

**THE CORPORATION OF THE
TOWNSHIP OF EAST ZORRA-TAVISTOCK
COUNTY OF OXFORD
By-law #2018 – 031**

Being a By-law to adopt the 2018 Estimate of Revenues and Expenditures and to provide for adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2018 and to provide for other matters related to taxation and to adopt user fees.

WHEREAS Section 290 of The Municipal Act, 2001 S.O. 2001, c. 25, as amended, requires that a local municipality shall in each year prepare and adopt a budget;

AND WHEREAS a municipality shall give public notice of its intention to adopt or amend the budget at a council meeting specified in the notice;

AND WHEREAS the Council of the Township of East Zorra-Tavistock has provided such notice and provided an opportunity for public input at the March 1, 2017 Council meeting;

AND WHEREAS Section 340 of the Municipal Act S.O. 2001, c.25, as amended, provides that the Treasurer of a local municipality shall prepare a tax roll for each year based on the last returned assessment roll for the year and that the Tax Collector shall collect the taxes once the tax roll has been prepared;

AND WHEREAS certain regulations require reductions in certain tax rates for certain classes or subclasses of property, and;

AND WHEREAS County and Education tax rates and/or levies have been provided;

NOW THEREFORE the Council of the Corporation of the Township of East Zorra- Tavistock hereby ENACTS AS FOLLOWS:

1. That the 2018 levy for all purposes shall be \$12,613,572 comprised as follows:

Township	<u>\$5,417,917</u>
County	<u>\$4,465,965</u>
Education	<u>\$2,729,690</u>
Total	<u>\$12,613,572</u>

2. That the 2018 Estimate of Revenues and Expenditures for the Township of East Zorra-Tavistock as set out in Schedule "A" attached hereto and forming part of this by-law is hereby adopted.
3. That the 2018 Tax Rates required to levy the amounts as set out in Section 1, not including local improvement rates or other special rates collected as taxes, shall be as set out in Schedule "B" attached hereto and forming part of this by-law.

4. That Municipal Drainage levies and debentures, and Tile Loan debentures due in 2018 shall be collected on the roll.
5. That the Treasurer pay over to the various School Boards and to the County of Oxford, on or before the due dates, the amounts due.
6. That every owner shall be taxed according to the tax rates in this by-law.
7. Taxes for all Property Classes shall become due and payable in two (2) instalments as follows:

First Instalment	August 31, 2018
Second Instalment	October 31, 2018
8. That notice of such taxes due shall be sent by first class mail by the Treasurer to those persons liable for the payment of taxes.
9. That a charge as a penalty of 1¼ per cent on the amount of any outstanding taxes levied in 2018, shall be made on the first day of default and on the first day of each calendar month thereafter in which default continues until December 31, 2018, and any such additional amount shall be levied and collected in the same manner as if it had been originally imposed with and formed part of the taxes levied under this by-law.
10. That interest of 1¼ per cent on the amount of any taxes due and unpaid after December 31, 2018, shall be charged on the first day of each calendar month thereafter in which the default continues.
11. That the User Fees as set out in Schedule “C” attached hereto be adopted.
12. That the Grants to Organizations as set out in Schedule “D” attached hereto be adopted.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF JUNE, 2018.

seal



Don McKay, Mayor



Will Jaques, Clerk

Schedule "A"

TOWNSHIP OF EAST ZORRA-TAVISTOCK		2018 Budget
	Non-Departmental Activities	
11-000-001	Taxation	-5,417,917.00
	General Government	
11-000-002	Supplementary Taxation	-150,000.00
11-000-003	Tax Rebates & Write-offs	40,000.00
11-000-005	Payments in Lieu of Taxes	-60,600.00
11-000-006	Ontario Grants	-662,000.00
11-000-007	Canada Grants	-333,630.00
11-000-021	Departmental Revenue	-231,600.00
11-000-121	Departmental Expenditures	217,730.00
	Total General	-1,180,100.00
	Council	
11-111-111	Council	119,780.00
11-111-112	Conferences & Seminars	18,500.00
	Total Council	138,280.00
	Administration Staff	
11-123-121	Departmental Expenditures	580,000.00
	Total Administration	580,000.00
	Township office Hickson	
11-181-021	Departmental Revenue	0.00
11-181-121	Departmental Expenditures	25,400.00
	Total Township Office Hickson	25,400.00
	89 Loveys St - Hickson	
11-182-021	Departmental Revenue	0.00
11-182-121	Departmental Expenditures	3,500.00
	Total Township Office Tavistock	3,500.00
	Former PUC Office	
11-183-021	Departmental Revenue	-3,500.00
11-183-121	Departmental Expenditures	6,700.00
	Total Department 183 - Former PUC Office	3,200.00

TOWNSHIP OF EAST ZORRA-TAVISTOCK		2018 Budget
	General Administration	
11-191-021	Departmental Revenue	-10,600.00
11-191-121	Departmental Expenditure	270,000.00
11-191-126	Contribution from Election Reserve	-19,000.00
11-191-126	Municipal Election	28,000.00
	Total General Administration	268,400.00
	Total Corporate Services	1,018,780.00
	Fire and community Emergency Services	
	Hickson Fire Department	
11-211-021	Department Revenues	-2,500.00
11-211-121	Departmental Expenditures	64,300.00
11-211-123	FD Incident Response	87,000.00
11-211-124	FD Training & Practice	42,900.00
11-211-131	Fire Prevention	1,200.00
11-211-132	Fire Public Education	1,775.00
11-211-801	2001 Ford Sterling Pumper	5,900.00
11-211-802	2007 Freightliner Tanker	6,500.00
11-211-803	2006 Rescue Van	3,700.00
	Total Hickson Fire Department	210,775.00
	Innerkip Fire Department	
11-222-021	Department Revenues	-27,000.00
11-222-121	Department Expenditures	68,600.00
11-222-123	FD Incident Response	42,100.00
11-222-124	FD Training & Practice	40,750.00
11-222-131	Fire Prevention	1,200.00
11-222-132	Fire Public Education	1,775.00
11-222-804	2005 F/Liner Pumper	5,800.00
11-222-805	2015 Freightliner Pumper/Tanker	6,100.00
11-222-806	1999 Ford Rescue Van	4,450.00
	Total Innerkip Fire Department	143,775.00
	Tavistock Fire Department	
11-233-021	Departmental Revenues	-11,500.00
11-233-121	Departmental Expenditures	71,600.00
11-233-123	FD Incident Response	72,000.00

TOWNSHIP OF EAST ZORRA-TAVISTOCK		2018 Budget
11-233-124	FD Training & Practice	42,900.00
11-233-131	Fire Prevention	1,200.00
11-233-132	Fire Public Education	1,775.00
11-233-807	1998 International Pumper	3,900.00
11-233-808	2014 Freightliner Pumper/Tanker	4,300.00
11-233-809	2006 Freightliner Rescue Van	4,000.00
	Total Tavistock Fire Department	190,175.00
	Township Fire Department	
11-244-021	Departmental Revenues	-1,000.00
11-244-121	Departmental Expenditures	124,950.00
11-244-131	Fire Prevention	8,300.00
11-244-132	Fire Public Education	4,250.00
11-244-834	2014 Dodge RAM Pickup	3,900.00
	Total Township Fire Department	140,400.00
	Community Emergency Management	
11-246-021	Departmental Revenue	0.00
11-246-121	Departmental Expenditures	32,250.00
	Total Community Emergency Management	32,250.00
	Total Fire and Community Emergency Services	717,375.00
	Police	
	Police Services Board	
11-252-112	Conferences & Seminars	4,000.00
11-252-121	Departmental Expenses	5,000.00
	Total Police Services Board	9,000.00
	Township Policing	
11-253-006	Ontario Grants	-35,000.00
11-253-021	Departmental Revenue	0.00
11-253-121	Departmental Expenitures	920,820.00
	Total Township Policing	885,820.00
	By-Law Enforcement	

TOWNSHIP OF EAST ZORRA-TAVISTOCK		2018 Budget
11-261-021	Departmental Revenue	-1,500.00
11-261-121	Departmental Expenditures	26,900.00
	Total By-Law Enforcement	25,400.00
	Building, Locates and Drainage	
	Building and Structural Inspection	
11-271-021	Departmental Revenues	-210,000.00
11-271-121+11-271-1	Departmental Expenditures	190,260.00
11-281-812	2006 GMC Canyon	4,100.00
11-271-121-5110	Capital Equipment	9,000.00
	Transfer to Building Reserve	6,640.00
	Total Building and Structural Inspection	0.00
	Animal Control	
11-281-021	Departmental Revenues	0.00
11-281-121	Departmental Expenditures	12,000.00
	Total Animal Control	12,000.00
	Livestock Claims	
11-282-021	Departmental Revenues	-500.00
11-282-121	Departmental Expenditures	1,500.00
	Total Livestock Claims	1,000.00
	Fence Viewers	
11-283-121	Departmental Expenditures	0.00
	Total Fence Viewers	0.00
	Agriculture & Reforestation	
11-871-821	Departmental Revenues	-50,000.00
11-871-121	Departmental Expenditures	49,050.00
11-871-122	Wages Not Grant Eligible	0.00
	Municipal Drain Debentures	40,950.00
11-871-128	Drain Repair Charge-Outs	1,500.00
	Total Agriculture & Reforestation	41,500.00
	Tile Drainage	
11-881-021	Departmental Revenues	-30,000.00

TOWNSHIP OF EAST ZORRA-TAVISTOCK		2018 Budget
11-811-121	Tile Drainage Debentures	30,000.00
	Total Tile Drainage	0.00
	Total Buildings, Locates and Drainage	54,500.00
	Roads & PW - Overhead	
11-311-021	Departmental Revenues	-5,000.00
11-311-121-3110	Professional Services	20,000.00
11-311-121	Departmental Expenditures	540,610.00
		555,610.00
11-311-821	1999 Champion 740A Grader	-29,340.00
11-311-823	2004 Volvo 730B Grader	-23,340.00
11-311-824	2016 John Deere Tractor	-12,725.00
11-311-825	2010 Caterpillar Loader	-19,175.00
11-311-826	2014 Case Backhoe	-10,600.00
11-311-827	Chainsaws and other small eqp.	7,500.00
11-311-828	Snowplows, Wings, etc	24,655.00
11-311-829	2006 Vermeer Brush Chipper	-4,200.00
11-311-830	2015 International Dump Truck	-31,635.00
11-311-831	2015 Freightliner Dump Truck	-29,390.00
11-311-832	2006 Sterling Dump Truck	-10,300.00
11-311-833	2013 TerraStar Flatbed	-10,730.00
11-311-835	2015 RAM Pickup (PW Foreman)	9,620.00
11-311-836	2017 Chevrolet Silverado Pickup (PW Manager)	10,470.00
11-311-837	2014 RAM Pickup (Bldg/Drainage)	4,190.00
	Total Equipment	-125,000.00
	Roads & PW Facilities	
11-312-121	Departmental Expenditures	53,750.00
	Total Roads & PW Facilities	53,750.00
	Roads & PW - Road Maintenance	
11-313-021	Departmental Revenues	-10,000.00
11-313-315	HM-Patching/Base Repair	37,080.00
11-313-317	HM-Sweeping	9,540.00
11-313-318	HM-Shoulder Maintenance	32,590.00

TOWNSHIP OF EAST ZORRA-TAVISTOCK		2018 Budget
11-313-319	HM-Other Maintenance	20,000.00
11-313-331	LM-Patch Gravel Service	15,060.00
11-313-334	LM-Grading	61,850.00
11-313-335	LM-Dust Control	124,575.00
11-313-337	LM-Gravel Resurfacing	175,000.00
11-313-341	RM-Grass Cutting/Seed/Sod	25,250.00
11-313-342	RM-Tree Planting & Removal	153,100.00
11-313-343	RM-Tree Trimming/Brush Removal	0.00
11-313-344	RM-Spraying	0.00
11-313-345	RM-Debri Pick up	8,810.00
11-313-346	RM-Ditching Grader	36,075.00
11-313-347	RM-Other Roadside Maintenance	6,810.00
11-313-348	RM-Sewers & Drains	9,560.00
11-313-349	RM-Catchbasin Repairs/Cleaning	24,570.00
11-313-361	Bridge Maintenance	7,860.00
11-313-364	Culvert Installation & Repair	30,925.00
11-313-371	Signs/Barricades/Guide Rails	18,650.00
11-313-372	Departmental Expenditures -Locates	8,150.00
11-313-381	Hydrant Repair & Replacement	0.00
	Total Roads & PW - Road Maintenance	795,455.00
	Roads & PW - Winter Maintenanc	
11-314-021	Departmental Revenues	-5,000.00
11-314-411	Truck-Plowing/Salting/Sanding	158,200.00
11-314-412	Grader-Plowing/Iceblading	51,500.00
11-314-413	Hauling Sand & Salt	0.00
11-314-414	Snowfence Erection & Removal	12,650.00
11-314-415	Other Winter Activities	4,460.00
11-314-416	Snow Removal from Streets	18,810.00
11-314-417	Snow Removal- Parking Lots, etc	2,615.00
11-314-418	Snow Removal- Sidewalks	15,000.00
	Total Roads & PW - Winter Maintenance	258,235.00
	Roads & PW - Sidewalks	
11-322-531	Sidewalk Repair and maintenance	27,500.00
	Total Roads & PW - Sidewalks	27,500.00
	Leaf & Yard Waste Program	

TOWNSHIP OF EAST ZORRA-TAVISTOCK		2018 Budget
11-351-021	Departmental Revenue	-40,000.00
11-351-121	Departmental Expenditures	40,000.00
	Total Leaf & Yard Waste Program	0.00
	Streetlighting	
11-371-021	Departmental Revenues	0.00
11-371-121	Departmental Expenditures	62,000.00
	Total Streetlighting	62,000.00
	Total Public Works	1,627,550.00
	Crossing Guards	
11-381-121	Departmental Expenditures	35,000.00
	Total Crossing Guards	35,000.00
	Cemeteries	
11-581-121	12th Line Baptist Cemetery	650.00
11-582-121	Vandecar Cemetery	500.00
11-583-121	17th Line Evangelical Cemetery	525.00
11-584-121	Brickyard Cemetery	500.00
	Total Cemeteries	2,175.00
	Seniors Picnic	
11-631-121	Departmental Expenditures	1,500.00
	Total Seniors Picnic	1,500.00
	PARKS AND RECREATION	
	Parks & Recreation Admin	
11-758-021	Departmental Revenue	0.00
11-758-121-5390	Appropriation to Reserves	0.00
11-758-121	Departmental Expenditures	36,150.00
	Total Parks & Recreation Admin	36,150.00
	Hickson Park	
11-751-021	Departmental Revenue	0.00
11-751-121	Departmental Expenditures	21,850.00
	Total Hickson Park	21,850.00

TOWNSHIP OF EAST ZORRA-TAVISTOCK		2018 Budget
	Innerkip Area	
11-752-021	Departmental Revenue	0.00
11-752-121+11752-851	Departmental Expenditures	41,550.00
	Total Innerkip Park	41,550.00
	Stonegate Park	
11-754-021	Departmental Revenue	0.00
11-754-121	Departmental Expenditures	3,500.00
	Total Innerkip Estates Park	3,500.00
	Innerkip Community Centre	
	Departmental Revenue	
11-761-021	Departmental Revenue	-20,000.00
11-761-121	Departmental Expenditures	36,900.00
	Total Innerkip Community Centre	16,900.00
	Tavistock Park	
11-753-021	Departmental Revenue	-9,300.00
11-753-121	Departmental Expenditures	61,100.00
	Total Tavistock Park	51,800.00
	Bender Subdivision Parkette	
11-756-021	Departmental Revenue	0.00
11-756-121	Departmental Expenditures	1,700.00
	Total Bender Subd Passive Park	1,700.00
	Tavistock Memorial Hall	
11-755-021	Departmental Revenue	-23,000.00
11-755-121	Departmental Expenditures	55,650.00
	Total Tavistock Memorial Hall	32,650.00
	TDRC - Arena	
	Departmental Revenue	
11-781-021	Departmental Revenue	-373,250.00
11-781-121	Departmental Expenditures	440,700.00
	Total TDRC - Arena	67,450.00

TOWNSHIP OF EAST ZORRA-TAVISTOCK		2018 Budget
	TDRC - Concession Booth	
11-782-021	Departmental Revenue	-34,000.00
11-782-121	Departmental Expenditures	27,300.00
	Total TDRC - Concession Booth	-6,700.00
	TDRC - Vending Machines	
11-783-021	Departmental Revenue	-3,600.00
11-783-121	Departmental Expenditures	1,600.00
	Total TDRC - Vending Machines	-2,000.00
	TDRC Pro Shop/Skate Sharpening	
11-784-021	Departmental Revenue	-50.00
11-784-121	Departmental Expenditures	0.00
	Total TDRC Pro Shop/Skate Sharpening	-50.00
	TDRC - Liquor	
11-785-021	Departmental Revenue	0.00
11-785-121	Departmental Expenditures	0.00
	Total TDRC - Liquor	0.00
	TDRC - Ice Resurfacer	
	Departmental Revenue	
11-786-021	Departmental Revenue	-3,300.00
11-786-121	Departmental Expenditures	2,560.00
	Total TDRC - Ice Resurfacer	-740.00
11-788-021	Contribution from Reserves Fund TDRC	-57,960.00
	NON TAX LEVY - RECREATION PROGRAMS (HRC, IRC, HICKSON TRAIL)	
	Hickson Trail	
11-766-021	Revenue	0.00
11-766-121	Expenses	0.00
11-766-945	Equity/Transfer	0.00
11-766-430	Construction	0.00
	Total Hickson Trail	0.00

TOWNSHIP OF EAST ZORRA-TAVISTOCK		2018 Budget
	Hickson Recreation Committee (HRC)	
11-762-000	Surplus/deficit	0.00
11-762-711	Administration	0.00
11-762-712	Concession	0.00
11-762-713	Minor Ball Program	0.00
11-762-716	Park Tractors	0.00
11-762-718	Park Grass Cutting	0.00
11-762-720	Tournaments	0.00
11-762-721	Fireworks	0.00
11-762-731	Banquet	0.00
11-762-734	Fundraising - Non Licensed	0.00
11-762-945	Equity/Transfer	0.00
	Total Hickson Recreation Committee	0.00
	Innerkip Recreation Committee	
11-763-000	Surplus/deficit	0.00
11-763-121	Departmental Expenditures	0.00
11-763-711	Administration	0.00
11-763-712	Concession	0.00
11-763-713	Minor Ball Program	0.00
11-763-714	Other Ball Programs	0.00
11-763-715	Grounds	0.00
11-763-716	Park Tractors	0.00
11-763-717	Diamond Maintenance/Setup	0.00
11-763-718	Park Grass Cutting	0.00
11-763-720	Tournaments	0.00
11-763-721	Fireworks	0.00
11-763-731	Banquet	0.00
11-763-734	Fundraising - Non Licensed	0.00
11-763-735	Activity 735	0.00
11-763-430	Capital	0.00
11-763-945	Equity/transfer	0.00
	Total Innerkip Recreation Committee	0.00
	Total Recreation Services	206,100.00
	Planning & Zoning Admin	

TOWNSHIP OF EAST ZORRA-TAVISTOCK		2018 Budget
11-811-021	Departmental Revenue	-5,500.00
11-811-121	Departmental Expenditures	3,600.00
	Total Planning & Zoning Admin	-1,900.00
	Economic Development	
11-812-121	Departmental Expenditures	32,500.00
	Total Economic Development	32,500.00
	TOTAL OPERATING	-1,984,217.00
	Capital Budget	
	General Government	
11-000-430	Equipment	5,000.00
	Council	
11-111-430-0952	Contribution from Reserve	-2,000.00
11-111-430-5110	Equipment	3,000.00
	Township office -Hickson	
11-181-430-5390	Appropriation to Reserve	130,000.00
	<i>General</i>	
11-191-430-5390	Appropriation to Reserve	25,000.00
	Hickson Fire Department	
11-211-430-0952	Contribution from Reserve	0.00
11-211-430-5110	Equipment	0.00
11-211-430-5170	Construction	0.00
	Innerkip Fire Department	
11-222-430-0952	Contribution from Reserve	
11-222-430-5110	Equipment	11,000.00
	Tavistock Fire Department	
11-233-430-0952	Contribution from Reserve	-300,000.00
11-233-430-	Vehicle	433,800.00
11-233-430-5110	Equipment	0.00
11-233-430-5170	Construction	0.00
	Township Fire Department	
11-244-430-0952	Contribution from Reserve	-40,000.00
11-244-430-5110	Equipment	76,000.00
11-244-430-5170	Construction	0.00

TOWNSHIP OF EAST ZORRA-TAVISTOCK		2018 Budget
	BB Fire Assets- Agreement	25,000.00
11-244-430-5390	Appropriation to Reserve Fire Vehicles	200,000.00
11-244-430-5390	Appropriation to Reserve Fire Equipment	40,000.00
	Appropriation to Reserve Fire Facility	25,000.00
	Roads & PW- Facilities	
11-312-430-0952	Contribution from Reserve	0.00
11-312-430-5170	Construction	0.00
11-312-430-5390	Appropriation to Reserve	65,000.00
	Roads & PW- Construction Projects	
11-315-430-5130	Land Purchase	0.00
	Municipal Drains	
11-315-431-0952	Contribution from Reserve	-65,000.00
11-315-431-1210	Overhead	0.00
11-315-431-5110	Capital Drains	160,000.00
11-315-431-5390	Appropriation to Reserve	0.00
	Equipment and Vehicles	
11-315-434-0949	Sale of Equipment & Vehicles	0.00
11-315-434-0952	Contribution from Reserve	-250,000.00
11-315-434-5110	Capital Equipment & Vehicles	425,000.00
11-315-434-5390	Appropriation to Reserve- Equipment	130,000.00
	Maplewood Sideroad Hard top	
11-315-440-0513	contribution from Others	-56,000.00
11-315-440-0952	Contribution from Reserve	0.00
11-315-440-5170	Construction	250,000.00
	Bridges	
11-315-443-0952	Contribution from Reserve	-125,000.00
11-315-443-3310	Professional Services	15,000.00
11-315-443-5170	Bridge Construction	125,000.00
11-315-443-5390	Appropriation to Reserve	100,000.00
	Woodstock Street 2018	
11-315-449-0513	contribution from Others	-550,000.00
11-315-449-0952	Contribution from Develop Charges Reserve	-300,000.00
11-315-449-0952	Contribution from Reserve	0.00
11-315-449-5170	Construction	850,000.00
	Top Coat Projects	
11-315-452-0952	Contribution from Reserve	-75,000.00
11-315-452-5170	Construction	75,000.00
	Innerkip Street Debenture	
11-315-445-4210/20	Debenture Payments	132,000.00

TOWNSHIP OF EAST ZORRA-TAVISTOCK		2018 Budget
	Asset Management/Gravel to Hardtop	
11-315-455-5390	Appropriation to Reserve	200,000.00
	Sidewalks	
11-322-430-0952	Contribution from Reserve	-5,000.00
11-322-430-5170	Construction	30,000.00
11-322-430-5390	Appropriation to Reserve	0.00
	Streetlighting	
11-371-430-0952	Contribution from Reserve	-5,000.00
11-371-430-4210/20	Debenture Payments	52,000.00
11-371-430-5110	capital equipment	20,000.00
11-371-430-5390	Appropriation to Reserve	0.00
	Hickson Park	
11-751-430-0513	contribution from Others	0.00
11-754-430-0952	Contribution from Reserve	-25,000.00
11-751-430-5170	Construction	25,000.00
11-751-430-5390	Appropriation to Reserve	20,000.00
	Innerkip Park	
11-752-430-0513	contribution from Others	0.00
11-752-430-0952	Contribution from Reserve	-40,000.00
11-752-430-5110	equipment	16,000.00
11-752-430-5170	Construction	24,000.00
11-752-430-5390	Appropriation to Reserve	25,000.00
	Tavistock Park	
11-753-430-0421/20	Debenture Payments	22,417.00
11-753-430-5170	construction	0.00
11-753--430-5390	Appropriation to Reserve	7,000.00
	Tavistock Hall	
11-755-430-0513	Contribution from Reserve	-17,500.00
11-755-430-5110	equipment	2,500.00
11-755-430-5120	capital building	15,000.00
11-755-430-5390	Appropriation to Reserve	20,000.00
	Innerkip Community Centre	
11-761-430-0952	Contribution from Reserve	-5,000.00
11-761-430-5110	equipment	5,000.00
11-761-430-5170	Construction	0.00
11-761-430-5390	Appropriation to Reserve	15,000.00
	TDRC	
11-787-430-0513	contribution from Others	
11-787-430-0952	Contribution from Reserve	-32,000.00

TOWNSHIP OF EAST ZORRA-TAVISTOCK		2018 Budget
11-787-430-5110	capital equipment	20,000.00
11-787-430-5120	Capital building improvements	12,000.00
11-787-430-5390	Appropriation to Reserve	45,000.00
	TOTAL CAPITAL EXPENDITURES	1,984,217.00

Schedule "B" Tax Rates

Assessment Class		Township	County	Education	Total
Commercial Taxable: Full No Support	CT	0.00929547	0.00766219	0.01340000	0.03035766
Commercial Taxable: Excess Land No Support	CU	0.00650683	0.00536354	0.00938000	0.02125037
Commercial Taxable: Vacant Land No Support	CX	0.00650683	0.00536354	0.00938000	0.02125037
Commercial Taxable: New Construction	XT	0.00929547	0.00766219	0.01090000	0.02785766
Commercial Taxable: NC Vacant Land	XU	0.00650683	0.00536354	0.00763000	0.01950037
Commercial Taxable: NC Excess Land	XX	0.00650683	0.00536354	0.00763000	0.01950037
Commercial Taxable: Parking Lot	GT	0.00929547	0.00766219	0.01340000	0.03035766
Farmlands Taxable: Full English Public	FT	0.00114862	0.00094680	0.00042500	0.00252042
Industrial Taxable: Full No Support	IT	0.01285471	0.01059606	0.01340000	0.03685077
Industrial Taxable: Excess Land No Support	IU	0.00835556	0.00688744	0.00871000	0.02395300
Industrial Taxable: Vacant Land No Support	IX	0.00835556	0.00688744	0.00871000	0.02395300
Industrial Taxable: New Construction	JT	0.01285471	0.01059606	0.01090000	0.03435077
Industrial Taxable: NC Vacant Land	JU	0.00835556	0.00688744	0.00708500	0.02232800
Industrial Taxable: NC Excess Land	JX	0.00835556	0.00688744	0.00708500	0.02232800
Large Industrial Taxable: Full	LT	0.01285471	0.01059606	0.01340000	0.03685077
Multi-Residential Taxable: Full English Public	MT	0.01158390	0.00954854	0.00170000	0.02283244
Pipeline Taxable: Full No Support	PT	0.00615511	0.00507362	0.01033737	0.02156610
Res/Farm Taxable: Full English Public	RT	0.00488772	0.00402892	0.00170000	0.01061664
Residential: Farmland 1	R1	0.00219948	0.00094680	0.00170000	0.00484628
Managed Forest Taxable: Full English Public	TT	0.00122193	0.00100723	0.00042500	0.00265416

Schedule "C"

User Fees			2018	
Department	Category	Fee Description	Effective January 1, 2018	2018 Notes
Administration	Copying	General Copying & Printing	25¢/side	
Administration	Copying	Church & Charitable Groups	15¢/side	
Administration	Copying	Supply own paper	10¢/side	
Administration	Printing	Laser Printing	25¢/side	
Administration	Printing	Colour Laser Printing	50¢/side	
Administration	Laminating	Laminating Business Card	50¢	
Administration	Laminating	Laminating Badge with Clip	75¢	
Administration	Laminating	Laminating 8 1/2 X 11	\$1.00	
Administration	Faxes	Incoming faxes	50¢/page	
Administration	Faxes	Outgoing faxes	50¢/page	
Administration	Certificates	Burial Certificates	\$10.00	
Administration	Certificates	Tax Certificate	\$45.00	
Administration	Certificates	Zoning Certificate	\$45.00	
Administration	Certificates	Local Charges Information	\$45.00	
Administration	Certificates	Building Work Orders	\$45.00	
Administration	Certificates	Tax Confirmation-requested by Bank or Trust Company	\$15/property	Combine for One Letter
Administration	Certificates	Tax Confirmation Letters	\$15/property	Combine for One Letter
Administration	Finance Charge	NSF Fee or Return Cheque/PAP	\$25.00	Recover Time and Cost
Administration	Finance Charge	Payment Redistribution Fee	\$10/Roll Number	Recover Time and Cost
Administration	Finance Charge	Tax Bill Re-Print	\$5.00/Bill	Recover Time and Cost
Administration	Finance Charge	Drain Admin Fee - Add cost to taxes	1%	Add after invoice time has lapsed
Administration	Maps	Township Maps	n/c	
Administration	Maps	County Map	n/c	
Administration	Misc	Township Lapel Pins	n/c	
Administration	Misc	Township Crest-Plastic	\$5.00	
Administration	Misc	Township Crest-Cloth	\$20.00	
Administration	Cost Recovery Jobs	All Departments	Actual Job Cost + 15% overhead (\$500 max. for overhead)	
Administration	Tax Sales	Title Searching	\$110.00	
Administration	Tax Sales	Survey	Actual Cost + 10%	
Administration	Tax Sales	Preparation & Registration of Tax Arrears Certificate	Actual Cost + 10%	
Administration	Tax Sales	First Notice - preparation & mailing	\$60.00/hr	
Administration	Tax Sales	Final Notice - preparation & mailing	\$60.00/hr	
Administration	Tax Sales	Preparation of Extension Agreement	\$60.00/hr	
Administration	Tax Sales	Legal Costs	Actual Cost + 10%	
Administration	Tax Sales	Preparation & Registration of Cancellation Certificate	Actual Cost + 10%	
Administration	Tax Sales	Costs of Sale by Tender or Auction Process:		
Administration	Tax Sales	Legal Costs	Actual Cost + 10%	
Administration	Tax Sales	Advertising Costs	Actual Cost + 10%	
Administration	Tax Sales	Expenses of Tender Opening or Auction	Actual Cost + 10%	
Administration	Tax Sales	Professional Services	Actual Cost + 10%	
Administration	Tax Sales	Mailing of Notices	\$60.00/hr	
Administration	Tax Sales	Registration of Documents	Actual Cost + 10%	
Administration	Tax Sales	Distribution of Proceeds of Sale	\$60.00/hr	
Administration	Lotteries	Lottery Licences	2% of the prize value	

Department	Category	Fee Description	Effective January 1, 2018	2018 Notes
Waste Management	Recycling	Blue Boxes	As set by County of Oxford	
Waste Management	Recycling	Composters	As set by County of Oxford	
Waste Management	Bag Tags	Bag Tags	As set by County of Oxford	
Bylaw Enforcement	Canine Control	Dog Tags	n/a	
Bylaw Enforcement	Canine Control	Kennel Licence	\$60/licence	
Fire & Safety	Signs	9-1-1 Post & Cap Only	\$20	
Fire & Safety	Signs	9-1-1 Blade & Hardware Only	\$20	
Fire & Safety	Signs	9-1-1 Blade & Hardware (post, blade, bolts)	\$40	
Fire & Safety	Signs	9-1-1 Sign - New Install by Township, incl. hardware	\$100	
Fire & Safety	Signs	Fire Route-Sign, Post, & Hardware	\$55	
Fire & Safety	Signs	Fire Route-Sign Installed by Township	cost recovery job	
Fire & Safety	Fire Department	Work Orders	\$50	
Fire & Safety	Fire Department	Inspections Requested	\$250	Increase to offset Cost
Fire & Safety	Fire Department	Incident Reports Requested	\$150	
Fire & Safety	Fire Department	Non Resident Motor Vehicle Accidents	Current MTO Rates + 15% overhead (\$500 max. for overhead)	
Fire & Safety	Fire Department	False Fire Alarm - 3rd+ Calls	\$500	
Fire & Safety	Fire Department	Propane Facility Fire Safety Plan Review	\$250 + Actual External Professional Costs + 15% Overhead (\$500 max, on external costs only)	
PW	Culverts	9 m width, 300 - 400 mm (30' width, 15")	\$1,500.00	
PW	Culverts	12 m width, 300 - 400 mm (40' width, 15")	\$2,000.00	
PW	Culverts	Extensions per metre (3')(15")	\$150.00	
PW	Culverts	9 m width, 450 mm (30' width, 18")	\$1,600.00	
PW	Culverts	12 m width, 450mm (40' width, 18")	\$2,100.00	
PW	Culverts	Extensions per metre (3')(18")	\$200.00	
PW	Culverts	9 m width, over 450 mm (30' width, 18")	priced individually	
PW	Culverts	12 m width, over 450mm (40' width, 18")	priced individually	
PW	Culverts	Extensions per metre (3') over 450 mm)	priced individually	
PW	Culverts	Waterbreak-9 m	\$400	
PW	Culverts	Waterbreak- 12 m	\$500	
PW	Culverts	Waterbreak-extensions per metre	\$60	
PW	General	Curb Cut or relocation of existing curb(7.5m min cut)	\$60/m	Review of cost required increase
PW	General	Private Drain Connection	\$25 permit+ cost recovery job	
PW	General	Mailbox Posts	\$75.00	

Department	Category	Fee Description	Effective January 1, 2018	2018 Notes
Planning	Applications	Zoning Change	\$550	
Planning	Applications	Minor Variance	\$325	
Planning	Refunds	Application Submitted-no work started	80%	
Planning	Refunds	Application Submitted-surrounding property owner list created	60%	
Planning	Refunds	Application Submitted-surrounding property owner list created,application circulated for agency comment	40%	
Planning	Refunds	Any point after agency comment circulation	0%	
Planning	Applications	Site Plan Control Agreement Application	\$350	
Planning	Deposit	Site Plan Control Agreement Deposit	\$2,000/lot(min \$1,000 to be held by Twp until agreement completed	
Planning	Deposit	Severance Agreement Deposit	\$2,000/lot(min \$1,000 to be held by Twp until agreement completed	
Planning	Grant-in-Lieu of Parkland	GIL of Parkland on Severances that create a new residential lot	\$1,500	
Planning	REA	Renewal Energy Projects - Municipal Consultation Costs	Actual Staff Costs + 15% Overhead (\$500 max for OH)	
Planning	REA	Renewable Energy Projects - Municipal Agreement Deposit	\$25,000 Deposit to Initiate Municipal Agreement + Additional Deposits as per the Agreement	
Planning	REA	Renewable Energy Projects - Municipal Agreement Cost Recovery (Legal, Engineering, etc.)	Actual External Professional Costs + Actual Staff Costs + 15% Overhead (\$500 max for OH)	
Planning	REA	Municipal Council Support Resolution Application	\$200	
Innerkip Community Centre - contact Barb Kelso at 519-539-1340				
ICC	Hall	Hall Rental-Sun-Thurs/Fri, Sat Afternoon	\$225+HST	Approved by ICCBOM
ICC	Hall	Hall Rental-Fri, Sat Evening	\$450+HST	April 10, 2017
ICC	Hall	Hall Rental-40 Person Meeting	\$110+HST	
ICC	Hall	Kitchen Use (all time slots)	\$110+HST	
ICC	Hall	40 Person Meeting - Light Use	\$50+HST	
ICC	Hall	"Walkaway"	\$125.00 + HST	
ICC	Hall	Bar Association Fees	\$13/person/hr	

TAVISTOCK AND DISTRICT RECREATION CENTRE - ARENA

2018 & 2019 RATE SCHEDULE

Ice rates effective
July 2018

ARENA	Detail	2018 Rates	2019 Rates
Prime Time Ice Rental (Hourly)	5 pm to 10:30 pm Mon. to Fri. 8 am to 10:30 pm Sat. and Sun.,	* \$183	* \$185
Non Prime Time Ice Rental (Hourly)	All Other Times (hrly)	* \$119	* \$121
Minor Sports (Hockey & Figure Skating)	Prime Time Non Prime Time	* \$140 * \$114	* \$142 * \$116
Any Time Ice Rate (Spr / Sum)	Any day of the week any time of day (May, July, Aug)	* \$142	* \$144
\$10 Gap Ice Time	\$10/ person/ hrs (Only available for certain hr of day, Call for details)	* \$10	* \$10
Arena Floor (Hourly)	Non Ice Season, All Times (50% of Prime Ice Rate)	\$80.00	\$80.00
Arena Floor & Stands (no ice Full day)	Friday and Saturday (daily 6:00 am to 3:00 am) Sunday to Thursday (daily 6:00 am to 3:00 am)	\$700.00 \$350.00	\$720.00 \$360.00
Complete Facility (no ice Full day)	Friday and Saturday (daily 6:00 am to 3:00 am) Sunday to Thursday (daily 6:00 am to 3:00 am)	\$860.00 \$440.00	\$880.00 \$450.00
Dressing Rooms (outside use)	Daily Rental Rate	\$26.00	\$26.00
Setup & Removal Fees (daily)	If facility is not rented and you wish to reserve the hall for setup or removal. This rate cannot be confirmed until 2 weeks prior to rental.	\$170.00	\$170.00
Storage (yearly)	Paid annually (Beginning of ice season)	\$1.75	\$1.75
Public Skating	Pre School Public School Students & Adults Family Pass Public Skating flat rate in conjunction with Non Prime Upper Hall	* Free * \$2.00 * \$3.00 * \$9.00 * \$25.00	* Free * \$2.00 * \$3.00 * \$9.00 * \$25.00
ARENA UP STAIRS			
Upper Hall (Includes \$20 for Bar & Kitchen) (2016 Prime time includes free public skating when available)	**Friday to Sunday (Prime time) (daily 6:00 am to 3:00 am) (New Years eve is Prime time) Monday to Thursday (Non Prime) (daily 6:00 am to 3:00 am) (Boxing day is Non prime)	\$120.00 \$80.00	\$125.00 \$85.00
Hourly Upper Hall Bar & Kitchen (daily)	Hourly Rate (Hall only, excluding Bar & Kitchen, any day) All days (In addition to Hrly Hall Rentals)	\$30.00 \$20.00	\$30.00 \$25.00
Shuffle Board	Equipment Rental (per set per rental)	\$8.00	\$8.00
Clean up charge	At the discretion of staff on duty	\$65.00	\$65.00
Board Room (daily)	All days (6:00 am to 3:00 am)	\$35.00	\$35.00
CURLING CLUB			
Floor Area (no ice Full day)	Friday & Saturday (daily 6:00 am to 3:00 am) Sunday to Thursday (daily 6:00 am to 3:00 am)	\$85.00 \$85.00	\$85.00 \$85.00

-- * Rates take effect in July of previous year up to the end of the ice season in the spring of the year shown at top.

-- ** Starting in 2016 Prime Time Arena Hall rentals, include Free Public Skating when available.

-- Upstairs hourly rentals are calculated from arrival time to end time, including cleanup time.

-- Regular user groups receive one free Board Room use per month; Minor Sports groups get 15 per year

-- All rates include H.S.T.

TAVISTOCK AND DISTRICT MEMORIAL HALL & PARKS

2018 & 2019 RATE SCHEDULE

MEMORIAL HALL	Detail	2018 Rates	2019 Rates
Main Hall	Friday & Saturday (<i>Prime time</i>) (daily 6:00 am to 3:00 am) (New Years eve is Prime time)	\$535.00	\$545.00
	Sunday to Thursday (<i>Non Prime</i>) (daily 6:00 am to 3:00 am) (Boxing day is Non prime)	\$210.00	\$215.00
	Hourly Rate (<i>Hall only, excluding Bar & Kitchen, any day</i>)		
Upper Memorial Hall	Friday & Saturday (<i>Prime time</i>) (daily 6:00 am to 3:00 am) (New Years eve is Prime time)	\$90.00	\$90.00
	Sunday to Thursday (<i>Non Prime</i>) (daily 6:00 am to 3:00 am) (Boxing day is Non prime)	\$50.00	\$50.00
Setup & Removal Fees (daily rate)	If facility is not rented and you wish to reserve the hall for setup or removal. This rate cannot be confirmed until 2 weeks prior to rental.	\$80.00	\$80.00
Auction Sales (daily rate)	Weekday Auction Sales (setup and removal fees extra)	\$330.00	\$350.00
	Auction Sales of commercial nature (All Days)	\$1,250.00	\$1,300.00
Cleanup Charges (Hrly Rates) (Minimum charge of \$65 applies for all cleanup charges)	Minimum Cleanup charge rate, if required	\$75.00	\$75.00
	Additional cleanup charges, over the Minimum	\$32.00	\$32.00
	No confetti allowed or cleanup charge will apply	\$32.00	\$32.00
	No tape on wall or extra charge will apply	\$32.00	\$32.00
PARKS			
PARKS	Detail	2018 Rates	2019 Rates
Recreation Hall Area (daily)	100 x 60 East side Rec Hall area (No sale SOP allowed -see *)	\$ 65.00	\$ 65.00
Picnic shelter (daily)	West side picnic area, (including hydro and Picnic tables)	\$ 65.00	\$ 65.00
Kitchen Area (daily)	Kitchen access (in addition to other rentals)	\$ 20.00	\$ 20.00
Recreation Hall Area (hourly)	When booking hourly use of the Recreation Hall area	\$ 25.00	\$ 25.00
Green / Open space (daily)	Green / Open space (camping or sporting activities)	\$ 80.00	\$ 80.00
Pavilion Complete facility (daily)	Pavilion (Complete facility, when have a SALE SOP)	\$ 210.00	\$ 215.00
Entire Park (daily)	Entire park (exclusive use of park no SOP)	\$ 210.00	\$ 225.00
Agricultural Pavilion (daily)	Agricultural Pavilion, (hydro included on request)	\$ 40.00	\$ 40.00
Pavilion push button lights	Available for daily public use	N/C	N/C
Pavilion lights	Key for lighting controls panel (only available with daily rental)	On Request	On Request
Hydro Pavilion outlets	To have additional hydro outlets turned on	On Request	On Request
Dumping Station (seasonal)	Key holder for individual seasonal use of dumping station	\$ 25.00	\$ 25.00
Ball Diamond	Bookings and Playing surface maintenance done by Minor Ball	Minor Ball	Minor Ball

-- Hall New Years eve rate is designated as Prime time, Boxing Day rate is Non prime.

-- All rates include H.S.T.

-- SOP = Specil Occasions Permit, (Liqour Licence)

-- * Rentals with No Sale Special Occasions Permit, are required to rent entire pavilion at applicable rates.

Schedule "D"

Grants to Organizations – Details

	Account	2018 Budget
Tavistock Optimist Club – Grass Cutting*	11-758-121-2872	\$3,500.00
Tavistock Horticultural Society	11-758-121-6110	\$100.00
Tavistock Agricultural Society	11-871-121-6110	\$250.00
Oxford County Plowmen's Association	11-758-121-6110	\$200.00
Innerkip Drop-In Centre	11-758-121-6110	\$600.00
Miscellaneous Grants and Donations	11-000-121-6110/20	\$1,500.00
TOTAL		\$6,150.00

* Grass cutting is actual amount