

STAFF REPORT

Report #CAO2019-07

To: His Worship the Mayor and Members of Council

From: Karen DePrest, Chief Administrative Officer/Treasurer

Subject: 2019 Budget – Public Meeting

Date: June 27, 2019

Background:

Due to gaps in the roles of CAO and Treasurer, the 2019 Budget has not followed a standard approach to development, presentation, consideration and review. Staff have worked collaboratively to put together a budget that we feel accurately reflects the fiscal climate at the Township, while maintaining service levels to the standard expected by Council.

Discussion:

Council has previously approved various capital and operating initiatives in the early parts of 2019 that have been incorporated into the budget document. In addition, the Township has seen assessment increases that if the tax rate was held at 2018 levels would have resulted in an increase to the tax-supported levy of \$368,102, or 6.79%. Staff have worked to absorb some of that assessment impact to ratepayers by proposing a reduction in the tax rate of 2.29% trimming the levy increase to 4.35%, or \$235,752 over 2018 figures.

The Summary of tax-supported increases/(decreases) by Department, as well as the Capital Program, is provided in the table below:

Net Budgets By Department	2018 Approved	2019 Proposed	Difference (2019 - 2018)	
Building, Locates and Drainage	60,120	29,943	(30,177)	-0.56%
Corporate Services	2,021,275	2,008,887	(12,388)	-0.23%
Fire and Protective Services	717,375	739,014	21,639	0.40%
General Government	(1,180,100)	(1,129,188)	50,912	0.94%
Parks and Recreation	206,100	240,605	34,505	0.64%
Public Works	1,608,930	1,696,508	87,578	1.62%
<i>Capital</i>	<i>1,984,217</i>	<i>2,067,900</i>	<i>83,683</i>	<i>1.54%</i>
Net Tax-Supported Budget Summary	5,417,917	5,653,669	235,752	4.35%

Unfortunately, in a normal budgetary cycle, Council would have already provided both a strategic guideline for Staff to incorporate into their budget planning, as well as had an opportunity to provide feedback on changes, additions or deletions to the budget, **prior to today's Public Meeting.**

Staff have brought a working copy of the budget document so that during **today's discussions if there are items that need to be modified**, we can do so during this Council meeting in hopes of preparing and passing the budget by-law shortly thereafter.

In its current draft, the key highlights of the 2019 Budget can be summarized as follows:

- 2019 Levy \$5,653,669 (2018 \$5,417,917)
- Levy Increase \$235,752 4.35% Increase

Staff did post a PDF version of the budget to the municipal website as of the writing of this report.

Today's Budget Public Meeting was advertised and provides an opportunity for people to address Council directly on the budget. The requirements for a Public Meeting are no longer part of the Municipal Act, but the Township has maintained this as part of its ongoing effort to be fiscally open and transparent.

Staff believe the proposed budget is appropriate and will allow staff to continue with existing programs and services. While there are not any additional increases in service, Staff did ensure that the gravel resurfacing and dust control operating budget **line items were reflective of Council's** previously approved enhanced requirements. Staff continued with the appropriate reserve allocations and inflationary adjustments to those allocations to ensure adequate balances are available for current and future capital and growth-related needs.

Based on this budget and what Staff have seen from neighbouring municipalities, it is expected that Township tax rates will continue to be at the low end of the spectrum for Oxford County (2nd lowest – anticipated Blandford-Blenheim will continue to have the lowest rates). While a low tax rate is nice, we also want to ensure that residents continue to get the services and programs that they need and want.

Attachments:

1. Draft 2019 Budget

Recommendation:

1. That, subject to input and comments received at the Public Budget Meeting, Council approve the 2019 Budget and instruct Staff to prepare the necessary by-law and schedules to adopt the 2019 tax rates and user fees.

Respectfully submitted by:

A handwritten signature in cursive script, appearing to read 'Karen DePrest', written in black ink.

Karen DePrest
Chief Administrative Officer/Treasurer

Township of East Zorra-Tavistock
 SUMMARY OF NET BUDGETARY TAX IMPACTS
 2019 Operating and Capital Budget Summary

Revised Date: 27-06-2019

Net Budgets By Department	2018 Approved	2019 Proposed	Difference (2019 - 2018)		Remarks
Building, Locates and Drainage	60,120	29,943	(30,177)	-0.56%	Transfer of Roads vehicle to Building complement
Corporate Services	2,021,275	2,008,887	(12,388)	-0.23%	Studies to be completed and offset by transfers
Fire and Protective Services	717,375	739,014	21,639	0.40%	Experience-based reductions in salary areas + addition of joint Fire Training Officer
General Government	(1,180,100)	(1,129,188)	50,912	0.94%	More conservative estimates of Supplementals and Sundry Revenue for 2019
Parks and Recreation	206,100	240,605	34,505	0.64%	Reduction in one-time Reserve transfers for operations
Public Works	1,608,930	1,696,508	87,578	1.62%	Additional work to address backlog of sidewalk, tree planting and ditching work
Capital	1,984,217	2,067,900	83,683	1.54%	
Net Tax-Supported Budget Summary	5,417,917	5,653,668	235,751	4.35%	
2019 Assessment @ 2018 Tax Rates	5,786,019	368,102	6.79%	Assessment Increase	
Tax Levy	368,102	-132,351	-2.44%	Levy Rate Decrease	
		235,751	4.35%	Total Change	

Township of East Zorra-Tavistock
SUMMARY OF NET BUDGETARY TAX IMPACTS
2019 Operating and Capital Budget Summary

27-06-2019

Expenditures

By Department	2018 Approved	2019 Proposed	Difference (2019 - 2018)	Remarks
Building, Locates and Drainage	357,620	413,661	56,041	
Corporate Services	2,096,875	2,166,524	69,649	
Fire and Protective Services	759,375	780,065	20,690	
General Government	257,730	1,047,277	789,547	
Parks and Recreation	730,560	711,286	(19,274)	
Public Works	2,014,670	2,115,730	101,060	
<i>Capital Budget</i>	<i>3,926,717</i>	<i>4,240,402</i>	313,685	
Expenditures	10,143,547	11,474,944	1,331,397	

Sources of Financing

By Department	2018 Approved	2019 Proposed	Difference (2019 - 2018)	Remarks
Tax Levy	5,417,917	5,653,668	235,751	
Contributions from Other Municipalities	646,000	63,135	(582,865)	
Cost Recoveries	-	71,715	71,715	
Development Charges	-	127,342	127,342	
Donations	-	109,045		
Fines and Penalties	86,500	85,171	(1,329)	
Gas Tax	333,630	551,231	217,601	
Grants	43,900	972,236	928,336	
Investment Income	97,600	136,799	39,199	
Landowner Recovery	71,600	67,088		
Licences, Permits and Rents	574,340	549,614	(24,726)	
Ontario Municipal Partnership Fund	662,000	662,000	-	
Payments in Lieu	60,600	75,753	15,153	
Sundry Income	44,350	42,588	(1,762)	
Supplemental Taxation	150,000	92,949	(57,051)	
Transfers from Reserves and Reserve Funds	1,457,460	1,685,181	227,721	
User Fees and Charges	497,650	529,429	31,779	
Sources of Financing	10,143,547	11,474,944	1,331,397	

Gross Budget Expenditures									Notes
	2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	
Building and Structural Inspection	243,726	320,373	220,470	289,673	290,521	70,051	295,156	299,867	
Locates	6,125	6,337	8,150	3,403	12,724	4,574	12,979	13,238	
Agriculture and Reforestation (Drainage)	130,245	112,960	129,000	90,258	110,415	-18,585	104,942	96,920	
TOTALS	380,096	439,670	357,620	383,334	413,661	56,041	413,077	410,026	
Gross Budget Revenues									Notes
	2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	
Cost Recoveries	90	857	-	8,860	64,871	64,871	66,169	67,492	
Landowner Recovery	101,047	67,631	71,600	40,256	67,088	(4,512)	59,188	51,023	
Licences, Permits and Rents	152,411	295,528	206,500	248,026	200,000	(6,500)	203,000	206,045	
Ontario Specific Grants	9,870	8,391	8,400	10,970	17,595	9,195	8,500	8,500	
Sundry Revenue	8,885	8,345	7,500	8,309	8,513	1,013	8,641	8,770	
User Fees and Charges	22,081	18,950	3,500	31,345	25,650	22,150	25,988	26,330	
TOTALS	294,384	399,702	297,500	347,766	383,717	86,217	371,485	368,160	
NET TAX-SUPPORTED BUDGET	85,712	39,968	60,120	35,568	29,943	(30,177)	41,592	41,866	

Township of East Zorra-Tavistock
BUILDING, LOCATES AND DRAINAGE
2019 Proposed Operating Budget

Revision Date: 2019-06-27

Description		2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	Notes
BUILDING, LOCATES AND DRAINAGE EXPENDITURES										
Building and Structural Inspection										
<u>Administration</u>										
11-271-121-1110	Salaries and Wages	95,458	106,388	107,450	128,746	130,999	23,549	133,619	136,291	as per Salary and Benefits Workbook 2019
11-271-121-1150	Vacation, Stats, Sick and Holidays	12,993	19,262	16,000	21,668	22,047	6,047	22,488	22,938	as per Salary and Benefits Workbook 2019
11-271-121-1210	Benefits	29,371	33,882	33,760	38,277	35,841	2,081	36,557	37,289	as per Salary and Benefits Workbook 2019
11-271-121-2380	Equipment	688	82	1,500	177	1,000	(500)	420	532	includes tablet purchase in 2019
11-271-121-2510	Uniforms	467	300	500	319	500	-	510	520	increase boot allowance for non-union, revise Policy 3.17 for 2019
11-271-121-2610	Office Supplies	1,170	1,478	1,500	375	1,008	(492)	954	779	based on 3-year rolling average actuals
11-271-121-2630	Operating Supplies	15	67	500	-	100	(400)	102	103	updated to reflect need
11-271-121-3110	Travel/Meals/Conferences/Seminars	1,678	1,399	2,500	898	2,500	-	2,500	2,500	CBO to attend OBOA conference
11-271-121-3120	Training and Staff Development	1,022	1,632	2,000	1,011	2,000	-	2,000	2,000	Training courses
11-271-121-3170	Memberships and Publications	1,257	736	1,300	1,154	1,177	(123)	1,201	1,225	2% inflationary adjustment over p/y actual
11-271-121-3210	Postage and Courier	763	-	1,000	5	250	(750)	250	250	annual mailings including registered letters
11-271-121-3260	Telecommunications	1,666	2,540	1,750	2,156	2,500	750	2,550	2,601	2% inflationary adjustment over p/y actual
11-271-121-3310	Professional Services	4,199	5,333	5,000	6,195	6,319	1,319	6,445	6,574	2% inflationary adjustment over p/y actual
11-271-121-3810	Insurance and Licences	9,688	19,239	10,500	9,930	10,129	(371)	10,331	10,538	2% inflationary adjustment over p/y actual
11-271-121-5110	Capital - Equipment	-	-	9,000	-	-	(9,000)	-	-	budget for a capital now on a separate tab
11-271-140-1110	Salaries and Wages	1,160	-	-	-	-	-	-	-	no longer a separate business unit
11-271-140-1210	Benefits	357	-	-	-	-	-	-	-	no longer a separate business unit
11-271-121-5390	Transfer to Building Reserve	74,000	120,512	11,640	71,104	64,999	53,359	65,894	66,204	Net transfer of revenue minus expense
Total Administration		235,952	312,850	205,900	282,015	281,368	75,468	285,820	290,344	
<u>2017 Chevrolet Equinox</u>										
11-271-812-2210	Fuels and Lubricants	1,784	1,166	2,000	1,672	1,705	(295)	1,740	1,774	2% inflationary adjustment over p/y actual
11-271-812-2370	Repairs - Parts and Labour	-	125	1,000	163	1,000	-	1,020	1,040	maintaining prior year budget
11-271-812-3810	Insurance and Licences	950	1,174	1,100	998	1,018	(82)	1,038	1,059	2% inflationary adjustment over p/y actual
Total 2017 Chevrolet Equinox		2,734	2,465	4,100	2,833	3,723	(377)	3,798	3,874	
<u>2017 Chevrolet Silverado Pickup</u>										
11-311-836-1110	Salaries and Wages	14	224	260	255	-	(260)	-	-	work to be done out of house now that in Building
11-311-836-1210	Benefits	4	76	110	69	-	(110)	-	-	work to be done out of house now that in Building
11-311-836-2210	Fuels and Lubricants	3,754	3,584	6,000	3,345	3,412	(2,588)	3,480	3,550	prior year actual + 2%
11-311-836-2370	Repairs - Parts and Labour	318	-	3,000	158	1,000	(2,000)	1,020	1,040	maintaining minimum budget as above vehicle
11-311-836-3810	Insurance and Licences	950	1,174	1,100	998	1,018	(82)	1,038	1,059	prior year actual + 2%
Total 2017 Silverado Pickup		5,040	5,058	10,470	4,825	5,430	(5,040)	5,538	5,649	
Total Building and Structural Inspection Expenses		243,726	320,373	220,470	289,673	290,521	70,051	295,156	299,867	

**Township of East Zorra-Tavistock
BUILDING, LOCATES AND DRAINAGE
2019 Proposed Operating Budget**

Revision Date: 2019-06-27

Description		2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	Notes
<u>BUILDING, LOCATES AND DRAINAGE EXPENDITURES (cont'd)</u>										
Locates										
11-313-372-1110	Salaries and Wages	4,798	4,847	5,100	1,853	9,724	4,624	9,918	10,117	as per Salary and Benefits Workbook 2019
11-313-372-1210	Benefits	1,327	1,343	1,550	530	2,000	450	2,040	2,081	as per Salary and Benefits Workbook 2019
11-313-372-3310	Professional Services	-	147	1,500	1,020	1,000	(500)	1,020	1,040	estimated based on trend upward
Total Locates Expenses		6,125	6,337	8,150	3,403	12,724	4,574	12,979	13,238	
Agriculture and Reforestation (Drainage)										
<u>Municipal Drains</u>										
11-871-121-1110	Salaries and Wages	13,931	10,273	20,300	15,268	16,166	(4,134)	16,489	16,819	as per Salary and Benefits Workbook 2019
11-871-121-1210	Benefits	4,473	3,014	3,625	4,634	4,119	494	4,202	4,286	as per Salary and Benefits Workbook 2019
11-871-121-2610	Office Supplies	47	-	100	-	-	(100)	-	-	costs charged to admin budget not required here
11-871-121-2910	Miscellaneous Expense	922	5,703	5,000	1,107	2,577	(2,423)	3,129	2,271	based on 3-year rolling average actuals
11-871-121-3110	Travel/Meals/Conventions/Seminars	-	-	1,250	-	-	(1,250)	-	-	costs charged to admin budget not required here
11-871-121-3170	Memberships and Publications	175	175	175	175	175	-	175	175	constant amount per year
11-871-121-3210	Postage and Courier	-	-	150	-	250	100	255	260	municipal share of drain billing costs to be charged here
11-871-121-3260	Telecommunications	415	455	400	532	543	143	553	565	estimated based on upward trend
11-871-121-3310	Professional Services	-	12,861	10,000	2,145	5,002	(4,998)	5,077	5,153	based on 3-year rolling average actuals
11-871-121-4210	Principal Repayments	69,338	36,251	40,950	28,797	35,749	(5,201)	31,060	32,003	based on Drain Repayment Schedule
11-871-121-4220	Interest Repayments	2,851	4,697	4,700	6,601	8,391	3,691	7,355	6,411	based on Drain Repayment Schedule
11-871-121-4230	Write-offs and Charge Outs - Municipal Drains	-	3,826	3,000	6,653	3,493	493	4,657	4,934	based on 3-year rolling average actuals
11-871-121-6110	Grants	350	250	350	250	350	-	350	350	based on prior year constant balance
Total Municipal Drains		92,502	77,505	90,000	66,162	76,815	(13,185)	73,302	73,228	
<u>Drain Repair Charge-Outs</u>										
11-871-128-1110	Salaries and Wages	3,477	3,738	4,000	4,058	4,139	139	4,222	4,306	2% inflationary adjustment over p/y actual
11-871-128-1210	Benefits	1,021	1,060	1,000	1,213	1,237	237	1,262	1,287	2% inflationary adjustment over p/y actual
11-871-128-3510	Equipment Rentals - Owned	4,388	3,973	4,000	5,225	5,330	1,330	5,436	5,545	2% inflationary adjustment over p/y actual
Total Drain Repair Charge-Outs		8,885	8,771	9,000	10,496	10,706	1,706	10,920	11,138	
<u>Tile Drainage</u>										
11-881-121-4210	Principal Repayments	23,565	22,805	25,000	11,090	16,944	(8,056)	15,787	8,569	based on Drain Repayment Schedule
11-881-121-4220	Interest Repayments	5,293	3,879	5,000	2,511	5,949	949	4,933	3,986	based on Drain Repayment Schedule
Total Municipal Drains		28,858	26,684	30,000	13,600	22,894	(7,106)	20,720	12,554	
Total Agriculture and Reforestation (Drainage) Expenses		130,245	112,960	129,000	90,258	110,415	(18,585)	104,942	96,920	

Description		2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	Notes
<u>BUILDING, LOCATES AND DRAINAGE REVENUES</u>										
Building and Structural Inspection										
<u>Administration</u>										
11-271-021-0599	Staff Sharing Recovery	-	837	-	8,860	64,871	64,871	66,169	67,492	as per Salary and Benefits Workbook 2019 (CBO and Summer Student)
11-271-021-0721	Building Permits	152,411	295,528	206,500	248,026	200,000	(6,500)	203,000	206,045	based on 1/2 year projection to year end for 2019
11-271-021-0725	Building Permit Admin Fee	-	18,950	-	27,925	22,500	22,500	22,838	23,180	50 permits @ \$250.00 and 100 permits @ \$100.00
11-271-021-0726	Zoning Compliance and Work Orders	22,081	-	3,500	3,420	3,150	(350)	3,150	3,150	Zoning Compliance Letters - 70 @ \$45.00
Total Administration		174,492	315,315	210,000	288,231	290,521	80,521	295,156	299,867	
<u>2017 Chevrolet Silverado Pickup (PW Manager)</u>										
11-311-836-0761	Equipment Rental - Owned Equipment	90	20	-	-	-	-	-	-	no budget required
Total 2017 Chevrolet Silverado Pickup (PW Manager)		90	20	-	-	-	-	-	-	
Total Building and Structural Inspection Revenue		174,582	315,335	210,000	288,231	290,521	80,521	295,156	299,867	
Agriculture and Reforestation (Drainage)										
<u>Municipal Drains</u>										
11-871-021-0053	Municipal Drain Debenture Revenue	72,189	40,947	41,600	26,656	44,194	2,594	38,469	38,469	based on Drain Repayment Schedule
11-871-021-0331	OMAFRA Grants	9,870	8,391	8,400	10,970	17,595	9,195	8,500	8,500	Drainage Superintendent Grant
Total Municipal Drains		82,059	49,338	50,000	37,626	61,789	11,789	46,969	46,969	
<u>Drain Repair Charge-Outs</u>										
11-871-128-0513	Miscellaneous Revenue	8,885	8,345	7,500	8,309	8,513	1,013	8,641	8,770	based on 3-year rolling average actuals
Total Drain Repair Charge-Outs		8,885	8,345	7,500	8,309	8,513	1,013	8,641	8,770	
<u>Tile Drainage</u>										
11-881-021-0052	Tile Drain Loan Debenture Revenue	28,858	26,684	30,000	13,600	22,894	(7,106)	20,720	12,554	based on Drain Repayment Schedule
Total Tile Drainage		28,858	26,684	30,000	13,600	22,894	(7,106)	20,720	12,554	
Total Agriculture and Reforestation (Drainage) Revenue		119,802	84,367	87,500	59,535	93,196	5,696	76,329	68,293	

Gross Budget Expenditures									Notes
	2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	
Council	121,627	134,713	138,280	128,321	139,888	1,608	143,225	144,720	
Administration Staff	545,618	566,242	580,000	621,018	629,527	49,527	641,521	653,974	
Township Office Hickson	23,850	19,514	25,400	20,609	26,988	1,588	27,309	28,976	
89 Loveys Street Hickson	1,315	1,363	3,500	1,362	1,226	(2,274)	1,250	1,275	
Former PUC Office	9,668	4,990	6,700	7,680	6,494	(206)	6,149	6,755	
General Administration	178,590	211,318	270,000	274,923	259,247	(10,753)	215,579	219,901	
Municipal Election	1,252	3,166	28,000	19,741	-	(28,000)	-	-	
Police Services Board	12,269	7,196	9,000	8,287	9,837	837	9,243	9,681	
Township Policing	990,410	964,439	920,820	936,022	971,300	50,480	989,487	1,008,255	
By-law Enforcement	20,405	19,921	26,900	24,735	27,291	391	27,827	28,374	
Animal Control	8,624	9,535	12,000	10,310	10,516	(1,484)	10,727	10,941	
Livestock Claims	-	-	1,500	-	1,500	-	1,500	1,500	
Crossing Guards	31,183	31,219	35,000	37,926	38,590	3,590	39,362	40,149	
Cemeteries	2,100	2,100	2,175	1,600	2,100	(75)	2,100	2,100	
Seniors' Picnic	1,309	622	1,500	318	1,000	(500)	1,000	1,000	
Planning and Zoning Administration	468	3,066	3,600	2,929	4,020	420	4,074	4,128	
Economic Development	27,000	30,000	32,500	33,300	37,000	4,500	37,740	38,495	
TOTALS	1,975,688	2,009,404	2,096,875	2,129,081	2,166,524	69,649	2,158,093	2,200,224	
Gross Budget Revenues									Notes
	2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	
Development Charges	-	-	-	-	28,125	28,125	-	-	
Fines and Penalties	600	-	1,500	475	500	(1,000)	500	500	
Licences, Permits and Rents	6,794	347	4,000	870	511	(3,489)	429	456	
Ontario Specific Grants	36,676	36,668	35,500	39,652	36,467	967	36,500	36,500	
Sundry Revenue	460	3,588	1,000	4,874	1,861	861	2,327	1,907	
Transfer from Reserves and Reserve Funds	-	-	19,000	16,782	71,485	52,485	-	-	
User Fees and Charges	18,203	24,385	14,600	22,858	18,688	4,088	19,443	19,980	
TOTALS	62,733	64,988	75,600	85,511	157,637	82,037	59,199	59,343	
NET TAX-SUPPORTED BUDGET	1,912,955	1,944,416	2,021,275	2,043,570	2,008,887	(12,388)	2,098,894	2,140,881	

Revision Date: 2019-06-27

Description		2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	Notes
<u>CORPORATE SERVICES EXPENDITURES</u>										
Council										
<u>Regular</u>										
11-111-111-1120	Council Wages - Taxable	67,885	68,608	76,680	70,529	106,222	29,542	108,346	110,513	based on 2019 Salary and Benefits Workbook adjusted
11-111-111-1121	Council Wages - Tax Exempt	33,954	34,304	33,500	33,417	-	(33,500)	-	-	No longer tax exempt portion 2019
11-111-111-1210	Other Payroll Costs	3,096	3,353	3,000	3,442	6,147	3,147	6,270	6,396	No longer tax exempt portion 2019
11-111-111-3110	Meals and Expenses	1,694	1,653	1,800	4,575	3,266	1,466	3,331	3,397	based on 2% increase over prior years actuals
11-111-111-3170	Memberships	2,360	2,440	-	2,517	2,567	2,567	2,618	2,671	based on 2% increase over prior years actuals
11-111-111-3260	Telecommunications	537	1,432	650	712	894	244	1,012	873	based on 3-year rolling average actuals
11-111-111-3290	Print, Advertising and Promotion	792	527	750	695	672	(78)	631	666	based on 3-year rolling average actuals
11-111-111-3455	Christmas Gift Certificate Program	3,270	5,700	3,400	2,640	6,000	2,600	6,000	6,000	120 recipients @ \$50.00 - revise Policy 3.15 for 2019
	<i>Subtotal Regular</i>	<i>113,589</i>	<i>118,017</i>	<i>119,780</i>	<i>118,527</i>	<i>125,767</i>	<i>5,987</i>	<i>128,209</i>	<i>130,515</i>	
<u>Conferences and Seminars</u>										
11-111-112-1120	Council Wages - Taxable	1,810	3,527	4,500	2,238	6,147	1,647	6,270	6,395	ROMA and AMO
11-111-112-1121	Council Wages - Tax Exempt	893	1,764	2,500	1,119	-	(2,500)	-	-	No longer tax exempt portion 2019
11-111-112-1210	Other Payroll Costs	48	233	500	168	399	(101)	407	415	No longer tax exempt portion 2019
11-111-112-3110	Meals and Expenses	5,287	11,172	11,000	6,269	7,576	(3,424)	8,339	7,395	based on 3-year rolling average actuals
	<i>Subtotal Conferences and Seminars</i>	<i>8,038</i>	<i>16,696</i>	<i>18,500</i>	<i>9,793</i>	<i>14,122</i>	<i>(4,378)</i>	<i>15,015</i>	<i>14,205</i>	
	Total Council	121,627	134,713	138,280	128,321	139,888	1,608	143,225	144,720	

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<u>CORPORATE SERVICES EXPENDITURES (cont'd)</u>										
Administration Staff										
11-123-121-1110	Salaries and Wages	354,685	380,435	390,000	410,650	404,407	14,407	412,496	420,745	based on 2019 Salary and Benefits Workbook adjusted
11-123-121-1150	Vacation, Sick, Stats, Holidays	54,447	57,867	56,000	69,284	82,079	26,079	83,721	85,395	based on 2019 Salary and Benefits Workbook adjusted
11-123-121-1210	Benefits	115,968	115,819	116,000	128,833	123,011	7,011	125,471	127,981	based on 2019 Salary and Benefits Workbook adjusted
11-123-121-3110	Travel/Meals/Conferences/Seminars	12,024	5,721	10,000	8,384	12,500	2,500	12,500	12,500	back at full complement for 2019 - quarterly staff meetings
11-123-121-3120	Training and Staff Development	5,377	4,121	5,000	1,674	5,000	-	5,000	5,000	back at full complement for 2019
11-123-121-3170	Memberships and Publications	3,117	2,279	3,000	2,194	2,530	(470)	2,334	2,353	based on 3-year rolling average actuals
Total Administration Staff		545,618	566,242	580,000	621,018	629,527	49,527	641,521	653,974	
Township Office Hickson										
11-181-121-1110	Salaries and Wages	-	25	-	935	-	-	-	-	Union business actuals at office
11-181-121-1210	Overhead	-	13	-	276	-	-	-	-	Union business actuals at office
11-181-121-3420	Building Maintenance	9,300	9,315	11,000	10,503	14,000	3,000	14,280	14,566	increased by \$3,000 over prior year per WJ
11-181-121-3430	Grounds Maintenance	5,579	1,457	5,000	1,180	5,239	239	5,125	6,348	based on 3-year rolling average actuals + grass cutting
11-181-121-3510	Equipment Rentals - Owned	-	-	-	118	-	-	-	-	no planned items here for 2019
11-181-121-3610	Electrical Power	7,287	6,997	7,500	5,643	5,756	(1,744)	5,871	5,988	prior year actual + 2%
11-181-121-3630	Natural Gas	888	977	1,100	1,063	1,084	(16)	1,106	1,128	prior year actual + 2%
11-181-121-3810	Insurance and Licences	796	730	800	892	910	110	928	947	prior year actual + 2%
Total Township Office Hickson		23,850	19,514	25,400	20,609	26,988	1,588	27,309	28,976	
89 Loveys Street Hickson										
11-182-121-3420	Building Maintenance	-	-	-	161	-	-	-	-	no planned items here for 2019
11-182-121-3430	Grounds Maintenance	-	-	1,500	-	-	(1,500)	-	-	no planned items here for 2019
11-182-121-3610	Electrical Power	517	564	1,000	436	445	(555)	454	463	prior year actual + 2%
11-182-121-3810	Insurance and Licences	798	799	1,000	766	781	(219)	797	813	prior year actual + 2%
Total 89 Loveys Street Hickson		1,315	1,363	3,500	1,362	1,226	(2,274)	1,250	1,275	

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<u>CORPORATE SERVICES EXPENDITURES (cont'd)</u>										
Former PUC Office										
11-183-121-1110	Salaries and Wages	12	664	-	305	-	-	-	-	Union business actuals at office
11-183-121-1210	Overhead	4	185	-	90	-	-	-	-	Union business actuals at office
11-183-121-3420	Building Maintenance	4,400	335	2,000	3,386	2,707	707	2,143	2,745	based on 3-year rolling average actuals
11-183-121-3430	Grounds Maintenance	468	459	600	769	565	(35)	598	644	based on 3-year rolling average actuals
11-183-121-3510	Equipment Rentals - Owned	25	850	-	383	419	419	551	451	based on 3-year rolling average actuals
11-183-121-3610	Electrical Power	2,765	693	2,000	548	559	(1,441)	570	582	prior year actual + 2%
11-183-121-3620	Water	644	365	650	398	406	(244)	414	422	prior year actual + 2%
11-183-121-3625	Sewer	712	510	550	629	642	92	654	667	prior year actual + 2%
11-183-121-3630	Natural Gas	541	839	800	1,086	1,107	307	1,130	1,152	prior year actual + 2%
11-183-121-3810	Insurance and Licences	97	90	100	86	88	(12)	90	92	prior year actual + 2%
Total Former PUC Office		9,668	4,990	6,700	7,680	6,494	(206)	6,149	6,755	
General Administration										
11-191-121-2380	Office Equipment	778	681	7,500	1,699	4,000	(3,500)	4,080	4,162	includes the addition of a cheque scanner/cash drawer
11-191-121-2610	Office Supplies	7,417	7,776	7,000	7,054	7,416	416	7,415	7,295	based on 3-year rolling average actuals
11-191-121-3170	Memberships and Publications	43	160	-	218	222	222	227	231	prior year actual + 2%
11-191-121-3210	Postage and Courier	9,061	6,247	9,000	11,727	9,012	12	8,995	9,911	based on 3-year rolling average actuals
11-191-121-3260	Telecommunications	3,240	3,434	3,500	4,155	4,238	738	4,323	4,409	prior year actual + 2%
11-191-121-3290	Print, Advertising and Promotions	5,169	7,556	7,500	5,762	10,000	2,500	10,000	10,000	re-implementation of the quarterly newsletter
11-191-121-3310	Professional Services	68,510	100,726	150,000	157,749	136,500	(13,500)	91,090	92,912	Software support, AMP, Service Delivery Review, etc.
11-191-121-3450	Equipment Maintenance/Lease Costs	12,475	12,826	12,500	12,908	12,736	236	12,823	12,823	based on 3-year rolling average actuals
11-191-121-3810	Insurance and Licences	71,897	71,912	73,000	73,650	75,122	2,122	76,625	78,157	prior year actual + 2%
Total General Administration		178,590	211,318	270,000	274,923	259,247	(10,753)	215,579	219,901	
Municipal Election										
11-191-126-2610	Office Supplies	1,043	3,166	28,000	9,452	-	(28,000)	-	-	no budget required until 2022
11-191-126-3210	Postage and Courier	-	-	-	6,816	-	-	-	-	no budget required until 2022
11-191-126-3290	Print, Advertising and Promotion	209	-	-	3,473	-	-	-	-	no budget required until 2022
Total Municipal Election		1,252	3,166	28,000	19,741	-	(28,000)	-	-	

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<u>CORPORATE SERVICES EXPENDITURES (cont'd)</u>										
Police Services Board										
<i>Conferences and Seminars</i>										
11-252-112-1120	PSB - Taxable	1,169	1,626	1,100	259	1,119	19	1,142	1,164	based on 1.75% for 2019 and 2% for 2020
11-252-112-1121	PSB - Tax Exempt	584	813	550	130	-	(550)	-	-	no longer tax exempt portion for 2019
11-252-112-1210	Benefits	31	19	50	5	25	(25)	26	26	based on 1.75% for 2019 and 2% for 2020
11-252-112-3110	Travel/Meals/Conferences/Seminars	4,057	144	2,300	977	1,726	(574)	949	1,217	based on 3-year rolling average actuals
<i>Subtotal Conferences and Seminars</i>		<i>5,841</i>	<i>2,602</i>	<i>4,000</i>	<i>1,371</i>	<i>2,871</i>	<i>(1,129)</i>	<i>2,117</i>	<i>2,408</i>	
<i>Administration</i>										
11-252-121-1120	PSB - Taxable	3,621	2,781	1,775	3,526	5,372	3,597	5,480	5,589	based on 1.75% for 2019 and 2% for 2020
11-252-121-1121	PSB - Tax Exempt	1,811	1,390	2,000	1,754	-	(2,000)	-	-	no longer tax exempt portion for 2019
11-252-121-1210	Benefits	124	101	125	113	115	(10)	117	120	based on 1.75% for 2019 and 2% for 2020
11-252-121-3110	Travel/Meals/Conferences/Seminars	-	(633)	-	500	500	500	510	520	placeholder for potential actual expenditure
11-252-121-3170	Memberships and Publications	671	684	700	694	708	8	722	736	based on an estimated 2% increase per year
11-252-121-3290	Print, Advertising and Promotion	-	70	200	128	66	(134)	88	94	based on 3-year rolling average actuals
11-252-121-3810	Insurance and Licences	201	201	200	201	205	5	209	213	based on an estimated 2% increase per year
<i>Subtotal Administration</i>		<i>6,428</i>	<i>4,594</i>	<i>5,000</i>	<i>6,916</i>	<i>6,966</i>	<i>1,966</i>	<i>7,126</i>	<i>7,273</i>	
Total Police Services Board		12,269	7,196	9,000	8,287	9,837	837	9,243	9,681	
Township Policing										
11-253-121-3410	Contracted Services	968,253	943,698	899,820	920,820	951,305	51,485	970,331	989,738	as per OPP estimated budget provided for 2019
11-253-121-3411	RIDE Program	6,806	4,184	6,000	4,986	5,325	(675)	4,832	5,048	based on 3-year rolling average actuals
11-253-121-3420	Building - Repairs and Maintenance	4,645	4,670	5,000	3,800	5,000	-	5,000	5,000	minimum maintenance budget required
11-253-121-3425	Facility Rental Expense	10,706	11,887	10,000	6,416	9,670	(330)	9,324	8,470	based on 3-year rolling average actuals
Total Township Policing		990,410	964,439	920,820	936,022	971,300	50,480	989,487	1,008,255	

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<u>CORPORATE SERVICES EXPENDITURES (cont'd)</u>										
By-law Enforcement										
11-261-121-1110	Salaries and Wages	16,754	16,395	19,000	19,010	19,843	843	20,240	20,644	based on 2019 Salary and Benefits Workbook adjusted
11-261-121-1150	Vacation, Sick, Stats, Holidays	1,374	1,346	1,500	2,209	3,018	1,518	3,078	3,140	based on 2019 Salary and Benefits Workbook adjusted
11-261-121-1210	Benefits	2,096	1,998	2,300	2,451	2,518	218	2,568	2,620	based on 2019 Salary and Benefits Workbook adjusted
11-261-121-2610	Office Supplies	-	-	150	-	-	(150)	-	-	no budget needed here, covered by admin budget
11-261-121-3170	Memberships and Publications	181	182	200	110	185	(15)	189	192	based on approximation of prior years
11-261-121-3110	Travel/Meals/Conferences/Seminars	-	-	750	20	228	(522)	232	237	based on 6 months actual of \$113.85 in 2019
11-261-121-3120	Training and Staff Development	-	-	500	-	250	(250)	250	250	placeholder for no anticipated expense
11-261-121-3290	Print, Advertising and Promotion	-	-	500	-	250	(250)	250	250	placeholder for no anticipated expense
11-261-121-3310	Professional Services	-	-	2,000	935	1,000	(1,000)	1,020	1,040	placeholder for no anticipated expense
Total By-law Enforcement		20,405	19,921	26,900	24,735	27,291	391	27,827	28,374	
Animal Control										
11-281-121-3360	Animal Collection and Pound Services	8,624	9,535	12,000	10,310	10,516	(1,484)	10,727	10,941	prior year actual + 2%
Total Animal Control		8,624	9,535	12,000	10,310	10,516	(1,484)	10,727	10,941	
Livestock Claims										
11-282-121-1132	Livestock Evaluators - Salaries and Wages	-	-	500	-	500	-	500	500	placeholder for unanticipated expenses
11-282-121-3910	Livestock Claims	-	-	1,000	-	1,000	-	1,000	1,000	placeholder for unanticipated expenses
Total Livestock Claims		-	-	1,500	-	1,500	-	1,500	1,500	
Crossing Guards										
11-381-121-1130	Part-time Salaries and Wages	26,674	26,956	28,000	30,974	31,516	3,516	32,146	32,789	based on 1.75% for 2019 and 2% for 2020
11-381-121-1150	Vacation, Sick, Stats, Holidays	2,154	1,935	3,100	3,923	3,992	892	4,071	4,153	based on 1.75% for 2019 and 2% for 2020
11-381-121-1210	Benefits	2,260	2,201	3,150	2,781	2,830	(320)	2,886	2,944	based on 1.75% for 2019 and 2% for 2021
11-381-121-2910	Miscellaneous	95	127	750	248	253	(497)	258	263	prior year actual + 2%
Total Crossing Guards		31,183	31,219	35,000	37,926	38,590	3,590	39,362	40,149	

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<u>CORPORATE SERVICES EXPENDITURES (cont'd)</u>										
Cemeteries										
<u>12th Line Baptist Cemetery</u>										
11-581-121-2910	Miscellaneous	625	625	650	625	625	(25)	625	625	based on actual expenditure annually
<u>Vandecar Cemetery</u>										
11-582-121-2910	Miscellaneous	475	475	500	475	475	(25)	475	475	based on actual expenditure annually
<u>17th Line Evangelical Cemetery</u>										
11-583-121-2910	Miscellaneous	500	500	525	500	500	(25)	500	500	based on actual expenditure annually
<u>Brickyard Cemetery</u>										
11-583-121-2910	Miscellaneous	500	500	500	-	500	-	500	500	based on actual expenditure annually
Total Cemeteries		2,100	2,100	2,175	1,600	2,100	(75)	2,100	2,100	
Seniors' Picnic										
11-631-121-2910	Miscellaneous	1,309	622	1,500	318	1,000	(500)	1,000	1,000	to be reinstituted for 2019 possibly if assistance provided
Total Seniors' Picnic		1,309	622	1,500	318	1,000	(500)	1,000	1,000	
Planning and Zoning Administration										
11-811-121-2610	Office Supplies	53	52	100	4	36	(64)	31	24	based on 3-year rolling average actuals
11-811-121-3260	Telecommunications	415	455	500	532	543	43	553	565	prior year actual + 2%
11-811-121-3290	Print, Advertising and Promotion	-	1,643	1,000	2,393	2,441	1,441	2,490	2,539	prior year actual + 2%
11-811-121-3310	Professional Services	-	916	2,000	-	1,000	(1,000)	1,000	1,000	placeholder for unanticipated expenses
Total Planning and Zoning Administration		468	3,066	3,600	2,929	4,020	420	4,074	4,128	
Economic Development										
11-812-121-3310	Professional Services	27,000	30,000	32,500	33,300	37,000	4,500	37,740	38,495	as per draft ROEDC budget share
Total Economic Development		27,000	30,000	32,500	33,300	37,000	4,500	37,740	38,495	

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CORPORATE SERVICES REVENUES										
11-183-021-0574	Former PUC Office Facility Rentals	6,035	-	3,500	442	-	(3,500)	-	-	no revenue anticipated for 2019
	Total Former PUC Office	6,035	-	3,500	442	-	(3,500)	-	-	
General Administration										
11-191-021-0511	Tax Certificates	6,760	11,155	3,500	6,565	5,160	1,660	5,263	5,368	reduction to reflect Zoning Compliance Letters reallocated based on 3-year rolling average actuals \$1.25/household @ 2,900 households DC Study funding and AMP DC-supported based on 3-year rolling average actuals based on 3-year rolling average actuals based on 3-year rolling average actuals drawdown to offset Service Delivery Review
11-191-021-0513	Miscellaneous Revenue	460	3,588	1,000	1,534	1,861	861	2,327	1,907	
11-191-021-0514	Waste Management Services	3,496	3,620	3,500	3,791	3,625	125	3,625	3,625	
11-191-021-0523	Contributions from Developers	-	-	-	-	28,125	28,125	-	-	
11-191-021-0575	Criminal Record Check Fees	2,370	2,570	2,000	3,670	2,870	870	3,037	3,192	
11-191-021-0722	Lottery Licences	639	227	500	308	391	(109)	309	336	
11-191-021-0763	Sales of Maps, Copies, Faxes, etc.	77	15	100	7	33	(67)	18	20	
11-191-021-0952	Contributions from Reserves	-	-	-	-	20,000	20,000	-	-	
	Total General Administration	13,802	21,175	10,600	15,875	62,065	51,465	14,579	14,448	
Municipal Election										
11-191-026-0952	Contributions from Reserves	-	-	19,000	16,782	-	(19,000)	-	-	drawdown only done in election years
	Total Municipal Election	-	-	19,000	16,782	-	(19,000)	-	-	
Township Policing										
11-253-006-0331	Police Specific Grant	30,000	30,000	30,000	32,951	30,000	-	30,000	30,000	as per OPP application process as actually received in 2019 no budget required - one-time revenue in 2018 one-time funding to offset unanticipated increase 2019
11-253-006-0332	RIDE Grant	6,676	6,668	5,000	6,701	6,467	1,467	6,500	6,500	
11-253-021-0513	Miscellaneous Revenue	-	-	-	3,340	-	-	-	-	
11-253-021-0952	Contributions from Reserves	-	-	-	-	51,485	51,485	-	-	
	Total Township Policing	36,676	36,668	35,000	42,992	87,952	52,952	36,500	36,500	
By-law Enforcement										
11-261-021-0811	Fines	600	-	1,500	475	500	(1,000)	500	500	reduced estimated based on limited fines in prior years
	Total By-law Enforcement	600	-	1,500	475	500	(1,000)	500	500	

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<u>CORPORATE SERVICES REVENUES (cont'd)</u>										
11-281-021-0724	Animal Control									
	Dog Licences	120	120	-	120	120	120	120	120	based on 3-year rolling average actuals
	Total Animal Control	120	120	-	120	120	120	120	120	
11-282-021-0724	Livestock Claims									
	OWDCP Revenue	-	-	500	-	-	(500)	-	-	no budget as revenue is unanticipated and discretionary
	Total Livestock Claims	-	-	500	-	-	(500)	-	-	
11-811-021-0581	Planning and Zoning Administration									
	Minor Variance and Zoning Change Application Fees	5,500	7,025	5,500	8,825	7,000	1,500	7,500	7,775	based on 3-year rolling average actuals
	Total Planning and Zoning Administration	5,500	7,025	5,500	8,825	7,000	1,500	7,500	7,775	

Gross Budget Expenditures									Notes
	2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	
Hickson Fire Department	209,984	217,731	213,275	181,663	223,220	9,945	225,372	229,585	
Innerkip Fire Department	129,826	130,460	170,775	136,364	166,219	(4,556)	169,130	172,127	
Tavistock Fire Department	177,395	181,562	201,675	175,305	212,364	10,689	215,526	217,788	
Township Fire Department	132,070	135,111	141,400	138,426	164,598	23,198	179,121	182,783	
Community Emergency Management	10,683	9,091	32,250	8,453	13,665	(18,585)	10,547	10,590	
TOTALS	659,958	673,955	759,375	640,211	780,065	20,690	799,696	812,873	
Gross Budget Revenues									Notes
	2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	
Cost Recoveries	-	-	-	5,729	5,844	5,844	5,960	6,080	
Donations	23,140	9,220	-	1,690	-	-	-	-	
Licences, Permits and Rents	10,706	11,887	10,000	6,416	9,670	(330)	9,324	8,470	
Sundry Revenue	6,309	1,342	7,000	6,367	2,513	(4,487)	1,331	1,448	
User Fees and Charges	28,350	21,409	25,000	19,315	23,025	(1,975)	21,250	21,196	
TOTALS	68,505	43,858	42,000	39,517	41,051	(949)	37,866	37,194	
NET TAX-SUPPORTED BUDGET	591,453	630,097	717,375	600,694	739,014	21,639	761,830	775,679	

**Township of East Zorra-Tavistock
FIRE AND EMERGENCY MANAGEMENT SERVICES
2019 Proposed Operating Budget**

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Description		2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	Notes
FIRE SERVICES EXPENDITURES (cont'd)										
Hickson Fire Department (cont'd)										
<u>Fire Prevention</u>										
11-211-131-1130	Part-Time Salaries and Wages	(51)	-	500	384	391	(109)	399	407	based on 2019 Salary and Benefits Workbook adjusted
11-211-131-1210	Benefits	-	-	-	7	7	7	7	7	based on 2019 Salary and Benefits Workbook adjusted
11-211-131-2380	Operating Equipment	487	-	500	-	500	-	500	500	placeholder for unanticipated expense
11-211-131-2610	Office Supplies	-	-	100	-	100	-	100	100	placeholder for unanticipated expense
11-211-131-2910	Miscellaneous Expenses	-	-	100	-	100	-	100	100	placeholder for unanticipated expense
Subtotal Fire Prevention		436	-	1,200	391	1,098	(102)	1,106	1,114	
<u>Fire Public Education</u>										
11-211-132-1130	Part-Time Salaries and Wages	(51)	-	1,000	768	782	(218)	798	814	based on 2019 Salary and Benefits Workbook adjusted
11-211-132-1210	Benefits	-	-	-	15	15	15	16	16	based on 2019 Salary and Benefits Workbook adjusted
11-211-132-2380	Operating Equipment	61	534	575	545	500	(75)	500	500	placeholder for unanticipated expense
11-211-132-2610	Office Supplies	-	-	50	-	100	50	100	100	placeholder for unanticipated expense
11-211-132-2910	Miscellaneous Expenses	134	-	150	-	100	(50)	100	100	placeholder for unanticipated expense
Subtotal Fire Public Education		144	534	1,775	1,328	1,497	(278)	1,513	1,529	
<u>2001 Ford Sterling Pumper</u>										
11-211-801-2210	Fuel and Lubricants	17	151	1,000	25	900	(100)	359	428	annual fuel allocations required
11-211-801-2370	Repairs - Parts and Labour	3,826	1,383	3,700	6,870	5,000	1,300	5,100	5,202	annual requirement plus 2% inflationary increase
11-211-801-3810	Insurance and Licences	1,048	1,281	1,200	945	964	(236)	983	1,003	based on 2% increase over prior years actuals
Subtotal 2001 Ford Sterling Pumper		4,891	2,815	5,900	7,840	6,864	964	6,442	6,633	
<u>2007 Freightliner Tanker</u>										
11-211-802-2210	Fuel and Lubricants	17	182	1,200	13	1,200	-	465	559	annual fuel allocations required
11-211-802-2370	Repairs - Parts and Labour	4,567	4,832	4,100	10,048	5,000	900	5,100	5,202	annual requirement plus 2% inflationary increase
11-211-802-3810	Insurance and Licences	958	1,281	1,200	945	964	(236)	983	1,003	based on 2% increase over prior years actuals
Subtotal 2007 Freightliner Tanker		5,542	6,295	6,500	11,006	7,164	664	6,548	6,764	
<u>2006 Rescue Van</u>										
11-211-803-2210	Fuel and Lubricants	-	140	900	132	800	(100)	357	430	annual fuel allocations required
11-211-803-2370	Repairs - Parts and Labour	631	2,512	1,700	2,521	3,000	1,300	3,060	3,121	annual requirement plus 2% inflationary increase
11-211-803-3810	Insurance and Licences	958	1,218	1,100	876	894	(206)	911	930	based on 2% increase over prior years actuals
Subtotal 2006 Rescue Van		1,589	3,870	3,700	3,529	4,694	994	4,329	4,481	
Total Hickson Fire Department		209,984	217,731	213,275	181,663	223,220	9,945	225,372	229,585	

Township of East Zorra-Tavistock
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<u>FIRE SERVICES EXPENDITURES (cont'd)</u>										
Innerkip Fire Department										
<u>Departmental Expenditures</u>										
11-222-121-1130	Part-Time Salaries and Wages	15,926	17,120	16,500	6,766	17,420	920	17,768	18,123	based on 2019 Salary and Benefits Workbook adjusted
11-222-121-1210	Benefits	5,561	6,032	6,000	6,189	6,297	297	6,423	6,552	based on 2019 Salary and Benefits Workbook adjusted
11-222-121-2330	Communications Equipment	2,992	3,638	3,000	5,776	5,892	2,892	6,009	6,130	based on 2% increase over prior years actuals
11-222-121-2380	Equipment and Tools	7,636	7,754	10,000	8,674	12,167	2,167	12,410	12,659	additional equipment budgetary limit reflecting age of equip.
11-222-121-2510	Uniforms	-	-	1,000	-	250	(750)	250	250	placeholder for unanticipated expense
11-222-121-2610	Office Supplies	119	19	200	9	49	(151)	26	28	based on 3-year rolling average actuals
11-222-121-3110	Travel/Meals/Conference/Seminars	78	102	500	274	250	(250)	250	250	placeholder for unanticipated expense
11-222-121-3120	Training and Staff Development	-	34	750	-	250	(500)	250	250	placeholder for unanticipated expense
11-222-121-3170	Memberships and Publications	375	50	200	120	182	(18)	117	140	based on 3-year rolling average actuals
11-222-121-3210	Postage and Courier	-	68	100	-	23	(77)	30	18	based on 3-year rolling average actuals
11-222-121-3260	Telecommunications	2,544	1,623	2,500	779	2,250	(250)	2,295	2,341	based on actual requirements
11-222-121-3270	Alarm/Dispatch	5,416	6,099	5,500	6,362	6,489	989	6,619	6,751	based on 2% increase over prior years actuals
11-222-121-3420	Building Maintenance	4,244	542	6,100	6,121	5,000	(1,100)	5,000	5,000	minimum budget required for maintenance annually
11-222-121-3430	Grounds Maintenance	5,735	4,930	5,000	5,916	5,527	527	5,458	5,634	based on 3-year rolling average actuals
11-222-121-3610	Electrical Power	2,467	1,642	2,000	2,124	2,500	500	2,550	2,601	estimated actuals based on experience
11-222-121-3620	Water	669	1,307	700	2,107	2,149	1,449	2,192	2,236	based on 2% increase over prior years actuals
11-222-121-3625	Sewer	750	856	750	792	808	58	824	840	based on 2% increase over prior years actuals
11-222-121-3630	Natural Gas	1,915	2,011	2,500	2,027	2,068	(432)	2,109	2,151	based on 2% increase over prior years actuals
11-222-121-3810	Insurance and Licences	4,988	5,108	5,300	6,119	6,241	941	6,366	6,494	based on 2% increase over prior years actuals
<i>Subtotal Departmental Expenditures</i>		<i>61,415</i>	<i>58,935</i>	<i>68,600</i>	<i>60,155</i>	<i>75,811</i>	<i>7,211</i>	<i>76,947</i>	<i>78,446</i>	
<u>FD Incident Response</u>										
11-222-123-1130	Part-Time Salaries and Wages	25,922	33,705	39,100	38,237	38,906	(194)	39,684	40,478	based on 2019 Salary and Benefits Workbook adjusted
11-222-123-1210	Benefits	598	657	2,900	743	756	(2,144)	772	787	based on 2019 Salary and Benefits Workbook adjusted
11-222-123-3110	Travel/Meals/Conference/Seminars	-	55	100	219	91	(9)	122	144	based on 3-year rolling average actuals
<i>Subtotal FD Incident Response</i>		<i>26,520</i>	<i>34,417</i>	<i>42,100</i>	<i>39,199</i>	<i>39,754</i>	<i>(2,346)</i>	<i>40,577</i>	<i>41,409</i>	
<u>FD Training and Practice</u>										
11-222-124-1130	Part-Time Salaries and Wages	19,027	16,472	22,000	9,935	16,760	(5,240)	17,095	17,437	based on 2019 Salary and Benefits Workbook adjusted
11-222-124-1134	Mutual Aid Wages	543	73	800	336	-	(800)	-	-	no longer required
11-222-124-1135	Training Wages	3,563	3,992	9,950	8,180	8,323	(1,627)	8,489	8,659	based on 2019 Salary and Benefits Workbook adjusted
11-222-124-1210	Benefits	464	399	500	305	310	(190)	317	323	based on 2019 Salary and Benefits Workbook adjusted
11-222-124-3110	Travel/Meals/Conference/Seminars	372	1,114	2,500	516	667	(1,833)	766	650	based on 3-year rolling average actuals
11-222-124-3120	Training and Staff Development	2,188	2,214	5,000	1,883	5,000	-	5,000	5,000	new Training program for 2019 and go forward
<i>Subtotal FD Training and Practice</i>		<i>26,157</i>	<i>24,264</i>	<i>40,750</i>	<i>21,155</i>	<i>31,061</i>	<i>(9,689)</i>	<i>31,667</i>	<i>32,069</i>	

**Township of East Zorra-Tavistock
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<u>FIRE SERVICES EXPENDITURES (cont'd)</u>										
Innerkip Fire Department (cont'd)										
<u>Fire Prevention</u>										
11-222-131-1130	Part-Time Salaries and Wages	(51)	-	500	224	228	(272)	233	237	based on 2019 Salary and Benefits Workbook adjusted
11-222-131-1210	Benefits	-	-	-	4	4	4	4	4	based on 2019 Salary and Benefits Workbook adjusted
11-222-131-2380	Operating Equipment	487	-	500	-	500	-	500	500	placeholder for unanticipated expense
11-222-131-2610	Office Supplies	-	-	100	-	100	-	100	100	placeholder for unanticipated expense
11-222-131-2910	Miscellaneous Expenses	-	-	100	-	100	-	100	100	placeholder for unanticipated expense
Subtotal Fire Prevention		436	-	1,200	228	932	(268)	937	942	
<u>Fire Public Education</u>										
11-222-132-1130	Part-Time Salaries and Wages	(51)	-	1,000	449	456	(544)	466	475	based on 2019 Salary and Benefits Workbook adjusted
11-222-132-1210	Benefits	-	-	-	9	9	9	9	10	based on 2019 Salary and Benefits Workbook adjusted
11-222-132-2380	Operating Equipment	61	487	575	671	500	(75)	500	500	placeholder for unanticipated expense
11-222-132-2610	Office Supplies	-	-	50	-	100	50	100	100	placeholder for unanticipated expense
11-222-132-2910	Miscellaneous Expenses	134	-	150	-	100	(50)	100	100	placeholder for unanticipated expense
Subtotal Fire Public Education		144	487	1,775	1,129	1,166	(609)	1,175	1,184	
<u>2005 Freightliner Pumper</u>										
11-222-804-2210	Fuel and Lubricants	560	737	500	427	575	75	580	527	based on 3-year rolling average actuals
11-222-804-2370	Repairs - Parts and Labour	6,564	3,785	4,100	4,635	5,000	900	5,100	5,202	annual requirement plus 2% inflationary increase
11-222-804-3810	Insurance and Licences	1,048	1,281	1,200	945	964	(236)	983	1,003	based on 2% increase over prior years actuals
Subtotal 2005 Freightliner Pumper		8,172	5,803	5,800	6,007	6,539	739	6,663	6,732	
<u>2015 Freightliner Pumper/Tanker</u>										
11-222-805-2210	Fuel and Lubricants	765	631	700	681	692	(8)	668	680	based on 3-year rolling average actuals
11-222-805-2370	Repairs - Parts and Labour	2,056	1,390	4,200	4,244	5,000	800	5,100	5,202	annual requirement plus 2% inflationary increase
11-222-805-3810	Insurance and Licences	958	1,218	1,200	876	894	(306)	911	930	based on 2% increase over prior years actuals
Subtotal 2015 Freightliner Pumper/Tanker		3,779	3,239	6,100	5,801	6,586	486	6,680	6,812	
<u>1999 Ford Rescue Van</u>										
11-222-806-2210	Fuel and Lubricants	372	608	750	455	478	(272)	514	482	based on 3-year rolling average actuals
11-222-806-2370	Repairs - Parts and Labour	1,873	1,489	2,500	1,359	3,000	500	3,060	3,121	annual requirement plus 2% inflationary increase
11-222-806-3810	Insurance and Licences	958	1,218	1,200	876	894	(306)	911	930	based on 2% increase over prior years actuals
Subtotal 1999 Ford Rescue Van		3,203	3,315	4,450	2,690	4,372	(78)	4,485	4,533	
Total Innerkip Fire Department		129,826	130,460	170,775	136,364	166,219	(4,556)	169,130	172,127	

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FIRE SERVICES EXPENDITURES (cont'd)										
Tavistock Fire Department										
<u>Departmental Expenditures</u>										
11-233-121-1130	Part-Time Salaries and Wages	17,090	18,091	17,300	11,773	18,408	1,108	18,776	19,151	based on 2019 Salary and Benefits Workbook adjusted
11-233-121-1210	Benefits	5,584	6,049	6,000	6,298	6,408	408	6,536	6,667	based on 2019 Salary and Benefits Workbook adjusted
11-233-121-2330	Communications Equipment	2,611	1,903	3,500	5,588	5,700	2,200	5,814	5,930	based on 2% increase over prior years actuals
11-233-121-2380	Equipment and Tools	12,521	7,169	10,000	7,227	12,167	2,167	12,410	12,659	additional equipment budgetary limit reflecting age of equip.
11-233-121-2510	Uniforms	-	-	1,000	-	250	(750)	250	250	placeholder for unanticipated expense
11-233-121-2610	Office Supplies	578	153	200	1,813	848	648	938	1,200	based on 3-year rolling average actuals
11-233-121-3110	Travel/Meals/Conference/Seminars	103	164	500	14	250	(250)	250	250	placeholder for unanticipated expense
11-233-121-3120	Training and Staff Development	325	455	500	40	273	(227)	256	190	based on 3-year rolling average actuals
11-233-121-3170	Memberships and Publications	422	-	200	120	181	(19)	100	134	based on 3-year rolling average actuals
11-233-121-3210	Postage and Courier	10	68	100	5	28	(72)	34	22	based on 3-year rolling average actuals
11-233-121-3260	Telecommunications	2,048	1,484	2,000	1,464	1,493	(507)	1,523	1,554	based on 2% increase over prior years actuals
11-233-121-3270	Alarm/Dispatch	5,416	5,924	5,500	6,362	6,489	989	6,619	6,751	based on 2% increase over prior years actuals
11-233-121-3420	Building Maintenance	9,841	14,271	7,500	2,733	8,948	1,448	8,651	6,777	based on 3-year rolling average actuals
11-233-121-3430	Grounds Maintenance	6,245	4,377	6,000	4,541	5,054	(946)	4,657	4,751	based on 3-year rolling average actuals
11-233-121-3610	Electrical Power	3,484	3,119	4,000	3,113	3,176	(824)	3,239	3,304	based on 2% increase over prior years actuals
11-233-121-3620	Water	330	523	500	402	410	(90)	418	427	based on 2% increase over prior years actuals
11-233-121-3625	Sewer	360	638	500	622	634	134	647	660	based on 2% increase over prior years actuals
11-233-121-3630	Natural Gas	1,152	1,490	1,500	1,690	1,724	224	1,759	1,794	based on 2% increase over prior years actuals
11-233-121-3810	Insurance and Licences	4,871	4,977	4,800	7,529	7,680	2,880	7,833	7,990	based on 2% increase over prior years actuals
<i>Subtotal Departmental Expenditures</i>		<i>72,991</i>	<i>70,855</i>	<i>71,600</i>	<i>61,335</i>	<i>80,121</i>	<i>8,521</i>	<i>80,711</i>	<i>80,460</i>	
<u>FD Incident Response</u>										
11-233-123-1130	Part-Time Salaries and Wages	54,630	66,995	70,000	66,826	67,995	(2,005)	69,355	70,742	based on 2019 Salary and Benefits Workbook adjusted
11-233-123-1210	Benefits	1,422	1,288	1,500	1,301	1,324	(176)	1,350	1,377	based on 2019 Salary and Benefits Workbook adjusted
11-233-123-2910	Miscellaneous Incident Expenses	60	376	500	219	218	(282)	271	236	based on 3-year rolling average actuals
<i>Subtotal FD Incident Response</i>		<i>56,112</i>	<i>68,659</i>	<i>72,000</i>	<i>68,346</i>	<i>69,537</i>	<i>(2,463)</i>	<i>70,976</i>	<i>72,355</i>	
<u>FD Training and Practice</u>										
11-233-124-1130	Part-Time Salaries and Wages	21,770	22,388	24,000	17,385	22,780	(1,220)	23,235	23,700	based on 2019 Salary and Benefits Workbook adjusted
11-233-124-1134	Mutual Aid Wages	507	110	750	589	-	(750)	-	-	no longer required
11-233-124-1135	Training Wages	13,751	4,299	10,000	14,275	14,525	4,525	14,815	15,112	based on

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<u>FIRE SERVICES EXPENDITURES (cont'd)</u>										
Tavistock Fire Department (cont'd)										
<u>Fire Prevention</u>										
11-233-131-1130	Part-Time Salaries and Wages	(51)	-	500	392	399	(101)	407	415	based on 2019 Salary and Benefits Workbook adjusted
11-233-132-1210	Benefits	-	-	-	8	8	8	8	8	based on 2019 Salary and Benefits Workbook adjusted
11-233-131-2380	Operating Equipment	487	-	500	-	500	-	500	500	placeholder for unanticipated expense
11-233-131-2610	Office Supplies	-	-	100	-	100	-	100	100	placeholder for unanticipated expense
11-233-131-2910	Miscellaneous Expenses	-	224	100	-	100	-	100	100	placeholder for unanticipated expense
Subtotal Fire Prevention		436	224	1,200	400	1,107	(93)	1,116	1,124	
<u>Fire Public Education</u>										
11-233-132-1130	Part-Time Salaries and Wages	(51)	-	1,000	785	799	(201)	815	831	based on 2019 Salary and Benefits Workbook adjusted
11-233-132-1210	Benefits	-	-	100	15	16	(84)	16	16	based on 2019 Salary and Benefits Workbook adjusted
11-233-132-2380	Operating Equipment	128	487	475	545	500	25	500	500	placeholder for unanticipated expense
11-233-132-2610	Office Supplies	-	-	50	-	100	50	100	100	placeholder for unanticipated expense
11-233-132-2910	Miscellaneous Expenses	343	1,243	150	-	100	(50)	100	100	placeholder for unanticipated expense
Subtotal Fire Public Education		420	1,730	1,775	1,345	1,514	(261)	1,530	1,547	
<u>1998 International Pumper</u>										
11-233-807-2210	Fuel and Lubricants	298	400	400	335	344	(56)	360	346	based on 3-year rolling average actuals
11-233-807-2370	Repairs - Parts and Labour	2,637	2,251	2,300	1,504	5,000	2,700	5,100	5,202	annual requirement plus 2% inflationary increase
11-233-807-3810	Insurance and Licences	1,048	1,281	1,200	980	1,000	(200)	1,020	1,040	based on 2% increase over prior years actuals
Subtotal 1998 International Pumper		3,983	3,932	3,900	2,819	6,344	2,444	6,479	6,588	
<u>2014 Freightliner Pumper/Tanker</u>										
11-233-808-2210	Fuel and Lubricants	410	497	1,000	571	493	(507)	520	528	based on 3-year rolling average actuals
11-233-808-2370	Repairs - Parts and Labour	1,344	1,680	2,000	2,842	5,000	3,000	5,100	5,202	annual requirement plus 2% inflationary increase
11-233-808-3810	Insurance and Licences	1,048	1,281	1,300	945	964	(336)	983	1,003	based on 2% increase over prior years actuals
Subtotal 2014 Freightliner Pumper/Tanker		2,802	3,458	4,300	4,358	6,457	2,157	6,603	6,733	
<u>2006 Freightliner Rescue Van</u>										
11-233-809-2210	Fuel and Lubricants	356	408	600	506	423	(177)	446	458	based on 3-year rolling average actuals
11-233-809-2370	Repairs - Parts and Labour	836	2,400	2,200	396	3,000	800	3,060	3,121	annual requirement plus 2% inflationary increase
11-233-809-3810	Insurance and Licences	1,048	1,281	1,200	945	964	(236)	983	1,003	based on 2% increase over prior years actuals
Subtotal 2006 Freightliner Rescue Van		2,240	4,089	4,000	1,847	4,387	387	4,489	4,582	
Total Tavistock Fire Department		177,395	181,562	201,675	175,305	212,364	10,689	215,526	217,788	

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<u>FIRE SERVICES EXPENDITURES (cont'd)</u>										
Township Fire Department										
<u>Departmental Expenditures</u>										
11-244-121-1110	Salaries and Wages	66,971	73,752	75,000	81,998	83,433	8,433	85,101	86,804	based on 2019 Salary and Benefits Workbook adjusted
11-244-121-1130	Part-Time Salaries and Wages	1,648	1,673	-	-	1,702	1,702	1,736	1,771	based on 2019 Salary and Benefits Workbook adjusted
11-244-121-1150	Vacation, Sick, Stats, Holidays	10,811	12,243	11,450	13,883	14,126	2,676	14,408	14,696	based on 2019 Salary and Benefits Workbook adjusted
11-244-121-1210	Benefits	21,167	23,282	23,100	24,698	25,131	2,031	25,633	26,146	based on 2019 Salary and Benefits Workbook adjusted
11-244-121-2330	Communications Equipment	1,932	885	1,500	1,737	1,772	272	1,807	1,843	based on 2% increase over prior years actuals
11-244-121-2380	Equipment and Tools	4,433	2,346	4,000	4,725	3,835	(165)	3,635	4,065	based on 3-year rolling average actuals
11-244-121-2510	Uniforms	171	150	500	197	250	(250)	250	250	placeholder for unanticipated expense
11-244-121-2610	Office Supplies	303	248	300	111	221	(79)	193	175	based on 3-year rolling average actuals
11-244-121-2910	Miscellaneous	492	787	1,500	586	622	(878)	665	624	based on 3-year rolling average actuals
11-244-121-3110	Travel/Meals/Conference/Seminars	1,110	2,198	2,500	116	2,500	-	2,500	2,500	full complement staff
11-244-121-3120	Training and Staff Development	1,764	2,049	2,500	769	2,000	(500)	2,000	2,000	as per SA
11-244-121-3170	Memberships and Publications	776	616	600	420	604	4	547	524	based on 3-year rolling average actuals
11-244-121-3210	Postage and Courier	138	63	50	93	98	48	85	92	based on 3-year rolling average actuals
11-244-121-3260	Telecommunications	1,415	1,845	1,500	1,857	1,894	394	1,932	1,971	based on 2% increase over prior years actuals
11-244-121-3290	Print, Advertising and Promotion	1,111	-	350	449	520	170	323	431	based on 3-year rolling average actuals
11-244-121-3420	Building Maintenance	-	-	-	819	-	-	-	-	one-time expense shared @ 89 Loveys 2018
11-244-121-3810	Insurance and Licences	70	88	100	84	86	(14)	87	89	based on 2% increase over prior years actuals
Subtotal Departmental Expenditures		114,312	122,225	124,950	132,542	138,792	13,842	140,903	143,980	
<u>FD Training and Practice</u>										
11-244-124-3310	Professional Services	-	-	-	-	12,500	12,500	25,500	26,010	joint Fire Training Officer Agreement (1/2 year 2019)
Subtotal FD Training and Practice		-	-	-	-	12,500	12,500	25,500	26,010	
<u>Fire Prevention</u>										
11-244-131-1110	Salaries and Wages	5,633	2,426	3,700	478	2,468	(1,232)	2,518	2,568	based on 2019 Salary and Benefits Workbook adjusted
11-244-131-1130	Part-Time Salaries and Wages	-	-	1,800	-	-	(1,800)	-	-	based on 2019 Salary and Benefits Workbook adjusted
11-244-131-1210	Benefits	1,656	843	1,000	169	858	(142)	875	892	based on 2019 Salary and Benefits Workbook adjusted
11-244-131-2380	Operating Equipment	975	-	500	165	380	(120)	182	242	based on 3-year rolling average actuals
11-244-131-2610	Office Supplies	-	-	50	-	100	50	100	100	placeholder for unanticipated expense
11-244-131-2910	Miscellaneous Expenses	1,239	1,205	1,250	166	870	(380)	747	594	based on 3-year rolling average actuals
Subtotal Fire Prevention		9,503	4,474	8,300	978	4,676	(3,624)	4,421	4,397	

Revision Date: 2019-06-27

Description		2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	Notes
<u>FIRE SERVICES EXPENDITURES (cont'd)</u>										
Township Fire Department (cont'd)										
<i>Fire Public Education</i>										
11-244-132-1110	Salaries and Wages	1,690	2,810	2,000	805	2,859	859	2,916	2,975	based on 2019 Salary and Benefits Workbook adjusted
11-244-132-1210	Benefits	562	875	500	290	890	390	908	926	based on 2019 Salary and Benefits Workbook adjusted
11-244-132-2380	Operating Equipment	3,007	647	1,550	577	1,410	(140)	878	955	based on 3-year rolling average actuals
11-244-132-2610	Office Supplies	-	-	100	-	100	-	100	100	placeholder for unanticipated expense
11-244-132-2910	Miscellaneous Expenses	104	280	100	-	100	-	100	100	placeholder for unanticipated expense
<i>Subtotal Fire Public Education</i>		<i>5,363</i>	<i>4,612</i>	<i>4,250</i>	<i>1,672</i>	<i>5,360</i>	<i>1,110</i>	<i>4,903</i>	<i>5,056</i>	
<i>2014 Dodge RAM Pickup</i>										
11-244-834-1110	Salaries and Wages	-	37	-	-	-	-	-	-	no budget anticipated
11-244-834-1210	Benefits	-	11	-	-	-	-	-	-	no budget anticipated
11-244-834-2210	Fuel and Lubricants	1,695	2,374	2,200	1,258	1,776	(424)	1,803	1,612	based on 3-year rolling average actuals
11-244-834-2370	Repairs - Parts and Labour	247	204	700	978	476	(224)	553	669	based on 3-year rolling average actuals
11-244-834-3810	Insurance and Licences	950	1,174	1,000	998	1,018	18	1,038	1,059	based on 2% increase over prior years actuals
<i>Subtotal 2014 Dodge RAM Pickup</i>		<i>2,892</i>	<i>3,800</i>	<i>3,900</i>	<i>3,234</i>	<i>3,270</i>	<i>(630)</i>	<i>3,394</i>	<i>3,340</i>	
Total Township Fire Department		132,070	135,111	141,400	138,426	164,598	23,198	179,121	182,783	
Community Emergency Management										
11-246-121-1110	Salaries and Wages	5,752	3,891	15,000	3,885	3,953	(11,047)	4,032	4,113	based on 2019 Salary and Benefits Workbook adjusted
11-246-121-1150	Vacation, Sick, Stats, Holidays	-	-	7,000	-	-	(7,000)	-	-	based on 2019 Salary and Benefits Workbook adjusted
11-246-121-1210	Overhead	1,799	1,219	3,000	1,393	1,417	(1,583)	1,446	1,475	based on 2019 Salary and Benefits Workbook adjusted
11-246-121-2380	Operating Equipment	448	548	500	504	500	-	517	507	based on 3-year rolling average actuals
11-246-121-2610	Office Supplies	-	-	100	-	300	200	100	100	as per requirements for 2019 compliance activities
11-246-121-2910	Miscellaneous Expenses	-	254	300	-	300	-	250	250	as per requirements for 2019 compliance activities
11-246-121-3110	Travel/Meals/Conference/Seminars	52	536	1,775	(50)	1,500	(275)	500	500	as per requirements for 2019 compliance activities
11-246-121-3120	Training and Staff Development	243	54	1,000	82	2,000	1,000	500	500	as per requirements for 2019 compliance activities
11-246-121-3125	Public Education Events	-	-	750	368	1,000	250	500	500	as per requirements for 2019 compliance activities
11-246-121-3170	Memberships and Publications	125	(125)	125	-	100	(25)	100	100	as per requirements for 2019 compliance activities
11-246-121-3260	Telecommunications	1,010	1,287	1,200	1,374	1,401	201	1,430	1,458	based on 2% increase over prior years actuals
11-246-121-3290	Print, Advertising and Promotion	1,254	1,427	1,500	897	1,193	(307)	1,172	1,087	based on 3-year rolling average actuals
Total Community Emergency Management		10,683	9,091	32,250	8,453	13,665	(18,585)	10,547	10,590	

**Township of East Zorra-Tavistock
FIRE AND EMERGENCY MANAGEMENT SERVICES
2019 Proposed Operating Budget**

Revision Date: 2019-06-27

Description		2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	Notes
<u>FIRE SERVICES REVENUES</u>										
Hickson Fire Department										
11-211-021-0513	Miscellaneous Revenue	1,195	-	2,500	-	398	(2,102)	133	177	based on 3-year rolling average actuals
11-211-021-0576	Donations	13,140	6,120	-	1,590	-	-	-	-	no revenue anticipated
11-211-021-0598	Expense Recovery	-	-	-	2,135	2,178	2,178	2,221	2,266	optional life insurance recovery @ 2% over p/y actuals
Total Hickson Fire Department		14,335	6,120	2,500	3,725	2,576	76	2,354	2,443	
Innerkip Fire Department										
11-222-021-0513	Miscellaneous Revenue	1,289	31	2,000	-	440	(1,560)	157	199	based on 3-year rolling average actuals
11-222-021-0521	Fees and Charges	28,350	21,409	25,000	19,315	23,025	(1,975)	21,250	21,196	based on 3-year rolling average actuals
11-222-021-0576	Donations	-	200	-	-	-	-	-	-	no revenue anticipated
11-222-021-0598	Expense Recovery	-	-	-	1,013	1,033	1,033	1,054	1,075	optional life insurance recovery @ 2% over p/y actuals
Total Innerkip Fire Department		29,639	21,640	27,000	20,328	24,498	(2,502)	22,460	22,470	
Tavistock Fire Department										
11-233-021-0513	Miscellaneous Revenue	3,075	450	1,500	-	1,175	(325)	542	572	based on 3-year rolling average actuals
11-233-021-0574	Facility Rentals	10,706	11,887	10,000	6,416	9,670	(330)	9,324	8,470	based on 3-year rolling average actuals
11-233-021-0576	Donations	10,000	2,700	-	100	-	-	-	-	no revenue anticipated
11-233-021-0598	Expense Recovery	-	-	-	2,581	2,633	2,633	2,685	2,739	optional life insurance recovery @ 2% over p/y actuals
Total Tavistock Fire Department		23,781	15,037	11,500	9,097	13,477	1,977	12,551	11,781	
Township Fire Department										
11-244-021-0513	Miscellaneous Revenue	200	861	1,000	6,217	500	(500)	500	500	placeholder for unanticipated revenue
11-244-021-0531	Fire Department Revenue	550	-	-	150	-	-	-	-	no revenue anticipated
11-244-021-0576	Donations	-	200	-	-	-	-	-	-	no revenue anticipated
Total Township Fire Department		750	1,061	1,000	6,367	500	(500)	500	500	

Gross Budget Expenditures									Remarks
	2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	
Financial Expenses	398,828	306,992	217,730	228,825	1,011,077	793,347	225,530	225,674	
Tax Rebates and Write-offs	28,909	51,657	40,000	119,624	36,200	(3,800)	39,994	36,106	
TOTALS	427,737	358,649	257,730	348,450	1,047,277	789,547	265,524	261,780	
Gross Budget Revenues									Remarks
	2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	
Taxation - General Levy	4,573,279	5,285,645	5,417,917	5,390,962	5,797,655	379,738	5,797,655	5,797,655	
Canada Grants	323,607	115,898	333,630	333,504	551,231	217,601	333,501	333,501	
Investment Income	99,934	154,182	97,600	261,506	136,799	39,199	149,087	162,449	
Ontario Grants	818,900	749,276	662,000	662,000	1,229,630	567,630	1,229,630	1,229,630	
Payments-In-Lieu	59,553	65,015	60,600	68,762	75,753	15,153	75,753	75,753	
Penalties and Interest	94,983	83,847	85,000	75,183	84,671	(329)	81,234	80,363	
Sundry Revenue	39,940	7,370	5,000	7,834	5,432	432	6,369	6,545	
Supplementary Taxation	62,656	251,863	150,000	108,524	92,949	(57,051)	101,865	100,503	
Transfer from Reserves	-	138,331	44,000	44,000	-	(44,000)	-	-	
TOTALS	1,499,574	1,565,783	1,437,830	1,561,314	2,176,465	738,635	1,977,439	1,988,744	
NET GENERAL GOVERNMENT BUDGET	(1,071,838)	(1,207,134)	(1,180,100)	(1,212,864)	(1,129,188)	50,912	(1,711,916)	(1,726,964)	

Township of East Zorra-Tavistock
GENERAL GOVERNMENT
2019 Proposed Operating Budget

Revision Date: 2019-06-27

Description	2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	Remarks
<u>GENERAL GOVERNMENT EXPENDITURES</u>									
Tax Rebates and Write-offs									
11-000-003-0120 Residential/Farm (RT)	19,147	562	10,000	26,451	15,386	5,386	14,133	18,657	based on 3-year rolling average
11-000-003-0130 Multi-Residential (MT)	4,793	-	-	-	-	-	-	-	
11-000-003-0140 Commercial (CT)	8,560	51,194	5,000	9,181	22,978	17,978	27,784	19,981	based on 3-year rolling average
11-000-003-0141 Commercial - Vacant Units/Excess (CX)	-	-	-	-	-	-	-	-	
11-000-003-0150 Industrial (IT)	-	-	-	302	101	101	134	179	
11-000-003-0152 Industrial - Vacant Land (IX)	(704)	-	-	-	-	-	-	-	
11-000-003-0155 Large Industrial (LT)	-	-	-	-	-	-	-	-	
11-000-003-0160 Farmland (FT)	(2,887)	(99)	(2,500)	(3,810)	(2,265)	235	(2,058)	(2,711)	based on 3-year rolling average
11-000-003-0190 Commercial New Construction (XT)	-	-	27,500	87,501	-	(27,500)	-	-	no XT assessment in 2019 to write-off
Total Tax Rebates and Write-offs	28,909	51,657	40,000	119,624	36,200	(3,800)	39,994	36,106	
Financial Expenses									
11-000-121-2910 Miscellaneous Expense	5,156	33,473	-	2,025	3,000	3,000	3,000	3,000	conservative estimate for anomaly in 2017
11-000-121-3310 Professional Services	-	-	-	4,791	1,500	1,500	1,500	1,500	conservative estimate for anomaly in 2018
11-000-121-4110 Bank Charges	3,328	2,853	-	3,173	3,118	3,118	3,048	3,113	based on 3-year rolling average
11-000-121-4510 Tax Write-offs - Township	719	14	-	373	369	369	252	331	based on 3-year rolling average
11-000-121-4561 Bill 79 Related Tax Adjustments	-	41,317	-	(32)	-	-	-	-	2017 was an anomaly - no budget required
11-000-121-5391 Appropriation to Reserve	389,565	228,835	217,730	217,733	1,003,090	785,360	217,730	217,730	Gas Tax Funding (doubled 2019) + one-time grant
11-000-121-6120 Donations	60	500	-	762	-	-	-	-	no budget for donations should be unanticipated
Total Financial Expenses	398,828	306,992	217,730	228,825	1,011,077	793,347	225,530	225,674	

**Township of East Zorra-Tavistock
GENERAL GOVERNMENT
2019 Proposed Operating Budget**

Revision Date: 2019-06-27

Description	2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	Remarks
<u>GENERAL GOVERNMENT REVENUES</u>									
Taxation - General Levy									
11-000-001-0120 Residential (RT)	3,111,769	3,513,495	3,529,356	3,531,532	3,708,427	179,071	3,708,427	3,708,427	as per the Collector's Roll 2019 @ current rates
11-000-001-0122 Residential Farmland Awaiting (R1)	77	85	81	81	82	1	82	82	as above
11-000-001-0130 Multi-Residential (MT)	121,695	111,266	142,880	142,880	150,777	7,897	150,777	150,777	as above
11-000-001-0140 Commercial (CT)	311,180	319,071	296,205	295,194	306,207	10,002	306,207	306,207	as above
11-000-001-0141 Commercial Vacant Units/Excess Land (CU)	3,138	3,263	3,084	3,084	3,103	19	3,103	3,103	as above
11-000-001-0142 Commercial Vacant Land (CX)	4,285	4,395	3,612	3,612	2,820	(792)	2,820	2,820	as above
11-000-001-0150 Industrial (IT)	54,863	58,969	54,625	54,926	54,756	131	54,756	54,756	as above
11-000-001-0151 Industrial Vacant Units/Excess Land (IU)	942	964	906	906	906	-	906	906	as above
11-000-001-0152 Industrial Vacant Land (IX)	1,057	1,036	973	973	973	-	973	973	as above
11-000-001-0155 Large Industrial (LT)	66,788	77,245	76,993	76,993	81,425	4,432	81,425	81,425	as above
11-000-001-0160 Farmland (FT)	615,989	880,792	963,670	963,741	1,156,017	192,347	1,156,017	1,156,017	as above
11-000-001-0170 Managed Forest (TT)	795	1,176	1,300	1,301	1,376	76	1,376	1,376	as above
11-000-001-0180 Pipelines (PT)	264,171	295,249	285,341	285,342	294,674	9,333	294,674	294,674	as above
11-000-001-0190 Commercial New Construction (XT)	16,814	18,483	58,742	30,248	35,961	(22,781)	35,961	35,961	as above
11-000-001-0191 Commercial New Construction Vacant Units (XU)	142	156	149	149	151	2	151	151	as above
11-000-001-0210 Bill 79 Capped	(425)	-	-	0	-	-	-	-	2019 Oxford County exited capped classes
Total Taxation - General Levy	4,573,279	5,285,645	5,417,917	5,390,962	5,797,655	379,738	5,797,655	5,797,655	
Canada Grants									
11-000-007-0330 City of Woodstock - Ongoing Boundary Adjustment	115,771	115,898	115,900	115,771	115,771	(129)	115,771	115,771	compensation for prior boundary adjustment
11-000-007-0331 Other Grants and Gas Tax	207,836	-	217,730	217,733	435,460	217,730	217,730	217,730	2019 one-time double 2018 Gas Tax funding
Total Canada Grants	323,607	115,898	333,630	333,504	551,231	217,601	333,501	333,501	
Ontario Grants									
11-000-006-0330 Non-specific Ontario Grants (OMPF)	793,900	683,045	662,000	662,000	1,229,630	567,630	1,229,630	1,229,630	2019 holding 2018 OMPF rates & One-time grant
11-000-006-0331 Specific Grants and Revenue	25,000	66,231	-	-	-	-	-	-	
Total Ontario Grants	818,900	749,276	662,000	662,000	1,229,630	567,630	1,229,630	1,229,630	

**Township of East Zorra-Tavistock
GENERAL GOVERNMENT
2019 Proposed Operating Budget**

Revision Date: 2019-06-27

Description	2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	Remarks
<u>GENERAL GOVERNMENT REVENUES (cont'd)</u>									
Payments-In-Lieu									
11-000-005-0211 Canada Post	3,790	2,903	3,800	2,769	2,769	(1,031)	2,769	2,769	as per the Collectors' Roll 2019 @ current rates
11-000-005-0221 Railways	5,698	3,681	5,600	4,369	4,369	(1,231)	4,369	4,369	as above
11-000-005-0231 Agricultural Research Institute	13,660	20,046	13,000	23,727	28,623	15,623	28,623	28,623	as above
11-000-005-0242 Hydro	125	126	1,700	125	894	(806)	894	894	as above
11-000-005-0243 LCBO	2,570	2,793	2,500	2,624	2,628	128	2,628	2,628	as above
11-000-005-0261 Other Municipal Enterprises (PUC/Sewers)	33,711	35,466	34,000	35,149	36,471	2,471	36,471	36,471	as above
Total Payments-in-lieu	59,553	65,015	60,600	68,762	75,753	15,153	75,753	75,753	
Supplementary Taxation									
11-000-002-0120 Residential/Farm (RT)	54,214	98,554	120,000	96,636	83,134	(36,866)	92,775	90,848	based on 3-year rolling average
11-000-002-0130 Multi-Residential (MT)	-	33,882	-	-	-	-	-	-	remove estimate for odd year 2017
11-000-002-0140 Commercial (CT)	5,385	1,088	3,000	2,288	2,920	(80)	2,099	2,435	based on 3-year rolling average
11-000-002-0142 Commercial Vacant Land (CX)	-	(1,609)	(500)	(193)	(601)	(101)	(801)	(531)	based on 3-year rolling average
11-000-002-0150 Industrial (IT)	-	-	(1,500)	(1,335)	(445)	1,055	(593)	(791)	based on 3-year rolling average
11-000-002-0152 Industrial - Vacant Land (IX)	(704)	-	-	-	-	-	-	-	conservative estimate for odd year 2016
11-000-002-0160 Farmland (FT)	3,450	4,770	9,000	6,150	4,790	(4,210)	5,236	5,392	based on 3-year rolling average
11-000-002-0180 Pipelines (PT)	312	484	5,000	2,222	400	(4,600)	400	400	conservative estimate for odd year 2018
11-000-002-0190 Commercial New Construction (XT)	-	114,694	15,000	2,757	2,750	(12,250)	2,750	2,750	conservative estimate for odd year 2017
Total Supplementary Taxation	62,656	251,863	150,000	108,524	92,949	(57,051)	101,865	100,503	
Sundry Revenue									
11-000-021-0513 Miscellaneous Revenue	2,620	5,841	5,000	7,834	5,432	432	6,369	6,545	based on 3-year rolling average
11-000-021-0514 Penny In/Out Processing	(0)	1,530	-	(0)	-	-	-	(0)	not a budgetary item should be minimal
11-000-021-0515 Tax Sale Default	37,320	-	-	-	-	-	-	-	no tax sales anticipated for 2019
11-000-021-0911 Penalty/Interest Income - Taxes	94,983	83,847	85,000	75,183	84,671	(329)	81,234	80,363	based on 3-year rolling average
11-000-021-0921 Investment Income - Drains	6,428	-	2,500	13,170	6,533	4,033	6,568	8,757	based on 3-year rolling average
11-000-021-0922 Investment Income - Bank Account	38,406	53,901	40,000	133,191	75,166	35,166	87,420	98,592	based on 3-year rolling average
11-000-021-0924 Investment Income - EARTH	55,100	67,738	55,100	54,941	55,100	-	55,100	55,100	as per interest on loan receivable
11-000-021-0925 Dividend Income - EARTH	-	32,543	-	60,204	-	-	-	-	dividend declared at year end
11-000-021-0952 Transfer from Reserve	-	138,331	44,000	44,000	-	(44,000)	-	-	working funds transfer to operating
Total Sundry Revenue	234,858	383,730	231,600	388,524	226,902	(4,698)	236,690	249,356	

Gross Budget Expenditures									Notes
	2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	
Administration	64,011	32,790	36,150	9,899	10,201	(25,949)	10,688	10,854	
Hickson Park	16,640	18,700	21,850	15,385	16,998	(4,852)	17,417	17,813	
Innerkip Park	37,464	39,246	41,550	47,457	39,560	(1,990)	40,069	41,642	
Stonegate Park	6,382	4,407	3,500	3,843	5,420	1,920	4,669	4,748	
Innerkip Community Centre	42,035	33,477	36,900	41,092	38,846	1,946	39,274	40,904	
Tavistock Park	55,154	48,359	61,100	57,423	63,650	2,550	62,035	63,737	
Bender Subdivision Parkette	1,234	2,063	1,700	2,035	2,190	490	2,230	2,270	
Tavistock Memorial Hall	50,023	46,531	55,650	48,172	58,360	2,710	55,104	56,600	
Tavistock District Recreation Committee (TDRC) - Arena	423,880	424,593	440,700	429,785	444,000	3,300	445,180	455,382	
TDRC - Concession Booth	25,910	26,036	27,300	28,421	27,800	500	28,002	27,934	
TDRC - Vending Machines	1,478	1,213	1,600	1,658	1,700	100	1,524	1,627	
TDRC - Ice Resurfacer	1,476	1,242	2,560	7,425	2,560	-	2,088	2,210	
TOTALS	725,687	678,657	730,560	692,595	711,286	(19,274)	708,278	725,724	
Gross Budget Revenues									Notes
	2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	
Cost Recoveries	-	-	-	19,496	1,000	1,000	1,000	1,000	
Donations	-	1,850	-	-	-	-	-	-	
Licences, Permits and Rents	7,800	7,800	8,100	8,100	8,300	200	8,300	8,300	
Sundry Revenue	63,360	35,856	3,850	22,324	2,950	(900)	6,481	5,646	
Transfer from Reserves and Reserve Funds	-	38,349	57,960	41,503	-	(57,960)	-	-	
User Fees and Charges	442,990	444,631	454,550	460,213	458,431	3,881	452,998	456,151	
TOTALS	514,150	528,486	524,460	551,636	470,681	(53,779)	468,779	471,097	
NET TAX-SUPPORTED BUDGET	211,537	150,171	206,100	140,959	240,605	34,505	239,499	254,627	

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<u>PARKS and RECREATION EXPENDITURES</u>										
Administration										
11-758-121-1110	Salaries and Wages	-	-	25,000	-	-	(25,000)	-	-	budgeted by functional area for 2019
11-758-121-1210	Benefits	-	-	5,000	-	-	(5,000)	-	-	budgeted by functional area for 2019
11-758-121-2872	Grass Cutting - Optimist Park Tavistock	4,997	6,764	3,750	8,212	7,250	3,500	7,395	7,543	2019 includes grant funding previously elsewhere
11-758-121-2910	Miscellaneous	639	2,092	1,000	-	-	(1,000)	-	-	expenses based on actual account versus misc.
11-758-121-3110	Travel/Meals/Conferences/Seminars	-	39	-	72	37	37	49	53	based on 3-year rolling average actuals
11-758-121-3170	Memberships and Publications	675	695	700	715	729	29	744	759	prior year actual + 2%
11-758-121-5390	Appropriation to Reserve	57,000	22,500	-	-	-	-	-	-	reserve contributions by facility below
11-758-121-6110	Grants	700	700	700	900	2,185	1,485	2,500	2,500	hall rental discounts, event organization, etc.
Total Administration		64,011	32,790	36,150	9,899	10,201	(25,949)	10,688	10,854	
Hickson Area										
Hickson Park										
11-751-121-1110	Salaries and Wages	505	714	-	589	600	600	612	624	based on 1.75% increase 2019 and 2% increase 2020
11-751-121-1210	Benefits	152	219	-	184	187	187	191	195	based on 1.75% increase 2019 and 2% increase 2020
11-751-121-2872	Grass Cutting	1,902	3,876	2,500	3,040	3,500	1,000	3,570	3,641	includes allocation of services
11-751-121-2875	Booth Pavilion - Repairs and Maintenance	587	1,073	3,500	289	650	(2,850)	670	536	based on 3-year rolling average actuals
11-751-121-2876	Playground - Repairs and Maintenance	8	-	500	-	250	(250)	250	250	placeholder for unanticipated work
11-751-121-2877	Fencing - Repairs and Maintenance	-	-	500	-	250	(250)	250	250	placeholder for unanticipated work
11-751-121-2878	Floodlight - Repairs and Maintenance	61	-	500	-	250	(250)	250	250	placeholder for unanticipated work
11-751-121-2879	Grounds/Diamond - Repairs and Maintenance	1,078	933	2,500	1,346	1,119	(1,381)	1,133	1,199	based on 3-year rolling average actuals
11-751-121-2910	Miscellaneous	437	137	250	1,618	731	481	829	1,059	based on 3-year rolling average actuals
11-751-121-3260	Telecommunications	1,057	1,095	1,100	1,255	1,280	180	1,306	1,332	prior year actual + 2%
11-751-121-3436	Facility Maintenance Services	2,000	1,273	2,000	-	1,000	(1,000)	1,000	1,000	placeholder for unanticipated work
11-751-121-3510	Equipment Rentals - Owned	208	418	-	338	321	321	359	339	based on 3-year rolling average actuals
11-751-121-3530	Garbage Container Rental and Disposal	630	882	1,000	1,891	1,929	929	1,968	2,007	prior year actual + 2%
11-751-121-3610	Electrical Power	4,313	3,237	5,000	2,579	2,631	(2,369)	2,683	2,737	prior year actual + 2%
11-751-121-3810	Insurance and Licences	2,217	2,221	2,500	2,256	2,301	(199)	2,347	2,394	prior year actual + 2%
11-751-121-5390	Appropriation to Reserve	1,485	2,623	-	-	-	-	-	-	prior year actual + 2%
Total Hickson Park		16,640	18,700	21,850	15,385	16,998	(4,852)	17,417	17,813	

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<u>PARKS and RECREATION EXPENDITURES (cont'd)</u>										
Innerkip Area										
	Innerkip Park									
11-752-121-1110	Salaries and Wages	192	859	-	745	-	-	-	-	no budgeted expenses - contracting Innerkip Minor Ball
11-752-121-1120	Part-time Salaries and Wages	3,284	2,348	3,500	1,032	-	(3,500)	-	-	no budgeted expenses - contracting Innerkip Minor Ball
11-752-121-1150	Vacation, Sick, Stats	131	94	150	41	-	(150)	-	-	no budgeted expenses - contracting Innerkip Minor Ball
11-752-121-1210	Benefits	435	532	500	335	-	(500)	-	-	no budgeted expenses - contracting Innerkip Minor Ball
11-752-121-2872	Grass Cutting	3,279	5,187	4,500	559	9,000	4,500	9,180	9,364	contracting services from Innerkip Minor Ball
11-752-121-2875	Booth Pavilion - Repairs and Maintenance	2,090	394	2,500	5,192	2,559	59	2,715	3,489	based on 3-year rolling average actuals (+ capital work)
11-752-121-2876	Playground - Repairs and Maintenance	-	527	750	-	250	(500)	250	250	placeholder for unanticipated work
11-752-121-2877	Fencing - Repairs and Maintenance	61	-	750	127	250	(500)	250	250	placeholder for unanticipated work (+ capital work)
11-752-121-2878	Floodlight - Repairs and Maintenance	973	-	750	-	250	(500)	250	250	placeholder for unanticipated work
11-752-121-2879	Grounds/Diamond - Repairs and Maintenance	4,436	6,233	6,500	24,070	10,000	3,500	10,200	10,404	based on responsibility for diamonds to Innerkip Minor Ball
11-752-121-2910	Miscellaneous	2,200	253	750	81	845	95	393	440	based on 3-year rolling average actuals
11-752-121-3260	Telecommunications	872	870	900	931	950	50	969	988	prior year actual + 2%
11-752-121-3436	Facility Maintenance Services	1,312	7,811	2,000	608	1,000	(1,000)	1,000	1,000	placeholder for unanticipated work
11-752-121-3510	Equipment Rentals - Owned	100	421	-	910	477	477	603	663	based on 3-year rolling average actuals
11-752-121-3530	Garbage Container Rental and Disposal	1,974	3,052	2,000	2,625	2,678	678	2,731	2,786	prior year actual + 2%
11-752-121-3610	Electrical Power	9,192	6,590	10,000	6,234	6,359	(3,641)	6,486	6,616	prior year actual + 2%
11-752-121-3620	Water	1,313	-	1,000	100	500	(500)	510	520	estimate for irregular billing pattern
11-752-121-3625	Sewer	1,567	-	1,000	-	500	(500)	510	520	estimate for irregular billing pattern
11-752-121-3810	Insurance and Licences	4,053	4,075	4,000	3,867	3,944	(56)	4,023	4,104	prior year actual + 2%
	Total Innerkip Park	37,464	39,246	41,550	47,457	39,560	(1,990)	40,069	41,642	
	Stonegate Park									
11-754-121-1110	Salaries and Wages	629	709	-	258	-	-	-	-	no anticipated staff budget here
11-754-121-1210	Benefits	207	238	-	74	-	-	-	-	no anticipated staff budget here
11-754-121-2872	Grass Cutting	1,191	2,407	1,500	3,200	3,264	1,764	3,329	3,396	prior year actual + 2%
11-754-121-2910	Miscellaneous	3,830	503	1,500	178	1,504	4	728	803	based on 3-year rolling average actuals
11-754-121-3510	Equipment Rentals - Owned	525	550	-	133	403	403	362	299	based on 3-year rolling average actuals
11-754-121-3810	Insurance and Licences	-	-	500	-	250	(250)	250	250	placeholder for unanticipated allocation of costs
	Total Stonegate Park	6,382	4,407	3,500	3,843	5,420	1,920	4,669	4,748	

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<u>PARKS and RECREATION EXPENDITURES (cont'd)</u>										
<i>Innerkip Area (cont'd)</i>										
	Innerkip Community Centre									
11-761-121-2310	Office Equipment	-	-	100	-	-	(100)	-	-	no budget required here
11-761-121-2610	Office Supplies	-	35	100	74	75	(25)	77	79	prior year actual + 2%
11-761-121-2620	Cleaning Supplies	768	630	850	647	682	(168)	653	661	based on 3-year rolling average actuals
11-761-121-2910	Miscellaneous	109	429	500	(71)	156	(344)	171	85	based on 3-year rolling average actuals
11-761-121-3210	Postage and Courier	-	16	-	3	-	-	-	-	no anticipated need for budget here
11-761-121-3260	Telecommunications	1,321	1,541	1,300	1,589	1,621	321	1,653	1,686	prior year actual + 2%
11-761-121-3290	Print, Advertising and Promotions	635	453	750	1,763	950	200	1,055	1,256	based on 3-year rolling average actuals
11-761-121-3410	Contracted Management Services	8,257	8,605	7,500	9,014	9,322	1,822	9,508	9,698	based on 2019 payment rates @ 130 hours + expenses
11-761-121-3420	Building Maintenance Services	3,091	1,387	3,000	7,235	3,904	904	4,175	5,105	based on 3-year rolling average actuals
11-761-121-3430	Grounds Maintenance Services	6,664	4,659	3,500	4,213	5,179	1,679	4,684	4,692	based on 3-year rolling average actuals
11-761-121-3530	Garbage Container Rental and Disposal	1,245	1,842	1,200	1,958	1,997	797	2,037	2,078	prior year actual + 2%
11-761-121-3610	Electrical Power	12,112	4,999	7,000	5,339	5,446	(1,554)	5,555	5,666	prior year actual + 2%
11-761-121-3620	Water	1,055	1,220	1,500	1,192	1,216	(284)	1,240	1,265	prior year actual + 2%
11-761-121-3625	Sewer	1,270	1,470	2,000	1,432	1,461	(539)	1,490	1,520	prior year actual + 2%
11-761-121-3630	Natural Gas	355	930	2,500	1,439	1,468	(1,032)	1,497	1,527	prior year actual + 2%
11-761-121-3810	Insurance and Licences	5,153	5,261	5,100	5,265	5,370	270	5,478	5,587	prior year actual + 2%
	Total Innerkip Community Centre	42,035	33,477	36,900	41,092	38,846	1,946	39,274	40,904	

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<u>PARKS and RECREATION EXPENDITURES (cont'd)</u>										
<i>Tavistock Area</i>										
	Tavistock Park									2019 as per KW-supplied budget
11-753-121-1110	Salaries and Wages	-	424	-	659	500	500	510	520	
11-753-121-1210	Benefits	-	131	-	225	250	250	255	260	
11-753-121-2620	Cleaning Supplies	1,162	805	1,000	885	1,000	-	1,020	1,040	
11-753-121-2872	Grass Cutting	2,749	5,625	3,000	7,671	7,800	4,800	7,956	8,115	
11-753-121-2875	Booth Pavilion - Repairs and Maintenance	2,820	2,522	6,000	2,463	5,500	(500)	3,495	3,819	
11-753-121-2876	Playground - Repairs and Maintenance	253	267	700	1,193	700	-	720	871	
11-753-121-2877	Fencing - Repairs and Maintenance	2,518	-	1,000	-	1,000	-	250	250	
11-753-121-2878	Floodlight - Repairs and Maintenance	-	-	300	-	300	-	250	250	
11-753-121-2879	Grounds/Diamond - Repairs and Maintenance	11,326	5,486	12,000	9,260	10,000	(2,000)	10,200	10,404	
11-753-121-2910	Miscellaneous	(970)	98	-	-	-	-	-	-	
11-753-121-3410	Contracted Management Services	22,549	20,849	23,000	21,440	22,000	(1,000)	22,440	22,889	
11-753-121-3510	Equipment Rentals - Owned	-	180	-	790	400	400	457	549	
11-753-121-3530	Garbage Container Rental and Disposal	-	-	100	-	100	-	100	100	
11-753-121-3610	Electrical Power	2,752	1,716	3,000	1,877	2,500	(500)	2,550	2,601	
11-753-121-3620	Water	1,256	891	1,400	1,210	1,400	-	1,428	1,457	
11-753-121-3650	Floodlight Electrical Power	1,902	2,354	2,100	2,626	800	(1,300)	816	832	
11-753-121-3630	Natural Gas	501	635	900	727	2,800	1,900	2,856	2,913	
11-753-121-3810	Insurance and Licences	6,336	6,376	6,600	6,397	6,600	-	6,732	6,867	
	Total Tavistock Park	55,154	48,359	61,100	57,423	63,650	2,550	62,035	63,737	
	Bender Subdivision Parkette									
11-756-121-2872	Grass Cutting	611	1,361	675	1,261	1,286	611	1,312	1,338	prior year actual + 2%
11-756-121-2910	Miscellaneous	107	70	300	84	100	(200)	100	100	placeholder for unanticipated allocation of costs
11-756-121-3410	Contracted Management Services	516	-	630	690	704	74	718	732	prior year actual + 2%
11-756-121-3810	Insurance and Licences	-	632	95	-	100	5	100	100	placeholder for unanticipated allocation of costs
	Total Bender Subdivision Parkette	1,234	2,063	1,700	2,035	2,190	490	2,230	2,270	

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<u>PARKS and RECREATION EXPENDITURES (cont'd)</u>										
<i>Tavistock Area (cont'd)</i>										
Tavistock Memorial Hall										<i>2019 as per KW-supplied budget</i>
11-755-121-2310	Office Equipment	829	-	500	-	200	(300)	200	200	
11-755-121-2620	Cleaning Supplies	718	878	1,000	759	1,000	-	1,020	1,040	
11-755-121-2910	Miscellaneous	394	-	350	-	400	50	250	250	
11-755-121-3210	Postage and Courier	-	-	650	-	-	(650)	250	250	
11-755-121-3260	Telecommunications	563	517	-	551	550	550	561	572	
11-755-121-3290	Print, Advertising and Promotions	368	436	400	445	460	60	469	479	
11-755-121-3410	Contracted Management Services	23,293	23,222	23,750	25,604	26,000	2,250	26,520	27,050	
11-755-121-3420	Building - Repairs and Maintenance Services	4,457	1,996	6,000	581	6,000	-	2,859	3,147	
11-755-121-3430	Grounds - Repairs and Maintenance Services	1,960	1,167	3,400	1,261	3,000	(400)	1,809	2,023	
11-755-121-3530	Garbage Container Rental and Disposal	3,558	3,741	3,400	4,917	5,000	1,600	5,100	5,202	
11-755-121-3610	Electrical Power	6,203	5,488	6,800	4,741	6,000	(800)	6,120	6,242	
11-755-121-3620	Water	758	679	900	782	850	(50)	867	884	
11-755-121-3625	Sewer	684	914	1,100	1,226	1,300	200	1,326	1,353	
11-755-121-3630	Natural Gas	1,999	3,232	3,000	3,043	3,200	200	3,264	3,329	
11-755-121-3810	Insurance and Licences	4,239	4,261	4,400	4,262	4,400	-	4,488	4,578	
Total Tavistock Memorial Hall		50,023	46,531	55,650	48,172	58,360	2,710	55,104	56,600	

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<u>PARKS and RECREATION EXPENDITURES (cont'd)</u>										
<i>Tavistock Area (cont'd)</i>										
Tavistock District Recreation Committee (TDRC) - Arena										
11-781-121-2310	Office Equipment	599	781	1,200	2,984	2,500	1,300	2,088	2,524	2019 as per KW-supplied budget
11-781-121-2380	Workshop Equipment and Tools	494	993	600	462	800	200	752	671	
11-781-121-2580	Consumable Paper Products	990	1,644	1,500	1,350	1,600	100	1,531	1,494	
11-781-121-2610	Office Supplies	309	505	800	837	1,200	400	1,224	1,248	
11-781-121-2620	Cleaning Supplies	1,424	1,973	1,600	1,133	1,700	100	1,602	1,478	
11-781-121-2625	Cleaning Equipment	156	1,008	800	216	1,000	200	741	652	
11-781-121-2910	Miscellaneous	276	373	200	353	200	-	309	287	
11-781-121-3110	Travel/Meals/Conference/Seminars	-	210	500	-	1,600	1,100	250	250	
11-781-121-3210	Postage and Courier	9	10	100	-	100	-	100	100	
11-781-121-3260	Telecommunications	1,888	2,196	2,000	4,081	3,500	1,500	3,570	3,641	
11-781-121-3290	Print, Advertising and Promotions	605	482	1,000	66	900	(100)	483	483	
11-781-121-3410	Contracted Management Services	222,047	226,177	225,500	225,386	229,000	3,500	233,580	238,252	
11-781-121-3415	Refrigeration System - Repairs and Maintenance	9,085	8,007	12,000	6,775	12,000	-	8,927	9,234	
11-781-121-3420	Building - Repairs and Maintenance Services	14,429	13,065	14,000	20,215	16,000	2,000	16,427	17,547	
11-781-121-3430	Grounds - Repairs and Maintenance Services	6,850	2,320	4,500	3,336	4,500	-	3,385	3,740	
11-781-121-3530	Garbage Container Rental and Disposal	3,558	3,741	3,500	4,910	4,900	1,400	4,517	4,776	
11-781-121-3610	Electrical Power	106,168	96,863	111,000	92,275	95,000	(16,000)	96,900	98,838	
11-781-121-3620	Water	5,957	6,142	6,300	7,718	7,200	900	7,344	7,491	
11-781-121-3625	Sewer	8,126	8,698	8,600	10,474	10,500	1,900	10,710	10,924	
11-781-121-3630	Natural Gas	11,338	15,624	13,000	14,700	15,000	2,000	15,300	15,606	
11-781-121-3810	Insurance and Licences	23,919	24,177	25,000	24,409	25,000	-	25,500	26,010	
11-781-121-3830	Ice Making Supplies and Services	5,561	8,606	6,400	7,673	9,000	2,600	9,180	9,364	
11-781-121-3840	Ice Making Equipment	-	880	300	-	300	-	250	250	
11-781-121-3850	Ice Making Equipment - Repairs and Maintenance	92	118	300	432	500	200	510	520	
Total TDRC - Arena		423,880	424,593	440,700	429,785	444,000	3,300	445,180	455,382	
TDRC - Concession Booth										
11-782-121-2320	Concession Equipment	-	-	-	404	-	-	250	250	2019 as per KW-supplied budget
11-782-121-2874	Concession - Repairs and Maintenance	39	292	300	128	300	-	240	223	
11-782-121-3280	Supplies for Resale	18,137	20,471	20,000	19,114	20,000	-	19,862	19,659	
11-782-121-3285	Concession - Operating Agreement	7,734	5,273	7,000	8,775	7,500	500	7,650	7,803	
Total TDRC - Concession Booth		25,910	26,036	27,300	28,421	27,800	500	28,002	27,934	

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<u>PARKS and RECREATION EXPENDITURES (cont'd)</u>											
<i>Tavistock Area (cont'd)</i>											
TDRC - Vending Machines											
11-783-121-3280	Supplies for Resale		1,478	1,213	1,600	1,658	1,700	100	1,524	1,627	2019 as per KW-supplied budget
Total TDRC - Vending Machines			1,478	1,213	1,600	1,658	1,700	100	1,524	1,627	
TDRC - Ice Resurfacer											
11-786-121-2370	Repairs - Parts and Labour		1,419	1,185	1,500	1,365	2,000	500	1,517	1,627	2019 as per KW-supplied budget
11-786-121-3630	Natural Gas		-	-	1,000	6,003	500	(500)	510	520	
11-786-121-3810	Insurance and Licences		57	57	60	57	60	-	61	62	
Total TDRC - Ice Resurfacer			1,476	1,242	2,560	7,425	2,560	-	2,088	2,210	

Description		2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	Notes
<u>PARKS and RECREATION REVENUES</u>										
Administration										
11-758-021-0513	Miscellaneous Revenue	57,000	22,500	-	7,500	-	-	-	-	no budget for unanticipated revenue for 2019
11-758-021-0600	Donations	-	1,850	-	-	-	-	-	-	no budget for unanticipated revenue for 2019
Total Administration		57,000	24,350	-	7,500	-	-	-	-	
<i>Hickson Area</i>										
Hickson Park										
11-751-021-0513	Miscellaneous Revenue	1,485	2,623	-	1,285	-	-	-	-	no budget for unanticipated revenue for 2019
11-751-021-0574	Facility Rentals	-	-	-	30	-	-	-	-	no budget for unanticipated revenue for 2019
Total Hickson Park		1,485	2,623	-	1,315	-	-	-	-	
<i>Innerkip Area</i>										
Innerkip Park										
11-752-021-0598	Expense Recovery	-	-	-	19,496	1,000	1,000	1,000	1,000	50/50 share of porta-potties
Total Innerkip Park		-	-	-	19,496	1,000	1,000	1,000	1,000	
Innerkip Community Centre										
11-761-021-0513	Miscellaneous Revenue	890	1,113	-	1,846	-	-	-	-	no budget required here
11-761-021-0574	Facility Rentals	8,861	12,034	11,900	18,348	13,081	1,181	14,488	15,306	based on 3-year rolling average actuals
11-761-021-0577	Library Rent	7,800	7,800	8,100	8,100	8,300	200	8,300	8,300	2019 budget as per County agreement
Total Innerkip Community Centre		17,551	20,947	20,000	28,294	21,381	1,381	22,788	23,606	
<i>Tavistock Area</i>										
Tavistock Park										
11-753-021-0513	Miscellaneous Revenue	780	632	-	4,187	-	-	-	-	2019 as per KW-supplied budget
11-753-021-0574	Facility Rentals	10,684	7,898	9,300	10,571	11,000	1,700	9,823	10,465	
Total Tavistock Park		11,464	8,530	9,300	14,758	11,000	1,700	9,823	10,465	
Tavistock Memorial Hall										
11-753-021-0574	Facility Rentals	22,062	18,952	23,000	22,330	22,000	(1,000)	21,094	21,808	2019 as per KW-supplied budget
Total Tavistock Memorial Hall		22,062	18,952	23,000	22,330	22,000	(1,000)	21,094	21,808	

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<u>PARKS and RECREATION REVENUES (cont'd)</u>										
<i>Tavistock Area (cont'd)</i>										
Tavistock District Recreation Committee (TDRC) - Arena										
11-781-021-0513	Miscellaneous Revenue	85	5,773	200	4,729	100	(100)	3,534	2,788	2019 as per KW-supplied budget
11-781-021-0573	Arena Gate Receipts	3,280	3,223	3,300	3,510	3,500	200	3,411	3,474	
11-781-021-0781	Arena Rink Rentals	308,393	312,818	315,000	308,763	313,000	(2,000)	311,527	311,097	
11-781-021-0782	Upper Hall Rentals	9,604	10,041	9,600	10,758	10,000	400	10,266	10,341	
11-781-021-0783	Curling Club Agreement	28,480	29,926	29,000	30,331	30,900	1,900	29,000	29,000	
11-781-021-0784	Arena Advertising	15,388	16,113	16,000	16,515	16,500	500	16,376	16,464	
11-781-021-0787	Board Room Rentals	155	310	150	93	150	-	153	156	
Total TDRC - Arena		365,385	378,204	373,250	374,699	374,150	900	374,267	373,319	
TDRC - Concession Booth										
11-782-021-0571	Concession Sales	32,606	30,016	34,000	35,664	35,000	1,000	33,560	34,741	2019 as per KW-supplied budget
Total TDRC - Concession Booth		32,606	30,016	34,000	35,664	35,000	1,000	33,560	34,741	
TDRC - Vending Machines										
11-783-021-0569	Vending Machine Revenue	3,120	3,051	3,600	2,777	2,800	(800)	2,876	2,818	2019 as per KW-supplied budget
Total TDRC - Vending Machines		3,120	3,051	3,600	2,777	2,800	(800)	2,876	2,818	
TDRC - Pro Shop/Skate Sharpening										
11-784-021-0785	Pro Shop/Skate Sharpening Revenue	-	164	50	-	50	-	71	40	2019 as per KW-supplied budget
Total TDRC - Pro Shop/Skate Sharpening		-	164	50	-	50	-	71	40	
TDRC - Ice Resurfacer										
11-786-021-0788	Zamboni Advertising	3,477	3,300	3,300	3,300	3,300	-	3,300	3,300	2019 as per KW-supplied budget
Total TDRC - Ice Resurfacer		3,477	3,300	3,300	3,300	3,300	-	3,300	3,300	
TDRC - Reserve										
11-788-021-0952	Contribution from Reserve	-	38,349	57,960	41,503	-	(57,960)	-	-	2019 as per KW-supplied budget
Total TDRC - Ice Resurfacer		-	38,349	57,960	41,503	-	(57,960)	-	-	

Gross Budget Expenditures									Notes
	2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	
Administration	557,968	534,823	560,610	546,275	582,940	22,330	578,907	591,487	
Equipment	171,225	174,343	210,270	202,629	230,020	19,750	222,245	226,811	
Facilities	40,379	38,508	53,750	40,296	48,313	(5,437)	48,532	48,487	
Road Maintenance	674,549	679,224	797,305	666,823	832,103	34,798	854,756	900,458	
Winter Maintenance	236,924	191,194	263,235	214,219	279,725	16,490	290,322	301,630	
Sidewalks	7,694	25,890	27,500	11,745	20,456	(7,044)	21,021	21,612	
Leaf and Yard Waste Program	79,784	48,016	40,000	62,895	68,349	28,349	71,441	72,810	
Streetlighting	70,629	61,317	62,000	52,769	53,824	(8,176)	54,901	55,999	
TOTALS	1,839,152	1,753,315	2,014,670	1,797,651	2,115,730	101,060	2,142,123	2,219,293	
Gross Budget Revenues									Notes
	2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	
Contributions from Other Municipalities	79,507	48,016	40,000	61,882	63,135	23,135	57,678	60,898	
Licences, Permits and Rents	362,367	301,886	345,740	328,076	331,133	(14,607)	320,252	326,397	
Sundry Revenue	28,513	18,914	20,000	20,500	21,319	1,319	20,244	20,688	
User Fees and Charges	-	-	-	3,634	3,635	3,635	3,635	3,635	
TOTALS	470,387	368,816	405,740	414,092	419,222	13,482	401,809	411,618	
NET TAX-SUPPORTED BUDGET	1,368,765	1,384,499	1,608,930	1,383,559	1,696,508	87,578	1,740,315	1,807,676	

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<u>PUBLIC WORKS EXPENDITURES</u>										
Administration										
11-311-121-1110	Salaries and Wages	149,096	175,513	186,610	184,951	188,188	1,578	191,951	195,790	based on 1.75% increase 2019 and 2% increase 2020
11-311-121-1150	Vacation, Stats, Sick and Holidays	48,387	51,952	50,750	53,260	54,192	3,442	55,276	56,382	based on 1.75% increase 2019 and 2% increase 2021
11-311-121-1210	Benefits	53,954	63,797	50,250	64,394	65,521	15,271	66,831	68,168	based on 1.75% increase 2019 and 2% increase 2022
11-311-121-2510	Uniforms	2,679	2,401	3,000	1,874	2,500	(500)	2,500	2,500	increase boot allowance for non-union, revise Policy 3.17 for 20
11-311-121-2610	Office Supplies	469	936	1,000	741	715	(285)	797	751	based on 3-year rolling average actuals
11-311-121-3110	Travel/Meals/Conferences/Seminars	1,949	2,922	20,000	2,338	2,403	(17,597)	2,554	2,432	based on 3-year rolling average actuals
11-311-121-3120	Training and Staff Development	5,775	5,050	7,000	4,436	10,000	3,000	10,000	10,000	increased as per TL
11-311-121-3170	Memberships and Publications	2,182	1,155	2,000	1,404	1,580	(420)	1,380	1,455	based on 3-year rolling average actuals
11-311-121-3260	Telecommunications	3,563	6,117	4,000	4,945	5,044	1,044	5,145	5,248	prior year actual + 2%
11-311-121-3290	Print, Advertising and Promotion	869	775	1,000	335	660	(340)	590	528	based on 3-year rolling average actuals
11-311-121-3310	Professional Services	7,022	3,440	20,000	12,752	31,007	11,007	20,000	25,000	prior year actual + 2% including MESH and sign inspection
11-311-121-3311	Locates	2,270	936	-	40	1,000	1,000	1,000	1,000	done internally currently
11-311-121-3510	Equipment Rentals - Owned	8,186	5,444	3,000	1,477	5,036	2,036	3,986	3,499	based on 3-year rolling average actuals
11-311-121-3810	Insurance and Licences	85,467	89,385	87,000	88,328	90,095	3,095	91,896	93,734	prior year actual + 2%
11-311-121-5390	Appropriation to Reserve	186,100	125,000	125,000	125,000	125,000	-	125,000	125,000	
Total Administration		557,968	534,823	560,610	546,275	582,940	22,330	578,907	591,487	
Equipment										
<u>1999 Champion 740A Grader</u>										
11-311-821-1110	Salaries and Wages	2,459	2,854	2,250	3,774	3,840	1,590	3,917	3,995	based on 1.75% increase 2019 and 2% increase 2020
11-311-821-1210	Benefits	502	690	610	844	859	249	876	893	based on 1.75% increase 2019 and 2% increase 2020
11-311-821-2210	Fuels and Lubricants	15,854	12,178	12,000	15,849	16,166	4,166	16,489	16,819	prior year actual + 2%
11-311-821-2370	Repairs - Parts and Labour	1,384	2,428	5,000	664	1,492	(3,508)	1,528	1,228	based on 3-year rolling average actuals
11-311-821-3810	Insurance and Licences	732	723	800	680	694	(106)	707	722	prior year actual + 2%
Total 1999 Champion 740A Grader		20,931	18,873	20,660	21,811	23,050	2,390	23,518	23,657	
<u>2004 Volvo 730B Grader</u>										
11-311-823-1110	Salaries and Wages	2,433	3,290	2,050	2,038	2,074	24	2,115	2,157	based on 1.75% increase 2019 and 2% increase 2020
11-311-823-1210	Benefits	688	899	510	553	563	53	574	585	based on 1.75% increase 2019 and 2% increase 2020
11-311-823-2210	Fuels and Lubricants	8,475	15,299	15,000	14,449	14,738	(262)	15,033	15,333	prior year actual + 2%
11-311-823-2370	Repairs - Parts and Labour	25,371	13,764	13,000	3,734	14,290	1,290	10,596	9,540	based on 3-year rolling average actuals
11-311-823-3510	Equipment Rentals - Owned	-	1,723	-	140	-	-	-	-	unanticipated expenses - no budget required
11-311-823-3810	Insurance and Licences	549	542	600	510	520	(80)	531	541	prior year actual + 2%
Total 2004 Volvo 730B Grader		37,516	35,517	31,160	21,424	32,184	1,024	28,848	28,157	

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<u>PUBLIC WORKS EXPENDITURES (cont'd)</u>										
Equipment (cont'd)										
<u>2016 John Deere Tractor</u>										
11-311-824-1110	Salaries and Wages	346	575	1,525	493	502	(1,023)	512	522	based on 1.75% increase 2019 and 2% increase 2020
11-311-824-1210	Benefits	104	164	250	147	150	(100)	153	156	based on 1.75% increase 2019 and 2% increase 2020
11-311-824-2210	Fuels and Lubricants	2,993	4,643	3,500	4,041	4,122	622	4,204	4,288	prior year actual + 2%
11-311-824-2370	Repairs - Parts and Labour	1,036	336	3,000	1,202	858	(2,142)	799	953	based on 3-year rolling average actuals
11-311-824-3810	Insurance and Licences	153	151	-	143	146	146	149	152	prior year actual + 2%
Total 2016 John Deere Tractor		4,632	5,869	8,275	6,026	5,777	(2,498)	5,816	6,070	
<u>2010 Caterpillar Loader</u>										
11-311-825-1110	Salaries and Wages	728	787	1,050	610	621	(429)	633	646	based on 1.75% increase 2019 and 2% increase 2020
11-311-825-1210	Benefits	217	220	250	196	199	(51)	203	207	based on 1.75% increase 2019 and 2% increase 2020
11-311-825-2210	Fuels and Lubricants	-	325	1,000	376	384	(616)	391	399	prior year actual + 2%
11-311-825-2370	Repairs - Parts and Labour	2,988	3,477	1,000	1,102	10,522	9,522	2,367	1,997	based on 3-year rolling average actuals & tire replacement
11-311-825-3810	Insurance and Licences	457	451	525	426	435	(90)	443	452	prior year actual + 2%
Total 2010 Caterpillar Loader		4,390	5,260	3,825	2,710	12,160	8,335	4,038	3,701	
<u>2014 Case Backhoe</u>										
11-311-826-1110	Salaries and Wages	159	486	150	757	770	620	786	801	based on 1.75% increase 2019 and 2% increase 2020
11-311-826-1210	Benefits	47	163	50	229	233	183	238	242	based on 1.75% increase 2019 and 2% increase 2020
11-311-826-2210	Fuels and Lubricants	1,328	2,263	1,350	1,838	1,875	525	1,912	1,951	prior year actual + 2%
11-311-826-2370	Repairs - Parts and Labour	-	-	-	297	500	500	500	500	placeholder for additional expenses
11-311-826-3810	Insurance and Licences	354	350	350	329	336	(14)	342	349	prior year actual + 2%
Total 2014 Case Backhoe		1,888	3,262	1,900	3,450	3,714	1,814	3,778	3,843	
<u>Chainsaws and Other Small Equipment</u>										
11-311-827-1110	Salaries and Wages	2,715	2,347	2,500	3,248	3,305	805	3,371	3,438	based on 1.75% increase 2019 and 2% increase 2020
11-311-827-1210	Benefits	756	691	500	957	974	474	993	1,013	based on 1.75% increase 2019 and 2% increase 2020
11-311-827-2210	Fuels and Lubricants	807	(3,692)	2,000	672	685	(1,315)	699	713	prior year actual + 2%
11-311-827-2370	Repairs - Parts and Labour	5,695	1,976	3,000	7,788	5,153	2,153	4,972	5,971	based on 3-year rolling average actuals
Total Chainsaws and Other Small Equipment		9,973	1,322	8,000	12,665	10,117	2,117	10,036	11,136	

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<u>PUBLIC WORKS EXPENDITURES (cont'd)</u>											
Equipment (cont'd)											
<u>Snowplows, Wings, etc.</u>											
11-311-828-1110	Salaries and Wages		4,634	5,931	7,600	6,247	6,356	(1,244)	6,483	6,613	based on 1.75% increase 2019 and 2% increase 2020
11-311-828-1210	Benefits		1,168	1,441	2,030	1,512	1,538	(492)	1,569	1,601	based on 1.75% increase 2019 and 2% increase 2020
11-311-828-2370	Repairs - Parts and Labour		8,304	7,328	15,000	13,506	15,000	-	15,000	15,000	trucks are aging may need parts in future
11-311-828-3810	Insurance and Licences		19	19	25	18	18	(7)	19	19	prior year actual + 2%
<i>Total Snowplows, Wings, etc.</i>			<i>14,125</i>	<i>14,719</i>	<i>24,655</i>	<i>21,283</i>	<i>22,913</i>	<i>(1,742)</i>	<i>23,071</i>	<i>23,233</i>	
<u>2006 Vermeer Brush Chipper</u>											
11-311-829-1110	Salaries and Wages		170	299	500	578	588	88	600	612	based on 1.75% increase 2019 and 2% increase 2020
11-311-829-1210	Benefits		47	93	100	222	226	126	230	235	based on 1.75% increase 2019 and 2% increase 2020
11-311-829-2210	Fuels and Lubricants		-	111	100	-	-	(100)	-	-	prior year actual + 2%
11-311-829-2370	Repairs - Parts and Labour		388	297	-	7,851	2,845	2,845	3,664	4,787	based on 3-year rolling average actuals
11-311-829-3810	Insurance and Licences		105	104	100	97	99	(1)	101	103	prior year actual + 2%
<i>Total 2006 Vermeer Brush Chipper</i>			<i>710</i>	<i>904</i>	<i>800</i>	<i>8,748</i>	<i>3,758</i>	<i>2,958</i>	<i>4,596</i>	<i>5,737</i>	
<u>2015 International Dump Truck</u>											
11-311-830-1110	Salaries and Wages		2,219	1,861	3,550	3,209	3,265	(285)	3,330	3,397	based on 1.75% increase 2019 and 2% increase 2020
11-311-830-1210	Benefits		679	533	1,015	897	913	(102)	931	950	based on 1.75% increase 2019 and 2% increase 2020
11-311-830-2210	Fuels and Lubricants		16,237	15,080	18,000	18,653	19,026	1,026	19,407	19,795	prior year actual + 2%
11-311-830-2370	Repairs - Parts and Labour		1,412	2,318	8,000	6,739	5,000	(3,000)	5,000	5,000	trucks are aging may need additional repair dollars
11-311-830-3810	Insurance and Licences		3,274	2,915	2,800	2,736	2,791	(9)	2,847	2,903	prior year actual + 2%
<i>Total 2015 International Dump Truck</i>			<i>23,821</i>	<i>22,707</i>	<i>33,365</i>	<i>32,234</i>	<i>30,995</i>	<i>(2,370)</i>	<i>31,515</i>	<i>32,045</i>	
<u>2015 Freightliner Dump Truck</u>											
11-311-831-1110	Salaries and Wages		925	2,863	2,350	2,300	2,340	(10)	2,387	2,435	based on 1.75% increase 2019 and 2% increase 2020
11-311-831-1210	Benefits		270	892	510	677	689	179	703	717	based on 1.75% increase 2019 and 2% increase 2020
11-311-831-2210	Fuels and Lubricants		13,008	15,485	16,000	19,593	19,985	3,985	20,385	20,792	prior year actual + 2%
11-311-831-2370	Repairs - Parts and Labour		6,680	1,344	9,500	1,619	5,000	(4,500)	5,000	5,000	trucks are aging may need additional repair dollars
11-311-831-3810	Insurance and Licences		3,018	2,915	2,250	2,736	2,791	541	2,847	2,903	prior year actual + 2%
<i>Total 2015 Freightliner Dump Truck</i>			<i>23,901</i>	<i>23,499</i>	<i>30,610</i>	<i>26,925</i>	<i>30,805</i>	<i>195</i>	<i>31,321</i>	<i>31,847</i>	

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<u>PUBLIC WORKS EXPENDITURES (cont'd)</u>											
Equipment (cont'd)											
<u>2006 Sterling Dump Truck</u>											
11-311-832-1110	Salaries and Wages		1,234	2,697	2,550	2,806	2,855	305	2,912	2,970	based on 1.75% increase 2019 and 2% increase 2020
11-311-832-1210	Benefits		262	738	650	767	780	130	796	812	based on 1.75% increase 2019 and 2% increase 2020
11-311-832-2210	Fuels and Lubricants		3,872	4,325	8,000	4,342	4,429	(3,571)	4,517	4,608	prior year actual + 2%
11-311-832-2370	Repairs - Parts and Labour		1,930	10,114	6,500	5,794	8,000	1,500	8,000	8,000	truck overdue for replacement may need additional repairs
11-311-832-3810	Insurance and Licences		1,923	2,221	2,000	1,985	2,025	25	2,065	2,106	prior year actual + 2%
Total 2006 Sterling Dump Truck			9,221	20,095	19,700	15,694	18,089	(1,611)	18,291	18,497	
<u>2013 TerraStar Flatbed</u>											
11-311-833-1110	Salaries and Wages		412	474	760	597	607	(153)	620	632	based on 1.75% increase 2019 and 2% increase 2020
11-311-833-1210	Benefits		107	154	210	153	156	(54)	159	162	based on 1.75% increase 2019 and 2% increase 2020
11-311-833-2210	Fuels and Lubricants		2,675	2,026	4,000	1,853	1,890	(2,110)	1,928	1,966	prior year actual + 2%
11-311-833-2370	Repairs - Parts and Labour		1,281	2,644	1,500	916	1,614	114	1,725	1,418	based on 3-year rolling average actuals
11-311-833-3810	Insurance and Licences		1,417	1,706	800	1,470	1,499	699	1,529	1,560	prior year actual + 2%
Total 2013 TerraStar Flatbed			5,892	7,004	7,270	4,989	5,766	(1,504)	5,960	5,738	
<u>2015 RAM Pickup (PW Foreman)</u>											
11-311-835-1110	Salaries and Wages		149	374	1,050	610	621	(429)	633	646	based on 1.75% increase 2019 and 2% increase 2020
11-311-835-1210	Benefits		40	114	210	160	163	(47)	166	169	based on 1.75% increase 2019 and 2% increase 2020
11-311-835-2210	Fuels and Lubricants		6,824	7,693	10,000	9,576	9,768	(232)	9,963	10,162	prior year actual + 2%
11-311-835-2370	Repairs - Parts and Labour		71	806	3,000	7,664	2,847	(153)	3,772	4,761	based on 3-year rolling average actuals
11-311-835-3810	Insurance and Licences		1,039	1,267	1,100	1,143	1,166	66	1,189	1,213	prior year actual + 2%
Total 2015 RAM Pickup (PW Foreman)			8,123	10,254	15,360	19,153	14,564	(796)	15,724	16,951	
<u>2019 Ford F150 (PW Manager)</u>											
11-311-836-1110	Salaries and Wages		-	-	-	-	500	500	510	520	based on 1.75% increase 2019 and 2% increase 2020
11-311-836-1210	Benefits		-	-	-	-	125	125	128	130	based on 1.75% increase 2019 and 2% increase 2020
11-311-836-2210	Fuels and Lubricants		-	-	-	-	3,250	3,250	3,315	3,381	prior year budget + 2%
11-311-836-2370	Repairs - Parts and Labour		-	-	-	-	1,000	1,000	1,000	1,000	new vehicle unanticipated expenses
11-311-836-3810	Insurance and Licences		-	-	-	-	1,166	1,166	1,189	1,213	prior year budget + 2%
Total 2019 Ford F150 (PW Manager)			-	-	-	-	6,041	6,041	6,142	6,245	

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Equipment (cont'd)											
<u>2014 RAM Pickup (Roads Staff)</u>											
11-311-837-1110	Salaries and Wages		97	175	110	127	129	19	132	134	based on 1.75% increase 2019 and 2% increase 2020
11-311-837-1210	Benefits		28	56	55	36	37	(18)	37	38	based on 1.75% increase 2019 and 2% increase 2020
11-311-837-2210	Fuels and Lubricants		1,945	2,376	2,525	2,167	2,210	(315)	2,255	2,300	prior year actual + 2%
11-311-837-2370	Repairs - Parts and Labour		1,515	205	1,000	1,254	991	(9)	817	1,021	based on 3-year rolling average actuals
11-311-837-3810	Insurance and Licences		120	357	1,000	120	122	(878)	125	127	prior year actual + 2%
Total 2014 RAM Pickup (Roads Staff)			3,705	3,169	4,690	3,704	3,490	(1,200)	3,365	3,620	
<u>1994 International PW Water Tanker</u>											
11-311-838-1110	Salaries and Wages		184	112	-	39	76	76	-	-	disposed of in 2019
11-311-838-1210	Benefits		58	35	-	8	21	21	-	-	disposed of in 2019
11-311-838-2370	Repairs - Parts and Labour		1,443	673	-	468	-	-	-	-	disposed of in 2019
11-311-838-3810	Insurance and Licences		712	1,069	-	1,298	375	375	-	-	disposed of in 2019
Total 1994 International PW Water Tanker			2,397	1,889	-	1,813	471	471	-	-	
<u>2019 Zero Steer Mower</u>											
11-311-839-1110	Salaries and Wages		-	-	-	-	1,000	1,000	1,020	1,040	based on 1.75% increase 2019 and 2% increase 2020
11-311-839-1210	Benefits		-	-	-	-	500	500	510	520	based on 1.75% increase 2019 and 2% increase 2020
11-311-839-2210	Fuels and Lubricants		-	-	-	-	3,250	3,250	3,315	3,381	prior year + 2%
11-311-839-2370	Repairs - Parts and Labour		-	-	-	-	1,000	1,000	1,000	1,000	based on 3-year rolling average actuals
11-311-839-3810	Insurance and Licences		-	-	-	-	375	375	383	390	prior year + 2%
Total 2019 Zero Steer Mower			-	-	-	-	6,125	6,125	6,228	6,332	
Total Equipment			171,225	174,343	210,270	202,629	230,020	19,750	222,245	226,811	

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Facilities										
11-312-121-1110	Salaries and Wages	10,955	9,304	8,200	10,299	10,479	2,279	10,689	10,903	based on 1.75% increase 2019 and 2% increase 2020
11-312-121-1210	Benefits	2,984	2,553	2,050	2,778	2,827	777	2,883	2,941	based on 1.75% increase 2019 and 2% increase 2022
11-312-121-2330	Communications Equipment	3,503	1,236	3,000	516	1,752	(1,248)	1,168	1,145	based on 3-year rolling average actuals
11-312-121-2380	Operating Equipment and Tools	4,152	7,027	7,500	3,325	4,835	(2,665)	5,062	4,407	based on 3-year rolling average actuals
11-312-121-3420	Building - Repairs and Maintenance	3,067	3,309	9,000	4,705	9,000	-	9,000	9,000	repairs to be conducted
11-312-121-3430	Grounds - Repairs and Maintenance	943	789	2,500	951	894	(1,606)	878	908	based on 3-year rolling average actuals
11-312-121-3505	Equipment Rentals - Hired	-	70	500	-	250	(250)	250	250	placeholder for unanticipated allocation of costs
11-312-121-3510	Equipment Rentals - Owned	2,069	850	5,000	1,765	2,000	(3,000)	2,000	2,000	placeholder for unanticipated allocation of costs
11-312-121-3610	Electrical Power	4,468	3,521	5,000	3,936	4,015	(985)	4,095	4,177	prior year actual + 2%
11-312-121-3620	Water	976	887	1,500	1,203	1,227	(273)	1,252	1,277	prior year actual + 2%
11-312-121-3625	Sewer	688	714	500	1,131	1,154	654	1,177	1,200	prior year actual + 2%
11-312-121-3630	Natural Gas	3,423	5,088	6,000	6,499	6,629	629	6,762	6,897	prior year actual + 2%
11-312-121-3810	Insurance and Licences	3,151	3,160	3,000	3,188	3,252	252	3,317	3,383	prior year actual + 2%
	Total Facilities	40,379	38,508	53,750	40,296	48,313	(5,437)	48,532	48,487	
Road Maintenance										
<u>HM - Patching/Base Repair</u>										
11-313-315-1110	Salaries and Wages	1,814	3,664	4,060	3,515	3,577	(483)	3,648	3,721	based on 1.75% increase 2019 and 2% increase 2020
11-313-315-1210	Benefits	473	1,094	1,020	963	980	(40)	999	1,019	based on 1.75% increase 2019 and 2% increase 2020
11-313-315-2110	Granulars and Asphalt	375	2,323	7,000	4,912	5,403	(1,597)	5,944	6,538	granulars up 10% over prior year actual
11-313-315-3505	Equipment Rentals - Hired	9,784	22,963	20,000	8,656	20,000	-	20,000	20,000	as per current market costs to hire
11-313-315-3510	Equipment Rentals - Owned	1,528	3,684	5,000	3,040	2,751	(2,249)	3,158	2,983	based on 3-year rolling average actuals
	<i>Total HM - Patching/Base Repair</i>	<i>13,974</i>	<i>33,728</i>	<i>37,080</i>	<i>21,086</i>	<i>32,710</i>	<i>(4,370)</i>	<i>33,749</i>	<i>34,261</i>	
<u>HM - Sweeping</u>										
11-313-317-1110	Salaries and Wages	-	-	260	-	-	(260)	-	-	based on 1.75% increase 2019 and 2% increase 2020
11-313-317-1210	Benefits	-	-	55	-	-	(55)	-	-	based on 1.75% increase 2019 and 2% increase 2020
11-313-317-3505	Equipment Rentals - Hired	6,038	6,600	8,000	6,038	9,000	1,000	9,180	9,364	as per market costs to hire + 2% subsequently
11-313-317-3510	Equipment Rentals - Owned	-	-	1,225	-	-	(1,225)	-	-	unanticipated expenses - no budget required
	<i>Total HM - Sweeping</i>	<i>6,038</i>	<i>6,600</i>	<i>9,540</i>	<i>6,038</i>	<i>9,000</i>	<i>(540)</i>	<i>9,180</i>	<i>9,364</i>	

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<u>PUBLIC WORKS EXPENDITURES (cont'd)</u>											
Road Maintenance (cont'd)											
<u>HM - Shoulder Maintenance</u>											
11-313-318-1110	Salaries and Wages		9,451	4,194	5,100	3,952	4,021	(1,079)	4,102	4,184	based on 1.75% increase 2019 and 2% increase 2020
11-313-318-1210	Benefits		2,884	1,095	1,250	1,238	1,260	10	1,285	1,311	based on 1.75% increase 2019 and 2% increase 2020
11-313-318-2110	Granulars and Asphalt		16,230	3,315	10,000	18,745	20,620	10,620	22,681	24,950	granulars up 10% over prior year actual
11-313-318-3505	Equipment Rentals - Hired		12,318	-	5,000	-	-	(5,000)	-	-	prior year actual + 2%
11-313-318-3510	Equipment Rentals - Owned		13,905	6,093	11,240	5,518	5,628	(5,612)	5,741	5,856	prior year actual + 2%
Total HM - Shoulder Maintenance			54,788	14,697	32,590	29,453	31,529	(1,061)	33,809	36,300	
<u>HM - Other Maintenance</u>											
11-313-319-1110	Salaries and Wages		-	-	510	-	-	(510)	-	-	based on 1.75% increase 2019 and 2% increase 2020
11-313-319-1210	Benefits		-	-	105	-	-	(105)	-	-	based on 1.75% increase 2019 and 2% increase 2020
11-313-319-2180	Building Materials		-	244	500	48	97	(403)	130	92	based on 3-year rolling average actuals
11-313-319-3310	Professional Services		-	-	6,500	-	15,000	8,500	5,000	5,000	increased purchased services for line painting costs
11-313-319-3505	Equipment Rentals - Hired		12,079	19,759	9,385	14,566	14,857	5,472	15,154	15,458	prior year actual + 2%
11-313-319-3510	Equipment Rentals - Owned		-	-	3,000	-	-	(3,000)	-	-	prior year actual + 2%
Total HM - Other Maintenance			12,079	20,003	20,000	14,614	29,955	9,955	20,284	20,549	
<u>LM - Patch Gravel Surface</u>											
11-313-331-1110	Salaries and Wages		875	753	2,050	1,031	1,049	(1,001)	1,070	1,091	based on 1.75% increase 2019 and 2% increase 2020
11-313-331-1210	Benefits		238	199	510	265	270	(240)	275	281	based on 1.75% increase 2019 and 2% increase 2020
11-313-331-2110	Granulars and Asphalt		659	3,810	6,500	2,020	6,500	-	7,150	7,865	granulars up 10% over p/y actual - better inventory tracking
11-313-331-3510	Equipment Rentals - Owned		2,165	2,408	6,000	2,021	2,198	(3,802)	2,209	2,143	based on 3-year rolling average actuals
Total LM - Patch Gravel Surface			3,937	7,170	15,060	5,337	10,017	(5,043)	10,704	11,380	
<u>LM - Grading</u>											
11-313-334-1110	Salaries and Wages		16,626	18,449	15,250	16,157	16,440	1,190	16,769	17,104	based on 1.75% increase 2019 and 2% increase 2020
11-313-334-1210	Benefits		4,096	4,572	3,600	4,292	4,367	767	4,454	4,544	based on 1.75% increase 2019 and 2% increase 2020
11-313-334-3510	Equipment Rentals - Owned		42,128	44,298	43,000	44,912	45,810	2,810	46,726	47,661	prior year actual + 2%
Total LM - Grading			62,850	67,319	61,850	65,361	66,617	4,767	67,949	69,308	

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Road Maintenance (cont'd)											
<u>LM - Dust Control</u>											
11-313-335-1110	Salaries and Wages		3,512	5,617	5,100	5,498	5,594	494	5,706	5,820	based on 1.75% increase 2019 and 2% increase 2020
11-313-335-1210	Benefits		1,090	1,470	1,475	1,616	1,644	169	1,677	1,711	based on 1.75% increase 2019 and 2% increase 2020
11-313-335-2420	Calcium - Bagged		50	-	-	-	-	-	-	-	
11-313-335-3510	Equipment Rentals - Owned		7,953	11,180	13,000	11,025	11,246	(1,755)	11,470	11,700	prior year actual + 2%
11-313-335-3555	Roads Contracted Services		91,896	118,116	105,000	99,854	140,000	35,000	145,600	157,248	based on actual spending to date 2019 + 4% each year
Total LM - Dust Control			104,501	136,383	124,575	117,993	158,484	33,909	164,454	176,479	
<u>LM - Gravel Resurfacing</u>											
11-313-337-1110	Salaries and Wages		4,032	2,394	4,000	2,734	2,782	(1,218)	2,837	2,894	based on 1.75% increase 2019 and 2% increase 2020
11-313-337-1210	Benefits		921	705	1,000	544	554	(446)	565	576	based on 1.75% increase 2019 and 2% increase 2020
11-313-337-3510	Equipment Rentals - Owned		9,790	5,025	10,000	6,908	7,046	(2,954)	7,187	7,331	prior year actual + 2%
11-313-337-3555	Roads Contracted Services		143,310	138,576	160,000	162,267	195,000	35,000	214,500	235,950	based on actual gravel spending Spring 2019
Total LM - Gravel Resurfacing			158,053	146,700	175,000	172,453	205,382	30,382	225,089	246,751	
<u>RM - Grass Cutting/Seeding/Sodding</u>											
11-313-341-1110	Salaries and Wages		7,466	8,836	8,200	9,100	9,259	1,059	9,444	9,633	based on 1.75% increase 2019 and 2% increase 2020
11-313-341-1210	Benefits		2,491	2,770	2,050	2,870	2,920	870	2,979	3,038	based on 1.75% increase 2019 and 2% increase 2020
11-313-341-2120	Seed/Sod/Soils		814	-	-	-	-	-	-	-	no budget required
11-313-341-3505	Equipment Rentals - Hired		3,689	4,520	13,000	4,234	4,319	(8,681)	4,405	4,493	prior year actual + 2%
11-313-341-3510	Equipment Rentals - Owned		9,312	9,788	2,000	10,783	12,499	10,499	12,749	13,004	prior year actual + 2% + additional roadside works
Total RM - Grass Cutting/Seeding/Sodding			23,772	25,914	25,250	26,987	28,997	3,747	29,577	30,168	
<u>RM - Tree Planting and Removal</u>											
11-313-342-1110	Salaries and Wages		34,110	27,306	30,500	30,935	31,476	976	32,106	32,748	based on 1.75% increase 2019 and 2% increase 2020
11-313-342-1210	Benefits		9,155	8,058	7,600	8,885	9,040	1,440	9,221	9,406	based on 1.75% increase 2019 and 2% increase 2020
11-313-342-2150	Trees and Fertilizer		2,899	2,456	5,000	4,253	4,677	(323)	3,795	4,242	based on 3-year rolling average actuals
11-313-342-3505	Equipment Rentals - Hired		64,625	63,625	75,000	30,628	55,000	(20,000)	56,100	57,222	2018 outstanding work + capitalization of tree planting activity
11-313-342-3510	Equipment Rentals - Owned		46,716	31,355	35,000	39,154	39,937	4,937	40,736	41,551	prior year actual + 2%
Total RM - Tree Planting and Removal			157,505	132,800	153,100	113,855	140,131	(12,969)	141,958	145,168	

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Road Maintenance (cont'd)											
<u>RM - Debris Pick-up</u>											
11-313-345-1110	Salaries and Wages		3,058	4,873	3,050	4,315	4,391	1,341	4,478	4,568	based on 1.75% increase 2019 and 2% increase 2020 based on 1.75% increase 2019 and 2% increase 2020 prior year actual + 2% prior year actual + 2%
11-313-345-1210	Benefits		937	1,452	760	1,252	1,274	514	1,299	1,325	
11-313-345-2910	Miscellaneous Expense		3,349	3,262	2,500	5,323	5,429	2,929	5,538	5,649	
11-313-345-3510	Equipment Rentals - Owned		2,325	3,473	2,500	3,903	3,981	1,481	4,061	4,142	
Total RM - Debris Pick-up			9,669	13,060	8,810	14,793	15,075	6,265	15,376	15,684	
<u>RM - Ditching</u>											
11-313-346-1110	Salaries and Wages		2,345	2,956	4,060	3,209	3,265	(795)	3,330	3,397	based on 1.75% increase 2019 and 2% increase 2020
11-313-346-1210	Benefits		768	932	1,015	988	1,005	(10)	1,025	1,046	based on 1.75% increase 2019 and 2% increase 2020
11-313-346-2110	Granulars and Asphalt		53	-	500	1,775	1,953	1,453	2,148	2,363	granulars up 10% over prior year actual
11-313-346-2140	Culverts		-	-	2,000	-	-	(2,000)	-	-	prior year actual + 2%
11-313-346-2180	Building Materials		-	-	500	413	421	(79)	430	438	
11-313-346-3505	Equipment Rentals - Hired		3,469	483	15,000	2,234	15,000	-	15,300	15,606	list of ditching projects to be completed in 2019
11-313-346-3510	Equipment Rentals - Owned		3,970	5,713	13,000	5,363	5,470	(7,530)	5,580	5,691	prior year actual + 2%
Total RM - Ditching			10,605	10,084	36,075	13,982	27,114	(8,961)	27,813	28,541	
<u>RM - Other Roadside Maintenance</u>											
11-313-347-1110	Salaries and Wages		704	1,956	3,050	366	372	(2,678)	380	387	based on 1.75% increase 2019 and 2% increase 2020
11-313-347-1210	Benefits		195	586	760	91	93	(667)	94	96	based on 1.75% increase 2019 and 2% increase 2020
11-313-347-2120	Seed/Sod/Soils		-	595	-	-	-	-	-	-	no budget required
11-313-347-3505	Equipment Rentals - Hired		-	-	500	189	193	(307)	197	201	prior year actual + 2%
11-313-347-3510	Equipment Rentals - Owned		623	1,579	2,500	473	482	(2,018)	492	502	prior year actual + 2%
Total RM - Other Roadside Maintenance			1,522	4,716	6,810	1,119	1,140	(5,670)	1,163	1,186	

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<u>PUBLIC WORKS EXPENDITURES (cont'd)</u>										
Road Maintenance (cont'd)										
<u>RM - Sewers and Drains</u>										
11-313-348-1110	Salaries and Wages	869	425	2,050	116	118	(1,932)	120	123	based on 1.75% increase 2019 and 2% increase 2020
11-313-348-1210	Benefits	241	120	510	35	36	(474)	36	37	based on 1.75% increase 2019 and 2% increase 2020
11-313-348-2110	Granulars and Asphalt	-	213	200	335	369	169	405	446	granulars up 10% over prior year actual
11-313-348-2140	Culverts	-	-	300	-	250	(50)	275	303	minimal budget held for unanticipated expenses
11-313-348-2180	Building Materials	-	-	1,500	37	1,000	(500)	1,020	1,040	minimal budget held for unanticipated expenses
11-313-348-3505	Equipment Rentals - Hired	-	10,920	3,000	-	2,500	(500)	2,550	2,601	minimal budget held for unanticipated expenses
11-313-348-3510	Equipment Rentals - Owned	650	398	2,000	123	1,500	(500)	1,530	1,561	minimal budget held for unanticipated expenses
Total RM - Sewers and Drains		1,760	12,076	9,560	646	5,772	(3,788)	5,937	6,110	
<u>RM - Catchbasin Repairs/Cleaning</u>										
11-313-349-1110	Salaries and Wages	289	1,298	3,050	1,092	1,111	(1,939)	1,133	1,156	based on 1.75% increase 2019 and 2% increase 2020
11-313-349-1210	Benefits	73	395	1,020	359	365	(655)	373	380	based on 1.75% increase 2019 and 2% increase 2020
11-313-349-2140	Culverts	715	1,258	-	-	-	-	-	-	
11-313-349-2180	Building Materials	20	-	2,500	158	161	(2,339)	164	168	prior year actual + 2%
11-313-349-3505	Equipment Rentals - Hired	-	-	15,000	8,314	10,000	(5,000)	10,200	10,404	as per TL for 2019 projection
11-313-349-3510	Equipment Rentals - Owned	196	1,248	3,000	1,593	1,625	(1,375)	1,657	1,691	prior year actual + 2%
Total RM - Catchbasin Repairs/Cleaning		1,293	4,199	24,570	11,516	13,262	(11,308)	13,528	13,798	
<u>Bridge Maintenance</u>										
11-313-361-1110	Salaries and Wages	2,519	3,181	3,600	3,008	3,061	(539)	3,122	3,184	based on 1.75% increase 2019 and 2% increase 2020
11-313-361-1210	Benefits	794	1,017	760	1,185	1,206	446	1,230	1,254	based on 1.75% increase 2019 and 2% increase 2020
11-313-361-2110	Granulars and Asphalt	-	-	250	-	250	-	275	303	minimal budget held for unanticipated expenses
11-313-361-2180	Building Materials	-	250	250	2,166	2,209	1,959	2,254	2,299	prior year actual + 2%
11-313-361-3505	Equipment Rentals - Hired	221	178	-	778	794	794	809	826	prior year actual + 2%
11-313-361-3510	Equipment Rentals - Owned	2,280	2,935	3,000	3,068	3,129	129	3,192	3,256	prior year actual + 2%
Total Bridge Maintenance		5,814	7,561	7,860	10,205	10,649	2,789	10,882	11,121	

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<u>PUBLIC WORKS EXPENDITURES (cont'd)</u>										
Road Maintenance (cont'd)										
<u>Culvert Installation and Repair</u>										
11-313-364-1110	Salaries and Wages	5,236	5,078	4,600	5,795	5,896	1,296	6,014	6,135	based on 1.75% increase 2019 and 2% increase 2020
11-313-364-1210	Benefits	1,675	1,597	1,550	1,771	1,802	252	1,838	1,875	based on 1.75% increase 2019 and 2% increase 2020
11-313-364-2110	Granulars and Asphalt	1,139	876	2,500	1,234	1,357	(1,143)	1,493	1,642	granulars up 10% over prior year actual
11-313-364-2140	Culverts	3,498	2,392	7,500	5,312	5,418	(2,082)	5,527	5,637	prior year actual + 2%
11-313-364-3505	Equipment Rentals - Hired	2,024	316	6,500	799	815	(5,685)	831	848	prior year actual + 2%
11-313-364-3510	Equipment Rentals - Owned	7,955	6,525	8,275	7,530	7,681	(594)	7,834	7,991	prior year actual + 2%
Total Culvert Installation and Repair		21,527	16,784	30,925	22,441	22,970	(7,955)	23,538	24,128	
<u>Signs/Barricades/Guide Rails</u>										
11-313-371-1110	Salaries and Wages	8,208	7,811	6,100	7,157	7,282	1,182	7,428	7,576	based on 1.75% increase 2019 and 2% increase 2020
11-313-371-1210	Benefits	2,419	2,272	2,050	2,005	2,040	(10)	2,081	2,123	based on 1.75% increase 2019 and 2% increase 2020
11-313-371-2160	Signs/Posts/Guide Rails/Barricades/Hardware	7,998	4,577	6,000	3,599	7,671	1,671	3,824	3,901	prior year actual + 2% and additional signage as requested
11-313-371-3510	Equipment Rentals - Owned	6,237	4,770	4,500	6,183	6,307	1,807	6,433	6,561	prior year actual + 2%
Total Signs/Barricades/Guide Rails		24,862	19,430	18,650	18,944	23,300	4,650	19,766	20,161	
Total Road Maintenance		674,549	679,224	797,305	666,823	832,103	34,798	854,756	900,458	

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<u>PUBLIC WORKS EXPENDITURES (cont'd)</u>											
Winter Maintenance											
<u>Truck - Plowing/Salting/Sanding</u>											
11-314-411-1110	Salaries and Wages		30,937	27,881	35,600	28,269	43,515	7,915	44,386	45,273	based on 1.75% increase 2019 and 2% increase 2020
11-314-411-1210	Benefits		7,091	7,007	7,600	6,733	12,470	4,870	12,719	12,974	based on 1.75% increase 2019 and 2% increase 2020
11-314-411-2430	Sand and Salt		49,538	33,258	40,000	38,846	42,731	2,731	47,004	51,704	salt and sand up 10% over prior year actual
11-314-411-3505	Equipment Rentals - Hired		183	183	-	-	1,000	1,000	1,020	1,040	for contracted plowing of road stub
11-314-411-3510	Equipment Rentals - Owned		66,121	59,763	75,000	59,284	87,508	12,508	89,258	91,043	based on double half year spending to date
<i>Total Truck Plowing/Salting/Sanding</i>			<i>153,870</i>	<i>128,092</i>	<i>158,200</i>	<i>133,132</i>	<i>187,224</i>	<i>29,024</i>	<i>194,387</i>	<i>202,035</i>	
<u>Grader - Plowing/Iceblading</u>											
11-314-412-1110	Salaries and Wages		12,062	7,595	13,200	10,968	11,160	(2,040)	11,383	11,611	based on 1.75% increase 2019 and 2% increase 2020
11-314-412-1210	Benefits		2,436	1,766	3,300	2,481	2,524	(776)	2,575	2,626	based on 1.75% increase 2019 and 2% increase 2020
11-314-412-3510	Equipment Rentals - Owned		28,231	17,258	35,000	25,095	25,597	(9,403)	26,109	26,631	prior year actual + 2%
<i>Total Grader - Plowing/Iceblading</i>			<i>42,729</i>	<i>26,619</i>	<i>51,500</i>	<i>38,544</i>	<i>39,281</i>	<i>(12,219)</i>	<i>40,067</i>	<i>40,868</i>	
<u>Snowfence Erection and Removal</u>											
11-314-414-1110	Salaries and Wages		4,780	5,369	5,100	5,590	5,688	588	5,802	5,918	based on 1.75% increase 2019 and 2% increase 2020
11-314-414-1210	Benefits		1,104	1,399	1,050	1,510	1,536	486	1,567	1,598	based on 1.75% increase 2019 and 2% increase 2020
11-314-414-2741	Snowfence		902	1,013	1,500	708	1,279	(221)	1,407	1,547	snowfence up 10% over prior year actual + \$500.00
11-314-414-3510	Equipment Rentals - Owned		3,300	3,588	5,000	3,747	3,822	(1,178)	3,898	3,976	prior year actual + 2%
<i>Total Snowfence Erection and Removal</i>			<i>10,086</i>	<i>11,369</i>	<i>12,650</i>	<i>11,555</i>	<i>12,325</i>	<i>(325)</i>	<i>12,674</i>	<i>13,040</i>	
<u>Other Winter Activities</u>											
11-314-415-1110	Salaries and Wages		1,138	2,309	2,050	2,934	2,985	935	3,045	3,106	based on 1.75% increase 2019 and 2% increase 2020
11-314-415-1210	Benefits		320	684	410	842	857	447	874	891	based on 1.75% increase 2019 and 2% increase 2020
11-314-415-3505	Equipment Rentals - Hired		-	2,383	-	214	218	218	223	227	prior year actual + 2%
11-314-415-3510	Equipment Rentals - Owned		1,360	2,090	2,000	2,465	2,514	514	2,565	2,616	prior year actual + 2%
<i>Total Other Winter Activities</i>			<i>2,818</i>	<i>7,466</i>	<i>4,460</i>	<i>6,455</i>	<i>6,575</i>	<i>2,115</i>	<i>6,706</i>	<i>6,840</i>	

Description		2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	Notes
<u>PUBLIC WORKS EXPENDITURES (cont'd)</u>										
Winter Maintenance (cont'd)										
<u>Snow Removal from Streets</u>										
11-314-416-1110	Salaries and Wages	2,423	372	3,050	1,397	3,422	372	3,490	3,560	based on double half year costs
11-314-416-1210	Benefits	675	92	760	329	804	44	820	836	based on double half year costs
11-314-416-3505	Equipment Rentals - Hired	2,867	163	7,500	2,534	4,532	(2,968)	4,623	4,715	based on double half year costs
11-314-416-3510	Equipment Rentals - Owned	4,928	600	7,500	2,733	6,095	(1,405)	6,217	6,341	based on double half year costs
Total Snow Removal from Streets		10,893	1,227	18,810	6,993	14,853	(3,957)	15,150	15,453	
<u>Snow Removal - Parking Lots, etc.</u>										
11-314-417-1110	Salaries and Wages	372	324	510	341	347	(163)	354	361	based on 1.75% increase 2019 and 2% increase 2020
11-314-417-1210	Benefits	72	88	105	98	100	(5)	102	104	based on 1.75% increase 2019 and 2% increase 2020
11-314-417-3505	Equipment Rentals - Hired	-	46	1,000	-	250	(750)	275	303	minimal budget held for unanticipated expenses
11-314-417-3510	Equipment Rentals - Owned	505	475	1,000	500	510	(490)	520	531	prior year actual + 2%
Total Snow Removal from Streets		949	933	2,615	939	1,207	(1,408)	1,251	1,298	
<u>Snow Removal - Sidewalks</u>										
11-314-418-3505	Equipment Rentals - Hired	15,579	15,488	15,000	16,601	18,261	3,261	20,087	22,096	sidewalk snow removal up 10% over prior year actual
Total Snow Removal - Sidewalks		15,579	15,488	15,000	16,601	18,261	3,261	20,087	22,096	
Total Winter Maintenance		236,924	191,194	263,235	214,219	279,725	16,490	290,322	301,630	
Sidewalks - Repair and Maintenance										
11-322-531-1110	Salaries and Wages	3,040	5,334	5,000	4,686	4,768	(232)	4,863	4,961	based on 1.75% increase 2019 and 2% increase 2020
11-322-531-1210	Benefits	963	1,589	1,500	1,336	1,359	(141)	1,387	1,414	based on 1.75% increase 2019 and 2% increase 2022
11-322-531-2110	Granulars and Asphalt	106	506	-	1,770	1,947	1,947	2,142	2,356	granulars up 10% over prior year actual
11-322-531-2180	Building Materials	1,242	68	10,000	187	5,000	(5,000)	5,100	5,202	anticipated work to be done in fall 2019
11-322-531-3505	Equipment Rentals - Hired	165	165	8,000	451	4,000	(4,000)	4,080	4,162	anticipated work to be done in fall 2019
11-322-531-3510	Equipment Rentals - Owned	2,178	3,228	3,000	3,315	3,381	381	3,449	3,518	prior year actual + 2%
11-322-531-5390	Appropriation to Reserve	-	15,000	-	-	-	-	-	-	
Total Sidewalks - Repairs and Maintenance		7,694	25,890	27,500	11,745	20,456	(7,044)	21,021	21,612	

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<u>PUBLIC WORKS EXPENDITURES (cont'd)</u>										
Leaf and Yard Waste Program										
<u>Program Costs</u>										
11-351-121-1110	Salaries and Wages	19,488	12,794	11,000	16,535	16,824	5,824	17,161	17,504	based on 1.75% increase 2019 and 2% increase 2020
11-351-121-1210	Benefits	6,000	3,939	4,000	5,069	5,158	1,158	5,261	5,366	based on 1.75% increase 2019 and 2% increase 2022
11-351-121-2910	Miscellaneous Expense	4,386	-	-	-	-	-	-	-	no budget required
11-351-121-3505	Equipment Rentals - Hired	5,335	-	-	-	-	-	-	-	no budget required
11-351-121-3510	Equipment Rentals - Owned	44,575	31,283	25,000	41,291	42,117	17,117	42,959	43,818	prior year actual + 2%
<i>Total Program Costs</i>		79,784	48,016	40,000	62,895	64,099	24,099	65,381	66,688	
<u>Yard Waste Depot Maintenance</u>										
11-352-121-1110	Salaries and Wages	-	-	-	-	2,500	2,500	2,550	2,601	based on 1.75% increase 2019 and 2% increase 2020
11-352-121-1210	Benefits	-	-	-	-	500	500	510	520	based on 1.75% increase 2019 and 2% increase 2022
11-352-121-2910	Miscellaneous Expense	-	-	-	-	250	250	500	500	estimated costs for new tracking program
11-352-121-3510	Equipment Rentals - Owned	-	-	-	-	1,000	1,000	2,500	2,500	estimated costs for new tracking program
<i>Total Yard Waste Depot Maintenance</i>		-	-	-	-	4,250	4,250	6,060	6,121	
Total Leaf and Yard Waste Program		79,784	48,016	40,000	62,895	68,349	28,349	71,441	72,810	
Streetlighting										
11-371-121-2710	Electrical Materials	4,473	280	4,000	-	-	(4,000)	-	-	no budget required
11-371-121-3505	Equipment Rentals - Hired	12,585	11,544	8,000	6,940	7,079	(921)	7,220	7,365	prior year actual + 2%
11-371-121-3610	Electrical Power	53,571	49,493	50,000	45,829	46,746	(3,254)	47,680	48,634	prior year actual + 2%
Total Streetlighting		70,629	61,317	62,000	52,769	53,824	(8,176)	54,901	55,999	

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<u>PUBLIC WORKS REVENUES</u>										
Administration										
11-311-021-0513	Miscellaneous Revenue	8,579	3,650	5,000	1,920	4,716	(284)	3,429	3,355	based on 3-year rolling average actuals ongoing contractual arrangement of fee for services
11-311-021-0514	Waste Management Services	-	-	-	3,634	3,635	3,635	3,635	3,635	
Total Administration		8,579	3,650	5,000	5,554	8,351	3,351	7,064	6,990	
Equipment										
<u>1999 Champion 740A Grader</u>										
11-311-821-0761	Equipment Rental - Owned Equipment	56,449	51,903	50,000	55,167	54,506	4,506	53,859	54,511	based on 3-year rolling average actuals
Total 1999 Champion 740A Grader		56,449	51,903	50,000	55,167	54,506	4,506	53,859	54,511	
<u>2004 Volvo 730B Grader</u>										
11-311-823-0761	Equipment Rental - Owned Equipment	41,278	38,350	54,500	39,879	39,836	(14,664)	39,355	39,690	based on 3-year rolling average actuals
Total 2004 Volvo 730B Grader		41,278	38,350	54,500	39,879	39,836	(14,664)	39,355	39,690	
<u>2016 John Deere Tractor</u>										
11-311-824-0761	Equipment Rental - Owned Equipment	18,655	17,273	21,000	18,568	18,165	(2,835)	18,002	18,245	based on 3-year rolling average actuals
Total 2016 John Deere Tractor		18,655	17,273	21,000	18,568	18,165	(2,835)	18,002	18,245	
<u>2010 Caterpillar Loader</u>										
11-311-825-0761	Equipment Rental - Owned Equipment	24,522	14,775	23,000	22,850	20,716	(2,284)	19,447	21,004	based on 3-year rolling average actuals
Total 2016 John Deere Tractor		24,522	14,775	23,000	22,850	20,716	(2,284)	19,447	21,004	
<u>2014 Case Backhoe</u>										
11-311-826-0761	Equipment Rental - Owned Equipment	12,958	13,703	12,500	9,850	12,170	(330)	11,908	11,309	based on 3-year rolling average actuals
Total 2014 Case Backhoe		12,958	13,703	12,500	9,850	12,170	(330)	11,908	11,309	
<u>Chainsaws and Other Small Equipment</u>										
11-311-827-0761	Equipment Rental - Owned Equipment	650	1,800	500	1,160	1,203	703	1,388	1,250	based on 3-year rolling average actuals
Total Chainsaws and Other Small Equipment		650	1,800	500	1,160	1,203	703	1,388	1,250	

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<u>PUBLIC WORKS REVENUES (cont'd)</u>										
Equipment (cont'd)										
<u>2006 Vermeer Brush Chipper</u>										
11-311-829-0761	Equipment Rental - Owned Equipment	3,010	3,850	5,000	7,599	4,820	(180)	5,423	5,947	based on 3-year rolling average actuals
	<i>Total 2006 Vermeer Brush Chipper</i>	3,010	3,850	5,000	7,599	4,820	(180)	5,423	5,947	
<u>2015 International Dump Truck</u>										
11-311-830-0761	Equipment Rental - Owned Equipment	87,236	57,363	65,000	69,758	71,452	6,452	66,191	69,134	based on 3-year rolling average actuals
	<i>Total 2015 International Dump Truck</i>	87,236	57,363	65,000	69,758	71,452	6,452	66,191	69,134	
<u>2015 Freightliner Dump Truck</u>										
11-311-831-0761	Equipment Rental - Owned Equipment	62,975	52,293	60,000	56,459	57,242	(2,758)	55,331	56,344	based on 3-year rolling average actuals
	<i>Total 2015 Freightliner Dump Truck</i>	62,975	52,293	60,000	56,459	57,242	(2,758)	55,331	56,344	
<u>2006 Sterling Dump Truck</u>										
11-311-832-0761	Equipment Rental - Owned Equipment	18,613	16,380	30,000	15,703	16,899	(13,101)	16,327	16,310	based on 3-year rolling average actuals
	<i>Total 2006 Sterling Dump Truck</i>	18,613	16,380	30,000	15,703	16,899	(13,101)	16,327	16,310	
<u>2013 TerraStar Flatbed</u>										
11-311-833-0761	Equipment Rental - Owned Equipment	30,373	29,251	18,000	29,113	29,579	11,579	29,314	29,335	based on 3-year rolling average actuals
	<i>Total 2013 TerraStar Flatbed</i>	30,373	29,251	18,000	29,113	29,579	11,579	29,314	29,335	
<u>2015 RAM Pickup (PW Foreman)</u>										
11-311-835-0761	Equipment Rental - Owned Equipment	5,458	3,375	5,740	180	3,004	(2,736)	2,186	1,790	based on 3-year rolling average actuals
	<i>Total 2015 RAM Pickup (PW Foreman)</i>	5,458	3,375	5,740	180	3,004	(2,736)	2,186	1,790	

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<u>PUBLIC WORKS REVENUES (cont'd)</u>										
Equipment (cont'd)										
<u>2014 RAM Pickup (Roads Staff)</u>										
11-311-837-0761	Equipment Rental - Owned Equipment	100	-	500	20	40	(460)	20	27	based on 3-year rolling average actuals
Total 2014 RAM Pickup (Roads Staff)		100	-	500	20	40	(460)	20	27	
<u>1994 International PW Water Tanker</u>										
11-311-838-0761	Equipment Rental - Owned Equipment	-	1,550	-	1,770	-	-	-	-	disposed of in 2019
Total 1994 International PW Water Tanker		-	1,550	-	1,770	-	-	-	-	
<u>2019 Zero Steer Mower</u>										
11-311-839-0761	Equipment Rental - Owned Equipment	-	-	-	-	1,500	1,500	1,500	1,500	estimated recovery to be updated with experience
Total 1994 International PW Water Tanker		-	-	-	-	1,500	1,500	1,500	1,500	
Total Equipment		362,367	301,886	345,740	328,076	331,133	(14,607)	320,252	326,397	
Road Maintenance										
11-313-021-0513	Miscellaneous Revenue	6,534	15,264	10,000	18,580	13,459	3,459	15,768	15,936	based on 3-year rolling average actuals
Total Road Maintenance		6,534	15,264	10,000	18,580	13,459	3,459	15,768	15,936	
Winter Maintenance										
11-314-021-0513	Miscellaneous Revenue	9,430	-	5,000	-	3,143	(1,857)	1,048	1,397	based on 3-year rolling average actuals
Total Winter Maintenance		9,430	-	5,000	-	3,143	(1,857)	1,048	1,397	
Leaf and Yard Waste Program										
11-351-021-0514	Revenue from the County	79,507	48,016	40,000	61,882	63,135	23,135	57,678	60,898	based on 3-year rolling average actuals
Total Leaf and Yard Waste Program		79,507	48,016	40,000	61,882	63,135	23,135	57,678	60,898	
Streetlighting										
11-371-021-0513	Miscellaneous Revenue	3,970	-	-	-	-	-	-	-	no budget required
Total Streetlighting		3,970	-	-	-	-	-	-	-	

Gross Budget Expenditures									Notes
	2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	
Building, Locates and Drainage	-	-	-	-	55,471	55,471	17,340	12,485	
Corporate Services	71,943	124,321	183,000	161,374	235,000	52,000	183,300	171,666	
Fire Services	556,963	208,566	810,800	757,956	673,500	(137,300)	779,000	849,339	
General Government	90,000	-	5,000	-	-	(5,000)	-	-	
Parks and Recreation	286,313	311,840	273,917	164,284	439,417	165,500	239,623	411,183	
Public Works	1,090,229	909,975	2,654,000	2,843,372	2,837,013	183,013	1,432,397	1,554,221	
TOTALS	2,095,449	1,554,702	3,926,717	3,926,985	4,240,402	313,685	2,651,660	2,998,894	
Gross Budget Revenues									Notes
	2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	
Contributions from Developers	-	-	-	-	99,217	99,217	24,217	138,362	
Contributions from Other Municipalities	4,999	-	606,000	773,980	-	(606,000)	-	-	
Contributions from Others	32,063	30,398	-	4,198	-	-	-	-	
Donations	60,653	4,546	-	-	109,045	109,045	-	-	
Non-Specific Grants	6,828	27,302	-	-	350,544	350,544	-	-	
Proceeds of Disposal	116,131	59,480	-	-	-	-	-	-	
Transfer from Reserves and Reserve Funds	974,171	300,824	1,336,500	1,216,802	1,613,696	277,196	662,906	495,972	
TOTALS	1,194,844	422,550	1,942,500	1,994,980	2,172,502	230,002	687,123	634,334	
NET TAX-SUPPORTED BUDGET	900,604	1,132,152	1,984,217	1,932,005	2,067,900	83,683	1,964,537	2,364,560	

Description		2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	Notes
CAPITAL EXPENDITURES										
<i>Building</i>										
11-271-430-5110	Equipment and Vehicles	-	-	-	-	43,471	43,471	5,100	-	Truck Purchase as per CBO2019-07 - Computers 2020 Base year 2019 \$12,000 + 2% increase annually
11-271-430-5390	Appropriation to Reserve	-	-	-	-	12,000	12,000	12,240	12,485	
Total Building Capital Expenditures		-	-	-	-	55,471	55,471	17,340	12,485	
<i>Corporate Services</i>										
Council										
11-111-430-5110	Equipment and Vehicles	947	2,179	3,000	6,374	-	(3,000)	-	-	
11-111-430-5390	Appropriation to Reserve					3,750		3,825	3,902	
Total Council		947	2,179	3,000	6,374	3,750	750	3,825	3,902	
Township Office Hickson										
11-181-430-2390	Office Furniture	-	-	-	-	10,000	10,000	-	-	Desks and chairs for staff (5-year replacement transfer)
11-181-430-5110	Equipment and Vehicles	1,007	-	-	-	15,000	15,000	-	-	Folder/Stuffer (5-year replacement transfer)
11-181-430-5170	Construction	305	-	-	-	50,000	50,000	-	-	as per CBO2019-09 Septic, Well, HVAC
11-181-430-5390	Appropriation to Reserve	38,600	100,000	130,000	130,000	130,000	-	137,700	140,454	Base year 2019 \$130,000 + 2% increase annually
Total Township Office Hickson		39,912	100,000	130,000	130,000	205,000	75,000	137,700	140,454	
89 Loveys Street										
11-182-430-5170	Construction	-	-	25,000	-	-	(25,000)	-	-	2018 Fencing to be repurposed in 2019 for roof replacement
Total 89 Loveys Street		-	-	25,000	-	-	(25,000)	-	-	
General Administration										
11-191-430-3310	Professional Services	4,884	-	-	-	-	-			Base year 2019 \$20,000 + 2% increase annually
11-191-430-5110	Equipment and Vehicles	-	22,142	-	-	-	-	15,000	-	
11-191-430-5170	Construction	-	-	-	-	-	-	-	-	
11-191-121-5390	Appropriation to Reserve	13,100	-	-	-	20,000	20,000	20,400	20,808	
Total General Administration		17,984	22,142	-	-	20,000	20,000	35,400	20,808	
Municipal Election										
11-191-430-5110	Equipment and Vehicles	-	-	-	1,703	-	-	-	-	Base year 2019 \$6,250 + 2% increase annually
11-191-430-5390	Appropriation to Reserve	13,100	-	25,000	23,297	6,250	(18,750)	6,375	6,503	
Total Municipal Election		13,100	-	25,000	25,000	6,250	(18,750)	6,375	6,503	
Total Corporate Services Capital Expenditures		71,943	124,321	183,000	161,374	235,000	52,000	183,300	171,666	

Description		2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	Notes
CAPITAL EXPENDITURES (cont'd)										
<i>Fire and Emergency Management Services</i>										
Hickson FD										
11-211-430-5110	Equipment and Vehicles	4,675	2,794	-	-	72,000	72,000	-	350,199	
11-211-430-5120	Construction	-	7,206	-	9,209	-	-	-	-	
11-211-430-5390	Appropriation to Reserve	40,000	-	-	-	-	-	-	-	
Total Hickson FD		44,675	10,000	-	9,209	72,000	72,000	-	350,199	
Innerkip FD										
11-222-430-5110	Equipment and Vehicles	328,000	6,447	11,000	3,375	137,500	126,500	275,000	-	
Total Innerkip FD		328,000	6,447	11,000	3,375	137,500	126,500	275,000	-	
Tavistock FD										
11-233-430-5110	Equipment and Vehicles	7,533	10,710	433,800	438,103	9,000	(424,800)	-	-	
11-233-430-5170	Construction	-	-	-	-	4,500	4,500	-	-	
11-233-430-5390	Appropriation to Reserve	22,400	-	-	-	-	-	-	-	
Total Tavistock FD		29,933	10,710	433,800	438,103	13,500	(420,300)	-	-	
Township FD										
11-244-430-2433	Computer Software and Hardware	-	-	-	-	3,500	3,500	-	-	
11-244-430-5110	Equipment and Vehicles	1,005	-	76,000	22,954	97,000	21,000	147,000	85,000	
11-244-430-5170	Construction	-	-	25,000	-	-	(25,000)	-	50,000	
11-244-430-5390	Appropriation to Reserve	153,350	181,409	265,000	284,315	350,000	85,000	357,000	364,140	base year \$250k Vehicle, \$50k Facilities, \$50k Equip + 2% inflated
Total Township FD		154,355	181,409	366,000	307,269	450,500	84,500	504,000	499,140	
Total Fire and Emergency Management Services Capital Expenditures		556,963	208,566	810,800	757,956	673,500	(137,300)	779,000	849,339	
<i>General Government</i>										
11-000-430-3310	Professional Services	827	-	-	-	-	-	-	-	
11-000-430-5110	Equipment and Vehicles	-	-	5,000	-	-	(5,000)	-	-	
11-000-430-5390	Appropriation to Reserve	89,173	-	-	-	-	-	-	-	
Total General Government Capital Expenditures		90,000	-	5,000	-	-	(5,000)	-	-	

Description		2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	Notes
CAPITAL EXPENDITURES (cont'd)										
<i>Parks and Recreation</i>										
<i>Hickson Area</i>										
Hickson Park										
11-751-430-3310	Professional Services	2,371	-	-	-	-	-	-	-	
11-751-430-5110	Equipment and Vehicles	-	-	-	(162)	-	-	-	-	
11-751-430-5170	Construction	4,611	-	25,000	5,563	-	(25,000)	-	-	
11-751-430-5390	Appropriation to Reserve	35,653	20,000	20,000	18,797	20,000	-	20,400	20,808	Base year 2019 \$20,000 + 2% increase annually
Total Hickson Park		42,635	20,000	45,000	24,198	20,000	(25,000)	20,400	20,808	
<i>Innerkip Area</i>										
Innerkip Park										
11-752-430-5110	Equipment and Vehicles	-	-	16,000	-	-	(16,000)	-	-	
11-752-430-5170	Construction	-	72,037	24,000	-	135,000	111,000	10,200	-	Fencing and Dugout upgrades, Washroom upgrades
11-752-430-5390	Appropriation to Reserve	25,000	25,000	25,000	25,000	35,000	10,000	35,700	36,414	Base year 2019 \$35,000 + 2% increase annually
Total Innerkip Park		25,000	97,037	65,000	25,000	170,000	105,000	45,900	36,414	
Innerkip Community Centre										
11-761-430-5110	Equipment and Vehicles	-	-	5,000	5,000	-	(5,000)	-	-	
11-761-430-5170	Construction	77,578	-	-	-	-	-	15,606	15,918	
11-761-430-5390	Appropriation to Reserve	-	15,000	15,000	15,000	15,000	-	15,300	15,606	Base year 2019 \$15,000 + 2% increase annually
Total Innerkip Community Centre		77,578	15,000	20,000	20,000	15,000	(5,000)	30,906	31,524	
<i>Tavistock Area</i>										
Tavistock Park										
11-753-430-4210	Principal Repayments	13,429	13,980	14,000	14,563	15,150	1,150	15,771	16,418	Tavistock Pavilion Renno Repayments
11-753-430-4220	Interest Repayments	8,954	8,437	8,417	7,864	7,267	(1,150)	6,646	5,999	Tavistock Pavilion Renno Repayments
11-753-430-5170	Construction	74,154	57,513	-	-	-	-	-	-	
11-753-430-5390	Appropriation to Reserve	-	-	7,000	7,000	50,000	43,000	51,000	52,020	Base year 2019 \$50,000 + 2% increase annually
Total Tavistock Park		96,537	79,930	29,417	29,427	72,417	43,000	73,417	74,437	

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<u>CAPITAL EXPENDITURES (cont'd)</u>										
<u>Parks and Recreation (cont'd)</u>										
<u>Tavistock Area (cont'd)</u>										
	Tavistock Memorial Hall									
11-755-430-5110	Equipment and Vehicles	-	-	2,500	4,978	-	(2,500)	19,000	-	2019 as per KW-supplied budget
11-755-430-5120	Building Improvements	-	-	15,000	15,681	30,000	15,000	-	68,000	
11-755-430-5390	Appropriation to Reserve	20,000	20,000	20,000	-	-	(20,000)	-	-	
Total Tavistock Memorial Hall		20,000	20,000	37,500	20,659	30,000	(7,500)	19,000	68,000	
	TDRC - Capital									
11-787-430-5110	Equipment and Vehicles	-	1,289	20,000	-	110,000	90,000	30,000	-	2019 as per KW-supplied budget
11-787-430-5120	Building Improvements	-	5,433	12,000	19,350	22,000	10,000	20,000	150,000	
11-787-430-5170	Construction	14,563	38,151	-	-	-	-	-	-	
11-787-430-5390	Appropriation to Reserve	10,000	35,000	45,000	25,650	-	(45,000)	-	30,000	
Total TDRC - Capital		24,563	79,873	77,000	45,000	132,000	55,000	50,000	180,000	
Total Parks and Recreation Capital Expenditures		286,313	311,840	273,917	164,284	439,417	165,500	239,623	411,183	
<u>Public Works</u>										
	Facilities									
11-312-430-5170	Construction	-	-	100,000	-	150,000	50,000	-	-	Base year 2019 \$65,000 + 2% annual increase
11-312-430-5390	Appropriation to Reserve	60,000	65,000	65,000	65,000	65,000	-	66,300	67,626	
Total Facilities		60,000	65,000	165,000	65,000	215,000	50,000	66,300	67,626	
	Municipal Drains									
11-315-431-1210	Overhead	-	839	-	-	-	-	-	-	Capital Drain Projects Base year 2019 \$25,000 + 2% increase annually
11-315-431-5170	Construction	129,458	1,361	160,000	86,041	75,000	(85,000)	-	-	
11-315-431-5390	Appropriation to Reserve	-	55,000	-	8,959	25,000	25,000	25,500	26,010	
Total Municipal Drains		129,458	57,200	160,000	95,000	100,000	(60,000)	25,500	26,010	

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<u>CAPITAL EXPENDITURES (cont'd)</u>										
<u>Public Works (cont'd)</u>										
Equipment and Vehicles										
11-315-434-5110	Equipment and Vehicles	563,592	34,494	425,000	13,649	784,225	359,225		40,000	
11-315-434-5390	Appropriation to Reserve	-	24,986	130,000	291,351	175,000	45,000	178,500	182,070	Base year 2019 \$175,000 + 2% increase annually
Total Equipment and Vehicles		563,592	59,480	555,000	305,000	959,225	404,225	178,500	222,070	
Maplewood Side Road Hard Top										
11-315-440-1110	Salaries and Wages	17,983	-	-	12,929	-	-	-	-	
11-315-440-1210	Benefits	4,989	-	-	3,795	-	-	-	-	
11-315-440-2110	Granulars and Asphalt	-	-	-	99,797	-	-	-	-	
11-315-440-2180	Building Materials	-	-	-	849	40,000	40,000	-	-	crushing and reuse of material for shouldering
11-315-440-3310	Professional Services	19,481	-	-	33,959	-	-	-	-	
11-315-440-3505	Equipment Rentals - Hired	-	-	-	43,872	-	-	-	-	
11-315-440-3510	Equipment Rentals - Owned	33,757	-	-	23,390	-	-	-	-	
11-315-440-5170	Construction	-	-	250,000	20	550,000	300,000	-	-	
11-315-440-5390	Appropriation to Reserve	-	-	-	32,745	-	-	-	-	
Total Maplewood Side Road Hard Top		76,210	-	250,000	251,356	590,000	340,000	-	-	
Homewood/Victoria Reconstruction										
11-315-441-1110	Salaries and Wages	1,677	-	-	167	-	-	-	-	
11-315-441-1210	Benefits	535	-	-	51	-	-	-	-	
11-315-441-2180	Building Materials	111	-	-	-	-	-	-	-	
11-315-441-3510	Equipment Rentals - Owned	2,365	-	-	895	-	-	-	-	
Total Homewood/Victoria Reconstruction		4,688	-	-	1,113	-	-	-	-	
Bridges										
11-315-443-3310	Professional Services	2,137	13,886	15,000	8,673	20,000	5,000	-	20,000	
11-315-443-5170	Construction	(49,631)	3,122	125,000	3,595	100,000	(25,000)	50,000	51,000	
11-315-443-5390	Appropriation to Reserve	70,000	-	100,000	102,732	25,000	(75,000)	25,500	26,010	Base year 2019 \$25,000 + 2% increase annually
Total Bridges		22,506	17,008	240,000	115,000	145,000	(95,000)	75,500	97,010	

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<u>CAPITAL EXPENDITURES (cont'd)</u>										
<i>Public Works (cont'd)</i>										
Innerkip Streets Debenture										
11-315-445-4210	Principal Repayments	88,515	91,808	92,000	95,223	98,766	6,766	102,440	106,251	
11-315-445-4220	Interest Repayments	38,867	40,476	40,000	37,060	33,518	(6,482)	29,844	26,033	
Total Innerkip Streets Debenture		127,382	132,284	132,000	132,283	132,284	284	132,284	132,284	
Jacob Street East/Valleyfield Reconstruction										
11-315-449-5170	Construction	-	125,000	-	11,827	100,000	100,000	-	-	
Total Jacob Street Reconstruction		-	125,000	-	11,827	100,000	100,000	-	-	
Woodstock Street South Reconstruction										
11-315-453-1110	Salaries and Wages	-	-	-	294	-	-	-	-	
11-315-453-1210	Benefits	-	-	-	88	-	-	-	-	
11-315-453-3310	Professional Services	-	-	-	1,574,003	-	-	-	-	
11-315-453-3510	Equipment Rentals - Owned	-	-	-	423	-	-	-	-	
11-315-453-5170	Construction	-	-	850,000	-	11,000	(839,000)	-	-	
Total Woodstock Street South Reconstruction		-	-	850,000	1,574,808	11,000	(839,000)	-	-	
Asset Management - Gravel to Hard Top										
11-315-455-5390	Appropriation to Reserve	-	369,363	200,000	200,000	250,000	50,000	255,000	260,100	Base year 2019 \$250,000 + 2% increase annually
Total Asset Management - Gravel to Hard Top		-	369,363	200,000	200,000	250,000	50,000	255,000	260,100	
Streetlights										
11-371-430-4210	Principal Repayments	45,000	45,000	45,000	45,000	45,000	-	45,000	45,000	
11-371-430-4220	Interest Repayments	8,399	6,908	7,000	5,691	4,505	(2,495)	3,313	2,102	
11-371-430-5110	Equipment and Vehicles	3,044	-	20,000	9,097	20,000	-	-	-	
11-371-430-5390	Appropriation to Reserve	25,000	15,000	-	7,197	25,000	25,000	25,500	26,010	Base year 2019 \$25,000 + 2% increase annually
Total Streetlights		81,443	66,908	72,000	66,985	94,505	22,505	73,813	73,112	

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<u>CAPITAL EXPENDITURES (cont'd)</u>										
<u>Public Works (cont'd)</u>										
Sidewalks										
11-322-443-5170	Construction	2,050	2,732	30,000	-	30,000	-	-	-	
11-322-443-5390	Appropriation to Reserve	22,900	15,000	-	25,000	25,000	25,000	25,500	26,010	Base year 2019 \$25,000 + 2% increase annually
	Total Sidewalks	24,950	17,732	30,000	25,000	55,000	25,000	25,500	26,010	
Roads Projects										
11-315-455-3310	Professional Services	-	-	-	-	85,000	85,000	-	-	
11-315-455-5170	Construction	-	-	-	-	50,000	50,000	450,000	650,000	
11-315-455-5390	Appropriation to Reserve	-	-	-	-	50,000	50,000	150,000	-	Base year 2020 \$150,000 + 2% increase annually
	Total Roads Projects	-	-	-	-	185,000	185,000	600,000	650,000	
	Total Public Works Capital Expenditures	1,090,229	909,975	2,654,000	2,843,372	2,837,013	183,013	1,432,397	1,554,221	

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<u>CAPITAL REVENUES</u>										
<u>Building</u>										
11-111-430-0952	Contributions from Reserve	-	-	-	-	43,471	43,471	5,100	-	Truck Purchase as per CBO2019-07
Total Building		-	-	-	-	43,471	43,471	5,100	-	
<u>Corporate Services</u>										
Council										
11-111-430-0952	Contributions from Reserve	-	2,000	2,000	5,374	-	(2,000)	-	-	
Total Council		-	2,000	2,000	5,374	-	(2,000)	-	-	
Township Office Hickson										
11-181-430-0952	Contributions from Reserve	-	-	-	-	75,000	75,000	15,000	-	as per CBO2019-09 Septic, Well, HVAC + Office items
Total Township Office Hickson		-	-	-	-	75,000	75,000	15,000	-	
89 Loveys Street										
11-182-430-0952	Contributions from Reserve	-	-	25,000	-	-	(25,000)	-	-	
Total 89 Loveys Street		-	-	25,000	-	-	(25,000)	-	-	
Total Corporate Services Capital Revenues		-	2,000	27,000	5,374	75,000	48,000	15,000	-	
<u>Fire and Emergency Management Services</u>										
Hickson FD										
11-211-430-0523	Contributions from Developers	-	-	-	-	-	-	-	114,145	
11-211-430-0576	Donations	-	-	-	-	50,045	50,045	-	-	
11-211-430-0952	Contributions from Reserve	-	10,000	-	9,209	-	-	-	236,054	
Total Hickson FD		-	10,000	-	9,209	50,045	50,045	-	350,199	
Innerkip FD										
11-222-430-0523	Contributions from Developers	-	-	-	-	-	-	-	-	
11-222-430-0952	Contributions from Reserve	328,000	-	-	-	125,000	125,000	275,000	-	
Total Innerkip FD		328,000	-	-	-	125,000	125,000	275,000	-	
Tavistock FD										
11-233-430-0952	Contributions from Reserve	-	-	300,000	303,376	-	(300,000)	-	-	
Total Tavistock FD		-	-	300,000	303,376	-	(300,000)	-	-	

Description		2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	Notes
CAPITAL REVENUES (cont'd)										
<i>Fire and Emergency Management Services (cont'd)</i>										
Township FD										
11-244-430-0952	Contributions from Reserve	-	50,000	40,000	-	38,000	(2,000)	92,000	80,000	
Total Tavistock FD		-	50,000	40,000	-	38,000	(2,000)	92,000	80,000	
Total Fire and Emergency Management Services Capital Revenues		328,000	60,000	340,000	312,585	213,045	(126,955)	367,000	430,199	
<i>General Government</i>										
11-000-430-0949	Sale of Municipal Property	90,000	-	-	-	-	-	-	-	
Total General Government Capital Revenues		90,000	-	-	-	-	-	-	-	
<i>Parks and Recreation</i>										
Hickson Area										
Hickson Park										
11-751-430-0522	Contributions from Others	17,500	1,646	-	4,198	-	-	-	-	
11-751-430-0952	Contributions from Reserve	-	-	25,000	-	-	(25,000)	-	-	
Total Hickson Park		17,500	1,646	25,000	4,198	-	(25,000)	-	-	
Innerkip Area										
Innerkip Park										
11-752-430-0330	Non-Specific Grants	-	27,302	-	-	-	-	-	-	
11-752-430-0576	Donations	-	-	-	-	59,000	59,000	-	-	
11-752-430-0952	Contributions from Reserve	-	44,735	40,000	-	76,000	36,000	10,200	-	
Total Innerkip Park		-	72,037	40,000	-	135,000	95,000	10,200	-	
Innerkip Community Centre										
11-761-430-0330	Non-specific Grants	6,828	-	-	-	-	-	-	-	
11-761-430-0520	Contributions from Other Municipalities	4,999	-	-	-	-	-	-	-	
11-761-430-0576	Donations	25,000	-	-	-	-	-	-	-	
11-761-430-0952	Contributions from Reserves	40,752	-	5,000	-	-	(5,000)	15,606	15,918	
Total Innerkip Community Centre		77,578	-	5,000	-	-	(5,000)	15,606	15,918	

Description		2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	Notes
CAPITAL REVENUES (cont'd)										
<i>Parks and Recreation (cont'd)</i>										
Tavistock Area										
Tavistock Park										
11-753-430-0522	Contributions from Others	-	17,963	-	-	-	-	-	-	
11-753-430-0523	Contributions from Developers	-	-	-	-	4,417	4,417	4,417	4,417	
11-753-430-0576	Donations	35,653	4,546	-	-	-	-	-	-	
11-753-430-0952	Contributions from Reserves	38,500	35,005	-	-	-	-	-	-	
Total Tavistock Park		74,153	57,514	-	-	4,417	4,417	4,417	4,417	
Tavistock Memorial Hall										
11-755-430-0952	Contributions from Reserves	-	-	17,500	659	10,000	(7,500)	-	48,000	2019 as per KW-supplied budget
Total Tavistock Memorial Hall		-	-	17,500	659	10,000	(7,500)	-	48,000	
TDRC - Capital										
11-787-430-0522	Contributions from Others	14,563	10,789	-	-	-	-	-	-	
11-753-430-0952	Contributions from Reserves	-	34,084	32,000	-	87,000	55,000	-	25,000	2019 as per KW-supplied budget
Total TDRC - Capital		14,563	44,873	32,000	-	87,000	55,000	-	25,000	
Total Parks and Recreation Capital Revenues		183,794	176,070	119,500	4,857	236,417	116,917	30,223	93,335	

Township of East Zorra-Tavistock
ALL DEPARTMENTS
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<u>CAPITAL REVENUES (cont'd)</u>										
<i>Public Works</i>										
Facilities										
11-312-430-0952	Contributions from Reserve	-	-	100,000	-	150,000	50,000	-	-	
	Total Facilities	-	-	100,000	-	150,000	50,000	-	-	
Municipal Drains										
11-761-430-0952	Contributions from Reserves	29,458	-	65,000	-	75,000	10,000	-	-	
	Total Municipal Drains	29,458	-	65,000	-	75,000	10,000	-	-	
Equipment and Vehicles										
11-315-434-0949	Sale of Equipment and Vehicles	26,131	59,480	-	-	-	-	-	-	
11-315-434-0952	Contributions from Reserves	537,461	-	250,000	-	784,225	534,225	-	40,000	
	Total Equipment and Vehicles	563,592	59,480	250,000	-	784,225	534,225	-	40,000	
Maplewood Side Road Hard Top										
11-315-440-0330	Non-specific Grants	-	-	-	-	260,000	260,000	-	-	Gas Tax Funding
11-315-440-0522	Contributions from Others	-	-	56,000	-	-	(56,000)	-	-	
11-315-440-0523	Contributions from Developers	-	-	-	-	75,000	75,000	-	-	
11-315-440-0952	Contributions from Reserves	-	-	-	57,356	-	-	-	-	
	Total Maplewood Side Road Hard Top	-	-	56,000	57,356	335,000	279,000	-	-	
Bridges										
11-315-443-0330	Non-specific Grants	-	-	-	-	90,544	90,544	-	-	OCIF Formula-Based Component
11-315-443-0952	Contributions from Reserves	-	-	125,000	-	-	(125,000)	50,000	51,000	
	Total Bridges	-	-	125,000	-	90,544	(34,456)	50,000	51,000	
Innerkip Streets Debenture										
11-315-445-0523	Contributions from Developers	-	-	-	-	19,800	19,800	19,800	19,800	
	Total Innerkip Streets Debenture	-	-	-	-	19,800	19,800	19,800	19,800	
Jacob Street East/Valleyfield Reconstruction										
11-315-449-0952	Contributions from Reserves	-	125,000	-	-	100,000	100,000	-	-	
	Total Jacob Street East Reconstruction	-	125,000	-	-	100,000	100,000	-	-	

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<u>CAPITAL REVENUES (cont'd)</u>										
<i>Public Works (cont'd)</i>										
Woodstock Street South Reconstruction										
11-315-453-0520	Contributions from Other Municipalities	-	-	550,000	773,980	-	(550,000)	-	-	
11-315-453-0952	Contributions from Reserves	-	-	300,000	840,828	-	(300,000)	-	-	
Total Woodstock Street South Reconstruction		-	-	850,000	1,614,808	-	(850,000)	-	-	
Streetlights										
11-371-430-0952	Contributions from Reserves	-	-	5,000	-	-	(5,000)	-	-	
Total Streetlights		-	-	5,000	-	-	(5,000)	-	-	
Sidewalks										
11-322-430-0952	Contributions from Reserves	-	-	5,000	-	-	(5,000)	-	-	
Total Sidewalks		-	-	5,000	-	-	(5,000)	-	-	
Roads Projects										
11-315-455-0952	Contributions from Reserves	-	-	-	-	50,000	50,000	200,000	-	
Total Asset Management - Gravel to Hard Top		-	-	-	-	50,000	50,000	200,000	-	
Total Public Works Capital Revenues		593,050	184,480	1,456,000	1,672,164	1,604,569	148,569	269,800	110,800	

Township of East Zorra-Tavistock
HICKSON RECREATION
2019 Proposed Operating and Capital Budgets with Equity Continuity Schedule

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Gross Budget Expenditures									Notes
	2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	
Administration	4,153	3,870	-	3,838	-	-	-	-	
Concession	2,312	2,358	-	(737)	-	-	-	-	
Minor Ball Program	821	3,045	-	465	-	-	-	-	
Park Tractors	364	255	-	213	-	-	-	-	
Park Grass Cutting	-	1,174	-	2,358	-	-	-	-	
Fireworks	39	3,318	-	(3,043)	-	-	-	-	
TOTALS	7,688	14,020	-	3,094	-	-	-	-	
Gross Budget Revenues									Notes
	2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	
Donations	5,870	160	-	(2,497)	-	-	-	-	
Donations from Township	2,000	-	-	-	-	-	-	-	
Sundry Revenue	1,820	8,677	-	-	-	-	-	-	
User Fees and Charges	4,009	4,007	-	3,230	-	-	-	-	
TOTALS	13,699	12,844	-	733	-	-	-	-	
NET EQUITY CHANGE	(6,011)	1,176	-	2,361	-	-	-	-	

Township of East Zorra-Tavistock
HICKSON RECREATION
2019 Proposed Operating and Capital Budgets with Equity Continuity Schedule

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Description		2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	Notes
<u>HICKSON RECREATION EXPENDITURES</u>										
Administration										
11-762-711-1130	Part-time Salaries and Wages	3,594	3,287	-	3,169	-	-	-	-	
11-762-711-1150	Vacation, Sick, Stats, Holidays	239	254	-	306	-	-	-	-	
11-762-711-1210	Benefits	306	279	-	259	-	-	-	-	
11-762-711-2910	Miscellaneous	13	51	-	104	-	-	-	-	
Total Administration		4,153	3,870	-	3,838	-	-	-	-	
Concession										
11-762-712-2620	Cleaning Supplies	30	336	-	277	-	-	-	-	
11-762-712-2810	Concession Supplies for Resale	2,246	1,238	-	533	-	-	-	-	
11-762-712-2874	Concession - Repairs and Maintenance	-	138	-	-	-	-	-	-	
11-762-712-2910	Miscellaneous	36	646	-	(3,097)	-	-	-	-	
11-762-712-5110	Equipment Purchases	-	-	-	1,550	-	-	-	-	
Total Concession		2,312	2,358	-	(737)	-	-	-	-	
Minor Ball Program										
11-762-713-2880	Equipment - All Star	273	-	-	-	-	-	-	-	
11-762-713-2881	Equipment - House League	-	1,156	-	286	-	-	-	-	
11-762-713-2887	Tournament Fees (Away)	-	346	-	-	-	-	-	-	
11-762-713-2910	Miscellaneous	41	463	-	-	-	-	-	-	
11-762-713-2970	Umpires	280	900	-	-	-	-	-	-	
11-762-713-3290	Print, Advertising and Promotion	227	179	-	179	-	-	-	-	
Total Minor Ball Program		821	3,045	-	465	-	-	-	-	
Park Tractors										
11-762-716-2210	Fuel and Lubricants	58	-	-	-	-	-	-	-	
11-762-716-2370	Repairs - Parts and Labour	307	255	-	213	-	-	-	-	
Total Park Tractors		364	255	-	213	-	-	-	-	

Township of East Zorra-Tavistock
HICKSON RECREATION
2019 Proposed Operating and Capital Budgets with Equity Continuity Schedule

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Description		2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	Notes
<u>HICKSON RECREATION EXPENDITURES (cont'd)</u>										
Park Grass Cutting										
11-762-718-1130	Part-time Salaries and Wages	-	1,028	-	1,809	-	-	-	-	
11-762-718-1150	Vacation, Sick, Stats, Holidays	-	41	-	72	-	-	-	-	
11-762-718-1210	Benefits	-	105	-	168	-	-	-	-	
11-762-718-2370	Repairs - Parts and Labour	-	-	-	309	-	-	-	-	
Total Park Grass Cutting		-	1,174	-	2,358	-	-	-	-	
Fireworks										
11-762-721-2910	Miscellaneous	39	3,318	-	(3,043)	-	-	-	-	
Total Fireworks		39	3,318	-	(3,043)	-	-	-	-	

Township of East Zorra-Tavistock
HICKSON RECREATION
2019 Proposed Operating and Capital Budgets with Equity Continuity Schedule

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Description		2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	Notes
<u>HICKSON RECREATION REVENUES</u>										
Administration										
11-762-711-0513	Miscellaneous Revenue	1,820	39	-	-	-	-	-	-	
11-762-711-0600	Donations	5,870	160	-	(2,497)	-	-	-	-	
11-762-711-0650	Donations from Township	2,000	-	-	-	-	-	-	-	
Total		9,690	199	-	(2,497)	-	-	-	-	
Concession										
11-762-712-0571	Concession Sales	2,136	2,638	-	1,941	-	-	-	-	
Total Concession		2,136	2,638	-	1,941	-	-	-	-	
Minor Ball Program										
11-762-713-0572	Registration Fees	1,873	1,369	-	1,289	-	-	-	-	
Total Minor Ball Program		1,873	1,369	-	1,289	-	-	-	-	
Park Grass Cutting										
11-762-718-0513	Miscellaneous Revenue	-	5,320	-	-	-	-	-	-	
Total Parks Grass Cutting		-	5,320	-	-	-	-	-	-	
Fireworks										
11-762-721-0513	Miscellaneous Revenue	-	3,318	-	-	-	-	-	-	
Total Fireworks		-	3,318	-	-	-	-	-	-	

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Description		2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	Notes
<u>HICKSON RECREATION EQUITY</u>										
11-945-945-9906	Opening Balance	(4,723)	1,288	5,916	5,916	3,555				
	Contributions	13,699	12,844	-	733	-	-	-	-	
	Transfer from HRC Bingo	-	5,804	-	-	-	-	-	-	
	Drawdowns	7,688	14,020	-	3,094	-	-	-	-	
11-945-945-9906	Closing Balance	1,288	5,916	5,916	3,555	3,555	(2,361)	-	-	

Township of East Zorra-Tavistock
HICKSON TRAIL
2019 Proposed Operating and Capital Budgets with Equity Continuity Schedule

Revision Date: 2019-06-27

Gross Budget Expenditures									Notes
	2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	
Operating	-	195	-	1,509	-	-	-	-	
Capital	-	52,117	-	22,382	-	-	-	-	
TOTALS	-	52,312	-	23,891	-	-	-	-	
Gross Budget Revenues									Notes
	2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	
Donations	1,160	66,987	-	1,145	-	-	-	-	
Sundry Revenue	-	25,593	-	-	-	-	-	-	
TOTALS	1,160	92,580	-	1,145	-	-	-	-	
NET EQUITY CHANGE	(1,160)	(40,268)	-	22,746	-	-	-	-	

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Description		2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	Notes
<u>HICKSON TRAIL REVENUES</u>										
11-766-021-0513	Miscellaneous Revenue	-	25,593	-	-	-	-	-	-	
11-766-021-0600	Donations	1,160	66,987	-	1,145	-	-	-	-	
	Total	1,160	92,580	-	1,145	-	-	-	-	

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Description		2016 Actual	2017 Actual	2018 Approved	2018 Actual	2019 Proposed	Difference (2019 - 2018)	2020 Proposed	2021 Proposed	Notes
<u>HICKSON TRAIL EQUITY</u>										
11-945-945-9909	Opening Balance	760	1,920	42,188	42,188	19,442				
	Contributions	1,160	92,580	-	1,145	-	-	-	-	
	Drawdowns	-	52,312	-	23,891	-	-	-	-	
11-945-945-9909	Closing Balance	1,920	42,188	42,188	19,442	19,442	(22,746)	-	-	