FORM 1
PLANNING ACT, 1990 **FILE** _____

APPLICATION FOR MINOR VARIANCE OR FOR PERMISSION

TOWNSHIP OF EAST ZORRA-TAVISTOCK COMMITTEE OF ADJUSTMENT

The undersigned hereby applies to the Committee of Adjustment for the Township of East Zorra-Tavistock under Section 44 of The Planning Act, 1990, for relief, as described in this application, from Zoning By-law #2003-18, as amended.

1. **Name of Owner** _____ **Telephone No.** _____

2. **Address** _____

Email: _____

3. **Name of Agent (if any)** _____ **Telephone No.** _____

4. **Address** _____

Email: _____

Note: Unless otherwise requested, all communications will be sent to the agent, if any.

5. **Names and addresses of any mortgagees**, holders of charges or other encumbrances:

_____

_____

6. **Nature and extent** of relief applied for:

_____

_____

_____

_____

_____

7. **Why is it not possible** to comply with the provisions of the By-law?

_____

_____

_____

8. **Legal description of subject lands**:

Lot & Plan or Concession _____

Street Address or 911 Number _____

9. **Dimensions of land affected**:

Lot size or acreage _____

10. **Particulars of all buildings** and structures on or proposed for the subject land. Specify ground floor area, gross floor area, number of storeys, width, length, height, etc.

Existing: _____

_____

_____

_____

Proposed: _____

_____

_____

_____

11. **Location of all buildings** and structures on, or proposed for, the subject land. Specify distance from side, rear and front lot lines.

Existing: _____

_____

_____

_____

Proposed: _____

_____

_____

_____

12. **Date of acquisition of subject land**: _____

13. **Date of construction** of all buildings and structures on subject land: _____

14. **Existing uses of the subject property**: _____

_____

15. **Existing uses of abutting properties**: _____

_____

16. **Length of time** the existing uses of the subject property have continued: _____

17. **Municipal services available**: Check appropriate space(s)

Water	☐	Connected	☐
Sanitary Sewers	☐	Connected	☐
Storm Sewers	☐		

18. **Present Official Plan** provisions applying to the lands: _____

_____

19. **Present Zoning By-law** provisions applying to the lands: _____

_____

20. **Has the owner previously applied** for relief in respect of the subject property?

Yes ☐ No ☐

If the answer is yes, describe briefly _____

_____

21. **Is the subject property** the subject of a current Application for Consent under Section 52 of the Planning Act, 1983?

Yes ☐ No ☐

_____
(Signature of applicant or authorized agent)

Dated at the _____ of _____ this _____ day of

_____ 20___.

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form, or the authorization set out below must be completed.

Authorization of Owner(s) for Applicant/Agent to Make the Application

I/We, _____, am/are the owner(s) of the land that is the subject of this application for minor variance

and I/We authorize _____, to make this application on my/our behalf.

_____	_____	_____
Date	Signature of Owner(s)	Signature of Owner(s)

THIS SECTION TO BE COMPLETED IN THE PRESENCE OF A COMMISSIONER FOR TAKING AFFIDAVITS

I/We _____ of the _____

of _____ in the _____ of _____ ,

DO SOLEMNLY DECLARE THAT:

All of the prescribed information contained in this application is true and that the information contained in the documents that may accompany this application is true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

DECLARED before me at the _____

of _____ in the _____ Owner(s)/Applicant

_____ of _____

this _____ day of _____ 20____ _____ Owner(s)/Applicant

_____

A Commissioner for Taking Affidavits

Notes:

1. Applications will not be considered complete until all required information has been supplied. Application must be accompanied by a plan showing the dimensions of the subject lands, and of all abutting lands, and showing the location, size, and type of all buildings and structures on the subject and abutting lands.

2. It is required that **one original** of the complete application (including the sketch) be filed, accompanied by the applicable fee of **$630.00**, payable to the **Township of East Zorra-Tavistock**.

Municipal Freedom of Information and Protection of Privacy Act – Notice of Collection & Disclosure

The collection of personal information on this form is legally authorized under Sec.34 of the *Planning Act* and O.Reg.545/06 for the purpose of processing your planning application. Questions about this collection should be directed to the Director of Community Planning at the County of Oxford, 21 Reeve St., P.O. Box 1614, Woodstock, ON N4S 7Y3 or at 519-539-9800 (ext.3207).

Pursuant to Sec.1.0.1 of the *Planning Act*, and in accordance with Sec 32(e) of the *Municipal Freedom of Information and Protection of Privacy Act*, it is the policy of the County of Oxford to make all planning applications and supporting material available to the public.