + 2%
11-6-041044-3026 834	Fuel	678	877	3,890	4,473	4,599	**5,018**	545	5,268	5,532	fuel based on 2023 actual + 5% subsequent years
11-6-041044-4270 834	Repairs and Maintenance	-	62	3,942	4,021	641	**1,548**	(2,473)	2,044	1,411	based on 3-year rolling average actuals
	Subtotal 2019 RAM Warlock	*678*	*1,154*	*10,672*	*11,511*	*9,853*	***11,270***	*(240)*	*12,111*	*11,838*	
	Total Township Fire Department	**471,963**	**514,828**	**544,912**	**576,854**	**602,459**	**623,770**	**46,916**	**637,126**	**649,208**	

Township of East Zorra-Tavistock **Revision Date:** 2024-01-31
FIRE AND EMERGENCY MANAGEMENT SERVICES
2024 Proposed Operating and Capital Budgets Summary

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
FIRE SERVICES OPERATING EXPENDITURES (cont'd)											
	Fire Prevention										
Administration											***all expenses @ 1/5 share of total costs***
11-6-041050-1110	Salaries and Wages	-	-	3,246	14,979	21,475	**16,140**	1,161	16,463	16,792	2024 Salary and Benefits Workbook + 2% in future years
11-6-041050-1201	CPP	-	-	88	751	3,369	**811**	60	827	844	2024 Salary and Benefits Workbook + 2% in future years
11-6-041050-1202	EI	-	-	3,006	393	287	**294**	(99)	300	306	2024 Salary and Benefits Workbook + 2% in future years
11-6-041050-1203	WSIB	-	-	103	515	657	**552**	37	563	574	2024 Salary and Benefits Workbook + 2% in future years
11-6-041050-1204	OMERS	-	-	309	1,488	1,887	**1,646**	158	1,679	1,712	2024 Salary and Benefits Workbook + 2% in future years
11-6-041050-1205	EHT	-	-	63	292	372	**315**	23	321	327	2024 Salary and Benefits Workbook + 2% in future years
11-6-041050-1210	Health Benefits	-	-	237	1,172	1,948	**1,380**	209	1,408	1,436	2024 Salary and Benefits Workbook + 2% in future years
11-6-041050-1250	Uniforms	-	-	88	200	93	**94**	(106)	96	98	prior year actual + 2%
11-6-041050-1255	Dues and Memberships	-	-	12	100	-	**100**	-	100	100	placeholder for unanticipated costs
11-6-041050-1262	Health and Safety Expenses	-	-	81	200	-	**100**	*(100)*	100	100	placeholder for unanticipated costs
11-6-041050-3005	Office Supplies	-	-	9	25	87	**89**	64	91	93	prior year actual + 2%
11-6-041050-3260	Telephone	-	-	50	100	88	**89**	(11)	91	93	prior year actual + 2%
11-6-041050-3510	Internal Equipment Charges	-	-	-	-	381	**388**	388	396	404	prior year actual + 2%
	Subtotal Administration	-	-	*7,292*	*20,214*	*30,642*	***21,999***	*1,785*	*22,434*	*22,879*	
2022 Ford Maverick											***vehicle transferred from Building Department***
11-6-041057-3021 812	Parts and Supplies	-	-	65	500	65	**250**	*(250)*	255	260	placeholder for unanticipated costs - 2022 vehicle
11-6-041057-3026 812	Fuel	-	-	1,009	1,161	501	**547**	(614)	574	603	fuel based on 2023 actual + 5% subsequent years
11-6-041057-4270 812	Repairs and Maintenance	-	-	1,484	1,667	19	**250**	*(1,417)*	255	260	placeholder for unanticipated costs - 2022 vehicle
	Subtotal 2022 Ford Maverick	-	-	*2,558*	*3,327*	*586*	***1,047***	*(2,281)*	*1,084*	*1,123*	
	Total Fire Prevention	**-**	**-**	**9,850**	**23,541**	**31,228**	**23,045**	**(496)**	**23,519**	**24,002**	

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
FIRE SERVICES OPERATING EXPENDITURES (cont'd)											
	Community Emergency Management										
Administration											
11-4-045010-8558	Transfer to CEMC Exercise Reserve	5,000	5,100	5,202	5,306	5,306	**5,412**	106	5,520	5,631	2% increase annually RF projection strategy
11-6-045010-1110	Salaries and Wages	6,660	1,853	139	5,519	3,764	**5,947**	428	6,066	6,187	Fire Chief @ 5% of annual costs
11-6-045010-1201	CPP	-	-	-	188	-	**203**	15	207	211	2024 Salary and Benefits Workbook + 2% in future years
11-6-045010-1202	EI	-	-	-	98	-	**73**	(25)	75	76	2024 Salary and Benefits Workbook + 2% in future years
11-6-045010-1203	WSIB	-	-	4	189	130	**192**	2	195	199	2024 Salary and Benefits Workbook + 2% in future years
11-6-045010-1204	OMERS	-	-	15	652	406	**714**	61	728	742	2024 Salary and Benefits Workbook + 2% in future years
11-6-045010-1205	EHT	-	-	3	108	73	**116**	8	118	121	2024 Salary and Benefits Workbook + 2% in future years
11-6-045010-1210	Health Benefits	2,161	633	-	358	228	**383**	24	390	398	2024 Salary and Benefits Workbook + 2% in future years
11-6-045010-1252	Conventions and/or Seminars	-	-	-	350	911	**929**	579	948	966	prior year actual + 2%
11-6-045010-1258	Meals and Meeting Expenses	-	-	-	100	506	**517**	417	527	537	prior year actual + 2%
11-6-045010-1262	Clothing Allowance	-	-	-	-	202	**206**	206	210	214	prior year actual + 2%
11-6-045010-1263	Training and Staff Development	-	-	-	100	-	**5,000**	4,900	5,000	5,000	hosted Basic Emergency Management Training for staff
11-6-045010-2180	Building Materials	240	-	-	250	-	**100**	(150)	150	150	placeholder for unanticipated expense
11-6-045010-3005	Office Supplies	338	-	-	350	67	**68**	(282)	70	71	prior year actual + 2%
11-6-045010-3007	Small Tools and Equipment	-	820	-	850	-	**500**	(350)	500	500	placeholder for unanticipated expense
11-6-045010-3260	Telephone	509	309	419	428	711	**725**	298	740	755	prior year actual + 2%
11-6-045010-3290	Print, Advertising and Promotion	1,108	-	-	900	-	**500**	(400)	500	500	placeholder for unanticipated expense
11-6-045010-3291	Public Education Events	-	-	-	150	-	**100**	(50)	150	150	placeholder for unanticipated expense
11-6-045010-4450	Equipment Maintenance	-	-	694	708	747	**762**	54	777	793	prior year actual + 2%
	Subtotal Administration	*16,016*	*8,715*	*6,476*	*16,603*	*13,051*	***22,446***	*5,843*	*22,871*	*23,202*	
Pandemic Response											
11-6-045020-4006	Cleaning Services	-	6,063	7,622	5,831	4,915	**-**	(5,831)	-	-	additional cleanings maintained through Nov 2023 - no 2024
11-6-045020-4016	Equipment Rental	-	5,119	6,284	4,807	5,800	**-**	(4,807)	-	-	trailer rental will continue through Nov 2023 - no 2024
	Subtotal Pandemic Response	*-*	*11,182*	*13,906*	*10,638*	*10,715*	***-***	*(10,638)*	*-*	*-*	
	Total Community Emergency Management	**16,016**	**19,897**	**20,382**	**27,241**	**23,767**	**22,446**	**(4,795)**	**22,871**	**23,202**	

Township of East Zorra-Tavistock
FIRE AND EMERGENCY MANAGEMENT SERVICES
2024 Proposed Operating and Capital Budgets Summary

Revision Date: 2024-01-31

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed		Notes
FIRE SERVICES CAPITAL REVENUES									
	Hickson Fire Department								
12-4-041011-8015	Transfer from Fire Facilities Reserve	-	(5,771)	(12,283)	(5,000)	-	**-**		
12-4-412401-8016	Transfer from Fire Equipment Reserve	-	(9,054)	(15,732)	(30,000)	(2,001)	**(120,000)**		funding for equipment purchases SCBAs
	Total Hickson Fire Department	**-**	**(14,825)**	**(28,015)**	**(35,000)**	**(2,001)**	**(120,000)**		
	Innerkip Fire Department								
12-4-041022-8012	Transfer from Fire Vehicles Reserve	-	-	-	-	(420,580)	**-**		
12-4-041022-8015	Transfer from Fire Facilities Reserve	-	-	(12,508)	(5,000)	(25,296)	**-**		
12-4-412402-8016	Transfer from Fire Equipment Reserve	(23,443)	(19,609)	(19,075)	(30,000)		**(120,000)**		funding for equipment purchases SCBAs
	Total Innerkip Fire Department	**(23,443)**	**(19,609)**	**(31,584)**	**(35,000)**	**(445,876)**	**(120,000)**		
	Tavistock Fire Department								
12-4-412404-8015	Transfer from Fire Facilities Reserve	-	(8,027)	(8,853)	(10,000)	(9,194)	**(15,000)**		funding for Tavistock station parking lot survey work & roadside sign
12-4-412403-8016	Transfer from Fire Equipment Reserve	(9,323)	(16,437)	(18,776)	(30,000)	(1,801)	**(120,000)**		funding for equipment purchases SCBAs
	Total Tavistock Fire Department	**(9,323)**	**(24,464)**	**(27,629)**	**(40,000)**	**(10,995)**	**(135,000)**		
	Township Fire Department								
12-4-041044-8014	Transfer from Fire Communications Reserve	-	-	-	(5,000)		**(10,000)**		fund who's responding application
	Total Township Fire Department	**-**	**-**	**-**	**(5,000)**	**-**	**(10,000)**		
	Total Fire and Emergency Management Services Capital Revenues	***(32,766)***	***(58,898)***	***(87,228)***	***(115,000)***	***(458,873)***	***(385,000)***		

Revision Date: 2024-01-31

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Notes
FIRE SERVICES CAPITAL EXPENDITURES								
2020 Capital Projects								
	Township FD							
12-6-041044-3360	Firefighting Equipment	32,766						
	Subtotal 2020 Capital Projects	*32,766*						
2021 Capital Projects								
	Hickson FD							
12-6-041011-3008	Radios and Pagers		611	1,354				
12-6-041011-3017	Large Equipment		-	18,417				thermal cameras and chargers
12-6-041011-3350	Fire Vehicles		-	566,279				Hickson pumper 2021 and air bag replacements
12-6-041011-3360	Firefighting Equipment		9,535					includes SCBA's and bottles for 2021 and 2022
12-6-041011-4005	Construction		5,771					custom workbench Hickson station
	Innerkip FD							
12-6-041022-3008	Radios and Pagers		4,255	4,982				
12-6-041022-3170	Signage		-	12,283				roadside electronic sign
12-6-041022-3360	Firefighting Equipment		16,731					includes bunker gear replacements, helmets, etc.
	Tavistock FD							
12-6-041033-3008	Radios and Pagers		2,442					
12-6-041033-3170	Signage		8,027					roadside electronic sign
12-6-041033-3360	Firefighting Equipment		15,060					
	Township FD							
12-6-041044-3360	Firefighting Equipment		360					
	Subtotal 2021 Capital Projects		*62,792*	*603,315*	-	-		

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed		Notes
FIRE SERVICES CAPITAL EXPENDITURES (cont'd)									
2022 Capital Projects									
	Hickson FD								
12-6-041011-4420	Building Maintenance			12,283					electronic sign
12-6-412201-3360 HICK	Firefighting Equipment			14,378					discretionary equipment needs + SCBAs
	Innerkip FD								
12-6-041022-4420	Building Maintenance			2,425					
12-6-412202-3015 KIP	Office Furniture			1,938		(843)			chairs and desk for station chief's office
12-6-412203-3360 KIP	Firefighting Equipment			18,317					hose replacement and station discretionary equipment needs + SCBAs
	Tavistock FD								
12-6-041033-3017	Large Equipment			2,462		9,194			stand-by generator
12-6-041033-4420	Building Maintenance			8,853					
12-6-412204-3360 TAVI	Firefighting Equipment			16,314					discretionary equipment needs + SCBAs
	Township FD								
12-6-041044-3015	Office Furniture			295					stand-by generator
12-6-041044-3360	Firefighting Equipment			1,456					
12-6-412205-3008 ADMIN	Radios and Pagers								communications conversion and compatibility equipment
	Subtotal 2022 Capital Projects			*78,721*	*-*	*8,351*			
2023 Capital Projects									
	Hickson FD								
12-6-412301-3360	Firefighting Equipment				30,000	2,001			SCBAs
12-6-412302-4420	Building Maintenance				5,000				painting and fixtures
	Innerkip FD								
12-6-041022-3350						420,580			rescue vehicle purchase from prior years
12-6-412303-3360	Firefighting Equipment				30,000				SCBAs
12-6-412304-4420	Building Maintenance				5,000	26,139			painting and fixtures
	Tavistock FD								
12-6-412305-3360	Firefighting Equipment				30,000	1,801			SCBAs
12-6-412306-4420	Building Maintenance				10,000				painting and fixtures and lighting upgrade
	Township FD								
12-6-412307-3033	IT Software				5,000				software application for alarm response
12-6-412308-3360	Firefighting Equipment				24,000				8 sets of PPE (tax-supported purchase)
	Subtotal 2023 Capital Projects				*139,000*	*450,521*			

Revision Date: 2024-01-31

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed			Notes
FIRE SERVICES CAPITAL EXPENDITURES (cont'd)										
2024 Capital Projects										
	Hickson FD									
12-6-412401-3360	Firefighting Equipment						**168,000**			SCBAs ($12k/set x 12 sets per station) + 9 masks + hose, gear, etc.
	Innerkip FD									
12-6-412402-3360	Firefighting Equipment						**168,000**			SCBAs ($12k/set x 12 sets per station) + 9 masks + hose, gear, etc.
	Tavistock FD									
12-6-412406-3170	Signage						**10,000**			roadside electronic sign upgrades
12-6-412403-3360	Firefighting Equipment						**168,000**			SCBAs ($12k/set x 12 sets per station) + 9 masks + hose, gear, etc.
12-6-412404-4003	Consulting						**5,000**			survey work on Tavistock parking lot for 2025 paving
	Township FD									
12-6-412405-3011	Annual Communications Equipment Upgrades						**10,000**			Tillsonburg Communications System upgrades annually
	Subtotal 2024 Capital Projects				-		***529,000***			
	Total Fire and Emergency Management Services Capital Expenditures	***32,766***	***62,792***	***682,037***	***139,000***	***458,873***	***529,000***			

Reserve and Reserve Fund Projections (Unaudited)
Fire and Emergency Services
2024 Budget Background Schedule

Reserves	GL Account #	Projected December 31, 2023 Balance	Prior Year (<=2023) Commitments	Projected 2024 Contributions	Projected 2024 Drawdowns	Projected December 31, 2024 Balance	Description
Fire Department Vehicles	11-3-006420-9812	441,920		260,000		**701,920**	increase contribution in 2024 to deal with inflationary impacts on vehicles
Fire Communications Reserve	11-3-006420-9814	37,384	-25,000	20,808	-10,000	**23,192**	capital contributions to Tillsonburg communications network
Fire Facilities	11-3-006420-9815	353,427		54,122	-15,000	**392,549**	survey work on Tavistock Parking lot remediation and roadside sign upgrades
Fire Department Equipment	11-3-006420-9816	270,660		90,000	-360,000	**660**	SCBA's overdue and underfunded - contribution amount for future equipment replacement planning
CEMC/Field Exercise	11-3-006420-9858	31,608		5,412		**37,020**	saving for a live exercise when required
Total Reserves		**1,134,998**	**-25,000**	**430,342**	**-385,000**	**1,155,340**	

Obligatory Reserve Funds	GL Account #	Projected December 31, 2023 Balance	Prior Year (<=2023) Commitments	Projected 2024 Contributions	Projected 2024 Drawdowns	Projected December 31, 2024 Balance	Description
Development Charges:							
Fire	42-3-002499-9702	359,690		70,000		**429,690**	expecting a DC rate increase in 2024
Total Obligatory Reserve Funds		**359,690**	**0**	**70,000**	**0**	**429,690**	

Township of East Zorra-Tavistock
Fire Department
20-Year Vehicle Replacement Schedule

ITEM	MODEL TYPE	TOWNSHIP VEHICLE #	IN SERVICE YEAR	MODEL YEAR	REPLACEMENT COST (000's)	REPLACEMENT YEARS	Actual 2023 (000's)	Budget 2024 (000's)	2025 (000's)	2026 (000's)	2027 (000's)	2028 (000's)
Vehicles (16)					**2023**							
Hickson												
Pumper	Ford Sterling Triple Combo	4101	2022	2021	600	20	-	-	-	-	-	-
Tanker	Freightliner FM2	4102	2007	2007	550	20	-	-	-	-	595.3	-
Rescue	Freightliner FM2	4103	2006	2006	425	25	-	-	-	-	-	-
UTV	Kawasaki 8CF Mule Pro	4104	2019	2019	35	15	-	-	-	-	-	-
UTV Skeeter Tank		N/A	2019	2019	15	20	-	-	-	-	-	-
UTV Trailer	Beckner ELITE	4107	2019	2020	20	15	-	-	-	-	-	-
Trailer	Kargomax CS6	4407	2011	2011	20	15	-	-	-	21.2	-	-
Innerkip												
Pumper	Freightliner FM2	4201	2005	2005	600	20	-	-	624.2	-	-	-
Tanker	Freightliner M2106	4202	2015	2015	550	20	-	-	-	-	-	-
Rescue	Ford F550	4203	2023	2022	425	25	420.6	-	-	-	-	-
Trailer	Kargomax Max	4207	2010	2010	20	15	-	-	20.8	-	-	-
Tavistock												
Pumper	Freightliner M2	4301	2018	2019	600	20	-	-	-	-	-	-
Tanker	Freightliner CT	4302	2014	2014	550	20	-	-	-	-	-	-
Rescue	Freightliner	4303	2006	2006	425	25	-	-	-	-	-	-
Fire Chief												
Fire Chief Pickup	Ram Warlock	4405	2022	2019	65	7	-	-	-	69.0	-	-
FPO SUV	Ford Maverick	812	2023	2022	65	7	-	-	-	-	-	-
TOTAL YEARLY EQUIPMENT REPLACEMENT							$ 420.6	$ -	$ 645.0	$ 90.2	$ 595.3	$ -
Tax Levy and/or To Reserves							$ 239.7	$ 260.0	$ 265.2	$ 270.5	$ 275.9	$ 281.4
Development Charge Contribution							$ -	$ -	$ -	$ -	$ -	$ -
Contributions from Other Municipalities							$ -	$ -	$ -	$ -	$ -	$ -
Proceeds of Disposition							$ -	$ -	$ -	$ -	$ -	$ -
Fire Vehicles Reserve		**11-3-006420-9812**			**Opening Balance:**	**622.8**	441.9	701.9	322.1	502.4	182.9	464.4

includes inflationary increases on contributions and spending of 2% per year cumulative

Township of East Zorra-Tavistock
Fire Department
20-Year Vehicle Replacement Schedule

ITEM	MODEL TYPE	TOWNSHIP VEHICLE #	IN SERVICE YEAR	2029 (000's)	2030 (000's)	2031 (000's)	2032 (000's)	2033 (000's)	2034 (000's)	2035 (000's)	2036 (000's)	2037 (000's)
Vehicles (16)												
Hickson												
Pumper	Ford Sterling Triple Combo	4101	2022	-	-	-	-	-	-	-	-	-
Tanker	Freightliner FM2	4102	2007	-	-	-	-	-	-	-	-	-
Rescue	Freightliner FM2	4103	2006	-	-	498.0	-	-	-	-	-	-
UTV	Kawasaki 8CF Mule Pro	4104	2019	-	-	-	-	-	43.5	-	-	-
UTV Skeeter Tank		N/A	2019	-	-	-	-	-	-	-	-	-
UTV Trailer	Beckner ELITE	4107	2019	-	-	-	-	-	-	25.4	-	-
Trailer	Kargomax CS6	4407	2011	-	-	-	-	-	-	-	-	-
Innerkip												
Pumper	Freightliner FM2	4201	2005	-	-	-	-	-	-	-	-	-
Tanker	Freightliner M2106	4202	2015	-	-	-	-	-	-	697.5	-	-
Rescue	Ford F550	4203	2023	-	-	-	-	-	-	-	-	-
Trailer	Kargomax Max	4207	2010	-	-	-	-	-	-	-	-	-
Tavistock												
Pumper	Freightliner M2	4301	2018	-	-	-	-	-	-	-	-	-
Tanker	Freightliner CT	4302	2014	-	-	-	-	-	683.9	-	-	-
Rescue	Freightliner	4303	2006	-	488.2	-	-	-	-	-	-	-
Fire Chief												
Fire Chief Pickup	Ram Warlock	4405	2022	-	-	-	-	79.2	-	-	-	-
FPO SUV	Ford Maverick	812	2023	73.2	-	-	-	-	-	-	84.1	-
TOTAL YEARLY EQUIPMENT REPLACEMENT				$ 73.2	$ 488.2	$ 498.0	$ -	$ 79.2	$ 727.4	$ 722.9	$ 84.1	$ -
Tax Levy and/or To Reserves				$ 287.1	$ 292.8	$ 298.7	$ 304.6	$ 310.7	$ 316.9	$ 323.3	$ 329.7	$ 336.3
Development Charge Contribution				$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Contributions from Other Municipalities				$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Proceeds of Disposition				$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fire Vehicles Reserve		**11-3-006420-98**		678.2	482.9	283.6	588.2	819.7	409.2	9.6	255.3	591.6

includes inflationary increases on contributions and spending of 2% per year cumulative

Township of East Zorra-Tavistock
Fire Department
20-Year Vehicle Replacement Schedule

ITEM	MODEL TYPE	TOWNSHIP VEHICLE #	IN SERVICE YEAR	2038 (000's)	2039 (000's)	2040 (000's)	2041 (000's)	2042 (000's)
Vehicles (16)								
Hickson								
Pumper	Ford Sterling Triple Combo	4101	2022	-	-	-	856.9	-
Tanker	Freightliner FM2	4102	2007	-	-	-	-	-
Rescue	Freightliner FM2	4103	2006	-	-	-	-	-
UTV	Kawasaki 8CF Mule Pro	4104	2019	-	-	-	-	-
UTV Skeeter Tank		N/A	2019	-	20.6	-	-	-
UTV Trailer	Beckner ELITE	4107	2019	-	-	-	-	-
Trailer	Kargomax CS6	4407	2011	-	-	-	28.6	-
Innerkip								
Pumper	Freightliner FM2	4201	2005	-	-	-	-	-
Tanker	Freightliner M2106	4202	2015	-	-	-	-	-
Rescue	Ford F550	4203	2023	-	-	-	-	-
Trailer	Kargomax Max	4207	2010	-	-	28.0	-	-
Tavistock								
Pumper	Freightliner M2	4301	2018	-	823.7	-	-	-
Tanker	Freightliner CT	4302	2014	-	-	-	-	-
Rescue	Freightliner	4303	2006	-	-	-	-	-
Fire Chief								
Fire Chief Pickup	Ram Warlock	4405	2022	-	-	91.0	-	-
FPO SUV	Ford Maverick	812	2023	-	-	-	-	-
TOTAL YEARLY EQUIPMENT REPLACEMENT				$ -	$ 844.3	$ 119.0	$ 885.5	$ -
Tax Levy and/or To Reserves				$ 343.1	$ 349.9	$ 356.9	$ 364.1	$ 371.3
Development Charge Contribution				$ -	$ -	$ -	$ -	$ -
Contributions from Other Municipalities				$ -	$ -	$ -	$ -	$ -
Proceeds of Disposition				$ -	$ -	$ -	$ -	$ -
Fire Vehicles Reserve		**11-3-006420-98:**		934.7	440.3	678.2	156.8	528.1

****includes inflationary increases on contributions and spending of 2% per year cumulative***

PARKS AND RECREATION

2024 Proposed Capital and Operating Budget

Township of East Zorra-Tavistock | **Revision Date:** 2024-01-31
PARKS AND RECREATION
2024 Proposed Operating and Capital Budgets Summary

Gross Budget Revenues	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
Cash in Lieu of Parkland	-	-	-	-	(6,197)	-	-	-	-	
Contributions from Developers	(5,750)	(5,750)	-	(5,750)	(11,500)	(5,750)	-	(5,750)	(5,750)	
Donations	-	-	-	(100,000)	(69,834)	(5,000)	95,000	-	-	
Grants	-	-	-	(150,000)	(135,000)	-	150,000	-	-	
Licences, Permits and Rents	(25,626)	(42,852)	(80,689)	(67,696)	(96,601)	(81,298)	(13,603)	(83,633)	(83,895)	
Sundry Revenue	(1,124)	(338)	(2,120)	(2,000)	(4,230)	(2,350)	(350)	(2,350)	(2,350)	
Tax-Supported Capital	-	-	-	-	(24,051)	-		-	-	
Transfers from Reserves and Reserve Funds	(18,125)	(71,723)	(7,334)	(307,089)	(228,332)	(354,520)	(47,431)	-	-	
User Fees and Charges	(367,903)	(332,744)	(413,592)	(424,972)	(463,074)	(425,997)	(1,025)	(425,997)	(425,997)	
TOTALS	**(418,528)**	**(453,407)**	**(503,734)**	**(1,057,507)**	**(1,038,819)**	**(874,915)**	**182,592**	**(517,730)**	**(517,992)**	

Gross Budget Expenditures	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
Parks Administration	-	-	-	50,000	50,000	25,000	(25,000)	25,500	26,010	
Parks Operations	1,840	10,980	16,060	19,381	36,206	152,363	132,982	155,398	158,494	
Hickson Park	8,728	35,834	35,059	38,277	29,856	36,811	(1,466)	33,761	34,428	
Hickson Pavilion	-	-	758	895	1,965	2,099	1,204	2,132	2,166	
Hickson Trail	-	-	13,661	16,590	24,913	29,262	12,673	29,848	30,445	
Innerkip Park	13,530	18,275	49,545	54,814	55,971	60,370	5,556	60,791	61,586	
Stonegate Park	207	-	4,852	5,497	6,150	6,519	1,022	6,649	6,782	
Tavistock Park	41,665	49,078	90,192	94,970	80,545	83,280	(11,691)	85,297	87,577	
Bender Subdivision Parkette	-	104	4,960	5,551	2,353	2,453	(3,098)	2,502	2,552	
Tavistock Trail	-	322	1,157	1,417	1,810	3,083	1,666	3,145	3,208	
Tavistock Optimist Park	-	-	8,139	9,226	12,232	13,053	3,827	13,314	13,581	
Queen's Park Pavilion	-	-	5,084	6,306	3,398	3,535	(2,771)	3,606	3,678	
Recreation Facilities Administration	-	-	52,901	376,799	253,700	440,043	63,244	447,998	456,837	
Innerkip Community Centre	20,751	22,557	31,120	31,949	36,297	38,501	6,551	40,094	40,453	
Tavistock Memorial Hall	17,798	21,821	24,724	27,040	29,819	32,403	5,363	33,035	33,458	
Tavistock District Recreation Centre (TDRC) - Arena	190,579	186,027	391,753	561,495	632,468	622,332	60,837	642,039	651,955	
TDRC - Concession Booth	10,384	-	10,920	14,158	22,833	-	(14,158)	-	-	
TDRC - Vending Machines	474	-	1,195	1,000	-	-	(1,000)	-	-	
TDRC - Ice Resurfacer	1,085	1,576	3,368	3,563	6,780	7,165	3,602	7,304	7,445	
Vehicles and Equipment	16,815	17,904	29,402	39,327	29,295	35,752	(3,576)	37,221	38,495	
Capital Expenditures	37,022	179,050	195,700	557,089	462,664	359,520	(197,569)	-	-	
TOTALS	**360,876**	**543,529**	**970,550**	**1,915,344**	**1,779,254**	**1,953,544**	**38,200**	**1,629,633**	**1,659,149**	
NET PARKS AND RECREATION BUDGET	**(57,652)**	**90,123**	**466,816**	**857,837**	**740,435**	**1,078,628**	**220,792**	**1,111,903**	**1,141,157**	

Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PARKS AND RECREATION REVENUES											
	Vehicles and Equipment										
2020 Chevrolet Silverado 2500											
11-5-161010-0761 835	Equipment Rental - Owned Equipment	(330)	(30)	(10,480)	(3,613)	(13,508)	**(8,006)**	(4,393)	(10,664)	(10,726)	based on 3-year rolling average actuals
	Subtotal 2020 Chevrolet Silverado 2500	*(330)*	*(30)*	*(10,480)*	*(3,613)*	*(13,508)*	***(8,006)***	*(4,393)*	*(10,664)*	*(10,726)*	
2019 Ford F150											
11-5-161010-0761 836	Equipment Rental - Owned Equipment	-	-	-	-	-	**(1,000)**	(1,000)	(1,000)	(1,000)	set up base budget in 2024
	Subtotal 2019 Ford F150	-	-	-	-	-	***(1,000)***	*(1,000)*	*(1,000)*	*(1,000)*	
2019 Kubota Zero Steer Mower											
11-5-161010-0761 839	Equipment Rental - Owned Equipment	(5,558)	(4,950)	(7,365)	(5,958)	(8,048)	**(6,788)**	(830)	(7,400)	(7,412)	based on 3-year rolling average actuals
	Subtotal 2019 Kubota Zero Steer Mower	*(5,558)*	*(4,950)*	*(7,365)*	*(5,958)*	*(8,048)*	***(6,788)***	*(830)*	*(7,400)*	*(7,412)*	
2020 Trackless MT7											
11-5-161010-0761 840	Equipment Rental - Owned Equipment	-	(5,115)	-	(1,705)	-	**(1,705)**	-	(568)	(758)	based on 3-year rolling average actuals
	Subtotal 2020 Trackless MT7	-	*(5,115)*	-	*(1,705)*	-	***(1,705)***	-	*(568)*	*(758)*	
2014 Ram 1500											
11-5-161010-0761 842	Equipment Rental - Owned Equipment	-	-	(1,451)	(1,500)	-	**-**	1,500	-	-	disposed of in 2023
	Subtotal 2014 Ram 1500	-	-	*(1,451)*	*(1,500)*	-	***-***	*1,500*	-	-	
2022 John Deere Tractor											
11-5-161010-0761 843	Equipment Rental - Owned Equipment	-	-	-	-	(7,340)	**(7,000)**	(7,000)	(7,000)	(7,000)	set up base budget 2024
	Subtotal 2022 John Deere Tractor	-	-	-	-	*(7,340)*	***(7,000)***	*(7,000)*	*(7,000)*	*(7,000)*	
2023 Kubota Ride-On Mower											
11-5-161010-0761 845	Equipment Rental - Owned Equipment	-	-	-	-		**(1,000)**	(1,000)	(1,000)	(1,000)	set up base budget 2024
	Subtotal 2023 Kubota Ride-On Mower	-	-	-	-	-	***(1,000)***	*(1,000)*	*(1,000)*	*(1,000)*	
2022 Dodge Ram 1500											
11-5-161010-0761 848	Equipment Rental - Owned Equipment	-	-	-	-		**(1,000)**	(1,000)	(1,000)	(1,000)	set up base budget 2024
	Subtotal 2022 Dodge Ram 1500	-	-	-	-	-	***(1,000)***	*(1,000)*	*(1,000)*	*(1,000)*	
	Total Vehicles and Equipment	**(5,888)**	**(10,095)**	**(19,296)**	**(12,776)**	**(28,895)**	**(26,498)**	**(13,723)**	**(28,633)**	**(28,895)**	

Township of East Zorra-Tavistock
PARKS AND RECREATION
2024 Proposed Operating and Capital Budgets Summary

Revision Date: 2024-01-31

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PARKS AND RECREATION REVENUES (cont'd)											
Parks											
	Hickson Park										
11-5-161021-0574	Facility Rentals	(150)	-	(3,024)	(2,500)	(1,190)	(840)	1,660	(840)	(840)	based on $70/rental @ 1 rental per month
11-5-161021-0788	ERTH Solar Panel Rent	-	-	-	(2,820)	(13,395)	(2,820)	-	(2,820)	(2,820)	as per ERTH agreement 8% of gross revenue estimated
	Total Hickson Park	**(150)**	**-**	**(3,024)**	**(5,320)**	**(14,585)**	**(3,660)**	**1,660**	**(3,660)**	**(3,660)**	
	Innerkip Park										
11-5-161022-0574	Facility Rentals	-	(350)	(1,195)	(1,000)	(910)	(840)	160	(840)	(840)	based on $70/rental @ 1 rental per month
	Total Innerkip Park	**-**	**(350)**	**(1,195)**	**(1,000)**	**(910)**	**(840)**	**160**	**(840)**	**(840)**	
	Tavistock Park										
11-5-161023-0574	Facility Rentals	(681)	(10,112)	(9,836)	(9,500)	(7,478)	(7,000)	2,500	(7,000)	(7,000)	based on $70/rental @ 100 days of rentals
11-5-161023-0577	Dumping Station Fees	-	-	-	-	(537)	(500)	(500)	(500)	(500)	based on 50 uses @ $10/use annually
11-5-161023-0923	Contributions from Developers	(5,750)	(5,750)	-	(5,750)	(11,500)	(5,750)	-	(5,750)	(5,750)	amount corrected to reflect DC study amount
	Total Tavistock Park	**(6,431)**	**(15,862)**	**(9,836)**	**(15,250)**	**(19,515)**	**(13,250)**	**2,000**	**(13,250)**	**(13,250)**	
	Hickson Trail										
11-5-161027-0960	Donations	-	-	-	-	(500)	-	-	-	-	no annual budget for donations
	Total Hickson Trail	**-**	**-**	**-**	**-**	**(500)**	**-**	**-**	**-**	**-**	

Township of East Zorra-Tavistock
PARKS AND RECREATION
2024 Proposed Operating and Capital Budgets Summary

Revision Date: 2024-01-31

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PARKS AND RECREATION REVENUES (cont'd)											
Recreation Facilities											
	Recreation Facilities Admin										
11-5-163410-0913	Sundry Revenue	-	-	-	-	(100)	-	-	-	-	no budget required here
11-5-163410-0969	Cancellation Fees	-	-	-	-	(100)	(100)	(100)	(100)	(100)	based on 2 cancellations per year @ $50/each
	Total Recreation Facilities Admin	**-**	**-**	**-**	**-**	**(200)**	**(100)**	**(100)**	**(100)**	**(100)**	
	Tavistock Memorial Hall										
11-5-163455-0574	Facility Rentals	(7,742)	(5,308)	(18,102)	(15,000)	(19,623)	(19,000)	(4,000)	(19,000)	(19,000)	revenues and bookings are internally monitored now
	Total Tavistock Memorial Hall	**(7,742)**	**(5,308)**	**(18,102)**	**(15,000)**	**(19,623)**	**(19,000)**	**(4,000)**	**(19,000)**	**(19,000)**	
	Innerkip Community Centre										
11-5-163461-0574	Facility Rentals	(2,666)	(8,287)	(20,335)	(15,000)	(15,960)	(15,000)	-	(15,000)	(15,000)	revenues and bookings are internally monitored now
11-5-163461-0777	Library Rent	(8,500)	(8,700)	(8,900)	(9,100)	(9,150)	(9,300)	(200)	(9,500)	(9,500)	budget as per County agreement terms - renewal in 2026
	Total Innerkip Community Centre	**(11,166)**	**(16,987)**	**(29,235)**	**(24,100)**	**(25,110)**	**(24,300)**	**(200)**	**(24,500)**	**(24,500)**	
	Tavistock District Recreation Centre (TDRC) - Arena										
11-5-163481-0573	Arena Gate Receipts	(4,038)	(798)	(2,200)	(2,000)	(2,838)	(2,500)	(500)	(2,500)	(2,500)	public skating revenue through gate receipts
11-5-163481-0574	Hall Rentals	-	-	-	-	(1,372)	(1,375)	(1,375)	(1,375)	(1,375)	World Crokinole tournament
11-5-163481-0581	Arena Ice Rentals	(300,037)	(289,063)	(353,174)	(350,000)	(344,771)	(360,000)	(10,000)	(360,000)	(360,000)	ice usage at max capacity for 2023 added full rate off season
11-5-163481-0582	Upper Hall Rentals	(4,691)	(3,765)	(9,072)	(7,500)	(10,633)	(10,000)	(2,500)	(10,000)	(10,000)	revenues and bookings are internally monitored now
11-5-163481-0584	Arena Advertising	(17,961)	(17,251)	(6,879)	(15,000)	(18,680)	(18,000)	(3,000)	(18,000)	(18,000)	adjusted advertising to reflect active signage
11-5-163481-0587	Boardroom Rentals	(265)	-	(212)	(150)	(637)	(500)	(350)	(500)	(500)	revenues and bookings are internally monitored now
11-5-163481-0783	Curling Club Agreement	(25,012)	(18,215)	(27,857)	(28,800)	(28,352)	(28,250)	550	(28,250)	(28,250)	contract renegotiated to reflect flat rate $2,400/month
11-5-163481-0788	ERTH Solar Panel Rent	-	-	-	(5,372)	(25,866)	(5,372)	-	(5,372)	(5,372)	as per ERTH agreement 8% of gross revenue estimated
11-5-163481-0931	Sundry Revenue	-	-	-	-	(1,665)	-	-	-	-	sale of scrap metals in 2023
11-5-163481-0960	Donations	-	-	-	-	(250)	-	-	-	-	electronic waste event donation 2023
11-5-163481-0998	Expense Recovery	-	-	-	-	(100)	-	-	-	-	broken mirror replacement recovered in 2023
	Total TDRC - Arena	**(352,006)**	**(329,094)**	**(399,393)**	**(408,822)**	**(435,164)**	**(425,997)**	**(17,175)**	**(425,997)**	**(425,997)**	
	TDRC - Concession Booth										
11-5-163482-0571	Concession Sales	(12,247)	-	(14,198)	(14,000)	(29,825)	-	14,000	-	-	no further concession - contracted out
	Total TDRC - Concession Booth	**(12,247)**	**-**	**(14,198)**	**(14,000)**	**(29,825)**	**-**	**14,000**	**-**	**-**	
	TDRC - Vending Machines										
11-5-163483-0569	Vending Machine Revenue	(1,124)	(338)	(2,120)	(2,000)	(1,828)	(1,750)	250	(1,750)	(1,750)	more active arrangements for stock, balance and remittance
	Total TDRC - Vending Machines	**(1,124)**	**(338)**	**(2,120)**	**(2,000)**	**(1,828)**	**(1,750)**	**250**	**(1,750)**	**(1,750)**	
	TDRC - Ice Resurfacer										
11-5-163486-0584	Zamboni Advertising	(3,650)	(3,650)	-	(2,150)	-	-	2,150	-	-	covered in arena advertising line above for 2023+
	Total TDRC - Ice Resurfacer	**(3,650)**	**(3,650)**	**-**	**(2,150)**	**-**	**-**	**2,150**	**-**	**-**	

Township of East Zorra-Tavistock **Revision Date:** 2024-01-31

PARKS AND RECREATION

2024 Proposed Operating and Capital Budgets Summary

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PARKS AND RECREATION OPERATING EXPENDITURES											
	Parks Administration										
11-4-161010-8553	Transfer to Parks Reserve	-	-		50,000	50,000	25,000	(25,000)	25,500	26,010	reset contribution amount based on total balance in reserve
	Total Parks Administration	**-**	**-**	**-**	**50,000**	**50,000**	**25,000**	**(25,000)**	**25,500**	**26,010**	
	Parks Operations										
11-6-161020-1110	Salaries and Wages	-	7,374	8,810	9,382	20,115	106,604	97,223	108,737	110,911	2024 Salary and Benefits Workbook + 2% in future years
11-6-161020-1201	CPP	-	181	461	350	1,045	4,878	4,528	4,976	5,075	2024 Salary and Benefits Workbook + 2% in future years
11-6-161020-1202	EI	-	75	160	300	374	1,392	1,093	1,420	1,449	2024 Salary and Benefits Workbook + 2% in future years
11-6-161020-1203	WSIB	-	103	278	323	684	3,470	3,148	3,540	3,611	2024 Salary and Benefits Workbook + 2% in future years
11-6-161020-1204	OMERS	-	105	598	844	1,593	12,087	11,243	12,329	12,576	2024 Salary and Benefits Workbook + 2% in future years
11-6-161020-1205	EHT	-	70	171	183	388	2,125	1,942	2,168	2,211	2024 Salary and Benefits Workbook + 2% in future years
11-6-161020-1210	Health Benefits	-	593	528	750	806	9,924	9,174	10,123	10,325	2024 Salary and Benefits Workbook + 2% in future years
11-6-161020-3007	Small Tools and Equipment	-	-	529	500	1,909	1,947	1,447	1,986	2,026	prior year actual + 2%
11-6-161020-3020	Cleaning Supplies		157	125	150	84	86	(64)	88	89	prior year actual + 2%
11-6-161020-3025	Health and Safety Supplies	-	-	257	1,557	-	500	(1,057)	500	500	reduced budget for supplies
11-6-161020-3170	Signage	1,444	194	81	100	-	100	-	100	100	miscellaneous signage required for policy enforcement
11-6-161020-3260	Telephone	-	-	-	-	1,440	1,469	1,469	1,498	1,528	prior year actual + 2%
11-6-161020-3510	Equipment Rentals - Owned	-	1,848	3,540	4,157	7,291	7,437	3,280	7,586	7,737	prior year actual + 2%
11-6-161020-3620	Water	396	281	260	265	335	342	77	349	356	prior year actual + 2%
11-6-161020-4425	Facility Rentals	-	-	260	520	142	-	(520)	-	-	no longer required with new facility
	Total Parks Operations	**1,840**	**10,980**	**16,060**	**19,381**	**36,206**	**152,363**	**132,982**	**155,398**	**158,494**	
	Parks and Recreation Vehicles and Equipment										
2017 Chevrolet Silverado											
11-6-161020-3021 813	Parts and Supplies	-	-	-	-	331	337	337	344	351	prior year actual + 2%
11-6-161020-3026 813	Fuel	-	-	-	-	2,947	3,215	3,215	3,376	3,544	fuel based on 2023 actual + 5% subsequent years
11-6-161020-3027 813	Lubricants	-	-	-	-	71	73	73	74	76	prior year actual + 2%
11-6-161020-4270 813	Repairs and Maintenance	-	-	-	-	-	500	500	500	500	placeholder for unanticipated repairs from prior year
	Subtotal 2017 Chevrolet Silverado	*-*	*-*	*-*	*-*	*3,349*	*4,125*	*4,125*	*4,294*	*4,471*	
2020 Chevrolet Silverado 2500											
11-6-161020-3004 835	Vehicle Licences	-	-	-	-	-	400	400	408	416	licence required for 3/4-tonne truck
11-6-161020-3021 835	Parts and Supplies	-	19	95	150	122	125	(25)	127	130	prior year actual + 2%
11-6-161020-3026 835	Fuel	5,684	5,185	7,374	8,481	4,453	4,858	(3,623)	5,101	5,356	fuel based on 2023 actual + 5% subsequent years
11-6-161020-3027 835	Lubricants	-	-	134	137	-	150	13	153	156	placeholder for unused prior year budget
11-6-161020-4270 835	Repairs and Maintenance	4,330	409	181	1,640	882	491	(1,149)	518	630	based on 3-year rolling average actuals
	Subtotal 2020 Chevrolet Silverado 2500	*10,014*	*5,613*	*7,785*	*10,408*	*5,457*	*6,023*	*(4,385)*	*6,307*	*6,688*	
2019 Ford F150											
11-6-161020-3021 836	Parts and Supplies	-	-	90	150	107	109	(41)	111	113	prior year actual + 2%
11-6-161020-3026 836	Fuel	2,924	2,293	5,536	6,366	7,549	8,236	1,869	8,647	9,080	fuel based on 2023 actual + 5% subsequent years
11-6-161020-3027 836	Lubricants	-	-	98	100	-	100	0	102	104	placeholder for unused prior year budget
11-6-161020-4270 836	Repairs and Maintenance	92	198	1,329	540	47	525	(15)	633	402	based on 3-year rolling average actuals
	Subtotal 2019 Ford F150	*3,016*	*2,491*	*7,053*	*7,156*	*7,703*	*8,969*	*1,814*	*9,494*	*9,699*	
2014 Dodge Ram 2-Door											
11-6-161020-3021 837	Parts and Supplies	-	-	-	150	14	-	(150)	-	-	*out of service in 2024*
11-6-161020-3026 837	Fuel	-	-	-	1,500	334	-	(1,500)	-	-	*out of service in 2024*
11-6-161020-4270 837	Repairs and Maintenance	-	-	-	500	-	-	(500)	-	-	*out of service in 2024*
	Subtotal 2014 Dodge Ram 2-Door	*-*	*-*	*-*	*2,150*	*348*	*-*	*(2,150)*	*-*	*-*	

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PARKS AND RECREATION OPERATING EXPENDITURES (cont'd)											
	Parks and Recreation Vehicles and Equipment (cont'd)										
2019 Kubota Zero Steer Mower											
11-6-161020-3021 839	Parts and Supplies	-	234	465	500	1,155	1,178	678	1,201	1,225	prior year actual + 2%
11-6-161020-3026 839	Fuel	559	882	1,541	1,772	1,154	1,258	(513)	1,321	1,387	fuel based on 2023 actual + 5% subsequent years
11-6-161020-4270 839	Repairs and Maintenance	486	1,321	-	602	-	500	(102)	500	500	placeholder for unanticipated repairs from prior year
	Subtotal 2019 Kubota Zero Steer Mower	*1,045*	*2,437*	*2,006*	*2,874*	*2,308*	*2,936*	*62*	*3,023*	*3,113*	
2020 Trackless MT7											
11-6-161020-3021 840	Parts and Supplies	-	2,952	2,503	3,000	2,245	2,290	(710)	2,336	2,383	prior year actual + 2%
11-6-161020-3026 840	Fuel	2,740	2,844	8,111	9,328	4,216	4,599	(4,729)	4,829	5,071	fuel based on 2023 actual + 5% subsequent years
11-6-161020-4270 840	Repairs and Maintenance	-	1,568	536	1,500	-	1,000	(500)	1,000	1,000	placeholder for unanticipated repairs from prior year
	Subtotal 2020 Trackless MT7	*2,740*	*7,364*	*11,151*	*13,828*	*6,461*	*7,889*	*(5,939)*	*8,165*	*8,453*	
2014 Dodge Ram 4-Door											
11-6-161020-3026 842	Fuel	-	-	1,354	500	1,801	-	(500)	-	-	*out of service in 2024*
11-6-161020-4270 842	Repairs and Maintenance	-	-	-	250	1,297	-	(250)	-	-	*out of service in 2024*
	Subtotal 2014 Dodge Ram 4-Door	-	-	*1,354*	*750*	*3,098*	-	*(750)*	-	-	
2022 John Deere Tractor											
11-6-161020-3021 843	Parts and Supplies	-	-	-	100	692	706	606	720	735	prior year actual + 2%
11-6-161020-3026 843	Fuel	-	-	54	62	432	471	409	495	519	fuel based on 2023 actual + 5% subsequent years
11-6-161020-4270 843	Repairs and Maintenance	-	-	-	2,000	-	1,000	(1,000)	1,000	1,000	placeholder for unanticipated repairs from prior year
	Subtotal 2022 John Deere Tractor	-	-	*54*	*2,162*	*1,124*	*2,177*	*15*	*2,215*	*2,254*	
2023 Kubota Ride-On Mower											
11-6-161020-3021 845	Parts and Supplies	-	-	-	-	380	388	388	396	404	prior year actual + 2%
11-6-161020-3026 845	Fuel	-	-	-	-	773	843	843	886	930	fuel based on 2023 actual + 5% subsequent years
11-6-161020-4270 845	Repairs and Maintenance	-	-	-	-	-	500	500	500	500	placeholder for unanticipated repairs from prior year
	Subtotal 2023 Kubota Ride-On Mower	-	-	-	-	*1,154*	*1,731*	*1,731*	*1,781*	*1,834*	
2021 Action Series Trailer											
11-6-161020-3021 846	Parts and Supplies	-	-	-	-	15	16	16	16	16	prior year actual + 2%
11-6-161020-4270 846	Repairs and Maintenance	-	-	-	-	1,612	1,644	1,644	1,677	1,711	prior year actual + 2%
	Subtotal 2021 Action Series Trailer	-	-	-	-	*1,627*	*1,660*	*1,660*	*1,693*	*1,727*	
2000 Bobcat Trailer											
11-6-161020-3021 847	Parts and Supplies	-	-	-	-	15	16	16	16	16	minimal parts to be added - end of useful life past
11-6-161020-4270 847	Repairs and Maintenance	-	-	-	-	-	250	250	255	260	placeholder for minimal repairs as required
	Subtotal 2000 Bobcat Trailer	-	-	-	-	*15*	*266*	*266*	*271*	*276*	
2022 Dodge Ram 1500											
11-6-161020-3021 848	Parts and Supplies	-	-	-	-	-	500	500	510	520	set up new budget for 2024 - 2% in subsequent years
11-6-161020-3026 848	Fuel	-	-	-	-	-	3,000	3,000	3,150	3,308	set up new budget for 2024 + 5% subsequent years
11-6-161020-3027 848	Lubricants	-	-	-	-	-	100	100	102	104	set up new budget for 2024 - 2% in subsequent years
11-6-161020-4270 848	Repairs and Maintenance	-	-	-	-	-	500	500	510	520	set up new budget for 2024 - 2% in subsequent years
	Subtotal 2022 Dodge Ram 1500	-	-	-	-	-	*4,100*	*4,100*	*4,272*	*4,452*	
	Total Parks and Recreation Vehicles and Equipment	**16,815**	**17,904**	**29,402**	**39,327**	**29,295**	**35,752**	**(3,576)**	**37,221**	**38,495**	

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	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PARKS AND RECREATION OPERATING EXPENDITURES (cont'd)											
Hickson Area											
	Hickson Park										
11-6-161021-1110	Salaries and Wages	131	3,375	11,303	12,037	8,117	8,484	(3,553)	8,654	8,827	2024 Salary and Benefits Workbook + 2% in future years
11-6-161021-1201	CPP	-	131	548	383	421	440	57	449	458	2024 Salary and Benefits Workbook + 2% in future years
11-6-161021-1202	EI	-	55	227	385	152	197	(187)	201	205	2024 Salary and Benefits Workbook + 2% in future years
11-6-161021-1203	WSIB	-	92	362	414	274	290	(124)	296	302	2024 Salary and Benefits Workbook + 2% in future years
11-6-161021-1204	OMERS	-	144	563	895	622	764	(131)	779	794	2024 Salary and Benefits Workbook + 2% in future years
11-6-161021-1205	EHT	-	62	223	235	156	165	(69)	169	172	2024 Salary and Benefits Workbook + 2% in future years
11-6-161021-1210	Health Benefits	45	306	463	792	500	557	(235)	568	579	2024 Salary and Benefits Workbook + 2% in future years
11-6-161021-3007	Small Tools and Equipment	-	-	-	-	130	133	133	135	138	prior year actual + 2%
11-6-161021-3020	Cleaning Supplies	-	-	-	-	55	56	56	57	58	prior year actual + 2%
11-6-161021-3260	Telephone	1,218	1,437	1,422	1,450	1,421	1,449	(1)	1,478	1,507	prior year actual + 2%
11-6-161021-3510	Internal Equipment Charges	-	1,853	3,874	4,000	4,191	3,000	(1,000)	3,060	3,121	internal rental usage of vehicles in business area
11-6-161021-3610	Hydro	1,367	1,652	2,115	2,157	1,805	1,841	(316)	1,878	1,916	prior year actual + 2%
11-6-161021-3810	Insurance	4,162	3,984	4,942	5,436	5,546	6,101	665	6,223	6,347	10% inflationary adjustment over p/y actual
11-6-161021-4012	Ground Maintenance	587	19,771	2,594	3,000	2,933	8,433	5,433	4,653	5,340	based on 3-year rolling average actuals
11-6-161021-4270	Repairs and Maintenance	-	389	276	500	47	237	(263)	187	157	based on 3-year rolling average actuals
11-6-161021-4420	Building Maintenance	-	689	3,278	3,500	313	1,427	(2,073)	1,673	1,137	based on 3-year rolling average actuals
11-6-161021-4530	Garbage Container Rental and Disposal	955	1,896	2,542	2,593	3,173	3,237	644	3,302	3,368	prior year actual + 2%
11-6-161021-4875	Pavilion Maintenance	263	-	327	500	-	-	(500)	-	-	all work performed in-house now - full complement of staff
	Total Hickson Park	**8,728**	**35,834**	**35,059**	**38,277**	**29,856**	**36,811**	**(1,466)**	**33,761**	**34,428**	
	Hickson Park Pavilion										
11-6-161025-1110	Salaries and Wages	-	-	535	569	1,074	1,123	553	1,145	1,168	2024 Salary and Benefits Workbook + 2% in future years
11-6-161025-1201	CPP	-	-	27	30	52	54	24	55	56	2024 Salary and Benefits Workbook + 2% in future years
11-6-161025-1202	EI	-	-	9	18	21	26	8	27	27	2024 Salary and Benefits Workbook + 2% in future years
11-6-161025-1203	WSIB	-	-	16	20	37	38	19	39	40	2024 Salary and Benefits Workbook + 2% in future years
11-6-161025-1204	OMERS	-	-	30	51	79	101	50	103	105	2024 Salary and Benefits Workbook + 2% in future years
11-6-161025-1205	EHT	-	-	10	11	21	22	11	22	23	2024 Salary and Benefits Workbook + 2% in future years
11-6-161025-1210	Health Benefits	-	-	21	45	40	74	28	75	77	2024 Salary and Benefits Workbook + 2% in future years
11-6-161025-3510	Internal Equipment Charges	-	-	110	150	435	450	300	450	450	internal rental usage of vehicles in business area
11-6-161025-3580	Consumable Paper Products	-	-	-	-	207	211	211	215	220	prior year actual + 2%
	Total Hickson Park Pavilion	**-**	**-**	**758**	**895**	**1,965**	**2,099**	**1,204**	**2,132**	**2,166**	
	Hickson Trail										
11-6-161027-1110	Salaries and Wages	-	-	11,924	12,698	20,965	21,913	9,215	22,351	22,798	2024 Salary and Benefits Workbook + 2% in future years
11-6-161027-1201	CPP	-	-	416	547	673	703	156	718	732	2024 Salary and Benefits Workbook + 2% in future years
11-6-161027-1202	EI	-	-	142	406	232	509	104	519	530	2024 Salary and Benefits Workbook + 2% in future years
11-6-161027-1203	WSIB	-	-	261	437	498	749	313	764	780	2024 Salary and Benefits Workbook + 2% in future years
11-6-161027-1204	OMERS	-	-	692	1,143	1,235	1,972	829	2,012	2,052	2024 Salary and Benefits Workbook + 2% in future years
11-6-161027-1205	EHT	-	-	161	248	269	427	180	436	445	2024 Salary and Benefits Workbook + 2% in future years
11-6-161027-1210	Health Benefits	-	-	-	1,012	502	1,438	426	1,467	1,496	2024 Salary and Benefits Workbook + 2% in future years
11-6-161027-3510	Internal Equipment Charges	-	-	-	-	-	1,000	1,000	1,020	1,040	prior year actual + 2%
11-6-161027-4012	Grounds Maintenance	-	-	65	100	540	550	450	561	573	prior year actual + 2%
	Total Hickson Trail	**-**	**-**	**13,661**	**16,590**	**24,913**	**29,262**	**12,673**	**29,848**	**30,445**	

Township of East Zorra-Tavistock **Revision Date:** 2024-01-31
PARKS AND RECREATION
2024 Proposed Operating and Capital Budgets Summary

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PARKS AND RECREATION OPERATING EXPENDITURES (cont'd)											
Innerkip Area											
	Innerkip Park										
11-6-161022-1110	Salaries and Wages	3,342	1,895	16,747	17,833	17,401	18,188	355	18,552	18,923	2024 Salary and Benefits Workbook + 2% in future years
11-6-161022-1201	CPP	-	68	885	859	870	909	50	927	946	2024 Salary and Benefits Workbook + 2% in future years
11-6-161022-1202	EI	-	24	315	570	328	423	(147)	431	440	2024 Salary and Benefits Workbook + 2% in future years
11-6-161022-1203	WSIB	-	38	530	614	595	622	8	634	647	2024 Salary and Benefits Workbook + 2% in future years
11-6-161022-1204	OMERS	-	118	997	1,605	1,348	1,637	32	1,670	1,703	2024 Salary and Benefits Workbook + 2% in future years
11-6-161022-1205	EHT	-	25	327	348	337	355	7	362	369	2024 Salary and Benefits Workbook + 2% in future years
11-6-161022-1210	Health Benefits	808	357	899	1,421	732	1,194	(227)	1,218	1,242	2024 Salary and Benefits Workbook + 2% in future years
11-6-161022-3007	Small Tools and Equipment	-	-	329	500	90	350	(150)	350	350	placeholder budget for one-time small purchases for work
11-6-161022-3020	Cleaning Supplies	-	229	184	250	238	243	(7)	248	253	prior year actual + 2%
11-6-161022-3021	Parts and Supplies	-	-	-	-	64	65	65	67	68	prior year actual + 2%
11-6-161022-3260	Telephone	757	933	879	897	971	990	93	1,010	1,030	prior year actual + 2%
11-6-161022-3510	Internal Equipment Charges	1,830	1,760	4,905	5,150	8,465	8,634	3,484	8,807	8,983	prior year actual + 2%
11-6-161022-3610	Hydro	2,500	3,986	4,040	4,120	3,861	3,938	(182)	4,017	4,097	prior year actual + 2%
11-6-161022-3810	Insurance	3,018	3,963	4,971	5,468	5,638	6,202	734	6,326	6,452	10% inflationary adjustment over p/y actual
11-6-161022-4012	Grounds Maintenance	9	2,879	1,563	2,000	95	1,512	(488)	1,057	888	based on 3-year rolling average actuals
11-6-161022-4420	Building Maintenance	-	-	3,579	4,000	3,381	2,320	(1,680)	3,093	2,931	based on 3-year rolling average actuals
11-6-161022-4530	Garbage Container Rental and Disposal	1,093	2,000	7,040	7,181	5,923	6,041	(1,139)	6,162	6,285	prior year actual + 2%
11-6-161022-4875	Pavilion Maintenance	172	-	806	1,000	-	1,000	-	-	-	all work performed in-house now - full complement of staff
11-6-161022-4876	Playground Maintenance	-	-	-	-	3,671	3,745	3,745	3,820	3,896	prior year actual + 2% - inspections by outside sources
11-6-161022-4878	Floodlight Maintenance	-	-	550	1,000	1,963	2,002	1,002	2,042	2,083	prior year actual + 2% - repairs and maintenance by hydro
	Total Innerkip Park	**13,530**	**18,275**	**49,545**	**54,814**	**55,971**	**60,370**	**5,556**	**60,791**	**61,586**	
	Stonegate Park										
11-6-161024-1110	Salaries and Wages	118	-	3,214	3,422	3,678	3,844	422	3,921	3,999	2024 Salary and Benefits Workbook + 2% in future years
11-6-161024-1201	CPP	-	-	170	200	191	200	(0)	204	208	2024 Salary and Benefits Workbook + 2% in future years
11-6-161024-1202	EI	-	-	63	109	70	89	(20)	91	93	2024 Salary and Benefits Workbook + 2% in future years
11-6-161024-1203	WSIB	-	-	102	118	127	131	14	134	137	2024 Salary and Benefits Workbook + 2% in future years
11-6-161024-1204	OMERS	-	-	182	308	288	346	38	353	360	2024 Salary and Benefits Workbook + 2% in future years
11-6-161024-1205	EHT	-	-	63	67	71	75	8	76	78	2024 Salary and Benefits Workbook + 2% in future years
11-6-161024-1210	Health Benefits	38	-	171	273	175	252	(20)	257	262	2024 Salary and Benefits Workbook + 2% in future years
11-6-161024-3510	Internal Equipment Charges	50	-	888	1,000	1,550	1,581	581	1,613	1,645	prior year actual + 2%
	Total Stonegate Park	**207**	**-**	**4,852**	**5,497**	**6,150**	**6,519**	**1,022**	**6,649**	**6,782**	

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PARKS AND RECREATION OPERATING EXPENDITURES (cont'd)											
Tavistock Area											
	Tavistock (Queen's) Park										
11-6-161023-1110	Salaries and Wages	599	1,075	24,616	26,214	15,422	16,119	(10,094)	16,442	16,771	2024 Salary and Benefits Workbook + 2% in future years
11-6-161023-1201	CPP	-	19	1,218	1,351	769	804	(547)	820	836	2024 Salary and Benefits Workbook + 2% in future years
11-6-161023-1202	EI	-	7	442	837	278	375	(463)	382	390	2024 Salary and Benefits Workbook + 2% in future years
11-6-161023-1203	WSIB	-	11	762	902	527	551	(350)	562	574	2024 Salary and Benefits Workbook + 2% in future years
11-6-161023-1204	OMERS	-	33	1,467	2,359	1,283	1,451	(908)	1,480	1,509	2024 Salary and Benefits Workbook + 2% in future years
11-6-161023-1205	EHT	-	7	469	511	297	314	(197)	321	327	2024 Salary and Benefits Workbook + 2% in future years
11-6-161023-1210	Health Benefits	151	286	1,166	2,089	1,021	1,058	(1,031)	1,079	1,101	2024 Salary and Benefits Workbook + 2% in future years
11-6-161023-2220	Debt Interest Repayments	6,646	5,999	5,326	4,625	4,625	3,895	(730)	3,136	2,345	as per Debt Schedule - Tavistock Pavilion Reno
11-6-161023-3020	Cleaning Supplies	1,448	1,106	574	1,043	105	595	(448)	425	375	based on 3-year rolling average actuals
11-6-161023-3510	Internal Equipment Charges	545	768	9,225	9,500	7,230	6,375	(3,125)	6,503	6,633	prior year actual + 2%
11-6-161023-3610	Hydro	1,226	1,552	1,526	1,557	1,616	1,648	92	1,681	1,715	prior year actual + 2%
11-6-161023-3620	Water	970	1,057	2,581	2,632	1,180	1,203	(1,429)	1,227	1,252	prior year actual + 2%
11-6-161023-3625	Sewer	158	-	1,059	1,080	444	453	(627)	462	471	prior year actual + 2%
11-6-161023-3810	Insurance	7,181	7,909	9,833	10,816	11,271	12,398	1,581	13,637	15,001	10% inflationary adjustment over p/y actual
11-6-161023-4002	Legal Services	-	-	655	1,000	-	500	(500)	500	500	placeholder budget for consultation on matters
11-6-161023-4012	Grounds Maintenance	3,033	5,811	6,357	5,067	6,574	6,705	1,638	6,839	6,976	prior year actual + 2%
11-6-161023-4875	Booth Pavilion Maintenance	3,433	2,301	5,406	3,713	6,473	6,602	2,889	6,734	6,869	prior year actual + 2%
11-6-161023-4876	Playground Maintenance	502	4,721	420	1,881	3,638	3,711	1,830	3,785	3,861	prior year actual + 2%
11-6-161023-5210	Principal Repayments	15,771	16,418	17,091	17,792	17,792	18,522	730	19,282	20,072	as per Debt Schedule - Tavistock Pavilion Reno
	Total Tavistock Park	**41,665**	**49,078**	**90,192**	**94,970**	**80,545**	**83,280**	**(11,691)**	**85,297**	**87,577**	
	Queen's Park Pavilion										
11-6-161030-1110	Salaries and Wages	-	-	4,455	4,744	2,218	2,318	(2,425)	2,365	2,412	2024 Salary and Benefits Workbook + 2% in future years
11-6-161030-1201	CPP	-	-	182	200	80	84	(116)	86	88	2024 Salary and Benefits Workbook + 2% in future years
11-6-161030-1202	EI	-	-	87	152	45	54	(98)	55	56	2024 Salary and Benefits Workbook + 2% in future years
11-6-161030-1203	WSIB	-	-	133	163	72	79	(84)	81	82	2024 Salary and Benefits Workbook + 2% in future years
11-6-161030-1204	OMERS	-	-	138	427	186	148	(279)	151	154	2024 Salary and Benefits Workbook + 2% in future years
11-6-161030-1205	EHT	-	-	82	93	43	32	(60)	33	33	2024 Salary and Benefits Workbook + 2% in future years
11-6-161030-1210	Health Benefits	-	-	8	378	72	108	(270)	110	112	2024 Salary and Benefits Workbook + 2% in future years
11-6-161030-3510	Internal Equipment Charges	-	-	-	150	60	61	(89)	62	64	prior year actual + 2%
11-6-161030-4012	Grounds Maintenance	-	-	-	-	622	650	650	663	676	plowing and salting services internal recovery
	Total Queen's Park Pavilion	**-**	**-**	**5,084**	**6,306**	**3,398**	**3,535**	**(2,771)**	**3,606**	**3,678**	
	Tavistock Trail										
11-6-161028-1110	Salaries and Wages	-	270	1,023	1,089	1,573	1,644	555	1,677	1,711	2024 Salary and Benefits Workbook + 2% in future years
11-6-161028-1201	CPP	-	14	38	50	54	56	6	57	59	2024 Salary and Benefits Workbook + 2% in future years
11-6-161028-1202	EI	-	5	14	35	19	38	3	39	40	2024 Salary and Benefits Workbook + 2% in future years
11-6-161028-1203	WSIB	-	3	24	37	37	56	19	57	59	2024 Salary and Benefits Workbook + 2% in future years
11-6-161028-1204	OMERS	-	25	45	98	88	148	50	151	154	2024 Salary and Benefits Workbook + 2% in future years
11-6-161028-1205	EHT	-	5	14	21	20	32	11	33	33	2024 Salary and Benefits Workbook + 2% in future years
11-6-161028-1210	Health Benefits	-	-	-	87	20	108	21	110	112	2024 Salary and Benefits Workbook + 2% in future years
11-6-161028-3510	Internal Equipment Charges	-	-	-	-	-	1,000	1,000	1,020	1,040	prior year actual + 2%
	Total Tavistock Trail	**-**	**322**	**1,157**	**1,417**	**1,810**	**3,083**	**1,666**	**3,145**	**3,208**	

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PARKS AND RECREATION OPERATING EXPENDITURES (cont'd)											
Tavistock Area (cont'd)											
	Bender Subdivision Parkette										
11-6-161026-1110	Salaries and Wages	-	74	2,543	2,709	1,373	1,435	(1,273)	1,464	1,493	2024 Salary and Benefits Workbook + 2% in future years
11-6-161026-1201	CPP	-	-	117	150	73	76	(74)	78	80	2024 Salary and Benefits Workbook + 2% in future years
11-6-161026-1202	EI	-	-	40	87	26	33	(53)	34	35	2024 Salary and Benefits Workbook + 2% in future years
11-6-161026-1203	WSIB	-	-	81	93	47	49	(44)	50	51	2024 Salary and Benefits Workbook + 2% in future years
11-6-161026-1204	OMERS	-	-	190	244	112	129	(115)	132	134	2024 Salary and Benefits Workbook + 2% in future years
11-6-161026-1205	EHT	-	-	50	53	27	28	(25)	29	29	2024 Salary and Benefits Workbook + 2% in future years
11-6-161026-1210	Health Benefits	-	30	120	216	99	94	(122)	96	98	2024 Salary and Benefits Workbook + 2% in future years
11-6-161026-3510	Internal Equipment Charges	-	-	1,819	2,000	595	607	(1,393)	619	631	prior year actual + 2%
	Total Bender Subdivision Parkette	**-**	**104**	**4,960**	**5,551**	**2,353**	**2,453**	**(3,098)**	**2,502**	**2,552**	
	Tavistock Optimist Park										
11-6-161029-1110	Salaries and Wages	-	-	5,180	5,517	7,189	7,514	1,997	7,664	7,817	2024 Salary and Benefits Workbook + 2% in future years
11-6-161029-1201	CPP	-	-	278	300	375	392	92	400	408	2024 Salary and Benefits Workbook + 2% in future years
11-6-161029-1202	EI	-	-	101	176	143	175	(2)	178	182	2024 Salary and Benefits Workbook + 2% in future years
11-6-161029-1203	WSIB	-	-	164	190	247	257	67	262	267	2024 Salary and Benefits Workbook + 2% in future years
11-6-161029-1204	OMERS	-	-	351	497	544	676	180	690	704	2024 Salary and Benefits Workbook + 2% in future years
11-6-161029-1205	EHT	-	-	101	108	140	147	39	149	152	2024 Salary and Benefits Workbook + 2% in future years
11-6-161029-1210	Health Benefits	-	-	286	440	261	493	54	503	513	2024 Salary and Benefits Workbook + 2% in future years
11-6-161029-3510	Internal Equipment Charges	-	-	1,678	2,000	3,333	3,400	1,400	3,468	3,537	prior year actual + 2%
	Total Tavistock Optimist Park	**-**	**-**	**8,139**	**9,226**	**12,232**	**13,053**	**3,827**	**13,314**	**13,581**	

Township of East Zorra-Tavistock **Revision Date:** 2024-01-31
PARKS AND RECREATION
2024 Proposed Operating and Capital Budgets Summary

	Description	2020 Actual	0 Actual	132.56 Actual	2023 Approved	71.52 Actual	79.29 Proposed	Difference -279	80.8758 Projected	82.493316 Projected	Notes
PARKS AND RECREATION OPERATING EXPENDITURES (cont'd)											
	Recreation Facilities Administration										
11-4-163410-8544	Transfer to Community Centres Reserve	-	-	-	50,000	50,000	**25,000**	(25,000)	25,500	26,010	consolidate 2 hall reserves into 1 for 2024 - adjusted transfer
11-4-163410-8545	Transfer to Arena Reserve	-	-	-	75,000	75,000	**100,000**	25,000	102,000	104,040	reset contribution amount based on total balance in reserve
11-4-163410-8545	Transfer to Parks and Recreation Vehicle and Equipment Reserve	-	-	-	-	-	**110,000**	110,000	112,200	114,444	based on updated values and separated from PW schedule
11-6-163410-1110	Salaries and Wages	-	-	27,764	187,101	92,191	**119,727**	(67,374)	122,122	124,564	2024 Salary and Benefits Workbook + 2% in future years
11-6-163410-1201	CPP	-	-	1,487	7,183	3,564	**12,050**	4,867	12,291	12,537	2024 Salary and Benefits Workbook + 2% in future years
11-6-163410-1202	EI	-	-	478	3,892	1,107	**4,730**	838	4,825	4,921	2024 Salary and Benefits Workbook + 2% in future years
11-6-163410-1203	WSIB	-	-	817	6,061	3,091	**7,561**	1,500	7,712	7,866	2024 Salary and Benefits Workbook + 2% in future years
11-6-163410-1204	OMERS	-	-	2,565	20,067	9,405	**16,757**	(3,310)	17,092	17,434	2024 Salary and Benefits Workbook + 2% in future years
11-6-163410-1205	EHT	-	-	503	3,648	1,726	**4,479**	830	4,568	4,660	2024 Salary and Benefits Workbook + 2% in future years
11-6-163410-1210	Health Benefits	-	-	758	12,647	3,382	**17,279**	4,632	17,624	17,977	2024 Salary and Benefits Workbook + 2% in future years
11-6-163410-1235	Certifications	-	-	-	-	53	**100**	100	102	104	placeholder budget for unanticipated certification requests
11-6-163410-1250	Uniforms	-	-	-	-	-	**2,000**	2,000	2,000	2,000	uniform clothing for facilities staff
11-6-163410-1254	Clothing Allowance	-	-	1,170	1,200	298	**1,600**	400	2,000	2,000	boot allowance for staff - 8 staff @ $200/staff
11-6-163410-1263	Training and Professional Development	-	-	-	5,000	2,900	**10,000**	5,000	10,200	10,404	required training for newly created department + 2%
11-6-163410-3033	IT Software	-	-	15,162	3,000	6,982	**4,600**	1,600	4,692	4,785	**Book King software**
11-6-163410-3290	Advertising	-	-	-	-	903	**1,000**	1,000	1,020	1,040	minimal budget for flyers, advertisements, etc.
11-6-163410-5001	Bank Charges	-	-	2,196	2,000	3,050	**3,111**	1,111	2,000	2,000	costs for credit card payments and bank charges for debit
11-6-163410-5230	Account Balance Write-off	-	-	-	-	50	**50**	50	50	50	allow one write-off for booking fees
	Total Recreation Facilities Administration	**-**	**-**	**52,901**	**376,799**	**253,700**	**440,043**	**63,244**	**447,998**	**456,837**	
Innerkip Area											
	Innerkip Community Centre										
11-6-163461-1110	Salaries and Wages	-	-	2,218	2,362	3,083	**3,222**	860	3,286	3,352	2024 Salary and Benefits Workbook + 2% in future years
11-6-163461-1201	CPP	-	-	96	150	152	**159**	9	162	166	2024 Salary and Benefits Workbook + 2% in future years
11-6-163461-1202	EI	-	-	45	75	60	**75**	(1)	76	78	2024 Salary and Benefits Workbook + 2% in future years
11-6-163461-1203	WSIB	-	-	70	81	86	**110**	29	112	115	2024 Salary and Benefits Workbook + 2% in future years
11-6-163461-1204	OMERS	-	-	62	213	271	**290**	77	296	302	2024 Salary and Benefits Workbook + 2% in future years
11-6-163461-1205	EHT	-	-	43	46	60	**63**	17	64	65	2024 Salary and Benefits Workbook + 2% in future years
11-6-163461-1210	Health Benefits	-	-	50	188	191	**211**	23	216	220	2024 Salary and Benefits Workbook + 2% in future years
11-6-163461-3020	Cleaning Supplies	192	95	430	473	680	**748**	275	763	778	10% inflationary adjustment over p/y actual
11-6-163461-3260	Telecommunications	244	-	-	81	-	**-**	(81)	-	-	centralized phone billing through Township Bell TotalConnect
11-6-163461-3510	Internal Equipment Charges	-	-	85	100	735	**750**	650	765	780	prior year actual + 2%
11-6-163461-3610	Hydro	4,559	4,719	4,043	4,124	5,524	**5,634**	1,510	5,747	5,862	prior year actual + 2%
11-6-163461-3620	Water	935	1,545	1,038	1,059	1,081	**1,103**	44	1,125	1,147	prior year actual + 2%
11-6-163461-3625	Sewer	1,124	1,416	1,218	1,242	1,211	**1,235**	(7)	1,260	1,285	prior year actual + 2%
11-6-163461-3630	Natural Gas	1,308	1,643	1,497	1,527	2,908	**2,967**	1,440	3,026	3,086	prior year actual + 2%
11-6-163461-3810	Insurance	6,215	6,761	8,336	9,169	9,540	**10,494**	1,325	10,704	10,918	10% inflationary adjustment over p/y actual
11-6-163461-4006	Cleaning Services	-	112	470	500	-	**-**	(500)	-	-	all work performed in-house now - full complement of staff
11-6-163461-4012	Grounds Maintenance	4,695	3,220	3,656	3,857	1,906	**2,927**	(930)	2,830	2,554	based on 3-year rolling average actuals
11-6-163461-4018	Sweeping Services	-	1,633	76	1,750	81	**1,750**	-	1,785	1,821	annual sweeping program
11-6-163461-4420	Building Maintenance	363	255	4,506	1,708	5,427	**3,396**	1,688	4,443	4,422	based on 3-year rolling average actuals
11-6-163461-4530	Garbage Container Rental and Disposal	1,118	1,158	3,180	3,243	3,300	**3,366**	123	3,434	3,502	prior year actual + 2%
	Total Innerkip Community Centre	**20,751**	**22,557**	**31,120**	**31,949**	**36,297**	**38,501**	**6,551**	**40,094**	**40,453**	

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PARKS AND RECREATION OPERATING EXPENDITURES (cont'd)											
Tavistock Area											
	Tavistock Memorial Hall										
11-6-163455-1110	Salaries and Wages	-	-	3,552	3,782	1,573	1,644	(2,138)	1,677	1,710	2024 Salary and Benefits Workbook + 2% in future years
11-6-163455-1201	CPP	-	-	-	200	23	24	(176)	24	25	2024 Salary and Benefits Workbook + 2% in future years
11-6-163455-1202	EI	-	-	-	121	8	38	(83)	39	40	2024 Salary and Benefits Workbook + 2% in future years
11-6-163455-1203	WSIB	-	-	-	130	14	56	(74)	57	59	2024 Salary and Benefits Workbook + 2% in future years
11-6-163455-1204	OMERS	-	-	-	340	38	148	(192)	151	154	2024 Salary and Benefits Workbook + 2% in future years
11-6-163455-1205	EHT	-	-	-	74	8	32	(42)	33	33	2024 Salary and Benefits Workbook + 2% in future years
11-6-163455-1210	Health Benefits	-	-	-	301	57	108	(193)	110	112	2024 Salary and Benefits Workbook + 2% in future years
11-6-163455-3007	Small Tools and Equipment	-	718	-	500	-	250	(250)	250	250	placeholder budget for one-time small purchases for work
11-6-163455-3020	Cleaning Supplies	198	-	258	152	-	150	(2)	150	150	placeholder budget for one-time small purchases for work
11-6-163455-3021	Parts and Supplies	-	-	-	-	45	50	50	50	50	placeholder budget for one-time small purchases for work
11-6-163455-3260	Telephone	691	539	631	644	577	589	(55)	600	612	prior year actual + 2%
11-6-163455-3290	Print, Advertising and Promotions	238	-	-	79	-	50	(29)	50	50	placeholder budget for local advertising
11-6-163455-3610	Hydro	3,299	2,210	3,566	3,025	4,313	4,399	1,374	4,487	4,577	prior year actual + 2%
11-6-163455-3620	Water	594	1,331	725	740	655	668	(72)	681	695	prior year actual + 2%
11-6-163455-3625	Sewer	1,228	2,174	1,248	1,273	1,105	1,127	(146)	1,149	1,172	prior year actual + 2%
11-6-163455-3630	Natural Gas	2,376	3,786	4,675	4,769	4,815	4,912	143	5,010	5,110	prior year actual + 2%
11-6-163455-3810	Insurance and Licences	4,887	5,366	6,624	7,286	7,589	8,348	1,062	8,515	8,685	10% inflationary adjustment over p/y actual
11-6-163455-4012	Grounds Maintenance	2,363	614	1,285	1,421	-	633	(788)	639	424	based on 3-year rolling average actuals
11-6-163455-4420	Building Maintenance	374	4,744	1,061	1,082	8,551	8,722	7,640	8,897	9,075	prior year actual + 2%
11-6-163455-4530	Garbage Container Rental and Disposal	1,549	338	1,099	1,121	447	456	(665)	465	474	prior year actual + 2%
	Total Tavistock Memorial Hall	**17,798**	**21,821**	**24,724**	**27,040**	**29,819**	**32,403**	**5,363**	**33,035**	**33,458**	

Township of East Zorra-Tavistock
PARKS AND RECREATION
2024 Proposed Operating and Capital Budgets Summary

Revision Date: 2024-01-31

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PARKS AND RECREATION OPERATING EXPENDITURES (cont'd)											
Tavistock Area (cont'd)											
	Tavistock District Recreation Centre (TDRC) - Arena										
11-4-163481-8600	Transfer to Capital	-	-	23,612	-	24,051	-	-	-	-	to offset unplanned capital expenditures
11-6-163481-1110	Salaries and Wages	-	6,407	111,813	246,788	282,808	295,591	48,803	301,503	307,533	2024 Salary and Benefits Workbook + 2% in future years
11-6-163481-1201	CPP	-	-	-	14,509	8,978	9,384	(5,124)	9,572	9,763	2024 Salary and Benefits Workbook + 2% in future years
11-6-163481-1202	EI	-	-	-	7,453	3,382	3,535	(3,918)	3,605	3,678	2024 Salary and Benefits Workbook + 2% in future years
11-6-163481-1203	WSIB	-	-	-	8,489	6,109	6,386	(2,104)	6,513	6,644	2024 Salary and Benefits Workbook + 2% in future years
11-6-163481-1204	OMERS	-	-	-	18,382	15,488	16,188	(2,194)	16,512	16,842	2024 Salary and Benefits Workbook + 2% in future years
11-6-163481-1205	EHT	-	-	-	4,812	3,463	3,620	(1,193)	3,692	3,766	2024 Salary and Benefits Workbook + 2% in future years
11-6-163481-1210	Health Benefits	-	-	-	22,367	9,071	9,481	(12,886)	9,670	9,864	2024 Salary and Benefits Workbook + 2% in future years
11-6-163481-1250	Uniforms	-	-	2,132	2,500	751	2,500	-	2,550	2,601	annual staff uniform costs
11-6-163481-1255	Dues and Memberships	-	770	1,750	1,750	-	1,000	(750)	1,020	1,040	Township ORFA membership annually
11-6-163481-3001	Licences and Permits	-	301	364	400	433	442	42	451	460	prior year actual + 2%
11-6-163481-3005	Office Supplies	696	1,063	1,263	1,288	672	999	(289)	978	883	based on 3-year rolling average actuals
11-6-163481-3007	Small Tools and Equipment	613	591	190	465	1,182	1,206	741	1,230	1,255	prior year actual + 2%
11-6-163481-3009	Operating Supplies	-	983	9,550	9,741	8,198	8,362	(1,379)	8,529	8,699	prior year actual + 2%
11-6-163481-3019	Cleaning Equipment	465	776	810	684	35	540	(143)	462	346	based on 3-year rolling average actuals
11-6-163481-3020	Cleaning Supplies	2,687	1,705	5,779	5,895	6,140	6,263	369	6,388	6,516	prior year actual + 2%
11-6-163481-3021	Parts and Supplies	-	246	3,176	500	2,884	2,941	2,441	3,000	3,060	prior year actual + 2%
11-6-163481-3025	Health and Safety Supplies	-	-	2,414	500	47	250	(250)	255	260	placeholder for unused prior year budget
11-6-163481-3034	IT Hardware	-	-	2,115	500	45	250	(250)	255	260	placeholder for unused prior year budget
11-6-163481-3210	Postage	9	-	11	25	-	25	-	26	26	placeholder for unused prior year budget
11-6-163481-3250	Internet	-	1,057	2,564	2,616	2,550	2,601	(15)	2,653	2,706	prior year actual + 2%
11-6-163481-3260	Telephone	2,720	1,618	357	365	424	433	68	441	450	prior year actual + 2%
11-6-163481-3290	Print, Advertising and Promotions	173	-	431	202	-	150	(52)	153	156	placeholder for unused prior year budget
11-6-163481-3450	Office Equipment	1,542	684	37	754	-	250	(504)	255	260	placeholder for unused prior year budget
11-6-163481-3580	Consumable Paper Products	1,322	774	3,068	3,129	1,730	1,765	(1,364)	1,800	1,836	prior year actual + 2%
11-6-163481-3610	Hydro	76,007	78,544	73,654	75,127	87,955	89,714	14,587	91,508	93,339	prior year actual + 2%
11-6-163481-3620	Water	6,230	7,509	6,653	6,786	7,356	7,504	717	7,654	7,807	prior year actual + 2%
11-6-163481-3625	Sewer	9,163	11,161	7,370	7,517	7,955	8,114	597	8,276	8,442	prior year actual + 2%
11-6-163481-3630	Natural Gas	11,916	9,578	24,309	24,795	29,860	30,457	5,663	31,067	31,688	prior year actual + 2%
11-6-163481-3810	Insurance and Licences	23,631	25,540	27,356	30,092	36,253	39,878	9,786	40,676	41,489	10% inflationary adjustment over p/y actual
11-6-163481-3830	Ice Making Supplies and Services	1,432	1,114	4,052	2,199	2,889	2,947	747	3,006	3,066	prior year actual + 2%
11-6-163481-3840	Propane	-	-	-	-	22	22	22	22	23	prior year actual + 2%
11-6-163481-4009	IT Services	-	50	-	100	-	100	-	100	100	placeholder for County IT services as required
11-6-163481-4012	Grounds Maintenance	3,681	1,146	1,831	2,219	3,246	3,311	1,092	3,378	3,445	prior year actual + 2%
11-6-163481-4018	Sweeping Services	-	2,729	153	3,000	163	500	(2,500)	510	520	annual service contract - limited usage here
11-6-163481-4038	Fire Inspection Services	-	-	4,498	4,588	3,219	3,283	(1,305)	3,349	3,416	prior year actual + 2%
11-6-163481-4415	Refrigeration System Maintenance	36,328	13,321	42,296	30,648	12,563	22,727	(7,922)	25,862	20,384	based on 3-year rolling average actuals
11-6-163481-4420	Building Maintenance	11,016	17,497	26,762	18,202	56,708	33,656	15,454	39,042	43,135	based on 3-year rolling average actuals
11-6-163481-4450	Equipment Maintenance or Lease	-	-	108	720	3,586	3,658	2,938	3,731	3,805	prior year actual + 2%
11-6-163481-4530	Garbage Container Rental and Disposal	816	1,030	1,252	1,277	2,115	2,157	881	2,201	2,245	prior year actual + 2%
11-6-163481-4850	Ice Making Equipment - Repairs and Maintenance	132	142	61	112	141	144	32	146	149	prior year actual + 2%
11-6-163481-5017	Cash Over/Short	-	(312)	(37)	-	(4)	-	-	-	-	miscalculated items - no budget required
	Total Tavistock District Recreation Centre (TDRC) - Arena	**190,579**	**186,027**	**391,753**	**561,495**	**632,468**	**622,332**	**60,837**	**642,039**	**651,955**	

Township of East Zorra-Tavistock
PARKS AND RECREATION
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	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PARKS AND RECREATION OPERATING EXPENDITURES (cont'd)											
Tavistock Area (cont'd)											
	Tavistock District Recreation Centre (TDRC) - Arena - Concession Booth										
11-6-163482-3035	Concession Stock	8,428	-	10,210	13,908	11,568	-	(13,908)	-	-	*no longer a Township cost*
11-6-163482-4310	Facility Management Services	1,909	-	522	-	11,265	-	-	-	-	*no longer a Township cost*
11-6-163482-4874	Concession Maintenance	47	-	187	250	-	-	(250)	-	-	*no longer a Township cost*
	Total Tavistock District Recreation Centre (TDRC) - Arena - Concession Booth	**10,384**	**-**	**10,920**	**14,158**	**22,833**	**-**	**(14,158)**	**-**	**-**	
	Tavistock District Recreation Centre (TDRC) - Arena - Vending Machines										
11-6-163483-3280	Supplies for Resale	474	-	1,195	1,000	-	-	(1,000)	-	-	*stocked by vending machine provider, revenue is net*
	Total Tavistock District Recreation Centre (TDRC) - Arena - Vending Machines	**474**	**-**	**1,195**	**1,000**	**-**	**-**	**(1,000)**	**-**	**-**	
	Tavistock District Recreation Centre (TDRC) - Arena - Ice Resurfacer										
11-6-163486-3021	Parts and Supplies	1,085	1,576	748	763	2,099	2,141	1,379	2,184	2,228	prior year actual + 2%
11-6-163486-3630	Natural Gas	-	-	-	250	-	250	-	250	250	placeholder for unanticipated expenses
11-6-163486-4035	Blade Sharpening	-	-	31	50	427	436	386	445	454	prior year actual + 2%
11-6-163486-4270	Repairs and Maintenance	-	-	2,590	2,500	4,253	4,338	1,838	4,425	4,513	prior year actual + 2%
	Total Tavistock District Recreation Centre (TDRC) - Arena - Ice Resurfacer	**1,085**	**1,576**	**3,368**	**3,563**	**6,780**	**7,165**	**3,602**	**7,304**	**7,445**	

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed			Notes
PARKS AND RECREATION CAPITAL REVENUES										
	Parks Operations and Maintenance									
12-4-612306-8033	Transfer from Public Works Vehicle Reserve	-	-	-	(30,000)	(27,637)	-			
12-4-612402-8041	Transfer from Township Parks Reserve	-	-	(2,864)	(5,000)	(1,960)	(6,000)			set up donor recognition in Parks
12-4-612403-8050	Transfer from Parks and Rec Vehicle/Equipment Reserve	-	-	-	-	-	(18,520)			power sweeper attachment and tire set for boom/flail
12-5-612401-0960	Donations	-	-	-	-	-	(5,000)			memorial bench and/or tree purchasers
	Total Parks Operations and Maintenance	**-**	**-**	**(2,864)**	**(35,000)**	**(29,597)**	**(29,520)**			
	Hickson Park									
12-4-612404-8041	Transfer from Township Parks Reserve	-	-	(2,864)	(5,000)	(138)	(4,000)			garbage receptacles
	Total Hickson Park	**-**	**-**	**(2,864)**	**(5,000)**	**(138)**	**(4,000)**			
	Hickson Trail									
12-4-612405-8040	Transfer from Hickson Trail Reserve	-	-	-	(18,589)	-	-			trail upgrades planned for 2023 deferred to 2024
12-4-612406-8041	Transfer from Township Parks Reserve	-	-	-	-	-	(80,000)			trail bridge replacement
	Total Hickson Trail	**-**	**-**	**-**	**(18,589)**	**-**	**(80,000)**			
	Tavistock Park									
12-4-612407-8041	Transfer from Township Parks Reserve	-	-	(1,607)	(9,500)	-	(6,000)			ag pavilion curtains
12-4-612408-8041	Transfer from Township Parks Reserve	-	-	-	-	-	(4,000)			compound fencing
12-5-612304-0927	Cash-in-Lieu of Parkland	-	-	-	-	(6,197)	-			
12-5-612305-0310	Trillium Grant	-	-	-	(150,000)	(135,000)	-			
12-5-612305-0960	Donations	-	-	-	(100,000)	(69,084)	-			
	Total Tavistock Park	**-**	**-**	**(1,607)**	**(259,500)**	**(210,281)**	**(10,000)**			
	Innerkip Community Centre									
12-4-632301-8044	Transfer from Township Community Centres Reserve	-	-	-	(7,500)	(6,462)				
12-4-632302-8044	Transfer from Township Community Centres Reserve	-	-	-	(25,000)	-	-			*to be completed in 2024 with washroom upgrades*
12-4-632401-8018	Transfer from Safe Restart (COVID) Reserve	-	-	-	-	-	(85,000)			washroom upgrades plus 2023 storage and office creation
	Total Innerkip Community Centre	**-**	**-**	**-**	**(32,500)**	**(6,462)**	**(85,000)**			
	Tavistock District Recreation Centre (TDRC) - Arena									
12-4-163481-8100	Transfer from Operating	-	-	-	-	(24,051)	-			dressing room furnace, curling club furnace, accessible doors
12-4-632402-8045	Transfer from TDRC Arena Reserve	(18,125)	(71,723)	-	(206,500)	(192,135)	(133,000)			and VFD for condenser
12-4-632402-8044	Transfer from Township Community Centres Reserve	-	-	-	-	-	(18,000)			viewing area high table replacement + floor scrubber
	Total Tavistock District Recreation Centre (TDRC) - Arena	**(18,125)**	**(71,723)**	**-**	**(206,500)**	**(216,186)**	**(151,000)**			
	Total Parks and Recreation Capital Revenues	***(18,125)***	***(71,723)***	***(7,334)***	***(557,089)***	***(462,664)***	***(359,520)***			

Township of East Zorra-Tavistock
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PARKS AND RECREATION CAPITAL EXPENDITURES								
2020 Capital Projects								
	Innerkip Park							
12-752-430-5170	Construction	13,921						
	Tavistock Park							
12-753-430-5170	Construction	4,977						Tavistock Trail
	Tavistock District Recreation Centre (TDRC) - Arena							
12-787-430-5120	Building Improvements	18,125						
	Subtotal 2020 Capital Projects	*37,022*						
2021 Capital Projects								
	Hickson Park							
12-6-161021-3017	Equipment		-					addition of accessible swing for each Township park
	Innerkip Park							
12-6-161022-3017	Equipment		-					addition of accessible swing for each Township park
12-6-161022-4005	Construction		94,578	133,902				covered walkway for pavilion
	Tavistock Park							
12-6-161023-3017	Equipment		-					addition of accessible swing for each Township park
12-6-161023-4875	Pavilion Maintenance		12,750					
	Tavistock Memorial Hall							
12-6-163455-3017	Equipment and Vehicles		-					table and chair replacements + HVAC updates
	Tavistock District Recreation Centre (TDRC) - Arena							
12-6-163481-4420	Building Maintenance		71,723					BAC condenser
	Subtotal 2021 Capital Projects		*179,050*	*133,902*	-	-		

Township of East Zorra-Tavistock
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PARKS AND RECREATION CAPITAL EXPENDITURES (cont'd)										
2022 Capital Projects										
	Parks Operations and Maintenance									
12-6-161020-3007	Small Tools and Equipment			794						
12-6-161020-3017	Large Equipment			2,864						
	Hickson Park									
12-6-161021-4012	Grounds Maintenance			18,093						
12-6-161021-4875	Pavilion Maintenance			5,369						***2022 as requested by Dave McLaren***
12-6-612201-4005	Construction									foul post replacements and batting cage improvements
12-6-612202-4420	Building Maintenance									shuffleboard equipment and line painting
	Innerkip Community Centre									
12-6-163461-4420	Building Maintenance			4,049						creation of storage and office space for staffing
	Tavistock Park									
12-6-161023-3017	Large Equipment			1,607						***2022 as per KW-supplied budget***
12-6-612203-3017	Large Equipment									wood climber/play space replacement (North)
12-6-612204-4875	Pavilion Maintenance									rec hall wire mesh enclosure screens
12-6-612205-3170	Signage			451						spray pad area signage
	Tavistock Memorial Hall									
12-6-632202-4420	Building Maintenance									interior painting
	Tavistock District Recreation Centre (TDRC) - Arena									
12-6-163481-3017	Large Equipment			6,029						
12-6-632203-4420	Building Maintenance			17,583						compressor #2 and brine pump replacement
	Tavistock District Recreation Centre (TDRC) - Arena - Ice Resurfacer									
12-6-163486-3017	Large Equipment			4,961						
	Subtotal 2022 Capital Projects			***61,798***	-	-				

Township of East Zorra-Tavistock
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	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed			Notes
PARKS AND RECREATION CAPITAL EXPENDITURES (cont'd)										
2023 Capital Projects										
	Parks Operations and Maintenance									
12-6-612306-3017	Large Equipment				30,000	27,637				additional zero steer mower (funded through PW equipment)
12-6-612301-3017	Large Equipment				5,000	1,960				pickleball nets and equipment
	Hickson Park									
12-6-612303-4012	Grounds Maintenance				5,000	138				playground chips
	Hickson Trail									
12-6-612302-4012	Grounds Maintenance				18,589	-				to be completed in 2024 (see committed reserve funding)
	Innerkip Community Centre									
12-6-632301-3017	Large Equipment				7,500	6,462				replacement tables (30) @ $250.00
12-6-632302-4420	Building Maintenance				25,000	-				creation of storage and office space for staffing - 2024 now
	Tavistock Park									
12-6-612305-4005	Construction				250,000	204,084				spray pad construction
12-6-612304-4012	Grounds Maintenance				9,500	6,197				playground chips and garbage can replacements
	Tavistock District Recreation Centre (TDRC) - Arena									
12-6-163481-3017	Large Equipment					24,051				***laser level purchase as per Council 2023***
12-6-632303-4420	Building Maintenance				206,500	192,135				chiller replacement, accessibility improvements, railings, dressing room painting and hooks, Wi-Fi improvements
	Subtotal 2023 Capital Projects				***557,089***	***462,664***				
2024 Capital Projects										
	Parks Operations and Maintenance									
12-6-612401-various	Memorial Trees and Benches						**5,000**			5 benches and 20 trees per year annual program
12-6-612402-3170	Donor Recognition Boards						**6,000**			set up donor recognition in Parks
	Vehicles and Equipment									
12-6-612403-3017	Large Equipment						**18,520**			broom attachment for trackless (60" power sweeper) and dual tire set for boom flail
	Hickson Park									
12-6-612404-4012	Grounds Maintenance						**4,000**			garbage receptacles
	Hickson Trail									
12-6-612406-4005	Construction						**80,000**			trail bridge replacement
	Tavistock Park									
12-6-612407-4005	Pavilion Maintenance						**6,000**			ag pavilion curtains
12-6-612408-4005	Fencing						**4,000**			compound fencing
	Innerkip Community Centre									
12-6-632401-4420	Building Maintenance						**85,000**			washroom upgrades plus 2023 storage and office creation
	Tavistock District Recreation Centre (TDRC) - Arena									
12-6-632402-4420	Building Maintenance						**133,000**			dressing room furnace, curling club furnace, accessible doors and VFD for condenser
12-6-632403-3017	Furniture and Equipment						**18,000**			viewing area high table replacement + floor scrubber
	Subtotal 2024 Capital Projects						***359,520***			
	Total Parks and Recreation Capital Expenditures	***37,022***	***179,050***	***195,700***	***557,089***	***462,664***	***359,520***			

Reserve and Reserve Fund Projections (Unaudited)
Parks and Recreation
2024 Budget Background Schedule

Reserves	GL Account #	Projected December 31, 2023 Balance	Prior Year (<=2023) Commitments	Projected 2024 Contributions	Projected 2024 Drawdowns	Projected December 31, 2024 Balance	Description
Hickson Trail	11-3-006420-9840	18,487	-18,487			**0**	trail upgrades deferred from 2023
Township Parks	11-3-006420-9841	629,640		25,000	-100,000	**554,640**	garbage receptacles, Hickson Trail bridge funding, ag pavilion curtains, Queen's Park compound fencing
Township Community Centres	11-3-006420-9844	259,761	-25,000	25,000	-4,000	**255,761**	ICC storage addition deferred from 2023 - high tables for viewing area use at arena
Township Arena	11-3-006420-9845	72,623		100,000	-133,000	**39,623**	furnace replacements, accessible doors
Tavistock Spray Pad	11-3-006420-9849	55,183	-41,000	15,000		**29,183**	2023 residual spending to be made plus final Trillium payment
Parks & Rec Vehicles and Equipment	11-3-006420-9850	0		90,000	-32,520	**57,480**	broom attachment for Trackless and dual tires for flail
Total Reserves		**1,035,694**	**-84,487**	**255,000**	**-269,520**	**936,687**	

Obligatory Reserve Funds	GL Account #	Projected December 31, 2023 Balance	Prior Year (<=2023) Commitments	Projected 2024 Contributions	Projected 2024 Drawdowns	Projected December 31, 2024 Balance	Description
Development Charges:							
Recreation	43-3-002499-9703	13,261		8,000	-5,750	**15,511**	Queen's Park Pavilion debt repayment recoveries - anticipated significant increase in 2024 DC charge for Rec
Cash-in-Lieu of Parkland							
Cash-in-Lieu of Parkland	49-3-002499-9709	287,957				**287,957**	
Total Obligatory Reserve Funds		**301,219**	**0**	**8,000**	**-5,750**	**303,469**	

Township of East Zorra-Tavistock
Public Works Department - Parks and Recreation
20-Year Vehicle & Equipment Replacement Schedule

ITEM	MODEL TYPE	TOWNSHIP VEHICLE #	IN SERVICE YEAR	MODEL YEAR	REPLACEMENT COST (000's)	REPLACEMENT YEARS	Actual 2023 (000's)	Budget 2024 (000's)	2025 (000's)	2026 (000's)
Vehicles (11)					**2023**					
Pick-ups										
Arena Crew	Chevrolet Silverado	813	2017	2017	N/A	N/A	-	-	-	-
Parks Lead Hand	Chevrolet Silverado 2500	835	2020	2020	65	6	-	-	-	69.0
Parks Crew	Ford F150	836	2019	2019	65	6	-	-	69.0	-
Parks and Rec Supervisor	Dodge Ram 1500	848	2023	2022	65	6	46.9	-	-	-
Mowers										
Zero-Steer	Kubota	839	2019	2019	25	5	-	-	26.0	-
Zero-Steer	Kubota	845	2023	2023	25	5	-	-	-	-
Other										
Ice Resurfacer	Zamboni	N/A	2019	2019	100	8	-	-	-	-
Trackless		840	2020	2020	225	10	-	-	-	-
Trackless (2nd)		TBD	2025	2025	225	10	-	-	250.0	-
Tractor	John Deere 2032R	843	2022	2022	75	15	-	-	-	-
Trailer	Action Series	846	2021	2021	10	10	-	-	-	-
Trailer	Bobcat	847	2003	2003	10	10	-	-	-	-
Plow (for pickup)	TBD	N/A	2022	2022	15	12	-	-	-	-
Trackless Attachments		N/A	2024	2024	20	10	-	32.5	-	-
TOTAL YEARLY EQUIPMENT REPLACEMENT							$ 46.9	$ 32.5	$ 345.0	$ 69.0
Tax Levy and/or To Reserves							$ 46.9	$ 110.0	$ 112.2	$ 114.4
Development Charge Contribution							$ -	$ -	$ 250.0	$ -
Proceeds of Disposition							$ -	$ -	$ -	$ -
Parks and Recreation Division Vehicles Reserve			**11-3-006420-9850**		**Opening Balance:**	**0.0**	0.0	77.5	94.7	140.2

***includes inflationary increases on contributions and spending of 2% per year cumulative**

Township of East Zorra-Tavistock
Public Works Department - Parks and Recreation
20-Year Vehicle & Equipment Replacement Schedule

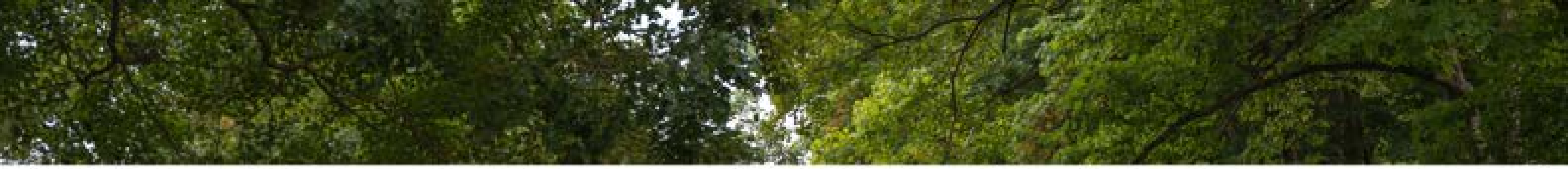
ITEM	MODEL TYPE	TOWNSHIP VEHICLE #	IN SERVICE YEAR	2027 (000's)	2028 (000's)	2029 (000's)	2030 (000's)	2031 (000's)	2032 (000's)	2033 (000's)	2034 (000's)
Vehicles (11)											
Pick-ups											
Arena Crew	Chevrolet Silverado	813	2017	-	-	-	-	-	-	-	-
Parks Lead Hand	Chevrolet Silverado 2500	835	2020	-	-	-		-	77.7	-	-
Parks Crew	Ford F150	836	2019	-	-	-	-	76.2		-	-
Parks and Rec Supervisor	Dodge Ram 1500	848	2023	-	71.8	-	-	-	-	-	80.8
Mowers											
Zero-Steer	Kubota	839	2019	-	-	-	28.7	-	-	-	-
Zero-Steer	Kubota	845	2023	-	27.6	-	-	-	-	30.5	-
Other											
Ice Resurfacer	Zamboni	N/A	2019	108.2	-	-	-	-	-	-	-
Trackless		840	2020	-	-	-	258.5	-	-	-	-
Trackless (2nd)		TBD	2025	-	-	-	-	-	-	-	-
Tractor	John Deere 2032R	843	2022	-	-	-	-	-	-	-	-
Trailer	Action Series	846	2021	-	-	-	-	11.7	-	-	-
Trailer	Bobcat	847	2003	10.8	-	-	-	-	-	-	-
Plow (for pickup)	TBD	N/A	2022	-	-	-	-	-	-	-	18.7
Trackless Attachments		N/A	2024	-	-	-	-	-	-	-	24.9
TOTAL YEARLY EQUIPMENT REPLACEMENT				$ 119.1	$ 99.4	$ -	$ 287.2	$ 87.9	$ 77.7	$ 30.5	$ 80.8
Tax Levy and/or To Reserves				$ 116.7	$ 119.1	$ 121.4	$ 123.9	$ 126.4	$ 128.9	$ 131.5	$ 134.1
Development Charge Contribution				$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Proceeds of Disposition				$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Parks and Recreation Division Vehicles Reserve			**11-3-006420-9850**	137.8	157.5	279.0	115.7	154.2	205.4	306.3	359.6

****includes inflationary increases on contributions and spending of 2% per year cumulative***

Township of East Zorra-Tavistock
Public Works Department - Parks and Recreation
20-Year Vehicle & Equipment Replacement Schedule

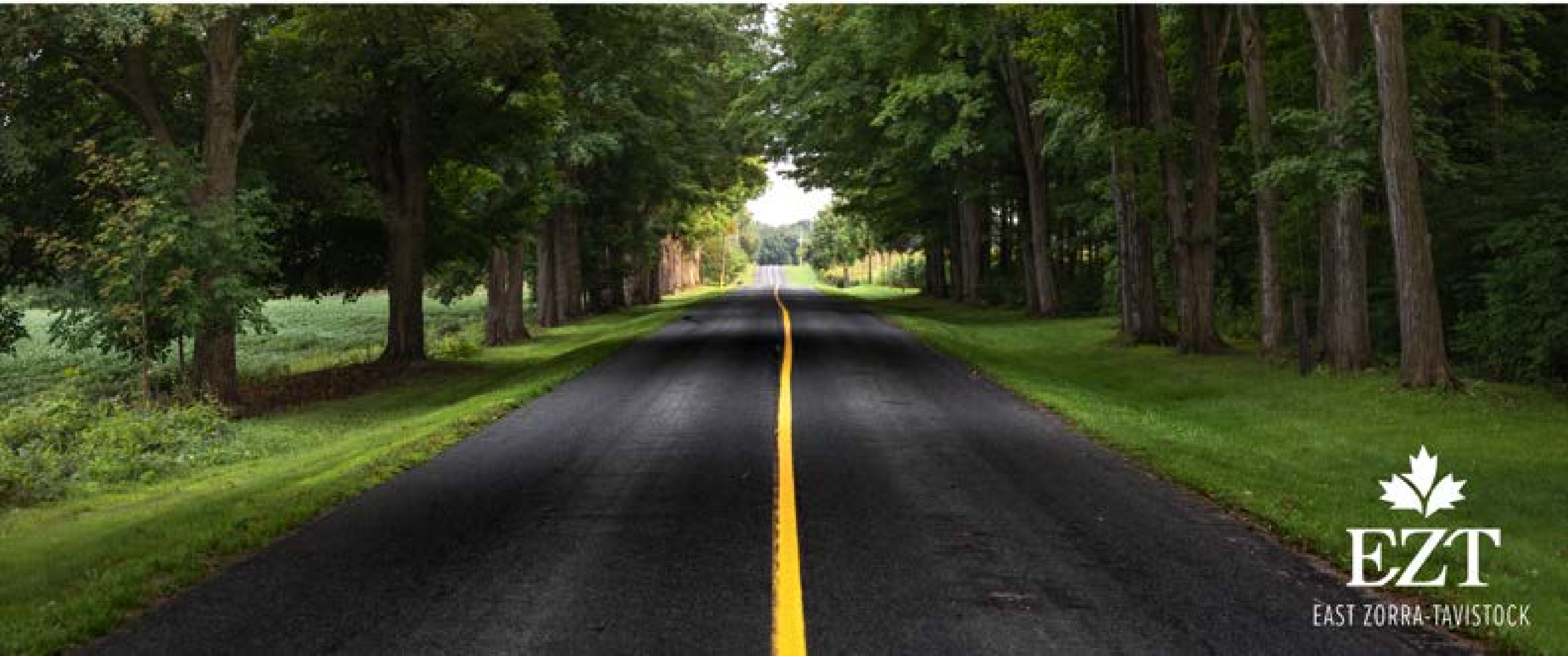
ITEM	MODEL TYPE	TOWNSHIP VEHICLE #	IN SERVICE YEAR	2035 (000's)	2036 (000's)	2037 (000's)	2038 (000's)	2039 (000's)	2040 (000's)	2041 (000's)	2042 (000's)
Vehicles (11)											
Pick-ups											
Arena Crew	Chevrolet Silverado	813	2017	-	-	-	-	-	-	-	-
Parks Lead Hand	Chevrolet Silverado 2500	835	2020	-	-	-	87.5	-	-	-	-
Parks Crew	Ford F150	836	2019	-	-	85.8	-	-	-	-	-
Parks and Rec Supervisor	Dodge Ram 1500	848	2023	-	-	-	-	-	91.0	-	-
Mowers											
Zero-Steer	Kubota	839	2019	31.7	-	-	-	-	35.0	-	-
Zero-Steer	Kubota	845	2023	-	-	-	33.6	-	-	-	-
Other											
Ice Resurfacer	Zamboni	N/A	2019	126.8	-	-	-	-	-	-	-
Trackless		840	2020	-	-	-	-	-	315.1	-	-
Trackless (2nd)		TBD	2025	285.4	-	-	-	-	-	-	-
Tractor	John Deere 2032R	843	2022	-	-	99.0	-	-	-	-	-
Trailer	Action Series	846	2021	-	-	-	-	-	-	14.3	-
Trailer	Bobcat	847	2003	-	-	13.2	-	-	-	-	-
Plow (for pickup)	TBD	N/A	2022	-	-	-	-	-	-	-	-
Trackless Attachments		N/A	2024	-	-	-	-	-	-	-	-
TOTAL YEARLY EQUIPMENT REPLACEMENT				$ 443.9	$ -	$ 197.9	$ 121.1	$ -	$ 441.1	$ 14.3	$ -
Tax Levy and/or To Reserves				$ 136.8	$ 139.5	$ 142.3	$ 145.1	$ 148.0	$ 151.0	$ 154.0	$ 157.1
Development Charge Contribution				$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Proceeds of Disposition				$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Parks and Recreation Division Vehicles Reserve			**11-3-006420-9850**	52.5	192.0	136.4	160.4	308.4	18.4	158.1	315.2

includes inflationary increases on contributions and spending of 2% per year cumulative



PUBLIC WORKS

2024 Proposed Capital and Operating Budget



Township of East Zorra-Tavistock
PUBLIC WORKS
2024 Proposed Operating and Capital Budgets Summary

Revision Date: 2024-01-31

Gross Budget Revenues	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
Contributions from Developers	(31,921)	(38,211)	(19,679)	(27,935)	(35,866)	**(1,217,933)**	(1,189,998)	(17,933)	(17,933)	
Contributions from Other Municipalities	(30,080)	(33,317)	(28,606)	(30,076)	(21,874)	**(22,727)**	7,349	(23,179)	(23,639)	
Cost Recoveries	(11,500)	(11,024)	(13,301)	(8,122)	(26,259)	**(15,706)**	(7,583)	(15,386)	(13,758)	
Donations	(2,500)	(2,000)	-	(2,960)	(2,960)	**(500)**	2,460	-	-	
Federal Gas Tax	(401,677)	(57,346)	(782,506)	(226,097)	(221,265)	**(246,522)**	(20,425)	-	-	
Gain/Loss on Sale of Capital Equipment	-	-	-	-	(13,505)	**-**	-	-	-	
Licences, Permits and Rents	(284,983)	(281,905)	(328,179)	(283,347)	(311,608)	**(304,680)**	(21,333)	(312,422)	(307,769)	
Ontario Specific Grants	-	-	(213,279)	(231,427)	(231,427)	**(154,213)**	77,214	-	-	
Proceeds from Debt	-	-	-	-	-	**(6,601,924)**	(6,601,924)	-	-	
Sundry Revenue	(13,351)	(13,260)	(9,668)	(5,000)	(10,139)	**(11,022)**	(6,022)	(11,474)	(10,878)	
Tax-Supported Capital Transfers	-	-	-	-	(21,207)	**-**	-	-	-	
Transfers from Reserves and Reserve Funds	(742,172)	(220,059)	(509,395)	(336,995)	(295,676)	**(2,385,217)**	(2,048,222)	(566,729)	-	
TOTALS	**(1,518,184)**	**(657,122)**	**(1,904,612)**	**(1,151,958)**	**(1,191,787)**	**(10,960,444)**	**(9,808,486)**	**(947,122)**	**(373,977)**	

Gross Budget Expenditures	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
Administration	817,332	1,160,908	1,196,112	1,138,915	1,308,159	**1,317,425**	178,510	1,475,077	1,475,237	
Innerkip Streets Debenture	132,284	132,284	132,284	132,284	132,284	**132,284**	-	132,284	132,284	
Vehicles and Equipment	109,118	121,415	188,365	228,852	165,246	**188,144**	(40,707)	187,030	193,525	
Facilities	257,324	254,254	258,493	273,432	262,877	**270,428**	(3,005)	470,224	473,911	
Road Maintenance	946,063	1,048,013	1,051,205	1,163,648	1,152,230	**1,262,420**	98,772	1,323,308	1,386,313	
Winter Maintenance	206,056	177,648	287,406	315,108	227,330	**235,027**	(80,081)	239,628	244,562	
EZT*ransit*	-	-	-	33,750	3,832	**53,163**	19,413	-	-	
Sidewalks	29,834	33,489	35,804	38,354	43,850	**45,095**	6,742	46,116	46,871	
Leaf and Yard Waste Program	29,963	33,292	28,606	30,076	21,874	**22,727**	(7,349)	23,179	23,639	
Street Lighting	73,045	90,450	84,852	86,572	90,567	**92,401**	5,829	94,249	96,134	
Capital Expenditures	2,151,803	587,657	2,012,592	813,247	729,248	**10,504,500**	9,691,253	540,000	-	
TOTALS	**4,752,819**	**3,639,410**	**5,275,719**	**4,254,237**	**4,137,496**	**14,123,614**	**9,869,377**	**4,531,093**	**4,072,475**	
NET PUBLIC WORKS BUDGET	**3,234,635**	**2,982,288**	**3,371,107**	**3,102,279**	**2,945,709**	**3,163,170**	**60,891**	**3,583,971**	**3,698,497**	

Township of East Zorra-Tavistock **Revision Date:** 2024-01-31
PUBLIC WORKS
2024 Proposed Operating and Capital Budgets Summary

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PUBLIC WORKS REVENUES											
	Administration										
11-4-069911-8032	Transfer from Roads Projects Reserve	-	-	(23,140)	(75,000)	-	**(53,458)**	21,542	(26,729)	-	AMP work remaining for 2024 and 2025 funding
11-5-069911-0310	FCM AMP Grant	-	-	-	(50,000)	(50,000)	**-**	50,000	-	-	only eligible in 2023
11-5-069911-0913	Sundry Revenue	(13,351)	(13,260)	(9,668)	(5,000)	(10,139)	**(11,022)**	(6,022)	(11,474)	(10,878)	based on 3-year rolling average actuals
11-5-069911-0998	Expense Recovery	(5,361)	(10,271)	(6,666)	(6,000)	(181)	**(5,706)**	294	(5,386)	(3,758)	based on 3-year rolling average actuals
	Total Administration	**(18,712)**	**(23,531)**	**(39,473)**	**(136,000)**	**(60,320)**	**(70,186)**	**65,814**	**(43,589)**	**(14,636)**	
	Innerkip Streets Debenture										
11-5-069911-0923	Contributions from Developers	(31,921)	(38,211)	-	(17,933)	(35,866)	**(17,933)**	-	(17,933)	(17,933)	used to offset debt repayments
	Total Innerkip Streets Debenture	**(31,921)**	**(38,211)**	**-**	**(17,933)**	**(35,866)**	**(17,933)**	**-**	**(17,933)**	**(17,933)**	
	Vehicles and Equipment										
1999 Champion 740A Grader											
11-5-069911-0761 821	Equipment Rental - Owned Equipment	(40,579)	(11,228)	(9,575)	(10,000)	(4,690)	**(8,498)**	1,502	(7,588)	(6,925)	based on 3-year rolling average actuals
	Subtotal 1999 Champion 740A Grader	*(40,579)*	*(11,228)*	*(9,575)*	*(10,000)*	*(4,690)*	***(8,498)***	*1,502*	*(7,588)*	*(6,925)*	
2020 CAT Grader											
11-5-069911-0761 822	Equipment Rental - Owned Equipment	(22,120)	(45,815)	(54,705)	(40,000)	(57,470)	**(52,663)**	(12,663)	(54,946)	(55,026)	based on 3-year rolling average actuals
	Subtotal 2020 CAT Grader	*(22,120)*	*(45,815)*	*(54,705)*	*(40,000)*	*(57,470)*	***(52,663)***	*(12,663)*	*(54,946)*	*(55,026)*	
2004 Volvo 730B Grader											
11-5-069911-0761 823	Equipment Rental - Owned Equipment	(42,035)	(36,603)	(38,605)	(40,000)	(46,375)	**(40,528)**	(528)	(41,836)	(42,913)	based on 3-year rolling average actuals
	Subtotal 2004 Volvo 730B Grader	*(42,035)*	*(36,603)*	*(38,605)*	*(40,000)*	*(46,375)*	***(40,528)***	*(528)*	*(41,836)*	*(42,913)*	
2016 John Deere Tractor											
11-5-069911-0761 824	Equipment Rental - Owned Equipment	(16,415)	(21,560)	(17,185)	(18,387)	(17,133)	**(18,626)**	(239)	(17,648)	(17,802)	based on 3-year rolling average actuals
	Subtotal 2016 John Deere Tractor	*(16,415)*	*(21,560)*	*(17,185)*	*(18,387)*	*(17,133)*	***(18,626)***	*(239)*	*(17,648)*	*(17,802)*	
2010 CAT Loader											
11-5-069911-0761 825	Equipment Rental - Owned Equipment	(21,225)	(28,865)	(26,900)	(25,663)	(24,600)	**(26,788)**	(1,125)	(26,096)	(25,828)	based on 3-year rolling average actuals
	Subtotal 2010 CAT Loader	*(21,225)*	*(28,865)*	*(26,900)*	*(25,663)*	*(24,600)*	***(26,788)***	*(1,125)*	*(26,096)*	*(25,828)*	
2014 Case Backhoe											
11-5-069911-0761 826	Equipment Rental - Owned Equipment	(8,850)	(13,925)	(17,500)	(13,425)	(19,150)	**(16,858)**	(3,433)	(17,836)	(17,948)	based on 3-year rolling average actuals
	Subtotal 2014 Case Backhoe	*(8,850)*	*(13,925)*	*(17,500)*	*(13,425)*	*(19,150)*	***(16,858)***	*(3,433)*	*(17,836)*	*(17,948)*	
Chainsaws and Other Small Equipment											
11-5-069911-0761 827	Equipment Rental - Owned Equipment	(20)	(790)	(700)	(503)	(830)	**(773)**	(270)	(768)	(790)	based on 3-year rolling average actuals
	Subtotal Chainsaws and Other Small Equipment	*(20)*	*(790)*	*(700)*	*(503)*	*(830)*	***(773)***	*(270)*	*(768)*	*(790)*	

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PUBLIC WORKS REVENUES (cont'd)											
	Vehicles and Equipment (cont'd)										
2006 Vermeer Brush Chipper											
11-5-069911-0761 829	Equipment Rental - Owned Equipment	(4,494)	(3,868)	(4,708)	(4,356)	(5,425)	**(4,667)**	(310)	(4,933)	(5,008)	based on 3-year rolling average actuals
	Subtotal 2006 Vermeer Brush Chipper	*(4,494)*	*(3,868)*	*(4,708)*	*(4,356)*	*(5,425)*	***(4,667)***	*(310)*	*(4,933)*	*(5,008)*	
2015 International Tandem Dump Truck											
11-5-069911-0761 830	Equipment Rental - Owned Equipment	(53,852)	(27,583)	(54,503)	(45,312)	(45,175)	**(42,420)**	2,892	(47,366)	(44,987)	based on 3-year rolling average actuals
	Subtotal 2015 International Tandem Dump Truck	*(53,852)*	*(27,583)*	*(54,503)*	*(45,312)*	*(45,175)*	***(42,420)***	*2,892*	*(47,366)*	*(44,987)*	
2015 Freightliner Tandem Dump Truck											
11-5-069911-0761 831	Equipment Rental - Owned Equipment	(34,515)	(44,746)	(49,108)	(42,790)	(42,153)	**(45,335)**	(2,546)	(45,532)	(44,340)	based on 3-year rolling average actuals
	Subtotal 2015 Freightliner Tandem Dump Truck	*(34,515)*	*(44,746)*	*(49,108)*	*(42,790)*	*(42,153)*	***(45,335)***	*(2,546)*	*(45,532)*	*(44,340)*	
2020 International Single-Axle Plow Truck											
11-5-069911-0761 832	Equipment Rental - Owned Equipment	(19,351)	(24,473)	(30,891)	(24,905)	(21,206)	**(25,523)**	(619)	(25,874)	(24,201)	based on 3-year rolling average actuals
	Subtotal 2020 International Single-Axle Plow Truck	*(19,351)*	*(24,473)*	*(30,891)*	*(24,905)*	*(21,206)*	***(25,523)***	*(619)*	*(25,874)*	*(24,201)*	
2013 TerraStar Flatbed											
11-5-069911-0761 833	Equipment Rental - Owned Equipment	(17,073)	(17,623)	(19,320)	(18,005)	(6,755)	**-**	18,005	-	-	*out of service 2024*
	Subtotal 2013 TerraStar Flatbed	*(17,073)*	*(17,623)*	*(19,320)*	*(18,005)*	*(6,755)*	***-***	*18,005*	-	-	
2014 RAM Pickup (Roads Staff)											
11-5-069911-0761 837	Equipment Rental - Owned Equipment	(4,454)	(4,828)	(4,480)	-	(10)	**-**	-	-	-	disposed of in 2023/2024
	Subtotal 2014 RAM Pickup (Roads Staff)	*(4,454)*	*(4,828)*	*(4,480)*	-	*(10)*	***-***	-	-	-	
2022 Ford F150											
11-5-069911-0761 838	Equipment Rental - Owned Equipment	-	-	-	-	-	**(1,000)**	(1,000)	(1,000)	(1,000)	set up base budget in 2024
	Subtotal 2022 Ford F150	-	-	-	-	-	***(1,000)***	*(1,000)*	*(1,000)*	*(1,000)*	
2019 Dodge Ram 1500											
11-5-069911-0761 841	Equipment Rental - Owned Equipment	-	-	-	-	(5,430)	**(5,000)**	(5,000)	(5,000)	(5,000)	set up base budget in 2024
	Subtotal 2019 Dodge Ram 1500	-	-	-	-	*(5,430)*	***(5,000)***	*(5,000)*	*(5,000)*	*(5,000)*	
2020 Ford F550											
11-5-069911-0761 844	Equipment Rental - Owned Equipment	-	-	-	-	(15,207)	**(15,000)**	(15,000)	(15,000)	(15,000)	set up base budget in 2024
	Subtotal 2020 Ford F550	-	-	-	-	*(15,207)*	***(15,000)***	*(15,000)*	*(15,000)*	*(15,000)*	
2023 Ford F150											
11-5-069911-0761 850	Equipment Rental - Owned Equipment	-	-	-	-	-	**(1,000)**	(1,000)	(1,000)	(1,000)	set up base budget in 2024
	Subtotal 2023 Ford F150	-	-	-	-	-	***(1,000)***	*(1,000)*	*(1,000)*	*(1,000)*	
	Total Vehicles and Equipment	**(284,983)**	**(281,905)**	**(328,179)**	**(283,347)**	**(311,608)**	**(304,680)**	**(21,333)**	**(312,422)**	**(307,769)**	

Township of East Zorra-Tavistock
PUBLIC WORKS
2024 Proposed Operating and Capital Budgets Summary

Revision Date: 2024-01-31

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PUBLIC WORKS REVENUES (cont'd)											
	Road Maintenance										
11-5-061364-0998	Expense Recovery (Bridges and Culverts)	-	-	(6,635)	-	(15,127)	-	-	-	-	no budget required, cost recovery on works performed
11-5-061441-0998	Expense Recovery (Roadside Grass cutting)	(601)	(754)	-	(2,122)	-	-	2,122	-	-	no budget required, cost recovery on works performed
11-5-061442-0960	Donations (Tree Planting)	(2,500)	(2,000)		(2,960)	(2,960)	(500)	3,460	-	-	Lions Club donation to tree planting 2024
11-5-062100-0998	Expense Recovery (Winter Control)	(5,539)	-	-	-	(10,951)	(10,000)	(10,000)	(10,000)	(10,000)	allocations to other facilities for parking lot maintenance
	Total Road Maintenance	**(8,639)**	**(2,754)**	**(6,635)**	**(5,082)**	**(29,038)**	**(10,500)**	**(5,418)**	**(10,000)**	**(10,000)**	
	EZTransit										
11-4-063100-8019	Contributions from North Oxford Transit Reserve	-	-	-	(33,750)	(3,832)	(29,918)	3,832	-	-	partial use in 2023 remainder to be used in 2024 to offset 0631 budget
	Total EZ*Transit*	**-**	**-**	**-**	**(33,750)**	**(3,832)**	**(29,918)**	**3,832**	**-**	**-**	
	Leaf and Yard Waste Program										
11-5-084051-0514	Revenue from the County	(30,080)	(33,317)	(28,606)	(30,076)	(21,874)	(22,727)	7,349	(23,179)	(23,639)	based on budgeted expense Leaf and Yard Waste Costs
	Total Leaf and Yard Waste Program	**(30,080)**	**(33,317)**	**(28,606)**	**(30,076)**	**(21,874)**	**(22,727)**	**7,349**	**(23,179)**	**(23,639)**	

Township of East Zorra-Tavistock **Revision Date:** 2024-01-31
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Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PUBLIC WORKS OPERATING EXPENDITURES											
	Administration										
11-4-069911-8527	Transfer to Public Works Equipment Reserve	25,000	25,500	26,224	26,530	26,530	**20,000**	(6,530)	20,400	20,808	reset 2024 contribution based on new equipment replacement schedule
11-4-069911-8533	Transfer to Public Works Vehicle Reserve	275,000	334,193	275,000	280,500	280,500	**350,000**	69,500	517,000	527,340	adjusted contribution for split of P&R vehicles plus inflationary impacts
11-4-069911-8600	Transfer to Capital	-	-	-	-	21,207	**-**	-	-	-	no budget for tax-supported funding
11-6-069911-1110	Salaries and Wages	280,403	426,581	512,283	430,443	527,932	**489,199**	58,756	498,983	508,963	2024 Salary and Benefits Workbook + 2% in future years
11-6-069911-1201	CPP	-	5,005	20,491	21,556	21,958	**24,895**	3,339	25,393	25,900	2024 Salary and Benefits Workbook + 2% in future years
11-6-069911-1202	EI	-	1,551	6,774	8,949	6,798	**7,268**	(1,681)	7,413	7,562	2024 Salary and Benefits Workbook + 2% in future years
11-6-069911-1203	WSIB	-	5,598	14,643	13,875	16,710	**15,540**	1,666	15,851	16,168	2024 Salary and Benefits Workbook + 2% in future years
11-6-069911-1204	OMERS	-	16,916	42,151	37,889	49,371	**44,202**	6,313	45,086	45,988	2024 Salary and Benefits Workbook + 2% in future years
11-6-069911-1205	EHT	-	3,500	8,635	8,078	8,772	**9,080**	1,002	9,261	9,446	2024 Salary and Benefits Workbook + 2% in future years
11-6-069911-1210	Health Benefits	89,601	90,503	40,692	40,885	44,709	**43,100**	2,215	43,962	44,841	2024 Salary and Benefits Workbook + 2% in future years
11-6-069911-1235	Certifications	-	341	454	500	623	**635**	135	648	661	prior year actual + 2%
11-6-069911-1250	Uniforms	2,934	2,345	1,975	2,418	3,165	**2,495**	77	2,545	2,735	based on 3-year rolling average actuals
11-6-069911-1252	Conventions and Seminars	-	-	-	-	333	**2,500**	2,500	2,500	2,500	return to in-person conferences
11-6-069911-1254	Clothing Allowance	-	-	2,155	2,200	93	**1,400**	(800)	1,428	1,457	boot allowance for staff - 7 staff @ $200/staff
11-6-069911-1255	Dues and Memberships	1,456	2,271	2,155	1,850	1,429	**1,457**	(393)	1,486	1,516	AORS, OGRA and HWIN annually prior year + 2%
11-6-069911-1256	Subscriptions and Publications	-	3,134	-	19,200	-	**-**	(19,200)	-	-	covered in software line below
11-6-069911-1258	Meals and Meeting Expenses	1,653	892	195	913	61	**383**	(531)	213	219	based on 3-year rolling average actuals
11-6-069911-1262	Health and Safety Expenses	-	288	429	500	826	**514**	14	590	644	based on 3-year rolling average actuals
11-6-069911-1263	Training and Staff Development	3,296	3,750	12,967	13,000	8,538	**8,418**	(4,582)	9,975	8,977	based on 3-year rolling average actuals
11-6-069911-1266	Driver's Abstracts	-	142	-	120	192	**200**	80	204	208	$20/abstract x 10 employees + 2%
11-6-069911-3004	Vehicle Licences	-	6,070	6,101	6,103	(172)	**-**	(6,103)	-	-	consolidate vehicle licencing to one account in 2023
11-6-069911-3005	Office Supplies	2,596	349	3,866	2,270	1,223	**1,813**	(458)	2,301	1,779	based on 3-year rolling average actuals
11-6-069911-3020	Cleaning Supplies	-	245	366	250	274	**295**	45	312	294	based on 3-year rolling average actuals
11-6-069911-3021	Parts and Supplies	-	181	3,405	3,500	4,884	**5,000**	1,500	5,000	5,000	additional increase to general parts budget in 2024 over 2023 increase
11-6-069911-3027	Lubricants	-	1,509	3,695	3,769	2,806	**2,862**	(908)	2,919	2,977	prior year actual + 2%
11-6-069911-3033	IT Software	569	6,360	25,112	31,438	28,520	**30,366**	(1,073)	30,973	31,593	**MESH, Citywide as per software schedule backup**
11-6-069911-3034	IT Hardware	-	-	285	1,000	1,147	**3,500**	2,500	1,500	1,500	placeholder for technology replacement needs including TL laptop 2024
11-6-069911-3260	Telecommunications	2,229	2,182	2,979	3,039	8,207	**4,000**	961	4,080	4,162	reset budget 2024 for new phone system bill catchup
11-6-069911-3290	Print, Advertising and Promotion	368	798	627	598	122	**516**	(82)	422	353	based on 3-year rolling average actuals
11-6-069911-3311	Locates	1,176	1,582	1,206	1,321	1,183	**1,324**	2	1,237	1,248	based on 3-year rolling average actuals
11-6-069911-3510	Internal Equipment Charges	2,653	8,177	4,150	4,233	2,113	**2,155**	(2,078)	2,198	2,242	prior year actual + 2%
11-6-069911-3810	Insurance	108,436	120,869	147,026	161,728	164,411	**180,852**	19,124	184,469	188,158	10% inflationary adjustment over p/y actual
11-6-069911-4002	Legal Services	-	36,756	3,901	5,000	4,906	**5,000**	-	5,000	5,000	placeholder for litigation or deductibles for claims
11-6-069911-4003	Consulting	-	40,092	23,140	-	66,995	**53,458**	53,458	26,729	-	**AMP work to update for 2024 and 2025 compliance**
11-6-069911-4004	Engineering Services	19,963	13,227	2,900	5,000	1,663	**5,000**	-	5,000	5,000	major works planned in capital
11-6-069911-4425	Facility Rental Expenses	-	-	130	260	130	**-**	(260)	-	-	no internal meeting charges with new building
	Total Administration	**817,332**	**1,160,908**	**1,196,112**	**1,138,915**	**1,308,159**	**1,317,425**	**178,510**	**1,475,077**	**1,475,237**	
	Innerkip Streets Debenture										
11-6-069911-2220 445	Interest Repayments	29,844	26,033	22,081	17,981	17,981	**13,729**	(4,252)	9,319	4,744	as per EZT Debt Schedule (last year 2026)
11-6-069911-5210 445	Principal Repayments	102,440	106,251	110,203	114,303	114,303	**118,555**	4,252	122,965	127,539	as per EZT Debt Schedule (last year 2026)
	Total Innerkip Streets Debenture	**132,284**	**132,284**	**132,284**	**132,284**	**132,284**	**132,284**	**-**	**132,284**	**132,284**	

Township of East Zorra-Tavistock
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2024 Proposed Operating and Capital Budgets Summary

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	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PUBLIC WORKS OPERATING EXPENDITURES (cont'd)											
	Vehicles and Equipment										
1999 Champion 740A Grader											
11-6-069911-3026 821	Fuel	7,332	2,565	7,229	8,314	822	**897**	(7,416)	942	989	fuel based on 2023 actual + 5% subsequent years
	Subtotal 1999 Champion 740A Grader	*7,332*	*2,565*	*7,229*	*8,314*	*822*	***897***	*(7,416)*	*942*	*989*	
2020 CAT Grader											
11-6-069911-3021 822	Parts and Supplies	-	189	1,286	1,500	1,155	**1,178**	(322)	1,202	1,226	prior year actual + 2%
11-6-069911-3026 822	Fuel	2,819	5,804	16,833	19,358	15,509	**16,919**	(2,440)	17,765	18,653	fuel based on 2023 actual + 5% subsequent years
11-6-069911-3027 822	Lubricants	-	-	-	-	22	**23**	23	23	24	prior year actual + 2%
11-6-069911-4270 822	Repairs and Maintenance	-	150	4,340	4,500	7,801	**4,097**	(403)	5,413	5,770	based on 3-year rolling average actuals
	Subtotal 2020 CAT Grader	*2,819*	*6,143*	*22,459*	*25,358*	*24,488*	***22,217***	*(3,142)*	*24,402*	*25,673*	
2004 Volvo 730B Grader											
11-6-069911-3021 823	Parts and Supplies	-	44	2,279	2,500	4,958	**5,057**	2,557	5,159	5,262	prior year actual + 2%
11-6-069911-3026 823	Fuel	9,378	8,240	20,821	23,944	17,469	**19,057**	(4,887)	20,010	21,010	fuel based on 2023 actual + 5% subsequent years
11-6-069911-3027 823	Lubricants	-	-	-	-	125	**128**	128	130	133	prior year actual + 2%
11-6-069911-4270 823	Repairs and Maintenance	3,799	713	14,936	4,500	-	**5,217**	717	6,718	3,978	based on 3-year rolling average actuals
	Subtotal 2004 Volvo 730B Grader	*13,177*	*8,998*	*38,037*	*30,944*	*22,552*	***29,459***	*(1,486)*	*32,016*	*30,383*	
2016 John Deere Tractor											
11-6-069911-3021 824	Parts and Supplies	-	-	464	500	228	**232**	(268)	237	242	prior year actual + 2%
11-6-069911-3026 824	Fuel	1,670	2,522	5,074	5,835	3,015	**3,289**	(2,546)	3,453	3,626	fuel based on 2023 actual + 5% subsequent years
11-6-069911-3027 824	Lubricants	-	-	25	26	292	**298**	272	304	310	prior year actual + 2%
11-6-069911-4270 824	Repairs and Maintenance	1,959	171	-	1,244	-	**57**	(1,187)	19	25	based on 3-year rolling average actuals
	Subtotal 2016 John Deere Tractor	*3,629*	*2,693*	*5,563*	*7,604*	*3,535*	***3,876***	*(3,728)*	*4,013*	*4,203*	
2010 CAT Loader											
11-6-069911-3021 825	Parts and Supplies	-	181	1,221	1,500	4,345	**4,432**	2,932	4,520	4,611	prior year actual + 2%
11-6-069911-3026 825	Fuel	3,363	4,042	10,393	11,952	6,175	**6,736**	(5,216)	7,073	7,426	fuel based on 2023 actual + 5% subsequent years
11-6-069911-3027 825	Lubricants	-	-	-	-	438	**447**	447	456	465	prior year actual + 2%
11-6-069911-4270 825	Repairs and Maintenance	13,948	2,432	725	5,702	671	**1,276**	(4,426)	890	946	based on 3-year rolling average actuals
	Subtotal 2010 CAT Loader	*17,311*	*6,655*	*12,339*	*19,154*	*11,628*	***12,890***	*(6,264)*	*12,939*	*13,447*	

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	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PUBLIC WORKS OPERATING EXPENDITURES (cont'd)											
	Vehicles and Equipment (cont'd)										
2014 Case Backhoe											
11-6-069911-3021 826	Parts and Supplies	-	200	788	1,000	1,029	**1,049**	49	1,070	1,091	prior year actual + 2%
11-6-069911-3026 826	Fuel	590	1,389	3,080	3,542	2,615	**2,853**	(689)	2,995	3,145	fuel based on 2023 actual + 5% subsequent years
11-6-069911-3027 826	Lubricants	-	-	51	52	-	**50**	(2)	51	52	prior year actual + 2%
11-6-069911-4270 826	Repairs and Maintenance	1,663	2,489	62	1,404	2,017	**1,522**	118	1,200	1,580	based on 3-year rolling average actuals
	Subtotal 2014 Case Backhoe	*2,253*	*4,078*	*3,981*	*5,998*	*5,661*	***5,474***	*(524)*	*5,317*	*5,869*	
Chainsaws and Other Small Equipment											
11-6-069911-3021 827	Parts and Supplies	-	605	3,167	3,500	2,511	**2,561**	(939)	2,612	2,664	prior year actual + 2%
11-6-069911-3026 827	Fuel	157	447	292	336	665	**725**	389	761	799	fuel based on 2023 actual + 5% subsequent years
11-6-069911-3027 827	Lubricants	-	-	171	174	-	**50**	(124)	51	52	prior year actual + 2%
11-6-069911-4270 827	Repairs and Maintenance	1,704	557	277	846	187	**341**	(506)	268	265	based on 3-year rolling average actuals
	Subtotal Chainsaws and Other Small Equipment	*1,861*	*1,608*	*3,908*	*4,856*	*3,363*	***3,677***	*(1,180)*	*3,693*	*3,781*	
Snowplows, Wings, etc.											
11-6-069911-3021 828	Parts and Supplies	-	5,475	19,182	20,000	24,241	**24,726**	4,726	25,220	25,725	prior year actual + 2%
11-6-069911-4270 828	Repairs and Maintenance	20,195	3,997	2,044	8,745	258	**2,100**	(6,646)	1,467	1,275	based on 3-year rolling average actuals
	Subtotal Snowplows, Wings, etc.	*20,195*	*9,472*	*21,226*	*28,745*	*24,499*	***26,826***	*(1,920)*	*26,688*	*27,000*	
2006 Vermeer Brush Chipper											
11-6-069911-3021 829	Parts and Supplies	-	-	536	750	573	**584**	(166)	596	608	prior year actual + 2%
11-6-069911-3026 829	Fuel	179	180	1,107	1,273	271	**296**	(977)	311	326	fuel based on 2023 actual + 5% subsequent years
11-6-069911-4270 829	Repairs and Maintenance	1,306	-	-	435	-	**250**	(185)	83	111	based on 3-year rolling average actuals
	Subtotal 2006 Vermeer Brush Chipper	*1,486*	*180*	*1,642*	*2,458*	*844*	***1,130***	*(1,328)*	*990*	*1,045*	
2015 International Tandem Dump Truck											
11-6-069911-3021 830	Parts and Supplies	-	265	1,127	1,500	777	**793**	(707)	809	825	prior year actual + 2%
11-6-069911-3026 830	Fuel	9,258	5,454	15,507	17,833	8,882	**9,689**	(8,144)	10,173	10,682	fuel based on 2023 actual + 5% subsequent years
11-6-069911-3027 830	Lubricants	-	-	-	-	423	**432**	432	440	449	prior year actual + 2%
11-6-069911-4270 830	Repairs and Maintenance	4,271	51,279	8,856	21,468	10,232	**23,456**	1,987	14,181	15,956	based on 3-year rolling average actuals
	Subtotal 2015 International Tandem Dump Truck	*13,529*	*56,997*	*25,490*	*40,801*	*20,314*	***34,369***	*(6,432)*	*25,604*	*27,912*	

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PUBLIC WORKS OPERATING EXPENDITURES (cont'd)											
	Vehicles and Equipment (cont'd)										
2015 Freightliner Tandem Dump Truck											
11-6-069911-3021 831	Parts and Supplies	-	265	641	750	2,056	**2,097**	1,347	2,139	2,182	prior year actual + 2%
11-6-069911-3026 831	Fuel	7,702	7,759	17,205	19,786	12,417	**13,545**	(6,241)	14,223	14,934	fuel based on 2023 actual + 5% subsequent years
11-6-069911-3027 831	Lubricants	-	-	-	-	423	**432**	432	440	449	prior year actual + 2%
11-6-069911-4031 831	Equipment Testing	-	-	3,056	3,500	-	**-**	(3,500)	-	-	covered under repairs and maintenance 2023+
11-6-069911-4270 831	Repairs and Maintenance	4,515	2,821	5,450	4,262	11,190	**6,487**	2,225	7,709	8,462	based on 3-year rolling average actuals
	Subtotal 2015 Freightliner Tandem Dump Truck	*12,217*	*10,845*	*26,352*	*28,298*	*26,086*	***22,561***	*(5,737)*	*24,511*	*26,027*	
2020 International Single-Axle Plow Truck											
11-6-069911-3021 832	Parts and Supplies	-	276	251	350	266	**271**	(79)	277	282	prior year actual + 2%
11-6-069911-3026 832	Fuel	2,598	3,185	7,251	8,338	8,364	**9,125**	787	9,581	10,060	fuel based on 2023 actual + 5% subsequent years
11-6-069911-3027 832	Lubricants	-	-	-	-	423	**432**	432	440	449	prior year actual + 2%
11-6-069911-4031 832	Equipment Testing	-	671	748	750	-	**-**	(750)	-	-	covered under repairs and maintenance 2023+
11-6-069911-4270 832	Repairs and Maintenance	3,595	(140)	733	1,396	1,786	**1,822**	426	1,859	1,896	prior year actual + 2%
	Subtotal 2020 International Single-Axle Plow Truck	*6,193*	*3,991*	*8,982*	*10,834*	*10,840*	***11,650***	*816*	*12,157*	*12,687*	
2013 TerraStar Flatbed											
11-6-069911-3021 833	Parts and Supplies	-	84	160	250	-	**-**	(250)	-	-	*out of service for 2024*
11-6-069911-3026 833	Fuel	3,057	2,337	5,634	6,479	1,715	**-**	(6,479)	-	-	*out of service for 2024*
11-6-069911-4031 833	Equipment Testing	-	183	-	250	-	**-**	(250)	-	-	*out of service for 2024*
11-6-069911-4270 833	Repairs and Maintenance	529	2,060	1,032	1,207	-	**-**	(1,207)	-	-	*out of service for 2024*
	Subtotal 2013 TerraStar Flatbed	*3,585*	*4,665*	*6,826*	*8,186*	*1,715*	***-***	*(8,186)*	*-*	*-*	
2022 Ford F150											
11-6-069911-3021 838	Parts and Supplies	2,194	1,131	1,518	1,500	166	**169**	(1,331)	173	176	prior year actual + 2%
11-6-069911-3026 838	Fuel	1,339	1,197	1,081	1,243	3,211	**3,503**	2,259	3,678	3,862	fuel based on 2023 actual + 5% subsequent years
11-6-069911-4270 838	Repairs and Maintenance	-	196	-	65	245	**147**	82	131	174	based on 3-year rolling average actuals
	Subtotal 2022 Ford F150	*3,532*	*2,524*	*2,600*	*2,809*	*3,622*	***3,819***	*1,011*	*3,982*	*4,213*	
2020 Dodge Ram 1500											
11-6-069911-3021 841	Parts and Supplies	-	-	-	500	60	**61**	(439)	62	64	prior year actual + 2%
11-6-069911-3026 841	Fuel	-	-	1,731	1,991	2,291	**2,500**	509	2,625	2,756	fuel based on 2023 actual + 5% subsequent years
11-6-069911-4270 841	Repairs and Maintenance	-	-	-	2,000	569	**190**	(1,810)	253	337	based on 3-year rolling average actuals
	Subtotal 2020 Dodge Ram 1500	*-*	*-*	*1,731*	*4,491*	*2,921*	***2,751***	*(1,740)*	*2,940*	*3,157*	
2020 Ford F550											
11-6-069911-3021 844	Parts and Supplies	-	-	-	-	305	**311**	311	318	324	prior year actual + 2%
11-6-069911-3026 844	Fuel	-	-	-	-	2,050	**2,237**	2,237	2,349	2,466	fuel based on 2023 actual + 5% subsequent years
	Subtotal 2020 Ford F550	*-*	*-*	*-*	*-*	*2,356*	***2,548***	*2,548*	*2,666*	*2,790*	
2023 Ford F150											
11-6-069911-3021 850	Parts and Supplies	-	-	-	-	-	**500**	500	510	520	set up new budget in 2024 + 2% subsequent years
11-6-069911-3026 850	Fuel	-	-	-	-	-	**3,000**	3,000	3,150	3,308	set up new budget in 2024 + 5% subsequent years
11-6-069911-4270 850	Repairs and Maintenance	-	-	-	-	-	**500**	500	510	520	set up new budget in 2024 + 2% subsequent years
	Subtotal 2023 Ford F150	*-*	*-*	*-*	*-*	*-*	***4,000***	*4,000*	*4,170*	*4,348*	
	Total Vehicles and Equipment	**109,118**	**121,415**	**188,365**	**228,852**	**165,246**	**188,144**	**(40,707)**	**187,030**	**193,525**	

Account	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PUBLIC WORKS OPERATING EXPENDITURES (cont'd)											
	Facilities										
11-4-069912-8526	Transfer to Public Works Facilities Reserve	200,000	204,000	208,080	212,242	212,242	**216,486**	4,245	100,000	102,000	reserve contributions inflated 2% annually, AMP to set rates
11-6-069912-1110	Salaries and Wages	23,871	16,341	22,279	23,724	17,411	**18,198**	(5,527)	18,562	18,933	2024 Salary and Benefits Workbook + 2% in future years
11-6-069912-1201	CPP	-	321	1,146	1,203	825	**862**	(341)	879	897	2024 Salary and Benefits Workbook + 2% in future years
11-6-069912-1202	EI	-	96	389	758	271	**284**	(474)	289	295	2024 Salary and Benefits Workbook + 2% in future years
11-6-069912-1203	WSIB	-	239	705	816	575	**601**	(215)	613	625	2024 Salary and Benefits Workbook + 2% in future years
11-6-069912-1204	OMERS	-	631	1,584	2,135	1,307	**1,367**	(769)	1,394	1,422	2024 Salary and Benefits Workbook + 2% in future years
11-6-069912-1205	EHT	-	150	433	463	327	**342**	(120)	349	356	2024 Salary and Benefits Workbook + 2% in future years
11-6-069912-1210	Health Benefits	6,138	3,180	1,357	1,578	914	**955**	(622)	974	994	2024 Salary and Benefits Workbook + 2% in future years
11-6-069912-2220	Interest Repayments	-	-	-	-	-	**-**	-	152,130	152,130	debt financing for new building
11-6-069912-3007	Small Tools and Equipment	7,383	4,061	160	3,868	1,815	**2,012**	(1,856)	1,329	1,718	based on 3-year rolling average actuals
11-6-069912-3021	Parts and Supplies	-	2,745	847	1,500	1,778	**1,790**	290	1,472	1,680	based on 3-year rolling average actuals
11-6-069912-3022	Building Supplies	-	-	626	1,000	-	**500**	(500)	500	500	placeholder budget for supplies in maintenance
11-6-069912-3025	Health and Safety Supplies	-	-	132	500	-	**500**	-	500	500	placeholder budget for safety sake
11-6-069912-3250	Internet	-	-	-	-	465	**1,116**	1,116	1,138	1,161	based on 5 months prior year to 12 months 2024 + 2% future years
11-6-069912-3510	Internal Equipment Charges	4,013	3,375	1,028	2,805	1,044	**1,815**	(990)	1,295	1,385	based on 3-year rolling average actuals
11-6-069912-3610	Hydro	3,331	3,577	3,746	3,821	3,997	**4,077**	256	4,159	4,242	prior year actual + 2%
11-6-069912-3620	Water	925	1,138	1,883	1,921	1,038	**1,058**	(862)	1,080	1,101	prior year actual + 2%
11-6-069912-3625	Sewer	1,216	1,290	1,179	1,203	1,046	**1,067**	(136)	1,088	1,110	prior year actual + 2%
11-6-069912-3630	Natural Gas	4,982	5,023	8,365	8,532	9,002	**9,182**	650	9,366	9,553	prior year actual + 2%
11-6-069912-4004	Engineering	-	-	-	-	1,023	**1,043**	1,043	1,064	1,085	prior year actual + 2%
11-6-069912-4006	Cleaning Services	-	-	-	-	1,140	**-**	-	-	-	to be completed by internal staff resources 2024+
11-6-069912-4012	Grounds Maintenance	1,008	1,145	-	718	-	**382**	(336)	127	170	based on 3-year rolling average actuals
11-6-069912-4038	Fire Inspection Services	-	-	-	-	203	**207**	207	211	215	prior year actual + 2%
11-6-069912-4420	Building Maintenance	4,457	6,500	4,124	4,207	6,339	**6,466**	2,259	6,595	6,727	prior year actual + 2%
11-6-069912-4550	Water Heater Rental	-	444	431	439	117	**119**	(320)	121	124	prior year actual + 2%
11-6-069912-5210	Principal Repayments	-	-	-	-	-	**-**	-	164,989	164,989	debt financing for new building
	Total Facilities	**257,324**	**254,254**	**258,493**	**273,432**	**262,877**	**270,428**	**(3,005)**	**470,224**	**473,911**	
	Road Maintenance										
HM - Patching/Base Repair											
11-6-061115-1110	Salaries and Wages	2,320	4,684	7,766	8,270	7,812	**8,165**	(105)	8,328	8,495	2024 Salary and Benefits Workbook + 2% in future years
11-6-061115-1201	CPP	-	178	423	284	381	**398**	115	406	414	2024 Salary and Benefits Workbook + 2% in future years
11-6-061115-1202	EI	-	82	143	264	120	**125**	(139)	128	130	2024 Salary and Benefits Workbook + 2% in future years
11-6-061115-1203	WSIB	-	91	246	284	243	**254**	(31)	259	264	2024 Salary and Benefits Workbook + 2% in future years
11-6-061115-1204	OMERS	-	316	682	744	552	**577**	(168)	588	600	2024 Salary and Benefits Workbook + 2% in future years
11-6-061115-1205	EHT	-	68	152	161	147	**154**	(7)	157	160	2024 Salary and Benefits Workbook + 2% in future years
11-6-061115-1210	Health Benefits	607	598	519	550	656	**686**	136	699	713	2024 Salary and Benefits Workbook + 2% in future years
11-6-061115-3028	Propane	-	-	53	100	-	**100**	-	102	104	placeholder budget for fuel if needed
11-6-061115-3041	Granulars and Asphalt	1,822	13,941	7,782	8,561	4,420	**4,517**	(4,044)	4,969	5,465	granulars in maintenance up 2.2% as per TL
11-6-061115-3510	Internal Equipment Charges	2,512	2,903	5,747	5,862	3,665	**3,738**	(2,123)	3,813	3,889	prior year actual + 2%
11-6-061115-4016	Equipment Rentals - Hired	15,792	15,488	19,869	20,000	21,273	**21,698**	1,698	22,132	22,575	prior year actual + 2%
	Subtotal Hardtop Maintenance - Patching/Base Repair	*23,054*	*38,348*	*43,381*	*45,080*	*39,268*	***40,412***	*(4,668)*	*41,582*	*42,811*	
HM - Sweeping											
11-6-061117-4018	Sweeping Services	8,670	5,491	8,395	8,563	6,106	**6,228**	(2,335)	6,352	6,479	prior year actual + 2%
	Subtotal Hardtop Maintenance - Sweeping	*8,670*	*5,491*	*8,395*	*8,563*	*6,106*	***6,228***	*(2,335)*	*6,352*	*6,479*	

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PUBLIC WORKS OPERATING EXPENDITURES (cont'd)											
	Road Maintenance (cont'd)										
HM - Shoulder Maintenance											
11-6-061118-1110	Salaries and Wages	9,954	6,681	4,549	4,844	7,804	**8,157**	3,312	8,320	8,486	2024 Salary and Benefits Workbook + 2% in future years
11-6-061118-1201	CPP	-	175	241	80	423	**442**	362	450	459	2024 Salary and Benefits Workbook + 2% in future years
11-6-061118-1202	EI	-	55	81	155	140	**146**	(9)	149	152	2024 Salary and Benefits Workbook + 2% in future years
11-6-061118-1203	WSIB	-	119	144	167	253	**265**	98	270	275	2024 Salary and Benefits Workbook + 2% in future years
11-6-061118-1204	OMERS	-	238	343	436	484	**506**	70	516	526	2024 Salary and Benefits Workbook + 2% in future years
11-6-061118-1205	EHT	-	73	89	94	152	**159**	65	162	165	2024 Salary and Benefits Workbook + 2% in future years
11-6-061118-1210	Health Benefits	2,641	1,335	188	322	610	**637**	315	650	663	2024 Salary and Benefits Workbook + 2% in future years
11-6-061118-3041	Granulars and Asphalt	-	-	137	150	-	**10,000**	9,850	11,000	12,100	16th Line shouldering work (truck rentals, gravel, etc.) per TL 2024
11-6-061118-3510	Internal Equipment Charges	13,238	8,028	4,313	4,399	5,940	**6,059**	1,660	6,180	6,304	prior year actual + 2%
	Subtotal Hardtop Maintenance - Shoulder Maintenance	*25,832*	*16,702*	*10,084*	*10,647*	*15,805*	***26,370***	*15,722*	*27,697*	*29,131*	
HM - Other Maintenance											
11-6-061119-3007	Small Tools and Equipment	-	207	-	250	-	**250**	-	250	250	filters, belts, etc. for replacement parts
11-6-061119-3026	Fuel	-	-	-	-	114	**124**	124	126	129	2023 fuel number for use in 2024 budget
11-6-061119-4004	Engineering Services	412	-	-	250	-	**250**	-	250	250	placeholder budget for unanticipated expenses
11-6-061119-4016	Equipment Rentals - Hired	15,394	17,886	10,315	14,532	244	**9,482**	(5,050)	6,680	5,469	based on 3-year rolling average actuals
11-6-061119-4420	Building Maintenance	-	55	-	100	-	**100**	-	100	100	placeholder budget for unanticipated expenses
	Subtotal Hardtop Maintenance - Other Maintenance	*15,806*	*18,149*	*10,315*	*15,132*	*358*	***10,205***	*(4,926)*	*7,406*	*6,197*	
LM - Patch Gravel Surface											
11-6-061231-1110	Salaries and Wages	1,383	394	607	647	597	**624**	(23)	636	649	2024 Salary and Benefits Workbook + 2% in future years
11-6-061231-1201	CPP	-	8	33	50	33	**35**	(15)	36	36	2024 Salary and Benefits Workbook + 2% in future years
11-6-061231-1202	EI	-	2	11	21	11	**12**	(9)	12	12	2024 Salary and Benefits Workbook + 2% in future years
11-6-061231-1203	WSIB	-	5	19	22	28	**29**	7	30	30	2024 Salary and Benefits Workbook + 2% in future years
11-6-061231-1204	OMERS	-	14	55	58	57	**59**	1	60	62	2024 Salary and Benefits Workbook + 2% in future years
11-6-061231-1205	EHT	-	3	12	13	12	**12**	(0)	12	13	2024 Salary and Benefits Workbook + 2% in future years
11-6-061231-1210	Health Benefits	307	88	13	43	-	**-**	(43)	-	-	2024 Salary and Benefits Workbook + 2% in future years
11-6-061231-3041	Granulars and Asphalt	-	-	142	156	2,887	**2,950**	2,794	3,245	3,570	granulars in maintenance up 2.2% as per TL
11-6-061231-3510	Internal Equipment Charges	3,051	533	1,140	1,163	1,138	**1,160**	(3)	1,183	1,207	prior year actual + 2%
	Subtotal Loose Top Maintenance - Patch Gravel Surface	*4,741*	*1,047*	*2,033*	*2,173*	*4,762*	***4,881***	*2,709*	*5,215*	*5,579*	
LM - Grading											
11-6-061234-1110	Salaries and Wages	22,281	26,404	21,145	22,518	34,245	**35,793**	13,275	36,509	37,239	2024 Salary and Benefits Workbook + 2% in future years
11-6-061234-1201	CPP	-	710	1,144	1,132	1,488	**1,555**	424	1,586	1,618	2024 Salary and Benefits Workbook + 2% in future years
11-6-061234-1202	EI	-	164	354	719	438	**458**	(261)	467	477	2024 Salary and Benefits Workbook + 2% in future years
11-6-061234-1203	WSIB	-	500	736	775	1,171	**1,224**	449	1,248	1,273	2024 Salary and Benefits Workbook + 2% in future years
11-6-061234-1204	OMERS	-	879	1,166	2,027	1,777	**1,857**	(169)	1,894	1,932	2024 Salary and Benefits Workbook + 2% in future years
11-6-061234-1205	EHT	-	319	453	439	658	**688**	249	702	716	2024 Salary and Benefits Workbook + 2% in future years
11-6-061234-1210	Health Benefits	6,204	3,933	1,594	1,497	2,535	**2,649**	1,152	2,702	2,756	2024 Salary and Benefits Workbook + 2% in future years
11-6-061234-3510	Internal Equipment Charges	55,384	57,124	49,718	50,712	67,703	**69,057**	18,345	70,438	71,846	prior year actual + 2%
	Subtotal Loose Top Maintenance - Grading	*83,870*	*90,034*	*76,309*	*79,818*	*110,015*	***113,282***	*33,463*	*115,547*	*117,858*	

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PUBLIC WORKS OPERATING EXPENDITURES (cont'd)											
	Road Maintenance (cont'd)										
LM - Dust Control											
11-6-061235-1110	Salaries and Wages	3,902	7,883	7,617	8,111	9,930	**10,379**	2,268	10,586	10,798	2024 Salary and Benefits Workbook + 2% in future years
11-6-061235-1201	CPP	-	-	302	274	570	**596**	322	608	620	2024 Salary and Benefits Workbook + 2% in future years
11-6-061235-1202	EI	-	-	103	259	188	**197**	(62)	201	205	2024 Salary and Benefits Workbook + 2% in future years
11-6-061235-1203	WSIB	-	-	176	279	342	**357**	78	364	371	2024 Salary and Benefits Workbook + 2% in future years
11-6-061235-1204	OMERS	-	-	269	730	669	**699**	(31)	713	728	2024 Salary and Benefits Workbook + 2% in future years
11-6-061235-1205	EHT	-	-	108	158	194	**202**	44	206	211	2024 Salary and Benefits Workbook + 2% in future years
11-6-061235-1210	Health Benefits	1,022	2,236	370	539	1,090	**1,139**	600	1,162	1,185	2024 Salary and Benefits Workbook + 2% in future years
11-6-061235-3510	Internal Equipment Charges	8,918	16,880	10,670	10,883	19,325	**19,712**	8,828	20,106	20,508	prior year actual + 2%
11-6-061235-4005	Roads Contracted Services	124,629	122,961	137,677	181,444	168,306	**185,136**	3,692	203,650	224,015	projected increase of 10% of prior year actual including testing p/y
	Subtotal Loose Top Maintenance - Dust Control	*138,471*	*149,960*	*157,292*	*202,679*	*200,614*	***218,418***	*15,739*	*237,597*	*258,641*	
LM - Gravel Resurfacing											
11-6-061237-1110	Salaries and Wages	2,719	3,187	2,763	2,942	4,624	**4,833**	1,891	4,930	5,028	2024 Salary and Benefits Workbook + 2% in future years
11-6-061237-1201	CPP	-	-	150	175	255	**266**	91	272	277	2024 Salary and Benefits Workbook + 2% in future years
11-6-061237-1202	EI	-	-	51	94	85	**88**	(6)	90	92	2024 Salary and Benefits Workbook + 2% in future years
11-6-061237-1203	WSIB	-	-	88	101	153	**160**	59	164	167	2024 Salary and Benefits Workbook + 2% in future years
11-6-061237-1204	OMERS	-	-	52	265	332	**347**	82	354	361	2024 Salary and Benefits Workbook + 2% in future years
11-6-061237-1205	EHT	-	-	54	57	87	**91**	34	93	95	2024 Salary and Benefits Workbook + 2% in future years
11-6-061237-1210	Health Benefits	642	744	-	196	8	**9**	(187)	9	9	2024 Salary and Benefits Workbook + 2% in future years
11-6-061237-3510	Internal Equipment Charges	7,528	7,228	5,478	5,587	6,055	**6,176**	589	6,300	6,426	prior year actual + 2%
11-6-061237-4005	Roads Contracted Services	190,130	191,398	234,511	255,000	244,035	**293,069**	38,069	322,376	354,613	as per awarded contract +10% in future years
	Subtotal Loose Top Maintenance - Gravel Resurfacing	*201,019*	*202,557*	*243,146*	*264,417*	*255,634*	***305,039***	*40,622*	*334,586*	*367,067*	
Bridge Maintenance											
11-4-061343-8531	Transfer to Bridges Reserve	200,000	222,000	226,440	230,969	230,969	**235,588**	4,619	240,300	245,106	amount amended to reflect AMP needs from 2020 update
11-6-061361-1110	Salaries and Wages	3,793	2,924	5,086	5,417	6,557	**6,854**	1,437	6,991	7,131	2024 Salary and Benefits Workbook + 2% in future years
11-6-061361-1201	CPP	-	-	273	350	372	**388**	38	396	404	2024 Salary and Benefits Workbook + 2% in future years
11-6-061361-1202	EI	-	-	96	173	124	**130**	(43)	132	135	2024 Salary and Benefits Workbook + 2% in future years
11-6-061361-1203	WSIB	-	-	161	186	232	**242**	56	247	252	2024 Salary and Benefits Workbook + 2% in future years
11-6-061361-1204	OMERS	-	-	326	487	525	**549**	62	560	571	2024 Salary and Benefits Workbook + 2% in future years
11-6-061361-1205	EHT	-	-	99	106	128	**134**	28	136	139	2024 Salary and Benefits Workbook + 2% in future years
11-6-061361-1210	Health Benefits	1,076	998	48	360	216	**226**	(134)	230	235	2024 Salary and Benefits Workbook + 2% in future years
11-6-061361-3021	Parts and Supplies	249	-	-	250	-	**250**	-	250	250	filters, belts, etc. for replacement parts
11-6-061361-3041	Granulars and Asphalt	-	-	-	150	-	**-**	(150)	-	-	granulars in maintenance up 2.2% as per TL
11-6-061361-3510	Internal Equipment Charges	3,715	2,425	1,773	1,808	2,670	**2,723**	915	2,778	2,833	prior year actual + 2%
11-6-061361-4016	Equipment Rentals - Hired	672	-	-	500	-	**-**	(500)	-	-	no additional budget required here
	Subtotal Bridge Maintenance	*209,505*	*228,347*	*234,304*	*240,756*	*241,793*	***247,084***	*6,328*	*252,021*	*257,056*	
Culvert Installation and Repair											
11-6-061364-1110	Salaries and Wages	3,670	4,939	3,742	3,984	6,849	**7,158**	3,174	7,302	7,448	2024 Salary and Benefits Workbook + 2% in future years
11-6-061364-1201	CPP	-	121	203	250	383	**400**	150	408	416	2024 Salary and Benefits Workbook + 2% in future years
11-6-061364-1202	EI	-	26	70	127	127	**133**	5	135	138	2024 Salary and Benefits Workbook + 2% in future years
11-6-061364-1203	WSIB	-	97	119	137	236	**246**	109	251	256	2024 Salary and Benefits Workbook + 2% in future years
11-6-061364-1204	OMERS	-	263	291	359	629	**657**	299	671	684	2024 Salary and Benefits Workbook + 2% in future years
11-6-061364-1205	EHT	-	60	73	78	134	**140**	62	142	145	2024 Salary and Benefits Workbook + 2% in future years
11-6-061364-1210	Health Benefits	1,092	720	248	265	621	**649**	384	662	675	2024 Salary and Benefits Workbook + 2% in future years
11-6-061364-3041	Granulars and Asphalt	-	-	1,403	1,544	968	**989**	(555)	1,088	1,197	granulars in maintenance up 2.2% as per TL
11-6-061364-3042	Culverts	4,649	3,887	11,213	11,437	3,554	**3,625**	(7,813)	3,697	3,771	prior year actual + 2%
11-6-061364-3510	Internal Equipment Charges	4,078	7,103	3,408	3,476	8,003	**8,163**	4,687	8,326	8,492	prior year actual + 2%
11-6-061364-4016	Equipment Rentals - Hired	1,014	384	2,744	2,799	948	**967**	(1,832)	986	1,006	prior year actual + 2%
	Subtotal Culvert Installation and Repair	*14,503*	*17,599*	*23,513*	*24,455*	*22,449*	***23,126***	*(1,329)*	*23,668*	*24,228*	

Township of East Zorra-Tavistock **Revision Date:** 2024-01-31
PUBLIC WORKS
2024 Proposed Operating and Capital Budgets Summary

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PUBLIC WORKS OPERATING EXPENDITURES (cont'd)											
	Road Maintenance (cont'd)										
RM - Grass Cutting/Seeding/Sodding											
11-6-061441-1110	Salaries and Wages	19,914	57,058	11,447	12,190	11,844	**12,379**	189	12,626	12,879	2024 Salary and Benefits Workbook + 2% in future years
11-6-061441-1201	CPP	-	1,553	621	517	677	**708**	191	722	737	2024 Salary and Benefits Workbook + 2% in future years
11-6-061441-1202	EI	-	585	212	389	224	**234**	(155)	239	244	2024 Salary and Benefits Workbook + 2% in future years
11-6-061441-1203	WSIB	-	852	363	419	407	**426**	7	434	443	2024 Salary and Benefits Workbook + 2% in future years
11-6-061441-1204	OMERS	-	1,907	320	1,097	480	**502**	(595)	512	522	2024 Salary and Benefits Workbook + 2% in future years
11-6-061441-1205	EHT	-	591	223	238	231	**241**	4	246	251	2024 Salary and Benefits Workbook + 2% in future years
11-6-061441-1210	Health Benefits	3,890	8,098	482	811	1,078	**1,127**	316	1,150	1,173	2024 Salary and Benefits Workbook + 2% in future years
11-6-061441-3510	Internal Equipment Charges	14,775	20,490	12,400	12,648	11,663	**11,896**	(752)	12,134	12,376	prior year actual + 2%
11-6-061441-4016	Equipment Rentals - Hired	2,590	-	-	863	-	**-**	(863)	-	-	all work performed in-house now - full complement of staff
	Subtotal Roadside Maintenance - Grass Cutting/Seeding/Sodding	*41,169*	*91,135*	*26,068*	*29,172*	*26,604*	***27,513***	*(1,659)*	*28,063*	*28,624*	
RM - Tree Planting and Removal											
11-6-061442-1110	Salaries and Wages	27,583	34,762	41,694	44,400	43,042	**44,987**	587	45,887	46,805	2024 Salary and Benefits Workbook + 2% in future years
11-6-061442-1201	CPP	-	730	2,122	2,434	2,176	**2,275**	(159)	2,320	2,367	2024 Salary and Benefits Workbook + 2% in future years
11-6-061442-1202	EI	-	252	701	1,418	694	**726**	(693)	740	755	2024 Salary and Benefits Workbook + 2% in future years
11-6-061442-1203	WSIB	-	417	1,322	1,527	1,595	**1,667**	140	1,701	1,735	2024 Salary and Benefits Workbook + 2% in future years
11-6-061442-1204	OMERS	-	1,315	3,221	3,996	3,275	**3,423**	(573)	3,491	3,561	2024 Salary and Benefits Workbook + 2% in future years
11-6-061442-1205	EHT	-	292	813	866	834	**872**	6	889	907	2024 Salary and Benefits Workbook + 2% in future years
11-6-061442-1210	Health Benefits	6,980	6,507	3,272	2,952	2,413	**2,523**	(430)	2,573	2,624	2024 Salary and Benefits Workbook + 2% in future years
11-6-061442-3045	Forestry	5,705	2,988	6,438	5,700	6,128	**6,250**	550	6,375	6,503	prior year actual + 2%
11-6-061442-3510	Internal Equipment Charges	25,648	30,628	41,006	41,826	42,718	**43,572**	1,746	44,443	43,578	prior year actual + 2%
11-6-061442-4010	Forestry Services	26,791	34,704	38,604	39,376	59,055	**60,237**	20,861	61,441	60,244	prior year actual + 2%
	Subtotal Roadside Maintenance - Tree Planting and Removal	*92,707*	*112,594*	*139,193*	*144,495*	*161,930*	***166,530***	*22,035*	*169,861*	*169,078*	
RM - Debris Pick-up											
11-6-061445-1110	Salaries and Wages	4,434	4,077	5,881	6,263	4,349	**4,546**	(1,717)	4,636	4,729	2024 Salary and Benefits Workbook + 2% in future years
11-6-061445-1201	CPP	-	117	287	164	247	**258**	93	263	268	2024 Salary and Benefits Workbook + 2% in future years
11-6-061445-1202	EI	-	36	101	200	77	**80**	(120)	82	83	2024 Salary and Benefits Workbook + 2% in future years
11-6-061445-1203	WSIB	-	72	184	215	146	**153**	(62)	156	159	2024 Salary and Benefits Workbook + 2% in future years
11-6-061445-1204	OMERS	-	199	402	564	369	**385**	(178)	393	401	2024 Salary and Benefits Workbook + 2% in future years
11-6-061445-1205	EHT	-	46	113	122	87	**91**	(32)	92	94	2024 Salary and Benefits Workbook + 2% in future years
11-6-061445-1210	Health Benefits	1,155	731	273	416	356	**372**	(44)	380	387	2024 Salary and Benefits Workbook + 2% in future years
11-6-061445-3510	Internal Equipment Charges	8,725	2,078	3,228	3,292	2,140	**2,183**	(1,109)	2,226	2,183	prior year actual + 2%
11-6-061445-4022	Garbage Collection/Can Rental	3,205	8,562	8,637	12,562	5,868	**7,680**	(4,882)	7,370	6,973	based on $640/month agreement
	Subtotal Roadside Maintenance RM - Debris Pick-up	*17,519*	*15,917*	*19,105*	*23,799*	*13,638*	***15,748***	*(8,051)*	*15,599*	*15,278*	
RM - Ditching											
11-6-061446-1110	Salaries and Wages	7,870	5,528	1,867	1,988	1,684	**1,760**	(228)	1,795	1,831	2024 Salary and Benefits Workbook + 2% in future years
11-6-061446-1201	CPP	-	234	102	150	96	**100**	(50)	102	104	2024 Salary and Benefits Workbook + 2% in future years
11-6-061446-1202	EI	-	77	35	64	30	**32**	(32)	32	33	2024 Salary and Benefits Workbook + 2% in future years
11-6-061446-1203	WSIB	-	153	59	68	58	**61**	(8)	62	63	2024 Salary and Benefits Workbook + 2% in future years
11-6-061446-1204	OMERS	-	444	146	179	157	**164**	(15)	167	171	2024 Salary and Benefits Workbook + 2% in future years
11-6-061446-1205	EHT	-	95	36	39	33	**34**	(4)	35	36	2024 Salary and Benefits Workbook + 2% in future years
11-6-061446-1210	Health Benefits	1,872	309	109	132	99	**103**	(29)	105	107	2024 Salary and Benefits Workbook + 2% in future years
11-6-061446-3021	Parts and Supplies	2,249	-	-	500	1,948	**500**	-	500	500	minimal budget held for unanticipated expenses
11-6-061446-3041	Granulars and Asphalt	-	-	-	500	-	**-**	(500)	-	-	no budget required here 2024+ covered off elsewhere
11-6-061446-3510	Internal Equipment Charges	13,988	6,743	2,515	2,565	1,755	**1,790**	(775)	1,826	1,790	prior year actual + 2%
11-6-061446-4016	Equipment Rentals - Hired	4,745	9,950	7,345	7,347	7,451	**7,600**	254	7,752	7,601	prior year actual + 2%
	Subtotal Roadside Maintenance - Ditching	*30,723*	*23,532*	*12,214*	*13,532*	*13,311*	***12,145***	*(1,387)*	*12,378*	*12,237*	

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PUBLIC WORKS OPERATING EXPENDITURES (cont'd)											
	Road Maintenance (cont'd)										
RM - Other Roadside Maintenance											***2024+ special roads projects only as noted below for 2024***
11-6-061447-1110	Salaries and Wages	848	250	-	250	-	**-**	(250)	-	-	
11-6-061447-1210	Health Benefits	267	84	-	100	-	**-**	(100)	-	-	
11-6-061447-3170	Signage	-	116	-	250	-	**-**	(250)	-	-	
11-6-061447-3510	Internal Equipment Charges	1,118	280	-	500	-	**-**	(500)	-	-	
	Subtotal Roadside Maintenance - Other Roadside Maintenance	*2,232*	*729*	*-*	*1,100*	*-*	***-***	*(1,100)*	*-*	*-*	
RM - Sewers and Drains											
11-6-061448-1110	Salaries and Wages	243	302	771	821	1,175	**1,228**	407	1,253	1,278	2024 Salary and Benefits Workbook + 2% in future years
11-6-061448-1201	CPP	-	3	30	50	66	**69**	19	70	71	2024 Salary and Benefits Workbook + 2% in future years
11-6-061448-1202	EI	-	1	10	26	17	**18**	(8)	18	19	2024 Salary and Benefits Workbook + 2% in future years
11-6-061448-1203	WSIB	-	8	24	28	40	**42**	14	43	44	2024 Salary and Benefits Workbook + 2% in future years
11-6-061448-1204	OMERS	-	-	26	74	55	**58**	(16)	59	60	2024 Salary and Benefits Workbook + 2% in future years
11-6-061448-1205	EHT	-	5	15	16	23	**24**	8	24	25	2024 Salary and Benefits Workbook + 2% in future years
11-6-061448-1210	Health Benefits	40	7	88	55	53	**55**	0	56	57	2024 Salary and Benefits Workbook + 2% in future years
11-6-061448-3021	Parts and Supplies	-	-	-	100	-	**-**	(100)	-	-	no budget required here 2024+ covered off elsewhere
11-6-061448-3041	Granulars and Asphalt	-	-	-	250	-	**-**	(250)	-	-	no budget required here 2024+ covered off elsewhere
11-6-061448-3042	Culverts	44	-	-	100	-	**-**	(100)	-	-	no budget required here 2024+ covered off elsewhere
11-6-061448-3510	Internal Equipment Charges	85	295	560	571	1,325	**1,352**	780	1,379	1,406	prior year actual + 2%
11-6-061448-4005	Contracted Services	3,185	-	-	250	-	**-**	(250)	-	-	all work performed in-house now - full complement of staff
11-6-061448-4016	Equipment Rentals - Hired	-	748	-	249	-	**-**	(249)	-	-	all work performed in-house now - full complement of staff
	Subtotal Roadside Maintenance - Sewers and Drains	*3,597*	*1,369*	*1,525*	*2,590*	*2,754*	***2,845***	*255*	*2,902*	*2,960*	
RM - Catch basin Repairs/Cleaning											
11-6-061449-1110	Salaries and Wages	709	167	180	192	48	**50**	(142)	51	52	2024 Salary and Benefits Workbook + 2% in future years
11-6-061449-1201	CPP	-	4	10	25	3	**3**	(22)	3	3	2024 Salary and Benefits Workbook + 2% in future years
11-6-061449-1202	EI	-	2	3	6	1	**1**	(5)	1	1	2024 Salary and Benefits Workbook + 2% in future years
11-6-061449-1203	WSIB	-	3	6	7	2	**2**	(5)	2	2	2024 Salary and Benefits Workbook + 2% in future years
11-6-061449-1204	OMERS	-	7	16	17	4	**5**	(13)	5	5	2024 Salary and Benefits Workbook + 2% in future years
11-6-061449-1205	EHT	-	2	4	4	1	**1**	(3)	1	1	2024 Salary and Benefits Workbook + 2% in future years
11-6-061449-1210	Health Benefits	212	34	29	13	8	**8**	(4)	9	9	2024 Salary and Benefits Workbook + 2% in future years
11-6-061449-3021	Parts and Supplies	70	-	-	50	-	**50**	-	50	50	minimal budget held for unanticipated expenses
11-6-061449-3041	Culverts	1,361	-	3,517	3,588	-	**2,000**	(1,588)	2,040	2,081	minimal budget held for unanticipated expenses
11-6-061449-3510	Internal Equipment Charges	494	203	248	252	-	**250**	(2)	255	260	minimal budget held for unanticipated expenses
11-6-061449-4430	Bridge Maintenance	10,283	12,016	13,653	13,926	14,675	**14,968**	1,043	15,268	15,573	prior year actual + 2%
	Subtotal Roadside Maintenance - Catch basin Repairs/Cleaning	*13,128*	*12,436*	*17,665*	*18,079*	*14,741*	***17,338***	*(741)*	*17,684*	*18,036*	
Signs/Barricades/Guide Rails											
11-6-061471-1110	Salaries and Wages	6,812	6,057	9,772	10,406	8,983	**9,389**	(1,017)	9,577	9,769	2024 Salary and Benefits Workbook + 2% in future years
11-6-061471-1201	CPP	-	86	493	411	499	**522**	111	532	543	2024 Salary and Benefits Workbook + 2% in future years
11-6-061471-1202	EI	-	28	169	332	164	**172**	(161)	175	179	2024 Salary and Benefits Workbook + 2% in future years
11-6-061471-1203	WSIB	-	56	299	358	318	**333**	(25)	339	346	2024 Salary and Benefits Workbook + 2% in future years
11-6-061471-1204	OMERS	-	172	693	937	750	**784**	(152)	800	816	2024 Salary and Benefits Workbook + 2% in future years
11-6-061471-1205	EHT	-	38	184	203	179	**187**	(16)	190	194	2024 Salary and Benefits Workbook + 2% in future years
11-6-061471-1210	Health Benefits	1,787	1,395	777	692	412	**431**	(261)	440	448	2024 Salary and Benefits Workbook + 2% in future years
11-6-061471-3044	Signs/Posts/Guide Rails/Barricades/Hardware	5,704	9,884	9,450	18,900	6,364	**8,566**	(10,334)	8,127	7,686	based on 3-year rolling average actuals
11-6-061471-3510	Internal Equipment Charges	5,214	4,352	4,824	4,920	4,778	**4,873**	(47)	4,971	5,070	prior year actual + 2%
	Subtotal Signs/Barricades/Guide Rails	*19,517*	*22,066*	*26,661*	*37,159*	*22,448*	***25,256***	*(11,903)*	*25,151*	*25,050*	
	Total Road Maintenance	**946,063**	**1,048,013**	**1,051,205**	**1,163,648**	**1,152,230**	**1,262,420**	**98,772**	**1,323,308**	**1,386,313**	

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PUBLIC WORKS OPERATING EXPENDITURES (cont'd)											
	Winter Maintenance										
Truck - Plowing/Salting/Sanding											
11-6-062111-1110	Salaries and Wages	28,908	21,505	51,586	54,934	27,390	**28,628**	(26,306)	29,201	29,785	2024 Salary and Benefits Workbook + 2% in future years
11-6-062111-1201	CPP	-	289	2,017	3,060	1,434	**1,499**	(1,561)	1,529	1,560	2024 Salary and Benefits Workbook + 2% in future years
11-6-062111-1202	EI	-	60	667	1,755	468	**489**	(1,266)	499	509	2024 Salary and Benefits Workbook + 2% in future years
11-6-062111-1203	WSIB	-	217	1,239	1,890	906	**947**	(943)	966	985	2024 Salary and Benefits Workbook + 2% in future years
11-6-062111-1204	OMERS	-	568	2,393	4,944	1,161	**1,214**	(3,731)	1,238	1,263	2024 Salary and Benefits Workbook + 2% in future years
11-6-062111-1205	EHT	-	134	762	1,071	533	**557**	(515)	568	579	2024 Salary and Benefits Workbook + 2% in future years
11-6-062111-1210	Health Benefits	7,140	4,316	2,065	3,653	1,616	**1,689**	(1,963)	1,723	1,758	2024 Salary and Benefits Workbook + 2% in future years
11-6-062111-3430	Sand and Salt	44,480	39,925	45,355	52,159	38,606	**39,571**	(12,587)	40,561	41,575	salt up 2.5% and sand up 2.2% over prior year actual
11-6-062111-3510	Internal Equipment Charges	56,829	45,967	74,966	76,466	46,036	**46,957**	(29,509)	47,896	48,854	prior year actual + 2%
11-6-062111-4016	Equipment Rentals - Hired	1,285	-	-	1,000	-	**-**	(1,000)	-	-	all work performed in-house now - full complement of staff
	Subtotal Truck Plowing/Salting/Sanding	*138,642*	*112,981*	*181,051*	*200,931*	*118,151*	***121,552***	*(79,379)*	*124,181*	*126,867*	
Grader - Plowing/Ice blading											
11-6-062112-1110	Salaries and Wages	13,705	9,499	21,140	22,512	12,644	**13,215**	(9,297)	13,479	13,749	2024 Salary and Benefits Workbook + 2% in future years
11-6-062112-1201	CPP	-	46	904	1,131	719	**751**	(380)	766	782	2024 Salary and Benefits Workbook + 2% in future years
11-6-062112-1202	EI	-	8	301	719	238	**249**	(470)	254	259	2024 Salary and Benefits Workbook + 2% in future years
11-6-062112-1203	WSIB	-	56	571	774	456	**476**	(298)	486	495	2024 Salary and Benefits Workbook + 2% in future years
11-6-062112-1204	OMERS	-	136	582	2,026	505	**528**	(1,498)	539	550	2024 Salary and Benefits Workbook + 2% in future years
11-6-062112-1205	EHT	-	35	351	484	267	**279**	(205)	285	290	2024 Salary and Benefits Workbook + 2% in future years
11-6-062112-1210	Health Benefits	2,951	1,981	1,381	1,497	1,116	**1,166**	(331)	1,190	1,213	2024 Salary and Benefits Workbook + 2% in future years
11-6-062112-3510	Internal Equipment Charges	27,937	16,850	36,450	37,179	22,280	**22,726**	(14,453)	23,180	23,644	prior year actual + 2%
11-6-062112-4016	Equipment Rentals - Hired	-	-	-	500	-	**-**	(500)	-	-	all work performed in-house now - full complement of staff
	Subtotal Grader - Plowing/Ice blading	*44,593*	*28,612*	*61,681*	*66,823*	*38,225*	***39,391***	*(27,432)*	*40,179*	*40,983*	
Snow fence Erection and Removal											
11-6-062114-1110	Salaries and Wages	4,229	6,051	6,251	6,657	7,352	**7,684**	1,028	7,838	7,995	2024 Salary and Benefits Workbook + 2% in future years
11-6-062114-1201	CPP	-	185	266	188	246	**257**	69	262	267	2024 Salary and Benefits Workbook + 2% in future years
11-6-062114-1202	EI	-	37	84	213	78	**82**	(131)	84	85	2024 Salary and Benefits Workbook + 2% in future years
11-6-062114-1203	WSIB	-	132	198	229	260	**271**	42	277	282	2024 Salary and Benefits Workbook + 2% in future years
11-6-062114-1204	OMERS	-	325	449	599	526	**550**	(49)	561	572	2024 Salary and Benefits Workbook + 2% in future years
11-6-062114-1205	EHT	-	81	122	130	143	**150**	20	153	156	2024 Salary and Benefits Workbook + 2% in future years
11-6-062114-1210	Health Benefits	971	718	692	443	604	**631**	188	644	656	2024 Salary and Benefits Workbook + 2% in future years
11-6-062114-3510	Internal Equipment Charges	1,928	3,963	3,418	3,486	3,025	**3,086**	(400)	3,147	3,210	prior year actual + 2%
11-6-062114-3741	Snow fence	1,011	2,269	1,305	1,331	814	**1,462**	132	1,194	1,157	based on 3-year rolling average actuals
	Subtotal Snow fence Erection and Removal	*8,138*	*13,761*	*12,784*	*13,274*	*13,047*	***14,173***	*899*	*14,158*	*14,381*	
Other Winter Activities											
11-6-062115-1110	Salaries and Wages	2,071	3,106	5,943	6,328	8,200	**8,571**	2,242	8,742	8,917	2024 Salary and Benefits Workbook + 2% in future years
11-6-062115-1201	CPP	-	48	287	168	443	**463**	295	472	482	2024 Salary and Benefits Workbook + 2% in future years
11-6-062115-1202	EI	-	11	97	202	143	**149**	(53)	152	155	2024 Salary and Benefits Workbook + 2% in future years
11-6-062115-1203	WSIB	-	29	185	218	287	**300**	82	306	312	2024 Salary and Benefits Workbook + 2% in future years
11-6-062115-1204	OMERS	-	83	460	570	746	**779**	210	795	811	2024 Salary and Benefits Workbook + 2% in future years
11-6-062115-1205	EHT	-	18	114	123	162	**169**	46	172	176	2024 Salary and Benefits Workbook + 2% in future years
11-6-062115-1210	Health Benefits	553	694	341	421	812	**848**	427	865	883	2024 Salary and Benefits Workbook + 2% in future years
11-6-062115-3510	Internal Equipment Charges	1,124	2,417	3,978	4,057	3,453	**3,522**	(536)	3,592	3,664	prior year actual + 2%
	Subtotal Other Winter Activities	*3,748*	*6,405*	*11,405*	*12,087*	*14,244*	***14,801***	*2,714*	*15,097*	*15,399*	

Township of East Zorra-Tavistock **Revision Date:** 2024-01-31
PUBLIC WORKS
2024 Proposed Operating and Capital Budgets Summary

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PUBLIC WORKS OPERATING EXPENDITURES (cont'd)											
	Winter Maintenance (cont'd)										
Snowbank Removal from Streets											
11-6-062116-1110	Salaries and Wages	1,979	4,101	4,832	5,146	8,896	**9,298**	4,152	9,484	9,673	2024 Salary and Benefits Workbook + 2% in future years
11-6-062116-1201	CPP			226	298	551	**576**	278	587	599	2024 Salary and Benefits Workbook + 2% in future years
11-6-062116-1202	EI			76	164	183	**191**	27	195	199	2024 Salary and Benefits Workbook + 2% in future years
11-6-062116-1203	WSIB			131	177	306	**320**	143	326	333	2024 Salary and Benefits Workbook + 2% in future years
11-6-062116-1204	OMERS	-	-	375	463	663	**693**	230	707	721	2024 Salary and Benefits Workbook + 2% in future years
11-6-062116-1205	EHT	-	-	80	100	187	**196**	95	200	204	2024 Salary and Benefits Workbook + 2% in future years
11-6-062116-1210	Health Benefits	529	1,398	416	342	666	**696**	354	710	724	2024 Salary and Benefits Workbook + 2% in future years
11-6-062116-3510	Internal Equipment Charges	3,924	6,571	7,550	7,701	12,178	**12,421**	4,720	12,669	12,923	prior year actual + 2%
11-6-062116-4016	Equipment Rentals - Hired	3,986	3,818	421	430	-	**-**	(430)	-	-	all work performed in-house now - full complement of staff
	Subtotal Snow Removal from Streets	*10,418*	*15,889*	*14,109*	*14,822*	*23,629*	***24,391***	*9,569*	*24,878*	*25,376*	
Snow Removal - Sidewalks, Parking Lots, etc.											
11-6-062117-1110	Salaries and Wages	400	-	3,029	3,225	9,009	**9,416**	6,191	9,604	9,796	2024 Salary and Benefits Workbook + 2% in future years
11-6-062117-1201	CPP	-	-	26	50	404	**423**	373	431	440	2024 Salary and Benefits Workbook + 2% in future years
11-6-062117-1202	EI	-	-	9	103	134	**140**	37	142	145	2024 Salary and Benefits Workbook + 2% in future years
11-6-062117-1203	WSIB	-	-	51	111	264	**276**	165	282	287	2024 Salary and Benefits Workbook + 2% in future years
11-6-062117-1204	OMERS	-	-	100	290	575	**601**	310	613	625	2024 Salary and Benefits Workbook + 2% in future years
11-6-062117-1205	EHT	-	-	31	63	153	**160**	98	164	167	2024 Salary and Benefits Workbook + 2% in future years
11-6-062117-1210	Health Benefits	116	-	78	214	824	**861**	647	879	896	2024 Salary and Benefits Workbook + 2% in future years
11-6-062117-3510	Internal Equipment Charges	-	-	3,053	3,114	8,670	**8,843**	5,730	9,020	9,201	prior year actual + 2%
	Subtotal Snow Removal - Parking Lots, etc.	*516*	*-*	*6,377*	*7,170*	*20,033*	***20,720***	*13,550*	*21,134*	*21,557*	
	Total Winter Maintenance	**206,056**	**177,648**	**287,406**	**315,108**	**227,330**	**235,027**	**(80,081)**	**239,628**	**244,562**	
	EZT*ransit*										***reserve-supported half-year pilot in 2024***
11-6-063100-1110	Salaries and Wages	-	-	-	-	1,373	**31,176**	31,176	-	-	2024 Salary and Benefits Workbook + 2% in future years
11-6-063100-1201	CPP	-	-	-	-	74	**1,438**	1,438	-	-	2024 Salary and Benefits Workbook + 2% in future years
11-6-063100-1202	EI	-	-	-	-	26	**725**	725	-	-	2024 Salary and Benefits Workbook + 2% in future years
11-6-063100-1203	WSIB	-	-	-	-	47	**1,006**	1,006	-	-	2024 Salary and Benefits Workbook + 2% in future years
11-6-063100-1205	EHT	-	-	-	-	27	**608**	608	-	-	2024 Salary and Benefits Workbook + 2% in future years
11-6-063100-3005	Office Supplies	-	-	-	-	88	**250**	250	-	-	minimal budget for driver usage
11-6-063100-3021	Parts and Supplies	-	-	-	-	85	**250**	250	-	-	bus fully certified, small budget for possible parts
11-6-069911-3026 844	Fuel	-	-	-	-	-	**10,002**	10,002	-	-	fuel estimate based on consumption in trial routes
11-6-063100-3260	Telephone	-	-	-	-	60	**360**	360	-	-	cell phones for bus usage @ $60/month
11-6-063100-3290	Advertising	-	-	-	-	2,052	**500**	500	-		minimal budget for promotion purposes
11-6-063100-3810	Insurance	-	-	-	-	-	**6,847**	6,847	-	-	12-month premium for transit fleet insurance
11-6-063100-4004	Professional Services	-	-	-	33,750	-	**-**	(33,750)	-	-	internal staff resources for 2024
	Total EZT*ransit*	**-**	**-**	**-**	**33,750**	**3,832**	**53,163**	**19,413**	**-**	**-**	

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Notes
PUBLIC WORKS OPERATING EXPENDITURES (cont'd)											
	Sidewalks										
11-4-061431-8510	Transfer to Sidewalk Reserve	25,500	26,010	26,530	27,061	27,061	**27,602**	541	28,154	28,717	base year 2020 $25,000 + 2% increase annually
11-6-061431-1110	Salaries and Wages	1,456	3,355	6,514	6,937	11,559	**12,081**	5,145	12,323	12,569	2024 Salary and Benefits Workbook + 2% in future years
11-6-061431-1201	CPP	-	162	230	250	657	**687**	437	701	715	2024 Salary and Benefits Workbook + 2% in future years
11-6-061431-1202	EI	-	55	78	222	214	**224**	2	229	233	2024 Salary and Benefits Workbook + 2% in future years
11-6-061431-1203	WSIB	-	96	140	239	391	**408**	170	417	425	2024 Salary and Benefits Workbook + 2% in future years
11-6-061431-1204	OMERS	-	272	362	624	807	**844**	219	861	878	2024 Salary and Benefits Workbook + 2% in future years
11-6-061431-1205	EHT	-	61	86	135	226	**236**	101	241	245	2024 Salary and Benefits Workbook + 2% in future years
11-6-061431-1210	Health Benefits	515	499	306	461	836	**873**	412	891	909	2024 Salary and Benefits Workbook + 2% in future years
11-6-061431-3021	Parts and Supplies	184	62	-	82	-	**-**	(82)	-	-	no budget required here 2024+ covered off elsewhere
11-6-061431-3041	Granulars and Asphalt	-	-	-	500	-	**-**	(500)	-	-	no budget required here 2024+ covered off elsewhere
11-6-061431-3440	Concrete	-	763	-	254	372	**379**	124	505	419	based on 3-year rolling average actuals
11-6-061431-3510	Internal Equipment Charges	1,360	1,963	1,323	1,349	1,491	**1,521**	172	1,551	1,521	prior year actual + 2%
11-6-061431-4016	Equipment Rentals - Hired	819	190	235	240	235	**240**	-	245	240	prior year actual + 2%
	Total Sidewalks	**29,834**	**33,489**	**35,804**	**38,354**	**43,850**	**45,095**	**6,742**	**46,116**	**46,871**	
	Leaf and Yard Waste Program										
Program Expenses											
11-6-084051-1110	Salaries and Wages	9,501	8,799	5,986	6,375	4,686	**4,898**	(1,477)	4,996	5,096	2024 Salary and Benefits Workbook + 2% in future years
11-6-084051-1201	CPP	-	169	317	171	247	**258**	87	263	268	2024 Salary and Benefits Workbook + 2% in future years
11-6-084051-1202	EI	-	59	99	204	69	**72**	(132)	73	75	2024 Salary and Benefits Workbook + 2% in future years
11-6-084051-1203	WSIB	-	104	190	219	169	**176**	(43)	180	184	2024 Salary and Benefits Workbook + 2% in future years
11-6-084051-1204	OMERS	-	316	354	574	355	**371**	(202)	379	386	2024 Salary and Benefits Workbook + 2% in future years
11-6-084051-1205	EHT	-	68	117	124	91	**96**	(29)	97	99	2024 Salary and Benefits Workbook + 2% in future years
11-6-084051-1210	Health Benefits	2,800	1,951	324	424	389	**407**	(17)	415	423	2024 Salary and Benefits Workbook + 2% in future years
11-6-084051-3510	Internal Equipment Charges	17,663	14,338	9,788	9,983	6,320	**6,446**	(3,537)	6,575	6,707	prior year actual + 2%
11-6-084051-4008	Fence Rentals	-	124	-	150	-	**150**	-	150	150	placeholder budget for unanticipated expenses
	Subtotal Program Expenses	*29,963*	*25,927*	*17,173*	*18,224*	*12,326*	***12,874***	*(5,350)*	*13,128*	*13,388*	
Depot Maintenance Costs											
11-6-084051-1110	Salaries and Wages	-	2,405	4,335	4,617	3,613	**3,776**	(841)	3,851	3,928	2024 Salary and Benefits Workbook + 2% in future years
11-6-084051-1201	CPP	-	123	236	66	188	**196**	130	200	204	2024 Salary and Benefits Workbook + 2% in future years
11-6-084051-1202	EI	-	39	80	147	59	**61**	(86)	63	64	2024 Salary and Benefits Workbook + 2% in future years
11-6-084051-1203	WSIB	-	73	137	159	99	**103**	(55)	106	108	2024 Salary and Benefits Workbook + 2% in future years
11-6-084051-1204	OMERS	-	218	382	415	300	**314**	(102)	320	327	2024 Salary and Benefits Workbook + 2% in future years
11-6-084051-1205	EHT	-	47	85	90	70	**74**	(16)	75	77	2024 Salary and Benefits Workbook + 2% in future years
11-6-084051-1210	Health Benefits	-	172	248	307	187	**195**	(111)	199	203	2024 Salary and Benefits Workbook + 2% in future years
11-6-084051-3510	Internal Equipment Charges	-	4,288	5,932	6,050	5,033	**5,133**	(917)	5,236	5,341	prior year actual + 2%
	Subtotal Depot Maintenance Costs	*-*	*7,365*	*11,434*	*11,852*	*9,548*	***9,853***	*(1,999)*	*10,050*	*10,251*	
	Total Leaf and Yard Waste Program	**29,963**	**33,292**	**28,606**	**30,076**	**21,874**	**22,727**	**(7,349)**	**23,179**	**23,639**	***as per TL to County quote***
	Street Lighting										
11-4-065000-8534	Transfer to Street Lighting Reserve	25,500	26,010	26,530	27,061	27,061	**27,602**	541	28,154	28,717	base year 2020 $25,000 + 2% increase annually
11-6-065000-3610	Hydro	43,651	53,627	53,773	54,849	58,950	**60,129**	5,280	61,332	62,558	prior year actual + 2%
11-6-065000-4016	Equipment Rentals - Hired	3,894	10,813	4,548	4,662	4,556	**4,670**	7	4,763	4,858	prior year actual + 2%
	Total Street Lighting	**73,045**	**90,450**	**84,852**	**86,572**	**90,567**	**92,401**	**5,829**	**94,249**	**96,134**	

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed		Notes
PUBLIC WORKS CAPITAL REVENUES									
	Vehicles and Equipment								
12-4-069911-8027	Transfer from Public Works Equipment Reserve	(713,467)	(6,269)	(124,491)	(45,000)	(44,957)	**-**		
12-4-692401-8033	Transfer from Public Works Vehicles Reserve	-	(27,203)	(148,277)	(148,247)	(169,582)	**(650,000)**	(540,000)	grader $650k 2024, roll off truck with salter/dump box $540k for 2025
12-4-692402-8033	Transfer from Public Works Vehicles Reserve	-	-	-	-	-	**(107,500)**		brush chipper $95k, box blade for office snow removal $12.5k
12-5-069911-0949	Gain/Loss on Sale of Capital Equipment	-	-	-	-	(13,505)	**-**		
	Total Vehicles and Equipment	**(713,467)**	**(33,472)**	**(272,767)**	**(193,247)**	**(228,044)**	**(757,500)**	**(540,000)**	
	Facilities								
12-4-692409-8026	Transfer from Public Works Facilities Reserve	-	-	-	-	-	**(1,198,076)**		financing for new PW facility
12-5-692409-0923	Contributions from Developers	-	-	-	-	-	**(1,200,000)**		salt and sand shed fully recoverable from development charges
12-5-692409-0975	Proceeds from Debt	-	-	-	-	-	**(6,601,924)**		debt issuance through OxCo for new PW facility
	Total Vehicles and Equipment	**-**	**-**	**-**	**-**	**-**	**(9,000,000)**		
	Roads Projects								
12-4-692306-8100	Transfer from Operating	-	-	-	-	(9,285)	**-**		
12-4-692404-8032	Transfer from Roads Projects Reserve	-	-	-	-	-	**(15,000)**		historic pillar repair - Innerkip (quote from TDVSB)
12-4-692405-8032	Transfer from Roads Projects Reserve	-	-	-	-	-	**(40,000)**		engineering work for William Street N/S (2025 construction)
12-4-692406-8032	Transfer from Roads Projects Reserve	(3,297)	(186,587)	(96,434)	(25,000)	(3,955)	**(6,000)**		additional entrance signage 2024
12-4-692410-8036	Transfer from Roads Drainage	-	-	-	-	-	**(66,000)**		McLean Drain work - roads department share funding
12-5-692403-0333	OCIF	-		(213,279)	(181,427)	(181,427)	**(98,478)**		fibre mat/pad Braemar funding
12-5-692403-0350	Federal Gas Tax	(401,677)	(57,346)	(782,506)	(226,097)	(221,265)	**(246,522)**		fibre mat/pad Braemar funding
	Total Roads Projects	**(404,974)**	**(243,932)**	**(1,092,219)**	**(432,524)**	**(415,932)**	**(472,000)**		
	Bridges and Culverts								
12-4-692307-8100	Transfer from Operating	-	-	-	-	(11,922)	**-**		
12-4-061343-8031	Transfer from Bridge Reserve	-	-	-	-	(1,349)	**-**		
12-4-692407-8031	Transfer from Bridge Reserve	-	-	-	-	-	**(25,000)**		2021 box culvert engineering funding
12-4-692408-8031	Transfer from Bridge Reserve	(25,408)	-	(117,053)	(9,998)	(12,218)	**(194,265)**		bridge #5 repair funding as per OSIM report
12-5-692408-0333	OCIF	-	-	-	-	-	**(55,735)**		bridge #5 repair funding as per OSIM report
	Contributions from Developers	-	-	(19,679)	(10,002)	-	**-**		
	Total Bridges and Culverts	**(25,408)**	**-**	**(136,732)**	**(20,000)**	**(25,488)**	**(275,000)**		
	EZ*Transit*								
12-4-063100-8033	Transfer from Public Works Vehicle Reserve					(56,634)			
	Total EZ*Transit*	**-**	**-**	**-**	**-**	**(56,634)**	**-**		
	Sidewalks								
12-4-061431-8010	Transfer from Sidewalk Reserve					(3,150)			
	Total Sidewalks	**-**	**-**	**-**	**-**	**(3,150)**	**-**		
	Total Public Works Capital Revenues	***(1,143,849)***	***(277,405)***	***(1,501,718)***	***(645,771)***	***(729,248)***	***(10,504,500)***		

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed		Notes
PUBLIC WORKS CAPITAL EXPENDITURES									
2020 Capital Projects									
	Vehicles and Equipment								
	Pavement Edger	9,875							
	Snow Box	6,411							
	Trackless	198,935							
	Public Works Foreman Vehicle	42,032							
	Grader	409,910							
	Dump Truck	282,773							
	Small Tools and Equipment	4,916							
12-4-069911-8533	Vehicle Sale Proceeds - Transfer to Vehicle Reserve	22,172							
	Facilities								
12-6-069911-various PW2003	Sand Shed	3,612							
	Roads Projects								
	Valleyfield and Jacob Street Holdback Release	1,431							
	Maria Street Reconstruction	881,665							
	Bridges and Culverts								
	2012 Culvert Engineering	25,408							
	Wellington Street Culvert	15,559							
	Roads Needs Study	-							
	James Street Resurfacing	32,381							
	16th Line Resurfacing	210,953							
	Sidewalks								
	Sidewalk Fencing - Briar Drive Pathway	3,769							
	Subtotal 2020 Capital Projects	*2,151,803*							

Township of East Zorra-Tavistock **Revision Date:** 2024-01-31
PUBLIC WORKS
2024 Proposed Operating and Capital Budgets Summary

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed		Notes
PUBLIC WORKS CAPITAL EXPENDITURES (cont'd)									
2021 Capital Projects									
	Vehicles and Equipment								
12-4-069911-8533	Vehicle Sale Proceeds - Transfer to Vehicle Reserve		22,198						
12-6-069911-3017	Large Equipment		5,249						
12-6-069911-3017 839	Covered Trailer		-						
12-6-069911-3017 827	Armadillo Speed Tracker		1,020						
12-6-069911-3017 828	Grader Roller		21,878						
12-6-069911-3350	Vehicles		5,325						
	Facilities								
12-6-069911-various 9130	Township Admin Building		8,508						
12-6-069911-various PW2003	Sand Shed		57,622						
12-6-069912-4420 SHOP	Hickson Rear Door Replacements		24,422						
12-6-069912-4420 PW2117	Tavistock Shop Furnace		5,088						
12-6-069912-4420 COVID	Retrofit Facilities for COVID (faucets, some toilets and some facility doors)		-						ICC, TDRC and Hickson Park
	Roads Projects								
12-6-069911-3041	Granulars and Asphalt		21,392						
12-6-069911-4004 PW2123	John Street and Henry Street Engineering		28,875						
12-6-069911-4012 SHOP	Concrete Crushing		-						
12-6-069911-4005 PW2124	John and King Street Mill and Pave		157,711						
12-6-069911-4005 PW2125	10th Line Fibre Mat		138,416						
12-6-069911-4005 PW2126	Cassel Side Road Fibre Mat		64,876						
	Bridges and Culverts								
12-6-069911-4005 329	Box Culvert 2012 Replacement		25,077						
12-6-069911-4005 330	Zorra/East Zorra-Tavistock Line Bridge Replacement		-	424,531					
	Subtotal 2021 Capital Projects		*587,657*	*424,531*	-	-			

Township of East Zorra-Tavistock
PUBLIC WORKS
2024 Proposed Operating and Capital Budgets Summary

Revision Date: 2024-01-31

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed			Notes
PUBLIC WORKS CAPITAL EXPENDITURES (cont'd)										
2022 Capital Projects										
	Vehicles and Equipment									
12-6-692201-3017	Plow									for patrol pick up
12-6-692202-3017	Retriever									
12-6-692203-3017	Roller									additional roller for back of vehicle 823
12-6-692204-3350 837	1/2 Tonne Pickup			42,368						replacement vehicle as per schedule
12-6-692210-3350 new	Public Works Foreman Vehicle			67,781						new hybrid vehicle to be added to the Fleet
12-6-692205-3350 new	Utility Tractor			58,381						additional vehicle to address in-house services
	Roads Projects									
12-6-692206-4012 SHOP	Concrete Crushing			22,988						
12-6-692207-various	John/Henry Streets			1,259,469						updated for tender results
12-6-692208-4004	Engineering Services			101,979						
12-6-692209-3010	Road Stub Acquisition (Tavistock)			35,095						
	Subtotal 2022 Capital Projects			*1,588,061*	-	-				
2023 Capital Projects										
	Vehicles and Equipment									
12-4-069911-8533	Transfer to Public Works Vehicles Reserve					13,505				sale of vehicle 833 proceeds to reserve
12-6-063100-3350	Transit Vehicle					56,634				
12-6-692301-3017	Large Equipment				45,000	44,957				stump grinder and tree pruner
12-6-692303-3350	Vehicles				148,247	169,582				speed radar trailer and utility truck
	Roads Projects									
12-6-692305-various	Construction				510,000	402,692				16th Line fibre mat
12-6-692306-various	Construction				25,000	9,285				Jacob Street West
12-6-692307-4004	Engineering Services				40,000	11,922				engineering work for road construction 2024
12-6-692302-3170	Signage				25,000	3,955				heritage signage and entrance/exit signage
	Bridges and Culverts									
12-6-692308-4003	Consulting				20,000	12,218				2023 Bridge Condition Assessment (mandatory)
12-6-061343-4004 329/PW2122	Engineering					1,349				
	Sidewalks									
12-6-061431-4005	Sidewalk Construction					3,150				Burton Street sidewalk addition
	Subtotal 2023 Capital Projects				*813,247*	*729,248*	-			

Revision Date: 2024-01-31

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	2025 Proposed	Notes
PUBLIC WORKS CAPITAL EXPENDITURES (cont'd)									
2024 Capital Projects									
	Vehicles and Equipment								
12-6-692401-3017	Large Equipment						**107,500**		brush chipper $95k, box blade for office snow removal $12.5k
12-6-692402-3350	Vehicles						**650,000**	**540,000**	grader $650k 2024, roll off truck with salter/dump box $540k for 2025
	Facilities								
12-6-692409-various	Construction						**9,000,000**		new public works building including salt/sand facility with storage
	Roads Projects								
12-6-692403-various	Construction						**345,000**		fibre mat/pad Braemar
12-6-692404-various	Construction						**15,000**		historic pillar repair - Innerkip (quote from TVDSB)
12-6-692405-4004	Engineering Services						**40,000**		William Street S/N design work (2025 construction)
12-6-692406-3170	Signage						**6,000**		4 additional new EZT entrance signs
12-6-692410-various	Construction						**66,000**		McLean Drain work - roads department share
	Bridges and Culverts								
12-6-692407-4004	Engineering						**25,000**		2021 box culvert engineering for repair in 2025
12-6-692408-4005	Construction						**250,000**		Bridge #5 repair work (as noted on our OSIM report)
	Subtotal 2024 Capital Projects				-		**10,504,500**	**540,000**	
	Total Public Works Capital Expenditures	***2,151,803***	***587,657***	***2,012,592***	***813,247***	***729,248***	***10,504,500***	***540,000***	

Reserve and Reserve Fund Projections (Unaudited)
Public Works
2024 Budget Background Schedule

Reserves	GL Account #	Projected December 31, 2023 Balance	Prior Year (<=2023) Commitments	Projected 2024 Contributions	Projected 2024 Drawdowns	Projected December 31, 2024 Balance	Description
Sidewalks	11-3-006420-9810	199,720		27,602		**227,322**	
North Oxford Transit	11-3-006420-9819	29,918			-29,918	**0**	partial funding for 1/2 year in-house transit program
Public Works Facilities	11-3-006420-9826	981,590		216,486	-1,198,076	**0**	new PW building construction funding project 2024
Roads Equipment	11-3-006420-9827	26,649		20,000	0	**46,649**	no planned equipment purchases 2024 - reset contribution this year based on separate schedule
Bridge	11-3-006420-9831	1,028,496		235,588	-219,265	**1,044,819**	Bridge #5 work + Box culvert 2021 engineering work
Roads Capital Projects	11-3-006420-9832	187,688			-114,458	**73,230**	historic pillar repair, engineering for William Street, additional entrance signage, AMP update
Roads Vehicles	11-3-006420-9833	815,893		350,000	-757,500	**408,393**	grader, brush chipper and box blade plus reset contribution this year based on updated values in schedule
Streetlighting	11-3-006420-9834	181,638		27,602		**209,240**	
Roads Drainage	11-3-006420-9836	136,781	-23,801	27,602	-66,000	**74,581**	Drainage Master Plan carry forward and McLean Drain roads portion
Total Reserves		**3,588,373**	**-23,801**	**904,880**	**-2,385,217**	**2,084,234**	

Obligatory Reserve Funds	GL Account #	Projected December 31, 2023 Balance	Prior Year (<=2023) Commitments	Projected 2024 Contributions	Projected 2024 Drawdowns	Projected December 31, 2024 Balance	Description
Development Charges:							
Roads	45-3-002499-9705	1,207,421		235,000	-1,217,933	**224,488**	Public Works Facility funding (salt & sand shed) plus debt charge recovery for Innerkip Roads
OCIF	41-3-002499-9701	8,765		154,213	-154,213	**8,765**	fibre mat/pad Braemar + Bridge #5 funding
Federal Gas Tax	47-3-002499-9707	31,677		246,522	-246,522	**31,677**	fibre mat/pad Braemar
Total Obligatory Reserve Funds		**1,247,863**	**0**	**635,735**	**-1,618,668**	**264,930**	

Township of East Zorra-Tavistock
Public Works Department - Roads
20-Year Equipment Replacement Schedule

ITEM	MODEL TYPE	TOWNSHIP VEHICLE #	IN SERVICE YEAR	MODEL YEAR	REPLACEMENT COST (000's)	YEARS	Actual 2023 (000's)	Budget 2024 (000's)	2025 (000's)	2026 (000's)	2027 (000's)
Vehicles (20)					**2023**						
Graders											
Pony Grader	HFL	N/A	2019	2019	10	15	-	-	-	-	-
Other											
Flail Mower	Vortex	N/A	2019	2019	20	8	-	-	-	-	21.6
Grader Roller	TBD	N/A	2021	2021	30	20	-	-	-	-	-
2nd Roller	TBD	TBD	2022	2022	30	20	-	-	-	-	-
Snowblower	Pronovost	N/A	2020	2020	10	20	-	-	-	-	-
Retriever	TBD	TBD	2022	2022	15	20	-	-	-	-	-
Chainsaws, Trimmers, Small Equipment		827	various	various	10	annual	45.0	10.2	10.4	10.6	10.8
TOTAL YEARLY EQUIPMENT REPLACEMENT							$ 45.0	$ 10.2	$ 10.4	$ 10.6	$ 32.5
Tax Levy and/or To Reserves							$ 26.5	$ 20.0	$ 20.4	$ 20.8	$ 21.2
Development Charge Contribution							$ -	$ -	$ -	$ -	$ -
Proceeds of Disposition							$ -	$ -	$ -	$ -	$ -
Public Works Equipment Reserve		**11-3-006420-9827**			**Opening Balance:**	**45.1**	26.6	36.4	46.4	56.6	45.4

includes inflationary increases on contributions and spending of 2% per year cumulative

Township of East Zorra-Tavistock
Public Works Department - Roads
20-Year Equipment Replacement Schedule

ITEM	MODEL TYPE	TOWNSHIP VEHICLE #	IN SERVICE YEAR	2028 (000's)	2029 (000's)	2030 (000's)	2031 (000's)	2032 (000's)	2033 (000's)	2034 (000's)	2035 (000's)
Vehicles (20)											
Graders											
Pony Grader	HFL	N/A	2019	-	-	-	-	-	-	12.4	-
Other											
Flail Mower	Vortex	N/A	2019	-	-	-	-	-	-	-	25.4
Grader Roller	TBD	N/A	2021	-	-	-	-	-	-	-	-
2nd Roller	TBD	TBD	2022	-	-	-	-	-	-	-	-
Snowblower	Pronovost	N/A	2020	-	-	-	-	-	-	-	-
Retriever	TBD	TBD	2022	-	-	-	-	-	-	-	-
Chainsaws, Trimmers, Small Equipment		827	various	11.0	11.3	11.5	11.7	12.0	12.2	12.4	12.7
TOTAL YEARLY EQUIPMENT REPLACEMENT				$ 11.0	$ 11.3	$ 11.5	$ 11.7	$ 12.0	$ 12.2	$ 24.9	$ 38.0
Tax Levy and/or To Reserves				$ 21.6	$ 22.1	$ 22.5	$ 23.0	$ 23.4	$ 23.9	$ 24.4	$ 24.9
Development Charge Contribution				$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Proceeds of Disposition				$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Public Works Equipment Reserve		**11-3-006420-9827**		56.0	66.8	77.9	89.1	100.6	112.3	111.8	98.6

***includes inflationary increases on contributions and spending of 2% per year cumulative**

Township of East Zorra-Tavistock
Public Works Department - Roads
20-Year Equipment Replacement Schedule

ITEM	MODEL TYPE	TOWNSHIP VEHICLE #	IN SERVICE YEAR	2036 (000's)	2037 (000's)	2038 (000's)	2039 (000's)	2040 (000's)	2041 (000's)	2042 (000's)
Vehicles (20)										
Graders										
Pony Grader	HFL	N/A	2019	-	-	-	-	-	-	-
Other										
Flail Mower	Vortex	N/A	2019	-	-	-	-	-	-	-
Grader Roller	TBD	N/A	2021	-	-	-	-	-	42.8	-
2nd Roller	TBD	TBD	2022	-	-	-	-	-	-	43.7
Snowblower	Pronovost	N/A	2020	-	-	-	-	14.0	-	-
Retriever	TBD	TBD	2022	-	-	-	-	-	-	21.9
Chainsaws, Trimmers, Small Equipment		827	various	12.9	13.2	13.5	13.7	14.0	14.3	14.6
TOTAL YEARLY EQUIPMENT REPLACEMENT				$ 12.9	$ 13.2	$ 13.5	$ 13.7	$ 28.0	$ 57.1	$ 80.1
Tax Levy and/or To Reserves				$ 25.4	$ 25.9	$ 26.4	$ 26.9	$ 27.5	$ 28.0	$ 28.6
Development Charge Contribution				$ -	$ -	$ -	$ -	$ -	$ -	$ -
Proceeds of Disposition				$ -	$ -	$ -	$ -	$ -	$ -	$ -
Public Works Equipment Reserve			**11-3-006420-9827**	111.1	123.7	136.7	149.9	149.3	120.2	68.6

****includes inflationary increases on contributions and spending of 2% per year cumulative***

Township of East Zorra-Tavistock
Public Works Department - Roads
20-Year Vehicle Replacement Schedule

ITEM	MODEL TYPE	TOWNSHIP VEHICLE #	IN SERVICE YEAR	MODEL YEAR	REPLACEMENT COST (000's)	YEARS	Actual 2023 (000's)	Budget 2024 (000's)	2025 (000's)	2026 (000's)	2027 (000's)
Vehicles (20)					**2023**						
Pick-ups											
Public Works Manager	Ford F150 Hybrid	838	2022	2022	75	6	-	-	-	-	-
Roads Crew	Dodge Ram 1500	841	2022	2020	65	6	-	-	-	-	-
Flatbed Truck (3-tonne)	F550	844	2023	2020	140	10	122.6	-	-	-	-
Public Works Foreman	Ford F150	850	2023	2023	65	6	-	-	-	-	-
Dump Trucks											
Tandem Axle	International 70S	830	2016	2017	540	8	-	-	540.0	-	-
Tandem Axle	Freightliner 108SD	831	2017	2018	450	8	-	-	-	477.5	-
Single Axle	International HV607	832	2020	2021	365	8	-	-	-	-	-
Graders											
Grader	Champion	821	1999	1999	N/A	20	-	-	-	-	-
Grader	CAT	822	2020	2020	650	20	-	-	-	-	-
Grader	Volvo	823	2004	2004	650	20	-	650.0	-	-	-
Loaders/Backhoes											
Loader	CAT	825	2010	2010	375	15	-	-	390.2	-	-
Backhoe/Loader	CASE	826	2014	2014	200	15	-	-	-	-	-
Other											
Tractor	John Deere 5100M	824	2016	2016	175	15	-	-	-	-	-
Drum Style Brush Chipper	Vermeer	829	2006	2006	95	15	-	95.0	-	-	-
Transit Bus	GMC	849	2023	2011	N/A	N/A	56.6	-	-	-	-
TOTAL YEARLY EQUIPMENT REPLACEMENT							$ 179.3	$ 745.0	$ 930.2	$ 477.5	$ -
Tax Levy and/or To Reserves							$ 233.6	$ 350.0	$ 517.0	$ 527.3	$ 350.0
Development Charge Contribution							-$ 27.6	$ -	$ -	$ -	$ -
Proceeds of Disposition							$ 13.5	$ -	$ -	$ -	$ -
Public Works Vehicles Reserve		**11-3-006420-9833**			**Opening Balance:**	**775.7**	815.9	420.9	7.7	57.5	407.5

includes inflationary increases on contributions and spending of 2% per year cumulative

Township of East Zorra-Tavistock
Public Works Department - Roads
20-Year Vehicle Replacement Schedule

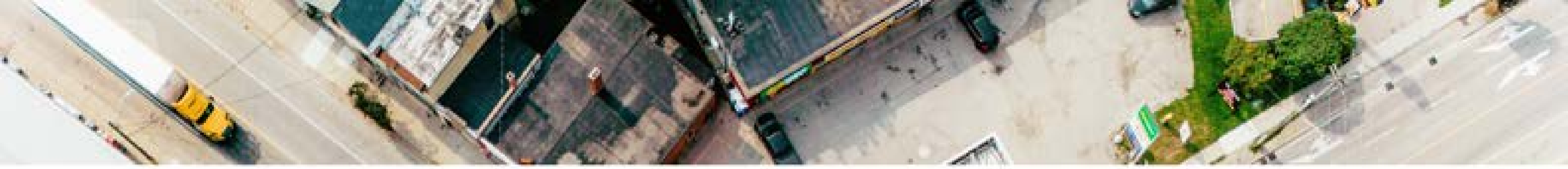
ITEM	MODEL TYPE	TOWNSHIP VEHICLE #	IN SERVICE YEAR	2028 (000's)	2029 (000's)	2030 (000's)	2031 (000's)	2032 (000's)	2033 (000's)	2034 (000's)	2035 (000's)	2036 (000's)
Vehicles (20)												
Pick-ups												
Public Works Manager	Ford F150 Hybrid	838	2022	82.8	-	-	-	-	-	93.3	-	-
Roads Crew	Dodge Ram 1500	841	2022	71.8	-	-	-	-	-	80.8	-	-
Flatbed Truck (3-tonne)	F550	844	2023	-	-	-	-	-	170.7	-	-	-
Public Works Foreman	Ford F150	850	2023	-	73.2	-	-	-	-	-	82.4	-
Dump Trucks												
Tandem Axle	International 70S	830	2016	-	-	-	-	-	658.3	-	-	-
Tandem Axle	Freightliner 108SD	831	2017	-	-	-	-	-	-	559.5	-	-
Single Axle	International HV607	832	2020	-	411.0	-	-	-	-	-	-	-
Graders												
Grader	Champion	821	1999	-	-	-	-	-	-	-	-	-
Grader	CAT	822	2020	-	-	-	-	-	-	-	-	-
Grader	Volvo	823	2004	-	-	-	-	-	-	-	-	-
Loaders/Backhoes												
Loader	CAT	825	2010	-	-	-	-	-	-	-	-	-
Backhoe/Loader	CASE	826	2014	-	225.2	-	-	-	-	-	-	-
Other												
Tractor	John Deere 5100M	824	2016	-	-	-	205.0	-	-	-	-	-
Drum Style Brush Chipper	Vermeer	829	2006	-	-	-	-	-	-	-	-	-
Transit Bus	GMC	849	2023	-	-	-	-	-	-	-	-	-
TOTAL YEARLY EQUIPMENT REPLACEMENT				$ 154.6	$ 709.5	$ -	$ 205.0	$ -	$ 828.9	$ 733.6	$ 82.4	$ -
Tax Levy and/or To Reserves				$ 357.0	$ 364.1	$ 371.4	$ 378.9	$ 386.4	$ 394.2	$ 402.0	$ 410.1	$ 418.3
Development Charge Contribution				$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Proceeds of Disposition				$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Public Works Vehicles Reserve		**11-3-006420-9833**		610.0	264.6	636.1	809.9	1,196.3	761.5	430.0	757.6	1,175.9

****includes inflationary increases on contributions and spending of 2% per year cumulative***

Township of East Zorra-Tavistock
Public Works Department - Roads
20-Year Vehicle Replacement Schedule

ITEM	MODEL TYPE	TOWNSHIP VEHICLE #	IN SERVICE YEAR	2037 (000's)	2038 (000's)	2039 (000's)	2040 (000's)	2041 (000's)	2042 (000's)
Vehicles (20)									
Pick-ups									
Public Works Manager	Ford F150 Hybrid	838	2022	-	-	-	105.0	-	-
Roads Crew	Dodge Ram 1500	841	2022	-	-	-	91.0	-	-
Flatbed Truck (3-tonne)	F550	844	2023	-	-	-	-	-	-
Public Works Foreman	Ford F150	850	2023	-	-	-	-	92.8	-
Dump Trucks									
Tandem Axle	International 70S	830	2016	-	-	-	-	771.3	-
Tandem Axle	Freightliner 108SD	831	2017	-	-	-	-	-	655.6
Single Axle	International HV607	832	2020	481.6	-	-	-	-	-
Graders									
Grader	Champion	821	1999	-	-	-	-	-	-
Grader	CAT	822	2020	-	-	-	910.2	-	-
Grader	Volvo	823	2004	-	-	-	-	-	-
Loaders/Backhoes									
Loader	CAT	825	2010	-	-	-	525.1	-	-
Backhoe/Loader	CASE	826	2014	-	-	-	-	-	-
Other									
Tractor	John Deere 5100M	824	2016	-	-	-	-	-	-
Drum Style Brush Chipper	Vermeer	829	2006	-	-	130.4	-	-	-
Transit Bus	GMC	849	2023	-	-	-	-	-	-
TOTAL YEARLY EQUIPMENT REPLACEMENT				$ 481.6	$ -	$ 130.4	$ 1,631.3	$ 864.1	$ 655.6
Tax Levy and/or To Reserves				$ 426.6	$ 435.2	$ 443.9	$ 452.8	$ 461.8	$ 471.1
Development Charge Contribution				$ -	$ -	$ -	$ -	$ -	$ -
Proceeds of Disposition				$ -	$ -	$ -	$ -	$ -	$ -
Public Works Vehicles Reserve		**11-3-006420-9833**		1,120.9	1,556.1	1,869.6	691.1	288.8	104.3

***includes inflationary increases on contributions and spending of 2% per year cumulative**



TREASURY SERVICES

2024 Proposed Capital and Operating Budget

Township of East Zorra-Tavistock **Revision Date:** 2024-01-31

TREASURY SERVICES

2024 Proposed Operating and Capital Budgets Summary

Gross Budget Revenues	**2020 Actual**	**2021 Actual**	**2022 Actual**	**2023 Approved**	**2023 Actual**	**2024 Proposed**	**Difference (2024 - 2023)**	**2025 Projected**	**2026 Projected**	**Remarks**
Taxation - General Levy and Rated PILs	***(6,175,395)***	***(6,279,607)***	***(6,501,035)***	***(7,243,196)***	***(7,208,248)***	***(7,296,611)***	***(53,415)***	***(7,296,611)***	***(7,296,611)***	
City of Woodstock Boundary Adjustment	(115,771)	(115,771)	(115,771)	(115,771)	(115,771)	**(115,771)**	-	(115,771)	(115,771)	
Fines and Penalties	(59,523)	(58,804)	(55,623)	(52,974)	(49,800)	**(47,428)**	5,546	(45,170)	(43,019)	
Gain/Loss on Sale of TCA	-	-	-	-	(12,646)	**-**	-			
Investment Income	(176,398)	(167,339)	(364,414)	(235,181)	(746,278)	**(415,495)**	(180,314)	(498,206)	(542,237)	
Ontario Municipal Partnership Fund (OMPF)	(863,831)	(703,300)	(726,500)	(792,700)	(792,700)	**(809,400)**	(16,700)	(809,400)	(809,400)	
Payments-In-Lieu	(49,401)	(23,788)	(24,086)	(30,242)	(30,243)	**(24,957)**	5,285	(24,957)	(24,957)	
Prior Year Surplus/Deficit	(1,148,055)	(625,815)	-	-	(325,998)	**-**	-	-	-	
Sundry Revenue	(108)	(1)	(19,713)	(52)	(13)	**(50)**	2	(50)	(50)	
Supplementary Taxation	(167,437)	(142,019)	(369,886)	(139,401)	(102,366)	**(107,224)**	32,176	(105,089)	(104,301)	
User Fees and Charges	(6,105)	(7,125)	(6,175)	(5,250)	(6,205)	**(6,525)**	(1,275)	(6,525)	(6,525)	
TOTALS	**(2,586,627)**	**(1,843,961)**	**(1,682,169)**	**(1,371,571)**	**(2,182,019)**	**(1,526,851)**	**(155,280)**	**(1,605,167)**	**(1,646,259)**	

Gross Budget Expenditures	**2020 Actual**	**2021 Actual**	**2022 Actual**	**2023 Approved**	**2023 Actual**	**2024 Proposed**	**Difference (2024 - 2023)**	**2025 Projected**	**2026 Projected**	**Remarks**
Administration	(855)	283,012	266,888	331,336	350,919	**337,675**	6,339	343,068	350,051	
Financial Expenses	338,229	641,488	12,870	33,612	365,260	**133,289**	99,677	135,956	138,673	
Tax Rebates and Write-offs	142,141	125,249	83,519	116,970	84,528	**87,262**	(29,707)	80,777	80,186	
TOTALS	**479,514**	**1,049,749**	**363,277**	**481,918**	**800,708**	**558,226**	**76,309**	**559,801**	**568,909**	
NET TREASURY SERVICES BUDGET	**(2,107,113)**	**(794,212)**	**(1,318,892)**	**(889,653)**	**(1,381,312)**	**(968,624)**	**(78,971)**	**(1,045,366)**	**(1,077,350)**	

Township of East Zorra-Tavistock **Revision Date:** 2024-01-31
TREASURY SERVICES
2024 Proposed Operating and Capital Budgets Summary

Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Remarks
TREASURY SERVICES REVENUES										
Taxation - General Levy										***as per the Collectors' Roll 2024 @ current rates***
11-5-022000-0120 Residential (RT)	(4,014,347)	(4,108,316)	(4,293,296)	(4,781,803)	(4,730,847)	**(4,768,412)**	13,391	(4,768,412)	(4,768,412)	
11-5-022000-0130 Multi-Residential (MT)	(132,346)	(131,706)	(137,521)	(142,685)	(142,685)	**(142,685)**	-	(142,685)	(142,685)	
11-5-022000-0140 Commercial (CT) and Parking Lots (GT)	(291,861)	(303,906)	(310,765)	(410,343)	(404,210)	**(421,017)**	(10,674)	(421,017)	(421,017)	
11-5-022000-0141 Commercial Vacant Units/Excess Land (CU)	(2,810)	(2,375)	(2,413)	(3,589)	(2,684)	**(2,684)**	905	(2,684)	(2,684)	
11-5-022000-0142 Commercial Vacant Land (CX)	(1,925)	(2,370)	(2,493)	(2,684)	(3,589)	**(3,128)**	(444)	(3,128)	(3,128)	
11-5-022000-0150 Industrial (IT)	(57,114)	(54,920)	(52,525)	(142,482)	(142,482)	**(153,311)**	(10,829)	(153,311)	(153,311)	
11-5-022000-0151 Industrial Vacant Units/Excess Land (IU)	(895)	(903)	(1,700)	(1,285)	(1,285)	**(1,285)**	-	(1,285)	(1,285)	
11-5-022000-0152 Industrial Vacant Land (IX)	(301)	(304)	(309)	(323)	(323)	**(323)**	-	(323)	(323)	
11-5-022000-0155 Large Industrial (LT)	(84,844)	(85,589)	(86,949)	(90,854)	(90,854)	**(91,683)**	(829)	(91,683)	(91,683)	
11-5-022000-0160 Farmland (FT)	(1,206,306)	(1,228,247)	(1,245,729)	(1,293,892)	(1,311,198)	**(1,332,455)**	(38,563)	(1,332,455)	(1,332,455)	
11-5-022000-0170 Managed Forest (TT)	(1,670)	(2,155)	(2,189)	(2,289)	(2,290)	**(2,289)**	-	(2,289)	(2,289)	
11-5-022000-0180 Pipelines (PT)	(300,262)	(303,433)	(308,880)	(323,333)	(317,011)	**(318,548)**	4,785	(318,548)	(318,548)	
Subtotal Taxation - General Levy	*(6,094,681)*	*(6,224,223)*	*(6,444,769)*	*(7,195,562)*	*(7,149,457)*	***(7,237,820)***	*(42,258)*	*(7,237,820)*	*(7,237,820)*	
Levy-Based Payments-In-Lieu										***as per the Collectors' Roll 2024 @ current rates***
11-5-023000-0143 Commercial PIL Full (CFN)	(43,478)	(18,578)	(18,874)	(19,721)	(19,721)	**(19,721)**	-	(19,721)	(19,721)	
11-5-023000-0144 Commercial PIL General (CGN)	(35,724)	(36,037)	(36,610)	(27,097)	(38,254)	**(38,254)**	(11,157)	(38,254)	(38,254)	
11-5-023000-0153 Industrial PIL Full (IHN)	(1,512)	(769)	(781)	(816)	(816)	**(816)**	-	(816)	(816)	
Subtotal Levy-Based Payments-in-Lieu	*(80,714)*	*(55,384)*	*(56,265)*	*(47,634)*	*(58,791)*	***(58,791)***	*(11,157)*	*(58,791)*	*(58,791)*	
Total Rate-Based Taxation	***(6,175,395)***	***(6,279,607)***	***(6,501,035)***	***(7,243,196)***	***(7,208,248)***	***(7,296,611)***	***(53,415)***	***(7,296,611)***	***(7,296,611)***	
Supplementary Taxation										
11-5-022010-0120 Residential/Farm (RT)	(90,869)	(96,792)	(358,478)	(95,000)	(74,621)	**(87,427)**	7,573	(86,280)	(82,776)	based on 3-year average (2020, 2021 and 2023 actuals)
11-5-022010-0130 Multi-Residential (MT)	-	(1,419)	-	(473)	-	**-**	473	-	-	no anticipated supplementals in this category
11-5-022010-0140 Commercial (CT)	(2,449)	(460)	(5,404)	(2,771)	(8,392)	**(4,752)**	(1,981)	(6,182)	(6,442)	based on 3-year rolling average (last 3 years actuals)
11-5-022010-0142 Commercial Vacant Land (CX)	(471)	-	-	(157)	253	**-**	157	-	-	no anticipated supplementals in this category
11-5-022010-0150 Industrial (IT)	-	(2,652)	-	(884)	-	**-**	884	-	-	no anticipated supplementals in this category
11-5-022010-0160 Farmland (FT)	(31,133)	(22,303)	(5,256)	(19,564)	(17,577)	**(15,045)**	4,519	(12,626)	(15,083)	based on 3-year rolling average (last 3 years actuals)
11-5-022010-0170 Managed Forest (TT)	-	-	(3)	(1)	-	**-**	1	-	-	no anticipated supplementals in this category
11-5-022010-0180 Pipelines (PT)	(700)	(816)	(746)	(754)	(2,029)	**-**	754	-	-	no anticipated supplementals in this category
11-5-022010-0190 Commercial New Construction (XT)	(4,144)	-	-	(1,381)	-	**-**	1,381	-	-	no anticipated supplementals in this category
11-5-022010-0193 Industrial New Construction (JT)	(37,671)	(17,577)	-	(18,416)	-	**-**	18,416	-	-	no anticipated supplementals in this category
Total Supplementary Taxation	**(167,437)**	**(142,019)**	**(369,886)**	**(139,401)**	**(102,366)**	**(107,224)**	**32,176**	**(105,089)**	**(104,301)**	

Revision Date: 2024-01-31

	Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Remarks
TREASURY SERVICES REVENUES (cont'd)											
	Sundry Revenue										
11-5-022030-0511	Tax Certificates	(5,805)	(6,800)	(5,800)	(5,000)	(5,655)	**(6,000)**	(1,000)	(6,000)	(6,000)	based on 100 certificates @ $60.00
11-5-022030-0801	Accounts Receivable - Interest	-	-	(82)	(50)	-	**(50)**	-	(50)	(50)	AR now charged 1.25% monthly for outstanding balances
11-5-022030-0811	Penalty/Interest Income - Taxes	(59,523)	(58,804)	(55,623)	(52,974)	(49,800)	**(47,428)**	5,546	(45,170)	(43,019)	reduced 5% annually based on downward trend of tax arrears
11-5-022030-0821	NSF Fees	(300)	(325)	(375)	(250)	(550)	**(525)**	(275)	(525)	(525)	based on 15 NSF's @ $35.00 (new rate)
11-5-022030-0901	Penny Rounding	-	-	(0)	-	0	**-**	-	-	-	no annual budget required
11-5-022030-0913	Sundry Revenue	(108)	(1)	(19,628)	-	(13)	**-**	-	-	-	no annual budget required
11-5-022030-0926	Operating Surplus/Deficit from Prior Year	(1,148,055)	(625,815)	-	-	(325,998)	**-**	-	-	-	no annual budget required
11-5-022030-0931	Investment Income - Drains	-	(1,841)	-	-	(33,699)	**(1,331)**	(1,331)	(1,153)	(972)	capital drain interest (2023) - internal drain financing interest 2021-2030
11-5-022030-0932	Investment Income - Bank Account	(120,530)	(110,398)	(309,314)	(180,081)	(657,479)	**(359,064)**	(178,983)	(441,952)	(486,165)	based on 3-year rolling average
11-5-022030-0934	Investment Income - ERTH	(55,867)	(55,100)	(55,100)	(55,100)	(55,100)	**(55,100)**	-	(55,100)	(55,100)	as per interest on loan receivable
11-5-022030-0949	Gain/Loss on Sale of TCA	-	-	-	-	(12,646)	**-**	-	-	-	no annual budget required
11-5-022030-0998	Expense Recovery	-	-	(4)	(2)	-	**-**	2	-	-	no annual budget required
	Total Sundry Revenue	**(1,390,188)**	**(859,084)**	**(445,925)**	**(293,457)**	**(1,140,940)**	**(469,498)**	**(176,041)**	**(549,950)**	**(591,830)**	
	Grants										
11-5-022050-0330	Non-specific Ontario Grants (OMPF)	(863,831)	(703,300)	(726,500)	(792,700)	(792,700)	**(809,400)**	(16,700)	(809,400)	(809,400)	based on 2023 Allocation Notice confirmation
11-5-022050-0430	City of Woodstock - Ongoing Boundary Adjustment	(115,771)	(115,771)	(115,771)	(115,771)	(115,771)	**(115,771)**	-	(115,771)	(115,771)	compensation for prior boundary adjustment
	Total Grants	**(979,602)**	**(819,071)**	**(842,271)**	**(908,471)**	**(908,471)**	**(925,171)**	**(16,700)**	**(925,171)**	**(925,171)**	
	Non-Variable Based Payments-In-Lieu										
11-5-023000-0143	Commercial PIL Full (CFN)	(43,478)	(18,578)	(18,874)	(25,061)	(25,061)	**(19,721)**	5,340	(19,721)	(19,721)	school board portion retained by Township
11-5-023000-0153	Industrial PIL Full (IHN)	(1,512)	(769)	(781)	(750)	(750)	**(816)**	(66)	(816)	(816)	school board portion retained by Township
11-5-023000-0221	Railways	(4,327)	(4,356)	(4,347)	(4,347)	(4,347)	**(4,356)**	(9)	(4,356)	(4,356)	rate set by province so budget consistent
11-5-023000-0242	Hydro	(84)	(84)	(84)	(84)	(84)	**(64)**	20	(64)	(64)	rate set by province so budget consistent
	Total Rate-Based Payments-in-lieu	***(49,401)***	***(23,788)***	***(24,086)***	***(30,242)***	***(30,243)***	***(24,957)***	***5,285***	***(24,957)***	***(24,957)***	

Township of East Zorra-Tavistock **Revision Date:** 2024-01-31
TREASURY SERVICES
2024 Proposed Operating and Capital Budgets Summary

Description	2020 Actual	2021 Actual	2022 Actual	2023 Approved	2023 Actual	2024 Proposed	Difference (2024 - 2023)	2025 Projected	2026 Projected	Remarks
TREASURY SERVICES EXPENDITURES										
Tax Rebates and Write-offs										
11-6-022020-0120 Residential/Farm (RT)	116,606	94,845	93,398	101,616	73,678	**87,307**	(14,309)	84,794	81,927	based on 3-year rolling average
11-6-022020-0130 Multi-Residential (MT)	-	-	967	322	-	**-**	(322)	-	-	no write-offs anticipated in this area
11-6-022020-0140 Commercial (CT)	19,267	6,579	5,197	10,348	11,690	**7,822**	(2,526)	8,237	9,250	based on 3-year rolling average
11-6-022020-0150 Industrial (IT)	1,597	4,459	455	2,170	-	**1,638**	(532)	698	779	based on 3-year rolling average
11-6-022020-0151 Industrial Vacant Units/Excess Land (IU)	-	(770)	-	(257)	-	**-**	257	-	-	no write-offs anticipated in this area
11-6-022020-0155 Large Industrial (LT)	-	1,725	-	575	-	**-**	(575)	-	-	no write-offs anticipated in this area
11-6-022020-0160 Farmland (FT)	4,669	835	(16,498)	(3,665)	(12,851)	**(9,505)**	(5,840)	(12,952)	(11,769)	represents Farmland assessments gained as part of Residential write-offs
11-6-022020-0170 Managed Forest (TT)	2	-	-	1	-	**-**	(1)	-	-	based on 3-year rolling average
11-6-022020-0180 Pipelines (PT)	-	-	-	-	12,011	**-**	-	-	-	*one-time Legasco settlement for numerous prior years in 2023*
11-6-022020-0193 Industrial New Construction (JT)	-	17,577	-	5,859	-	**-**	(5,859)	-	-	no write-offs anticipated in this area
Total Tax Rebates and Write-offs	**142,141**	**125,249**	**83,519**	**116,970**	**84,528**	**87,262**	**(29,707)**	**80,777**	**80,186**	
Financial Expenses										
11-4-022040-8502 Transfer to Tax Rate Stabilization Reserve	179,100	625,815	-	-	325,998	**-**	-	-	-	*transfer annual surplus of prior year*
11-4-022040-8511 Transfer to Property Acquisitions Reserve	-	-	-	-	12,646	**-**	-	-	-	sale of land proceeds moved to reserve in 2023
11-4-022040-8537 Transfer to Asset Management Reserve	132,600	-	-	-	-	**100,000**	100,000	102,000	104,040	borrowed funding for new Admin Building, payback $100,000/year + 2%
11-6-022040-4003 Consulting	-	-	-	-	700	**-**	-	-	-	no budget required
11-6-022040-4007 Audit Services	21,726	9,560	7,632	27,061	21,370	**27,602**	541	28,154	28,717	2% per year as per agreement for services (5-years)
11-6-022040-5001 Bank Charges	4,805	6,099	5,237	6,547	4,546	**5,683**	(864)	5,796	5,912	addition of EFT program resulting in higher bank fees
11-6-022040-5105 Service Charges	-	9	-	3	1	**3**	0	4	3	based on 3-year rolling average
11-6-022040-5260 Tax Penalty and Interest Write-offs	(1)	4	1	1	0	**1**	(0)	2	1	based on 3-year rolling average
Total Financial Expenses	**338,229**	**641,488**	**12,870**	**33,612**	**365,260**	**133,289**	**99,677**	**135,956**	**138,673**	
Administration										***Financial Services staff and expenses moved here for 2022***
11-6-025022-1110 Salaries and Wages	-	207,469	201,524	233,578	241,172	**240,878**	7,299	245,695	250,609	2024 Salary and Benefits Workbook + 2% in future years
11-6-025022-1201 CPP	-	9,411	9,735	11,786	12,015	**11,956**	170	12,195	12,439	2024 Salary and Benefits Workbook + 2% in future years
11-6-025022-1202 EI	-	3,680	3,244	6,613	4,105	**4,406**	(2,207)	4,494	4,584	2024 Salary and Benefits Workbook + 2% in future years
11-6-025022-1203 WSIB	-	6,501	5,933	8,035	8,078	**8,238**	203	8,403	8,571	2024 Salary and Benefits Workbook + 2% in future years
11-6-025022-1204 OMERS	-	20,470	17,724	14,661	18,937	**17,193**	2,532	17,536	17,887	2024 Salary and Benefits Workbook + 2% in future years
11-6-025022-1205 EHT	-	4,046	3,649	4,555	4,601	**4,697**	142	4,791	4,887	2024 Salary and Benefits Workbook + 2% in future years
11-6-025022-1210 Health Benefits	-	14,829	1,135	17,060	21,958	**18,664**	1,604	19,037	19,418	2024 Salary and Benefits Workbook + 2% in future years
11-6-025022-1251 Mileage	-	-	658	1,000	866	**500**	(500)	510	520	reduced budget with new building + 2% over p/y actual in future years
11-6-025022-1252 Conventions and Seminars	-	-	669	2,500	2,075	**2,116**	(384)	2,159	2,202	2% over prior year actual
11-6-025022-1255 Dues and Memberships	-	-	346	-	-	**1,350**	1,350	-	-	AMCTO Memberships (x2) + OMTRA Membership (1)
11-6-025022-1263 Training and Staff Development	-	-	1,221	7,500	9,143	**2,500**	(5,000)	2,550	2,601	regular training courses as in previous years for experienced staff
11-6-025022-3005 Office Supplies	-	-	927	3,000	1,569	**1,500**	(1,500)	1,530	1,561	tax bill prints, envelopes, general office supplies
11-6-025022-3033 IT Software	-	16,069	20,403	21,423	22,484	**23,609**	2,186	24,081	24,562	ongoing software support costs for corporate financial softwares
11-6-025022-4002 Legal Services	-	-	-	-	3,136	**-**	-	-	-	no budget required here for 2024+
11-6-025022-5017 Cash Over/Short	-	26	(27)	-	(2)	**-**	-	-	-	no budget required here
11-6-025022-5115 Interest Charges	-	495	29	-	309	**-**	-	-	-	no budget required here - will catch up on AP payments
11-6-025022-5230 Write-offs and Charge-outs	(855)	15	(283)	(374)	473	**68**	443	86	209	based on 3-year rolling average
Total Administration	**(855)**	**283,012**	**266,888**	**331,336**	**350,919**	**337,675**	**6,339**	**343,068**	**350,051**	

Reserve and Reserve Fund Projections (Unaudited)
2024 Budget Background Schedule

Reserves	GL Account #	Projected December 31, 2023 Balance	Prior Year (<=2023) Commitments	Projected 2024 Contributions	Projected 2024 Drawdowns	Projected December 31, 2024 Balance	Description
Working Fund	11-3-006420-9801	250,000				**250,000**	Should not be distributed or allocated
Rate Stabilization	11-3-006420-9802	500,000	-50,000	500,000	-50,000	**900,000**	estimated 2023 surplus less strategic plan deferral from 2023 + additional funding for secondary plan 2024
Property Acquisitions/Disposals	11-3-006420-9811	24,711				**24,711**	no planned use for 2024
COVID Pandemic Funding	11-3-006420-9818	85,453	-85,453			**0**	Washroom/Accessibility upgrades for ICC (to be completed 2024)
Asset Management	11-3-006420-9837	237,391		100,000		**337,391**	borrowed funding for new Admin Building, payback $100,000/year @ 50 year life span of building
Total Reserves		**1,097,555**	**-135,453**	**600,000**	**-50,000**	**1,512,102**	

BACKGROUND INFORMATION

2024 Proposed Capital and Operating Budget

2024 EZT Master Debt Schedule

Name	County By-law #	Debenture Amount	Interest Rate	GL Accounts	2024	2025	2026	2027	2028	Future Years 2024-2028
TILE DRAIN DEBENTURE DEBT										
			Revenue	*11-5-185081-0944*	*4,320.60*	*4,320.60*	*4,320.60*	*4,320.60*	*4,320.60*	***25,923.60***
Masters 2018-32	**6042-2018a**	31,800.00	**Principal**	11-6-185081-5210	3,228.60	3,422.32	3,627.66	3,845.32	4,076.04	***21,245.79***
		6.00%	**Interest**	11-6-185081-2220	1,092.00	898.28	692.94	475.28	244.56	**4,677.81**
TOTAL DEBENTURE PRINCIPAL AND INTEREST			***Total***		***4,320.60***	***4,320.60***	***4,320.60***	***4,320.60***	***4,320.60***	***25,923.60***
			Revenue	***11-5-185081-0944***	***4,320.60***	***4,320.60***	***4,320.60***	***4,320.60***	***4,320.60***	***25,923.60***
TOTAL TILE DRAIN LOAN DEBENTURE DEBT			**Principal**	**11-6-185081-5210**	**3,228.60**	**3,422.32**	**3,627.66**	**3,845.32**	**4,076.04**	***21,245.79***
			Interest	**11-6-185081-2220**	**1,092.00**	**898.28**	**692.94**	**475.28**	**244.56**	**4,677.81**
TOTAL DEBENTURE PRINCIPAL AND INTEREST			***Total***		***4,320.60***	***4,320.60***	***4,320.60***	***4,320.60***	***4,320.60***	***25,923.60***
MUNICIPAL DRAIN DEBENTURE DEBT										
			Revenue	*11-5-184010-0944*	***15,999.40***	***15,999.40***	***15,999.40***			***63,997.60***
Timms Creek Drain (10-yr) - paid semi-annually (Apr/Oct)	**5856-2016a**	140,423.00	**Principal**	11-6-184010-5210	14,918.31	15,304.86	15,712.91			***60,483.87***
		2.54%	**Interest**	11-6-184010-2220	1,081.09	694.54	286.49			**3,513.73**
TOTAL DEBENTURE PRINCIPAL AND INTEREST			***Total***		***15,999.40***	***15,999.40***	***15,999.40***			***63,997.60***
			Revenue	*11-5-184010-0944*	***4,443.54***	***4,443.54***	***4,443.54***	***4,443.54***	***4,443.54***	***26,661.24***
Milson Drain - *paid semi-annually (May/Dec) with Walker Drain*	**6037-2018**	36,700.00	**Principal**	11-6-184010-5210	3,788.34	3,933.28	4,083.77	4,240.01	2,180.47	***21,874.62***
		3.79%	**Interest**	11-6-184010-2220	655.20	510.26	359.77	203.53	41.30	**2,564.85**
TOTAL DEBENTURE PRINCIPAL AND INTEREST			***Total***		***4,443.54***	***4,443.54***	***4,443.54***	***4,443.54***	***2,221.77***	***24,439.47***
			Revenue	*11-5-184010-0944*	***13,040.06***	***13,040.06***	***13,040.06***	***13,040.06***	***13,040.06***	***78,240.36***
Walker Drain - *paid semi-annually (May/Dec) with Milson Drain*	**6037-2018**	107,700.00	**Principal**	11-6-184010-5210	11,117.29	11,542.64	11,984.24	12,442.75	6,398.77	***64,193.32***
		3.79%	**Interest**	11-6-184010-2220	1,922.77	1,497.42	1,055.82	597.31	121.26	**7,527.01**
TOTAL DEBENTURE PRINCIPAL AND INTEREST			***Total***		***13,040.06***	***13,040.06***	***13,040.06***	***13,040.06***	***6,520.03***	***71,720.33***
			Revenue	***11-5-184010-0944***	***33,483.00***	***33,483.00***	***33,483.00***	***17,483.60***	***17,483.60***	***168,899.20***
TOTAL MUNICIPAL DRAIN DEBENTURE DEBT			**Principal**	**11-6-184010-5210**	29,823.94	30,780.78	31,780.92	16,682.76	8,579.24	***146,551.81***
			Interest	**11-6-184010-2220**	3,659.06	2,702.22	1,702.08	800.84	162.56	**13,605.59**
TOTAL DEBENTURE PRINCIPAL AND INTEREST			***Total***		***33,483.00***	***33,483.00***	***33,483.00***	***17,483.60***	***8,741.80***	***160,157.40***
OTHER DEBENTURE DEBT										
INNERKIP ROADS - *paid annually (Feb)*		1,500,000.00	**Principal**	**11-6-069911-5210**	118,554.65	122,964.88	127,539.10			**483,361.22**
	5237-2011	3.72%	**Interest**	**11-6-069911-2220**	13,728.98	9,318.75	4,744.45			**45,773.22**
TOTAL DEBENTURE PRINCIPAL AND INTEREST			***Total***		***132,283.63***	***132,283.63***	***132,283.55***			***529,134.44***
TAVISTOCK PAVILION "ROYAL RENO" - *paid semi-annually (May/Dec)*		250,000.00	**Principal**	**11-6-161023-5210**	18,521.99	19,281.62	20,072.39	20,895.60	21,752.53	**118,316.42**
	5519-2013	4.06%	**Interest**	**11-6-161023-2220**	3,895.17	3,135.54	2,344.77	1,521.56	664.63	**16,186.54**
TOTAL DEBENTURE PRINCIPAL AND INTEREST			***Total***		***22,417.16***	***22,417.16***	***22,417.16***	***22,417.16***	***22,417.16***	***134,502.96***
TOTAL OTHER DEBENTURE DEBT			**Principal**	**as above**	137,076.64	142,246.50	147,611.49	20,895.60	21,752.53	**601,677.64**
			Interest	**as above**	17,624.15	12,454.29	7,089.22	1,521.56	664.63	**61,959.76**
TOTAL DEBENTURE PRINCIPAL AND INTEREST			***Total***		***154,700.79***	***154,700.79***	***154,700.71***	***22,417.16***	***22,417.16***	***663,637.40***
TOTAL OF EZT OUTSTANDING DEBENTURE DEBT			**Principal**		170,129.18	176,449.60	183,020.07	41,423.68	34,407.81	**769,475.24**
			Interest		22,375.21	16,054.79	9,484.24	2,797.68	1,071.75	**80,243.16**
TOTAL DEBENTURE PRINCIPAL AND INTEREST			***Total***		***192,504.39***	***192,504.39***	***192,504.31***	***44,221.36***	***35,479.56***	***849,718.40***

2024 Levy Based on 2024 Assessment @ 2023 Tax Rates

PROPERTY CLASS	TAX CODE	2023 ASSESSMENT	2024 ASSESSMENT	2023 TAX RATIOS	2024 TAX RATIOS	2023 Weighted Assessment	2024 Weighted Assessment	2023 FINAL TAX RATES @ 2023 RATIOS	2023 FINAL TAX RATES @ 2023 RATIOS	2023 TAXES	2024 TAXES	Tax Levy Changes 2024 vs 2023
Residential Tx:Full EPubSup	RTEP	893,648,356	891,947,331	1.0000	1.0000	893,648,356	891,947,331	0.51722000	0.51722000	$ 4,622,128	$ 4,613,330	$ (8,798)
Residential Tx:Full ESepSup	RTES	29,407,102	28,767,167	1.0000	1.0000	29,407,102	28,767,167	0.51722000	0.51722000	$ 152,099	$ 148,790	$ (3,309)
Residential Tx:Full FPubSup	RTFP	660,429	364,525	1.0000	1.0000	660,429	364,525	0.51722000	0.51722000	$ 3,416	$ 1,885	$ (1,531)
Residential Tx:Full FSepSup	RTFS	803,863	852,127	1.0000	1.0000	803,863	852,127	0.51722000	0.51722000	$ 4,158	$ 4,407	$ 249
		924,519,750	921,931,150			924,519,750	921,931,150			$ 4,781,801	$ 4,768,412	$ (13,389)
Farmland Awaiting Res Dev: EPubSup	R1EP	-	-	0.4500	0.4500	-	-	0.23274900	0.23274900	$ -	$ -	$ -
Farm Tx:Full EPubSup	FTEP	1,129,906,359	1,169,146,656	0.2177	0.2177	245,980,614	254,523,227	0.11259879	0.11259879	$ 1,272,261	$ 1,316,445	$ 44,184
Farm Tx:Full ESepSup	FTES	19,205,155	14,214,020	0.2177	0.2177	4,180,962	3,094,392	0.11259879	0.11259879	$ 21,625	$ 16,005	$ (5,620)
Farm Tx:Full FPubSup	FTFP	1,429	1,362	0.2177	0.2177	311	297	0.11259879	0.11259879	$ 2	$ 2	$ -
Farm TxFull FSepSup	FTFS	2,307	2,312	0.2177	0.2177	502	503	0.11259879	0.11259879	$ 3	$ 3	$ -
		1,149,115,250	1,183,364,350			250,162,389	257,618,419			$ 1,293,891	$ 1,332,455	$ 38,564
Parking Lot	GTN	232,100	232,100	1.9018	1.9018	441,408	441,408	0.98364900	0.98364900	$ 2,283	$ 2,283	$ -
Commercial Occupied	CTN	41,484,326	42,569,426	1.9018	1.9018	78,894,891	80,958,534	0.98364900	0.98364900	$ 408,060	$ 418,734	$ 10,674
Commercial Vacant Land	CUN	389,800	389,800	1.3313	1.3313	518,925	518,925	0.68855430	0.68855430	$ 2,684	$ 2,684	$ -
Commercial V/U Excess Lnd	CXN	521,300	454,300	1.3313	1.3313	693,986	604,791	0.68855430	0.68855430	$ 3,589	$ 3,128	$ (461)
		42,627,526	43,645,626			80,107,802	82,082,250			$ 416,616	$ 426,829	$ 10,213
Industrial Occupied	ITN	10,474,400	11,270,500	2.6300	2.6300	27,547,672	29,641,415	1.36028860	1.36028860	$ 142,482	$ 153,311	$ 10,829
Industrial - Excess Land	IUN	145,300	145,300	1.7095	1.7095	248,390	248,390	0.88418759	0.88418759	$ 1,285	$ 1,285	$ -
Industrial - Vacant Land	IXN	36,500	36,500	1.7095	1.7095	62,397	62,397	0.88418759	0.88418759	$ 323	$ 323	$ -
		10,656,200	11,452,300			27,858,459	29,952,202			$ 144,090	$ 154,919	$ 10,829
Large Industrial-Occupied	LTN	6,679,000	6,740,000	2.6300	2.6300	17,565,770	17,726,200	1.36028860	1.36028860	$ 90,854	$ 91,683	$ 829
Industrial - (New Construction)	JTN		$ -	2.6300	2.6300	-	-	1.36028860	1.36028860	$ -	$ -	$ -
Multi-Res Tx Full EPub	MTEP	13,656,674	13,656,414	2.0000	2.0000	27,313,348	27,312,828	1.03444000	1.03444000	$ 141,270	$ 141,267	$ (3)
Multi-Res Tx Full ESep	MTES	130,444	130,810	2.0000	2.0000	260,888	261,620	1.03444000	1.03444000	$ 1,349	$ 1,353	$ 4
Multi-Res Tx Full FPub	MTFP	2,431	2,317	2.0000	2.0000	4,862	4,634	1.03444000	1.03444000	$ 25	$ 24	$ (1)
Multi-Res Tx Full FSep	MTFS	3,925	3,933	2.0000	2.0000	7,850	7,866	1.03444000	1.03444000	$ 41	$ 41	$ -
		13,793,474	13,793,474			27,586,948	27,586,948			$ 142,685	$ 142,685	$ -
Pipelines	PTN	49,642,000	48,907,000	1.2593	1.2593	62,514,171	61,588,585	0.65133515	0.65133515	$ 323,336	$ 318,548	$ (4,788)
Managed Forests - EP	TTEP	1,575,700	1,575,700	0.2500	0.2500	393,925	393,925	0.12930500	0.12930500	$ 2,037	$ 2,037	$ -
Managed Forests - ES	TTES	195,000	195,000	0.2500	0.2500	48,750	48,750	0.12930500	0.12930500	$ 252	$ 252	$ -
		1,770,700	1,770,700			442,675	442,675			$ 2,289	$ 2,289	$ -
Commercial New Construction	XTN			1.9018	1.9018	-	-	0.98364900	0.98364900	$ -	$ -	$ -
Commercial New Construction - Excess	XUN			1.3313	1.3313	-	-	0.68855430	0.68855430	$ -	$ -	$ -
		-	-			-	-			-	-	$ -
Exempt	EN	29,339,500	52,643,500	1.0000	1.0000	29,339,500	52,643,500			$ -	$ -	$ -
Total Taxable Assessment		**2,228,143,400**	**2,284,248,100**			**1,391,199,372**	**1,399,369,837**			**7,195,562**	**7,237,820**	**$ 42,258**

Rate-Based PIL Calculations:

PROPERTY CLASS	TAX CODE	2023 ASSESSMENT	2024 ASSESSMENT	2023 TAX RATIOS	2024 TAX RATIOS	2023 Weighted Assessment	2024 Weighted Assessment	2023 FINAL TAX RATES	2023 FINAL TAX RATES @ 2023 RATIOS	2023 TAXES	2024 TAXES	Tax Levy Changes 2024 vs 2023
Commercial-PIL-Full	CFN	2,004,900	2,004,900	1.9018	1.9018	3,812,919	3,812,919	0.98364900	0.98364900	$ 19,721	$ 19,721	$ -
Commercial-PIL-General	CGN	3,889,000	3,889,000	1.9018	1.9018	7,396,100	7,396,100	0.98364900	0.98364900	$ 27,097	$ 38,254	$ 11,157
Industrial-PIL-Full Shared	IHN	60,000	60,000	2.6300	2.6300	157,800	157,800	1.36028860	1.36028860	$ 816	$ 816	$ (0)
Total PIL		5,953,900	5,953,900			11,366,819	11,366,819			$ 47,634	$ 58,791	$ 11,157
Total Assessments		**2,234,097,300**	**2,290,202,000**			**1,431,905,691**	**1,463,380,156**			**$ 7,243,196**	**$ 7,296,611**	**$ 53,415**