

The Council of the Township of East Zorra-Tavistock met in the Council Chambers of the Hickson Municipal Office, Hickson, Ontario at 10:00 a.m. on Wednesday, September 1, 2010.

Members present: Mayor Don MCKAY, Deputy Mayor Maureen and Councillors Don MACDONALD, Clive LAWRY, Dave OLIPHANT and Betty YEOMAN RALPH (*left the meeting at 12:05 p.m.*).

Members absent: Councillor Jeremy SMITH

Staff present: CAO Jeff Carswell and Clerk Brenda Junker

The meeting was called to order at 10:00 a.m. A moments silence was observed to mark the passing of Councillor Yeoman's brother Jim Murray, local businessman and long time resident of Hickson, and of Rae Curtis, former Innerkip Fire Chief and tireless volunteer in the village.

Approve Agenda

1. Moved by Clive LAWRY
Seconded by Maureen RALPH
Resolved that Council approve the agenda for the September 1, 2010 meeting as printed and circulated and further that the following be added to the agenda for this meeting:
 - 2010 GRCA Watershed Forum Information
 - Petition for Innerkip Optimist Park Upgrades
 - Correspondence from C Hartley re: Moon Drain
 - By-law #2010-40 Provisional By-law for Moon Drain
 - Correspondence from S Kitching re: Moon Drain
 - Correspondence from W Scheerhoorn re: Moon Drain

CARRIED.

PECUNIARY INTERESTS:

None

Confirm Minutes

2. Moved by Don MACDONALD
Seconded by Dave OLIPHANT
Resolved that Council confirm the minutes of the August 4, 2010 meeting as printed and circulated.

CARRIED.

August 2010 Pay
Voucher

3. Moved by Betty YEOMAN
Seconded by Maureen RALPH
Resolved that Council adopt the August 2010 Pay Voucher in the amount of \$945,729.56.

CARRIED.

Correspondence & Reports – No Resolutions

Thames Valley Museum School Newsletter

Grand River Conservation Authority – August Minutes

Ex-County Councillors Association – 2010 Reunion

Grand River 2010 Watershed Forum Information

Correspondence & Reports – Resolutions Following

Oxford County Land Division Committee re: Application B10-32-2 of Allan & Rebecca Rowland

No Objection to Rowland Severance Application

4. Moved by Maureen RALPH
Seconded by Dave OLIPHANT
Resolved that Council voice no objection to Severance Application #B-10-32-2 of Allan & Rebecca Rowland for property located at Lot 7, Registered Plan 1617, in the former Village of Tavistock.

CARRIED.

CBO Report

At 10:10 a.m., Chief Building Official/Drainage Superintendent Barbara Rusan-Cronmiller attended Council to report on the following matters:

- Building Permit Report
- Staff Report re: Tenders for Young-Turner Drains 2010
- Answer various questions of Council

Adopt August 2010 Building Permit Report

5. Moved by Betty YEOMAN
Seconded by Clive LAWRY
Resolved that Council adopt the August 2010 Building Permit Report of C.B.O. Barbara Rusan-Cronmiller showing 5 permits issued at an estimated value of \$876,220.00.

CARRIED.

Accept Tender for Construction of Young-Turner Drains 2010

6. Moved by Maureen RALPH
Seconded by Don MACDONALD
Resolved that Council accept the tender of A.G. Hayter Contracting Limited in the amount of \$305,425.00, plus HST, for construction of the Young-Turner Drains 2010, with construction to start following the lapse of the applicable appeal period.

CARRIED.

AMO Conference Report

Deputy Mayor Ralph and Councillors Lawry, Oliphant and Yeoman gave verbal reports on the AMO Conference that they attended in Windsor.

County Council

The Mayor informed Council of recent County Council meetings and various related issues.

PSC Report

At 10:25 a.m., Jennifer Albrecht, Protective Services Co-ordinator attended Council to report on the following matters:

- Staff Report re: Update to By-law Policy & Procedure Guidelines
- Answer various questions of Council

Adopt Updates to
By-law Policy &
Procedure
Guidelines

7. Moved by Dave OLIPHANT
Seconded by Clive LAWRY
Resolved that Council adopt the recommendations in Staff Report #PSC2010-03 of Protective Services Co-ordinator Jennifer Albrecht dated August 27, 2010 regarding updates to the By-law Policy and Procedures Guidelines.

CARRIED.

Staff Report re: Christmas Office Closure

Christmas Office
Closure

8. Moved by Betty YEOMAN
Seconded by Dave OLIPHANT
Resolved that Council approve closing the Hickson Municipal Office over the 2010 Christmas Holidays from December 24, 2010 at noon until January 3, 2011 at 8:30 a.m., subject to employees having sufficient vacation time to cover the required time off.

CARRIED.

Consideration of
Engineer's Report
on Moon Drain 2010

At 10:35 a.m., Engineer Kenn Smart of K Smart Associates Ltd., presented his report on the Moon Drain 2010. Roger Minler, Sue Hilborn, Clare Hartley, Shirley Kitching, Bernice Vink and Richard Metcalfe, ratepayers assessed on the drain were present, as well as Scott Boughner, representing the County of Oxford.

Correspondence from Wendy Scheerhoorn, Clare Hartley and Shirley Kitching was considered at this time. Clare Hartley and Richard Metcalfe spoke in opposition to the proposed drain. Roger Minler defended his petition for the work.

Adopt Moon Drain
Report

9. Moved by Don MACDONALD
Seconded by Dave OLIPHANT
Resolved that the Engineer's Report on the Moon Drain 2010 having been presented and considered be provisionally adopted as received;
And further that the Clerk be instructed to prepare and circulate the necessary by-law and notice of Court of Revision to each ratepayer assessed.

CARRIED.

10. Moved by Dave OLIPHANT
Seconded by Betty YEOMAN
Resolved that Council does now adjourn to a Public Meeting in accordance with the provisions of the Planning Act at 11:42 a.m.

CARRIED.

Public Meeting – OP
Amendment for
Tavistock Lagoon
Expansion

At 11:42 a.m., Planner Andrea Ziestma-Hächler presented her report on the Application for Official Plan Amendment for the Tavistock Lagoon expansion. Jack Wettlaufer, Doris Gladding and Kelly Roth, property owners in the vicinity of the proposed expansion, were present for the Meeting. Shahab Shafai, Manager of Wastewater Services for the County of Oxford was present and responded to questions of Council and the public.

- Council Reconvene 11. Moved by Maureen RALPH
Seconded by Clive LAWRY
Resolved that the Public Meeting does now adjourn and Council reconvenes at 11:47 a.m.
CARRIED.
- Support Application for Official Plan Amendment 12. Moved by Clive LAWRY
Seconded by Dave OLIPHANT
Resolved that Council supports the application to amend the Official Plan submitted by the County of Oxford to re-designate the lands located at Pt Lots 34 & 35, Conc 13 from 'Agricultural Reserve' to 'Serviced Village', with 'Industrial' and 'Open Space' as the village land use designations, to facilitate the expansion of the Tavistock sewage lagoons and incorporate the existing lagoon facilities, as the proposed amendment is consistent with the Provincial Policy Statement (2005) and maintains the general intent and purpose of the Official Plan.
CARRIED.
- PW Manager Report At 11:50 a.m., Public Works Manager Dennis O'Neil attended Council to report on the following matters:
 - Monthly Roads Activity Report
 - Staff Report re: Winter Sand Tenders
 - Answer various questions of Council
- Accept Tender for Winter Sand 13. Moved by Maureen RALPH
Seconded by Clive LAWRY
Resolved that Council accept the tender of Oxford Sand and Gravel in the amount of \$6.75 per tonne plus HST for the supply of winter sand for the 2010/2011 winter season.
CARRIED.
- Committee of the Whole, in camera 14. Moved by Don MACDONALD
Seconded by Dave OLIPHANT
Resolved that Council does now adjourn to Committee of the Whole, in camera, at 12:10 p.m. to consider a matter pertaining to:
 - the security of the property of the municipality or local board;
 - personal matters about an identifiable individual, including municipal or local board employees;
 - a proposed or pending acquisition or disposition of land by the municipality or local board.**CARRIED.**
- Council Reconvenes 15. Moved by Dave OLIPHANT
Seconded by Maureen RALPH
Resolved that the Committee of the Whole does now rise and Council reconvenes at 12:47 p.m.
CARRIED.

BY-LAWS

1st & 2nd Reading

16. Moved by Dave OLIPHANT
 Seconded by Don MACDONALD
 Resolved that the following by-laws be read a first and second time:
- 2010-37 By-law to Enter into an Agreement to Terminate the OCPS Partnership
 - 2010-38 By-law to Appoint a Joint Compliance Audit Committee
 - 2010-39 By-law to Appoint an Acting Drainage Superintendent
 - 2010-40 Provisional By-law for Moon Drain 2010

CARRIED.

3rd Reading

17. Moved by Clive LAWRY
 Seconded by Maureen RALPH
 Resolved that the following by-laws be read a first and second time:
- 2010-31 Provisional By-law for Young-Turner Drains 2010
 - 2010-37 By-law to Enter into an Agreement to Terminate the OCPS Partnership
 - 2010-38 By-law to Appoint a Joint Compliance Audit Committee
 - 2010-39 By-law to Appoint an Acting Drainage Superintendent

CARRIED.

18. Moved by Clive LAWRY
 Seconded by Maureen RALPH
 Resolved that Council adopt the recommendations in Staff Report CAO2010-35 dated August 27, 2010.

CARRIED.

19. Moved by Clive LAWRY
 Seconded by Maureen RALPH
 Resolved that Council adopt the recommendations in Staff Report CAO2010-34 dated August 27, 2010.

CARRIED.

Recorded Vote on Resolution #19 called by Councillor OLIPHANT

NAME	YEA	NAY
Clive LAWRY	X	
Don MACDONALD	X	
Don MCKAY	X	
Dave OLIPHANT		X
Maureen RALPH	X	
TOTAL – CARRIED	4	1

20. Moved by Dave OLIPHANT
Seconded by Don MACDONALD
Resolved that Council adopt the recommendations in Staff Report CAO2010-32 dated August 27, 2010.

CARRIED.

Petition for Improvements to the Innerkip Optimist Park

Request for
Upgrades to
Innerkip Optimist
Park

21. Moved by Maureen RALPH
Seconded by Dave OLIPHANT
Resolved that Council refer request for upgrades to the Innerkip Optimist Park to 2011 budget deliberations.

CARRIED.

Confirming By-law

22. Moved by Dave OLIPHANT
Seconded by Clive LAWRY
Resolved that by-law #2010-41 being a by-law to confirm the proceedings of Council held Wednesday, September 1, 2010 be read a first, second and third time this 1st day of September, 2010 and further that the Mayor and Clerk are hereby authorized to sign the same and affix the corporate seal thereto.

CARRIED.

Adjourn

23. Moved by Don MACDONALD
Seconded by Maureen RALPH
Resolved that Council does now adjourn at 12:56 p.m.

CARRIED.

Brenda Junker, Clerk

Don McKay, Mayor