

User Fees

User Fees			2008
Department	Category	Fee Description	Effective January 1, 2008
Administration	Copying	General Copying	25¢/side
Administration	Copying	Church & Charitable Groups	15¢/side
Administration	Copying	Supply own paper	10¢/side
Administration	Printing	Laser Printing	25¢/side
Administration	Printing	Colour Laser Printing	50¢/side
Administration	Printing	4 X 6 Photo Print	\$1.50/print
Administration	Laminating	Laminating Business Card	50¢
Administration	Laminating	Laminating Badge with Clip	75¢
Administration	Laminating	Laminating 8 1/2 X 11	\$1.00
Administration	Faxes	Incoming faxes	50¢/page
Administration	Faxes	Outgoing faxes	50¢/page + long distance for out-of-country
Administration	Certificates	Tax Certificate	\$30.00
Administration	Certificates	Zoning Certificate	\$30.00
Administration	Certificates	Local Charges Information	\$30.00
Administration	Certificates	Building Work Orders	\$30.00
Administration	Certificates	Tax Confirmation-requested by Bank or Trust Company	\$15/property
Administration	Certificates	Burial Certificates	\$10.00
Administration	Maps	Township Maps	n/c
Administration	Maps	County Map	n/c
Administration	Misc	Township Lapel Pins	n/c
Administration	Misc	Township Crest-Plastic	\$5.00
Administration	Misc	Township Crest-Cloth	\$20.00
Administration	Misc	Council Agenda Service	
Administration	Cost Recovery Jobs	All Departments	Actual Job Cost + 15% overhead (\$500 max. for overhead)

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Administration	Tax Sales	Title Searching	\$110.00
Administration	Tax Sales	Survey	Actual Cost + 10%
Administration	Tax Sales	Preparation & Registration of Tax Arrears Certificate	\$110.00
Administration	Tax Sales	First Notice - preparation & mailing	\$55.00/hr (min \$55.00)
Administration	Tax Sales	Final Notice - preparation & mailing	\$55.00/hr (min \$55.00)
Administration	Tax Sales	Preparation of Extension Agreement	\$55.00/hr (min \$55.00)
Administration	Tax Sales	Legal Costs	Actual + 10%
Administration	Tax Sales	Preparation & Registration of Cancellation Certificate	\$120.00
Administration	Tax Sales	Costs of Sale by Tender or Auction Process:	
Administration	Tax Sales	Legal Costs	Actual + 10%
Administration	Tax Sales	Advertising Costs	Actual + 10%
Administration	Tax Sales	Expenses of Tender Opening or Auction	Actual + 10%
Administration	Tax Sales	Mailing of Notices	\$55.00/hr (min \$55.00)
Administration	Tax Sales	Registration of Documents	\$55.00/hr (min \$55.00)
Administration	Tax Sales	Distribution of Proceeds of Sale	\$55.00/hr (min \$55.00)
Administration	Lotteries	Lottery Licences	2% of the prize value
Waste Management	Recycling	Blue Boxes	Actual Cost + \$.50(round up to Nearest \$.50)
Waste Management	Recycling	Composters	Actual Cost + \$.50(round up to Nearest \$.50)
Waste Management	Bag Tags	Bag Tags	As set by County of Oxford
Bylaw Enforcement	Canine Control	Dog Tags	\$20/tag
Bylaw Enforcement	Canine Control	Kennel Licence	\$60/licence

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Fire & Safety	Signs	9-1-1 Post & Cap Only	\$15
Fire & Safety	Signs	9-1-1 Blade & Hardware Only	\$30
Fire & Safety	Signs	9-1-1 Sign - New Install by Township, incl. hardware	\$80
Fire & Safety	Signs	Fire Route-Sign, Post, & Hardware	\$50
Fire & Safety	Signs	Fire Route-Sign Installed by Township	cost recovery job
Fire & Safety	Fire Department	Work Orders	\$50
Fire & Safety	Fire Department	Inspections Requested	\$105
Fire & Safety	Fire Department	Incident Reports Requested	\$45
Fire & Safety	Fire Department	Non Resident Motor Vehicle Accidents	\$350/unit-1st hr
Fire & Safety	Fire Department	False Fire Alarm - 3rd+ Calls	\$500
Fire & Safety	Fire Department	Silo Gas Unit	\$100/hr + Firefighter Actual
PW	Culverts	9 m width, 300 - 400 mm (30' width, 15")	\$1,150
PW	Culverts	12 m width, 300 - 400 mm (40' width, 15")	\$1,350
PW	Culverts	Extensions per metre (3')(15")	\$130
PW	Culverts	9 m width,450 mm(30' width, 18")	\$1,250
PW	Culverts	12 m width, 450mm (40' width, 18")	\$1,475
PW	Culverts	Extensions per metre (3')(18")	\$130
PW	Culverts	9 m width, over 450 mm(30' width, 18")	priced individually
PW	Culverts	12 m width,over 450mm (40' width, 18")	priced individually
PW	Culverts	Extensions per metre (3') over 450 mm)	priced individually
PW	Culverts	Waterbreak-9 m	\$375
PW	Culverts	Waterbreak- 12 m	\$475
PW	Culverts	Waterbreak-extensions per metre	\$55
PW	General	Curb Cut or relocation of existing curb(7.5m min cut)	\$45/m
PW	General	Private Drain Connection	\$20 permit+ cost recovery job
PW	General	Mailbox Posts	\$55

User Fees

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Department	Category	Fee Description	Effective January 1, 2008
Planning	Applications	Zoning Change	\$475
Planning	Applications	Minor Variance	\$275
Planning	Refunds	Application Submitted-no work started	80%
Planning	Refunds	Application Submitted-surrounding property owner list created	60%
Planning	Refunds	Application Submitted-surrounding property owner list created,application circulated for agency comment	40%
Planning	Refunds	Any point after agency comment circulation	0%
Planning	Deposit	Site Plan Control Agreement Deposit	\$2,000/lot(min \$1,000 to be held by Twp until agreement completed
Planning	Deposit	Severance Agreement Deposit (for temporary buildings,alterations,foundations,new buildings greater than 100sq ft)	\$2,000/lot(min \$1,000 to be held by Twp until agreement completed
Building	General		
Building	Residential	Residential Units	\$210.00+0.20 /sq ft of living area
Building	Residential	Residential Renovations, Alterations, Additions	\$210.00+0.20 /sq ft of floor area
Building	Residential	Residential Storage Building , Garage	\$160.00 Flat Rate
Building	Agricultural	Agricultural New Barn	\$160 +.05/sq ft of gross floor area
Building	Agricultural	Agricultural New Barn with Manure Storage	\$375.00+0.05/sq ft gross floor area
Building	Agricultural	Agricultural Renovations, Alterations, Additions	\$160 +\$.05/sq ft of gross floor area
Building	Agricultural	Agricultural Storage Buildings/Implement Sheds	\$275 flat rate
Building	Agricultural	Agricultural Silo/Storage Bins	\$160 flat rate
Building	Agricultural	Agricultural Manure Tank	\$425 flat rate

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Building	Other	Commercial, Industrial, Institutional-New Buildings, Additions, Alterations, Renovations	greater of \$275 +\$.10/sq ft floor area or \$5/\$1000 estimated cost
Building	General	Plumbing-New Residential Unit	\$160 flat rate /unit for 5 units or less+\$70 each additional unit
Building	General	Plumbing - Service Connection - All Classes	\$55.00 flat rate
Building	General	Plumbing-Commercial, Industrial, Institutional	\$325 flat rate
Building	General	Plumbing Renovations to all classes	\$35 +\$10 per fixture
Building	General	Swimming Pools	\$110 flat rate
Building	General	Woodstoves, Fireplaces, Chimneys	\$110 flat rate
Building	General	Demolition	\$25 flat rate
Building	General	Signs(required building code review)	\$75 flat rate
Building	General	Change of Use Permit (no construction)	\$110 flat rate
Building	General	Decks(over 2' above ground,or any height if posts are dug in and cemented)	\$65 flat rate
Building	General	Cosmetic Renovation valued at <\$2000	permit not required
Building	General	Roofing	permit not required
Building	General	Siding	permit not required
Building	General	Conditional Permit	\$160.00 plus legal fees for agreement
Building	General	Residential Unit Building Deposit	\$500.00
Building	General	Residential Lot Grading Deposit(or as per other agr)	\$1,500.00
Building	General	Residential Entrance Culvert (or as per other agr)	\$1,000.00
Building	General	New Barn Building Deposit	\$500.00
Building	General	New Barn Lot Grading Deposit	\$1,500.00
Building	General	New Barn Entrance Culvert Deposit	\$1,000.00
Building	General	Agricultural Buldings - Renovation, Alteration, Addition Building Deposit	\$500.00
Building	General	Agricultural Buldings - Renovation, Alteration, Addition Lot Grading Deposit	\$1,000.00

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Building	General	Agricultural Buildings - Renovation, Alteration, Addition Entrance Culvert Deposit	\$1,000.00
Building	General	Manure Storage Building Deposit	\$500.00
Building	General	Manure Storage Lot Grading Deposit (if required)	\$1,000.00
Building	General	Manure Storage Entrance Culvert Deposit (if required)	\$1,000.00
Building	General	Commercial, Industrial, Institutional-New Buildings, Additions, Alterations, Renovations Building Dep	\$500.00
Building	General	Commercial, Industrial, Institutional-New Buildings, Additions, Alterations, Renovations Lot Grading or as other agr	\$1,000.00
Building	General	Commercial, Industrial, Institutional-New Buildings, Additions, Alterations, Renovations Entrance Culvert Deposit or as per other agr	\$1,000.00
Building	Refunds	Only Administrative Functions Performed	80%
Building	Refunds	Only Administrative and Zoning functions have been performed	70%
Building	Refunds	Administrative, Zoning, & Examination have been performed	45%
Building	Refunds	Permit has been issued & no field inspection has been performed subsequent to permit issuance	35%
Building	Refunds	Note: 5% additional shall be deducted for each field inspection performed	
Building	Refunds	No refund shall be made for an amount of \$100 or less	

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Tavistock District Recreation Centre, Memorial Hall and Queens Park - contact Ken Wettlaufer at 519-655-2102			
TDRFB	Arena	Prime Time Ice Rental*	
TDRFB	Arena	Non Prime Time Ice Rental*	
TDRFB	Arena	Minor Hockey/Figure Skating Prime Time Ice Rental*	
TDRFB	Arena	Minor Hockey/Figure Skating Non Prime Time Ice Rental*	
TDRFB	Arena	Public Skating-Preschool*	
TDRFB	Arena	Public Skating-Public School*	
TDRFB	Arena	Public Skating-Students & Adults*	
TDRFB	Arena	Public Skating-Family Pass*	
* rates correspond to 2006/07 Ice Season, all others on calendar year			
			2008
TDRFB	Arena	Arena Floor-non ice season, all times	\$68.50/hr
TDRFB	Arena	Arena Floor-no ice Full Day-Fri/Sat(6am-6am)	\$600.00
TDRFB	Arena	Arena Floor-no ice Full Day-Sun/Thurs(6am-6am)	\$300.00
TDRFB	Arena	Arena Floor & Stands-no ice full day-Fri/Sat(6am-6am)	\$735.00
TDRFB	Arena	Arena Floor & Stands-no ice full day-Sun/Thurs(6am-6am)	\$370.00
TDRFB	Arena	Complete Facility-Fri/Sat(6am-6am)	\$735.00
TDRFB	Arena	Complete Facility-Sun/Thurs(6am-6am)	\$370.00
TDRFB	Arena	Dressing Rooms(outside use)	\$25/day
TDRFB	Arena	Storage	\$1.10/sq ft/yr
TDRFB	Arena Upstairs	Upper Hall Only-Prime Time(6am-6am)	\$80.00
TDRFB	Arena Upstairs	Upper Hall Only-Non Prime Time (6am-6am)	\$45.00
TDRFB	Arena Upstairs	Upper Hall Only-Hourly Rate	\$15.00
TDRFB	Arena Upstairs	Bar & Kitchen	\$15.00
TDRFB	Arena Upstairs	Shuffle Board Equipment Rental/set	\$5.00
TDRFB	Arena Upstairs	Board Room-daily rental(6am-6am)	\$30.00
TDRFB	Arena Upstairs	Board Room- Hourly Rental	\$8.00
TDRFB	Arena Upstairs	Clean up charge -at discretion of staff on duty	\$50.00
TDRFB	Curling	Floor Area-no ice-full day -Fri/Sat(6am-6am)	\$130.00
TDRFB	Curling	Floor Area-no ice-full day -Sun/Thurs(6am-6am)	\$66.00
TDRFB	Memorial Hall-Main Hall	Prime Time -Fri/Sat	\$424.00
TDRFB	Memorial Hall-Main Hall	Non Prime Time -Sun/Thurs	\$159.00
TDRFB	Memorial Hall-Upper Hall	Prime Time-Fri/Sat	\$80.00
TDRFB	Memorial Hall-Upper Hall	Non Prime Time-Sun/Thurs	\$45.00
TDRFB	Memorial Hall-General	Set up & Removal Fees-subject to hall availability	\$53.00/day
TDRFB	Memorial Hall-General	Auction Sales of a Commercial nature (all days)	\$1,000/day
TDRFB	Memorial Hall-General	Auction Sales	\$240.00/day
TDRFB	Memorial Hall-General	Clean up charge (minimum \$50)	\$26.50/hr
TDRFB	Memorial Hall-General	Cleanup charge if confetti used	\$26.50/hr
TDRFB	Memorial Hall-General	Cleanup Charge if tape used on walls	\$53.00 minimum

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Department	Category	Fee Description	Effective January 1, 2008
TDRFB	Park	Entire Park for Special Event(no other activities booked in park-general public will still have access)	\$150.00
TDRFB	Park	Pavilion Reservation Fee	\$30.00
TDRFB	Park	Small Soccer Field behind Ag Society shed	N/C
TDRFB	Park	Hydro Use in Park	as per event
TDRFB	Park	Ball Diamond	contact minor ball
TDRFB	Advertising	Arena Wall-Large Sign(24 sq ft)(6x4)	\$150
TDRFB	Advertising	Arena Wall-Small Sign (12 sq ft)(6x2)	\$75
TDRFB	Advertising	Zamboni-Top (38.26sqft)	\$500
TDRFB	Advertising	Zamboni-Front (8.81 sqft)	\$500
TDRFB	Advertising	Zamboni-1/3 of side(5.81sqft)	\$350
TDRFB	Advertising	Zamboni-1/2 of side (8.81 sqft)	\$500
TDRFB	Advertising	Lower middle on Side (6.75sqft)	\$300
TDRFB	Advertising	Back wash Water Tank (6.75 sqft)	\$300
TDRFB	Advertising	Score Clock (5.5sqft)	\$500
TDRFB	Arena	*Note:Prime Time Ice Rental is Mon-Fri 4pm to 11pm,Sat & Sun 6am to 11pm, Stat Holidays, Christmas Break & March Break	
Innerkip Community Centre - contact Barb Kelso at 519-469-3449			
ICC	Hall	Hall Rental-Sun-Thurs/Fri, Sat Afternoon	\$155+GST
ICC	Hall	Hall Rental-Fri, Sat Evening	\$360+GST
ICC	Hall	Hall Rental-40 Person Meeting	\$77.50+GST
ICC	Hall	Kitchen Use-Sun-Thurs/Fri,Sat Afternoon	\$77.50+GST
ICC	Hall	Kitchen Use-Fri,Sat Evening	\$77.50+GST
		Kitchen Use - 40 Person Meeting - Light Use	\$26+GST
ICC	Hall	Bar Association Fees	\$11/person/hr