

The Council of the Township of East Zorra-Tavistock met in the Council Chambers of the Hickson Municipal Office, Hickson, Ontario at 10:00 a.m. on Wednesday, February 1, 2012.

Members present: Mayor Don MCKAY, Deputy Mayor Maureen RALPH and Councillors Linda FULTON, Clive LAWRY, Don LAZENBY, Don MACDONALD and Jeremy SMITH.

Staff present: CAO Jeff Carswell, Municipal Clerk Brenda Junker, Fire Chief Scott Alexander and CBO John Scherer

Approve Agenda

1. Moved by Maureen RALPH  
Seconded by Clive LAWRY  
Resolved that Council approve the agenda for the February 1, 2012 meeting as printed and circulated.

***CARRIED.***

**PECUNIARY INTERESTS:**

None

Confirm Minutes

2. Moved by Linda FULTON  
Seconded by Jeremy SMITH  
Resolved that Council confirm the minutes of the January 18, 2012 meeting as printed and circulated.

***CARRIED.***

January 2012 Pay Voucher

3. Moved by Maureen RALPH  
Seconded by Don MACDONALD  
Resolved that Council adopt the January 2012 Pay Voucher in the amount of \$423,148.42.

***CARRIED.***

**Correspondence & Reports – No Resolutions**

Heinz Riedel re: Private Drive Utilized as Public Thoroughfare

Consultation re: Expanded No Smoking Regulations at Township Facilities

2011 Statement of no Employee Salaries to Disclose

2011 Annual Council Pay & Expense Report

2011 Financial Summary – Tavistock Drainage Works

2011 Development Charges Reserve Summary

Notice of Poll – OGRA Board of Directors

Monthly Public Works/Drainage/Development Activity Report

Staff Report SW2012-01 – 2011 Sick Leave Utilization Update

Staff Report CAO2012-06 – 2012 Insurance Reserve Review

East Zorra-Tavistock Police Services Board – January 18, 2012 Minutes

**Correspondence & Reports – Resolutions Following**

Invitation to 2012 OSUM Conference

Lawry, McKay to OSUM

4. Moved by Maureen RALPH  
Seconded by Jeremy SMITH  
Resolved that Council authorize attendance of the following persons at the 2012 OSUM Conference to be held May 2-4, 2012 in Huntsville: Don MCKAY, Clive LAWRY

***CARRIED.***

Oxford County Land Division Committee – re: Severance Application B11-58-2 of Currah Enterprises Inc

No Objection to Severance Application B11-58-2

5. Moved by Jeremy SMITH  
Seconded by Don LAZENBY  
Resolved that Council voice no objection to Severance Application #B11-58-2 of Currah Enterprises Inc for property located at Block B, Plan 111, 209 Blandford Street, Innerkip.

***CARRIED.***

Conferences/Seminars

Mayor Don MCKAY shared information from an Economic Development Workshop he attended recently in Norfolk County.

Public Meeting for Changes to Township Building By-law

6. Moved by Maureen RALPH  
Seconded by Don MACDONALD  
Resolved that Council does now adjourn to a Public Meeting in accordance with the provisions of Sec. 7.6(b) of The Ontario Building Code Act 1992 at 10:30 a.m.

***CARRIED.***

At 10:30 a.m., Chief Building Official John Scherer presented his report #CBO2012-03 regarding proposed changes to the Township Building By-law and responded to questions of Council.

No members of the public were present.

Council Reconvenes

7. Moved by Clive LAWRY  
Seconded by Don LAZENBY  
Resolved that the Public Meeting does now adjourn and Council reconvenes at 10:45 a.m.

***CARRIED.***



Adopt  
Recommendations re  
2012/2013 Insurance  
Policy Renewal

11. Moved by Maureen RALPH  
Seconded by Don LAZENBY  
Resolved that Council adopt the recommendations in Staff Report  
CAO2012-05 dated January 27, 2012 regarding the 2012/2013  
Insurance Policy Renewal.

**CARRIED.**

**Recommendations Adopted from Report #CAO2012-05**

1. That Council approve the 2011/2012 Insurance Program as set out in the renewal documents from Cowan Public Entity dated January 25, 2012.
2. That Council approve the 2011/2012 Volunteer Firefighter Insurance Program – Option 3 as set out in the renewal documents from VFIS dated January 26, 2012.

Staff Report CAO-2012-04 re: 2011 Year End Capital  
Budget/Reserve Adjustments

Adopt  
Recommendations re:  
Year End  
Budget/Reserve  
Adjustments

12. Moved by Linda FULTON  
Seconded by Jeremy SMITH  
Resolved that Council adopt the recommendations in Staff Report  
#CAO2012-04 dated January 27, 2012 regarding year end capital  
budget and reserve adjustments.

**CARRIED.**

Confirming By-law

13. Moved by Don MACDONALD  
Seconded by Don LAZENBY  
Resolved that by-law #2012-8 being a by-law to confirm the  
proceedings of Council held Wednesday, February 1, 2012 be  
read a first, second and third time this 1st day of February, 2012  
and further that the Mayor and Clerk are hereby authorized to  
sign the same and affix the corporate seal thereto.

**CARRIED.**

Adjourn

14. Moved by Linda FULTON  
Seconded by Clive LAWRY  
Resolved that Council does now adjourn at 12:20 p.m.

**CARRIED.**